

TOWN OF CHEVERLY, MARYLAND
MAYOR AND TOWN COUNCIL

TOWN MEETING
Thursday, October 10, 2019
8:00 PM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Approval of Agenda
4. Approval of Minutes
 - a. September 12, 2019 and September 26, 2019
 - b. July 25, 2019
 - c. April 25, 2019 and April 30, 2019
 - d. May 15, 2019 and May 23, 2019
5. Swearing in of Officer Battles
6. Chief of Police Report
7. Resident Input
8. Proclamation for Indigenous Peoples' Day
9. 100th Anniversary of the Cheverly Woman's Club
10. Committee Reports
 - a. Recreation Council
 - b. Green Infrastructure Committee
 - c. Cheverly Day Committee
 - d. Planning Board
11. Town Administrator Report
12. Approval of Pepco Vegetation Management Plan
13. Update Behavioral Health / Addiction Recovery Center
14. Update Dog Park Land Acquisition
15. Formation of a 2020 Census Team
16. Open Meetings Act / Advancing Compliance
17. Mayor and Council Update

Next Meetings of the Mayor and Town Council

October 30, 2019	Worksession	7:30 pm
November 14, 2019	Town Meeting	8:00 pm

Town of Cheverly
Meeting Minutes
September 12, 2019

Call to order

Meeting called to order at 8:01 pm in the Cheverly Community Center

In attendance: Mayor Riazi, Council Members Radloff, Watson, Bryner, Munyeneh, Gracia, Fry.
Staff: Town Administrator, Dylan Galloway, Police Chief Towers, Director of Public Works, Mr. Brayman

Pledge of Allegiance

Motion to approve of the Agenda: CM Bryner, Seconded by CM Fry. Approved unanimously.

Motion to approve August 8, 2019 Town Meeting minutes: CM Radloff, Seconded by CM Munyeneh. Approved unanimously.

Proclamation: Elizabeth Seton High School

Proclamation: Cheverly Wolverines 10 and under Baseball team Championship. The Mayor and Council have dedicated the third Saturday of April as the Cheverly Boys and Girls Club Baseball Opening Day.

Motion to adopt Chief Towers contract: CM Fry, Seconded CM Bryner. Approved unanimously.

Swearing in of Chief Jarod J. Towers

Chief of Police Report

Our number one crime is theft from auto. We've developed a slogan that we've put out on social media. ROAR: R=remove from plan view, O=opt to park in well-lit areas, A=always locking your doors and R=report, report, report. We need to know if someone has been in your vehicle so we can track crime trends.

Public Safety Day is next Thursday night 5:30-8:30. Almost every agency in the County is coming, we'll have State Police, Homeland Security, Md State Police helicopter, paramedic helicopter, multiple k-9 demonstrations, motorcycle demonstrations, fire dept. vehicle extraction, moon bounce, free dinner from Mission Bar-b-que and a bake sale. The proceeds go to C.O.P.S, Concerns of Police Survivors.

Wednesday, Coffee with the Chief. CEMAS, (Cheverly Emergency Messaging Alert System) Cheverly's alert system, we signed up for 7,000 licenses to start and we're not even have way there. You can sign up at Public Safety Day, Coffee with the Chief and on Monday and Thursdays 5-7. Please sign up.

Recruiting: we have an open Lieutenants position. I'm looking for the right person and I'm not going to fill it just to fill it. Supervisory positions, we have three positions and multiple Officer positions. We will fill them when we find the right person. If anyone (Town Employee or Resident) knows of an applicant that may be a good fit and the applicant gets hired, that individual will get \$500. If they are already certified by the Maryland Police Training Commission. If you know anyone, please get the word out.

Resident Input

Katie Zaft, Ward 3, President of the Police Chief's Advisory Board. I just wanted to thank Mayor and Council you for allowing PCAB to be part of the process of hiring the Chief of Police. We look forward to working with Chief Towers.

David Deutsch, former Town Administrator. First, I want to congratulate the Cheverly community for their strong support and engagement with the Police Department. Secondly, I want to congratulate the Mayor and Council for devising and carrying out a thorough selection process. Finally, I want to congratulate Chief Towers on his selection as Chief. He embodies the best of a dedicated public servant; Cheverly is very lucky to have him.

Committee Reports

Recreation Council Barbara Pejokovich: On the first Saturday of October is the Cheverly Flea Market. The Halloween party will be the first Saturday in November. Please donate bake goods for the Bake Table at Safety Night. The proceeds go to the Police Department.

Green Infrastructure Committee Mayor: first date to review Pepco vegetation plan and we had a few questions which we went through with Pepco representative Cody Helsetine. We reviewed next step of Air Quality monitoring program that I will draft a letter for and Water Woes Workshop in November.

Cheverly Day Megan Daly: Cheverly Day next year will be on May 16, 2020. May 15, 2021 is the 90th Anniversary of the Town of Cheverly and we're going to do it up big. Parade and the cicadas will be back. Thank everyone who came to Franklins in June for the fundraiser to support Cheverly Day. The next meeting is on September 25 at 7:30 in the large Conference room you are welcome to join us. New marketing updates on social media. We'll also be starting several new features so be sure to follow us on Facebook.

Motion to move Item 17 PEPCO Representative with Q&A up before Item 12 Town Administrator Report on the Agenda CM Radloff, Seconded by CM Munyeneh. Unanimously approved.

Pepco Cody Hesletine and Tami Watkins: We're here to address any questions or concerns regarding our proposed Vegetation Management plan with the town. This is part of our RM 43 requirement.

