

Town of Cheverly
Resolution Authorizing Application for Planning Assistance
RESOLUTION NO. R- 1-18

A **RESOLUTION** authorizing the Town Administrator to submit an application to the Prince George's County Planning Department, Planning Assistance to Municipalities and Communities Program (PAMC).

WHEREAS, the Town of Cheverly wants to submit an application to the Prince George's County Planning Department, Planning Assistance to Municipalities and Communities Program (PAMC); and,

WHEREAS, PAMC provides financial assistance to municipalities and communities in Prince George's County that request assistance with initiatives to assist with redevelopment, revitalization and comprehensive plan implementation; and

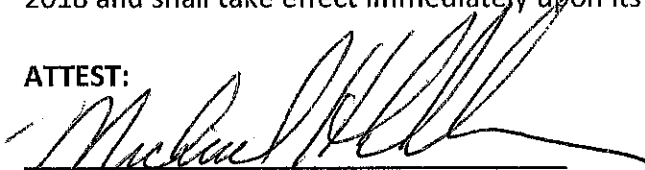
WHEREAS, the Town of Cheverly wishes to submit an application to the PAMC requesting assistance with developing an application to become a National Register Historical City,

Be it resolved that the Town Council of Cheverly, hereby supports and approves the submission of an application to the PAMC program and to approve the final submission of the application, subject to any non-substantive revisions to the application by the Town Attorney and Town Manager, which may be deemed appropriate.


Be it further resolved that the application is attached hereto as a part of this resolution.

Be it further resolved this resolution irresolution be and is hereby adopted this 24th Day of May, 2018 and shall take effect immediately upon its adoption.


ATTEST:



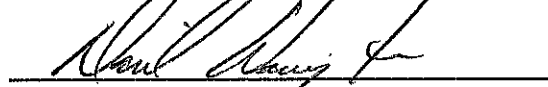
Mayor



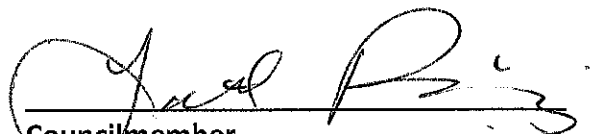
Councilmember




Councilmember



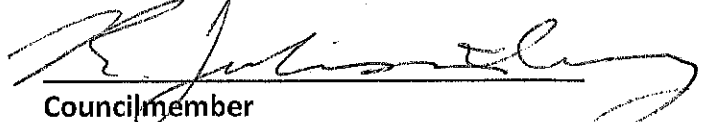
Town Manager



Councilmember



Councilmember



Councilmember

Councilmember

Planning Assistance to Municipalities and Communities (PAMC) Application

Applicant Information

1 - Contact Information

- A. Name: Mike Callahan
B. Title/Position: Mayor
C. Phone: 301-789-8009
D. Email:

2 - Organization

- A. Name: Town of Cheverly
B. Address: 6401 Forest Drive, Cheverly, MD 20785
C. Tax ID Number:
D. Website: www.cheverly-md.gov
E. Type (municipality or community): Municipality
F. Community organizations requesting financial assistance: list prior experience and accounting structure. N/A

Project Information

Date Submitted: May, 2018

3 - Project Title: Town of Cheverly - National Register Historic District Nomination

- A. Provide a detailed description of the requested project. If financial assistance is sought, provide a scope of services, including a list of deliverables.

The proposed project involves the retention of consultant services to research, document, and produce a National Register Historic District Nomination for those portions of the Town of Cheverly that would be found to meet the criteria for designation. The area to be addressed through this project has been identified as the Cheverly Historic Community in the 2010 Historic Sites and Districts Plan (pp. 223-224) and is composed largely of those portions of the present Town of Cheverly that were platted by Robert Marshall, president of the Washington Suburban Realty Company in seven sections between 1918 and 1926. The desired consultant services would produce all the documentation required for review by the Prince George's County Historic Preservation Commission, the Maryland Historical Trust, and the United States Department of the Interior/National Park Service.

The contract will comprise the following tasks:

- Task 1:** The Consultant shall develop a project work plan and schedule. The Consultant shall attend a Project Initiation Meeting with Planning Department staff and the community.
- Task 2:** The Consultant shall prepare a Building Inventory Database.
- Task 3:** The Consultant shall produce Statements of Historic and Architectural Significance and a General Physical Description for all buildings within the boundaries of a potential historic district.
- Task 4:** The Consultant shall produce a Summary of Eligibility.
- Task 5:** The Consultant shall prepare two sets of Black & White Photographs and two sets of Digital Color Photographs of all documented buildings to MHT and NPS standards, a map and maps keyed to photos.
- Task 6:** The Consultant shall deliver two PowerPoint presentations summarizing the historic and architectural significance of the study area and the details of the National Register Historic District nomination.

Task 7: After staff review and comment on consultant drafts of work product, consultant shall produce final drafts and final version of documents and required deliverables as outlined above. The final report shall be completed eight (8) months after the execution of the consultant contract.

- B. How will the project implement policies or recommendations in the County's approved plans? (Be specific when citing official plans, e.g. page numbers.)

This project is also described in the Approved Greater Cheverly Sector Plan, Section 3, Community Heritage and Culture Element, Policy 1: "Preserve and protect the architectural heritage of the Greater Cheverly Sector Plan area," and Strategy CH 1.1: "Nominate the historic core of Cheverly to the National Register of Historic Places to achieve recognition of its historic significance, enabling use of state and federal tax incentives for the preservation and rehabilitation of contributing properties." Planning staff have previously received a preliminary determination that portions of Cheverly were eligible from MHT staff.

- C. How will the completed project benefit the community in the immediate and/or long-term?
The Town of Cheverly will use the Historic District designation as a means of communicating the rich history of our community in all printed and visual communications. The designation will be used to assist us in continuing to build the Cheverly Brand as a leading community in Prince George's County.
- D. Provide a map of the project boundaries. (If a municipality, the municipal boundaries or the location of the project within the municipality.)

See attachment.

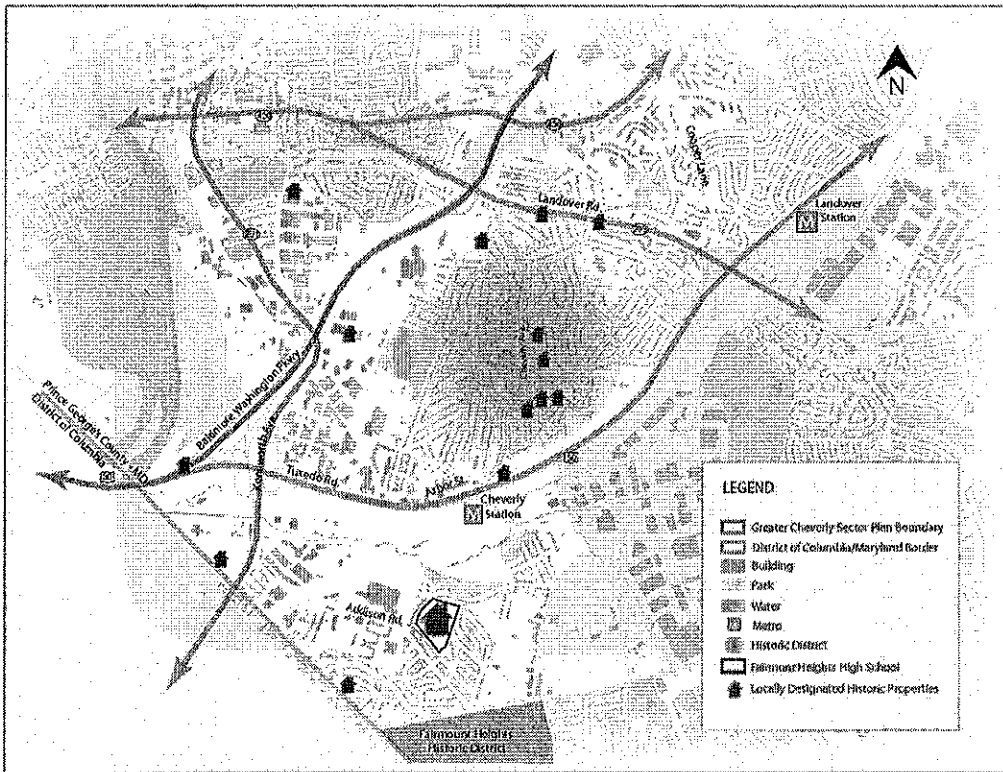
- E. Upon completion, what next steps will be used to implement the project? If a community organization, identify any partners (government agencies, other organizations) that will assist in implementation. The Town will develop a communications Plan that focuses on signage, web site updates, and publications.

4 -Additional Information

- A. Indicate whether the project location is in a TNI (Transforming Neighborhoods Initiative) area, Priority Funding Area (PFA), Plan 2035 Neighborhood Reinvestment Area, or Plan 2035 Employment Area?
No
- B. If applicant is a municipality, provide a resolution of support approved by the City Council.
Attached
- C. If applicant is a community organization, provide letters of support (minimum 3.)

Submit completed application by emailing attachments (this page, plus 2F, 3A-E, 4A, 4B or 4C) to:
pamc@ppd.mncppc.org

Attachment 3.D.



Map 1. Vicinity Map
Not to Scale