Mayor Green Infrastructure Committee reviewed a list of trees and we will have that list before us at the September Worksession. We looked at about 90 trees throughout the Public Right of Ways and Town owned property. It is not structured with Pepco for us to review trees on private property. If you receive a door hanger, please reach out to Pepco before they begin to trim or cut your trees. Where are you in the private property Vegetation Management process. Do you have the number of trees involved on private property? Can you please get that number back to us?

Pepco Cody Hesletine, 80% to 85% to reaching out to the residents. No, I do not have that number. We're hoping to get started in October.

CM Bryner If someone receives a door hanger, does it provide information about the timeline for the trimming?

Pepco No timeline but were hoping to start in October if the Town approves.

CM Munyeneh Who do people reach out to about the debris left on their property?

PEPCO They can reach out to me. We clean up everything when we do routine maintenance. If there's a storm, we just cut the tree off the line and the debris that is left is the owners' responsibility.

CM Watson How do we request the trimming of a street tree?

Mayor if there is an issue with a tree on a specific street, I'd advise the Council Member to reach out to the Town Administrator, Mr. Galloway. We'll look at the situation on that street and reach out to Pepco if appropriate. How often do you come into town? Why do some trees get trimmed more than others? Please do everything possible to extend the communication with us as we are concerned about our trees and maintaining our Tree Canopy.

Pepco we're on a four-year schedule which is set by the Maryland Public Service Commission. We will come through and do routine maintenance at that time. We trim trees based on their growth rate.

CM Munyeneh the growth of bamboo on a right of way that caught on fire. Pepco has cut it down, but bamboo grows much faster than trees. Can give me you me instructions that I can share with my constituent about what she can do to prevent a fire in her backyard. She would need maintenance on more than a four-year schedule.

Pepco Pilot Program to remove bamboo and keep it from growing in the alley. We're going to remove the bamboo and apply an herbicide and install a barrier to eliminate the bamboo that's growing under the lines. That's scheduled to start in October as well.

Steve Brayman, Director of Public Works regarding the Pilot Program, I've written letters to the three residents who are affected by the bamboo in the alleyway. I've heard back from one and waiting for the other two. Cody of Pepco said that my letter sufficed.

Patricia Washington I'm not sure how you get on the list. Mine is a grave concern as I can't use my backyard and want to put this on your radar.

Pepco we will remove and treat vines and any hazardous trees then we will do pruning to remove any hazardous limbs that may grow or fall onto the lines. We will not go through and eradicate all the vines that are coming up.

Mayor we would like to know about the health and fate of our tree canopy. We are losing ground with our tree canopy. We need to plan for preservation and replacement.

Town Administrator Report

Audit: Bridget & Mock Associates will begin the Town audit on September 18-20. We should receive a report in 30 days if they get everything they need on site.

Website: the current website is only temporary and does show some of the changes that the permanent website will have. Please contact Town Hall if you're having problems navigating the website.

Pet Waste Stations: all six new stations have been installed around town. Public Works is working with staff to develop reporting information regarding usage.

Pavilion status: Mr. Brayman, their moving away from an aluminum and back to zinc coated steel. There isn't a horizontal option. We will need a building and electrical permit for the structure and the conduit. We can't remove and replace the roof until we get those permits.

Joseph and Son testimony: Mayor, on behalf of the Town I submitted testimony compiling the input from the Green Infrastructure Committee, from Council and the Planning Board stating our opposition to granting the application for an Air Quality permit to construct.

Landover Logistics: Mayor, known as the Smithfield plant. We met to review a feasibility proposal for that site, one option is a warehouse. Projected entrance and exit on Columbia Park Road, not a good idea and we propose Cabin Branch. We made clear our transportation concerns that are ongoing for that area. We're just in step one. We'll be looking to have presentations with the Planning Board.

Special Worksession on Thursday, September 19 at 7:30 pm. We will be briefed by the Green Infrastructure and the Planning Board on the history, roll and current issues and the need to appoint Council liaisons.

Consultant Arborist services: Feather and Associates. Dr. Tolbert Feather's assessment will be used for contracted tree services for recommended tree work.

Rain Barrels: we have received the rain barrels for the Water Woes Workshop in November. If you would like to purchase a rain barrel early, please contact Public Works.

No Parking Signs: Public Works will be installing five "No Parking" along Forest Road. The signs will be in front of the Methodist Church. It's a matter of safety and efficiency along that road. I

CM Bryner have the residents closest to the signs been notified?

Steve Brayman the signs are along Forest near Legion Park on the church side.

Prince George's County Planning Board of the Maryland National Capital Park and Planning Commission have scheduled two public forums on the budget for the planning of parks and recreation in PG County for the next fiscal year which begins July 1, 2020. The dates of those hearings are Monday, September 16, 2019 from 7:00 pm to 9:00 pm at the Dept. of Parks and Rec Administration Building in Riverdale and the second one is on Monday, October 7, 2019 from 7:00 pm to 9:00 pm at Harmony Hall in Fort Washington.

Mayor I have been asked to serve on the Maryland Municipal League's Legislative Committee. Two legislative priorities: The first is Highway User Revenue and the second is 5G.

Arlington Crematorium

Mayor people have stepped forward expressing their concerns about the air quality and particulates. I have requested an extension of the comment period and we were granted an automatic 60 day extension. We will have an opportunity at the October televised meeting for residents to come forward with questions and concerns on camera. We will bring this forward to the Green Infrastructure Committee and Planning Board to advise, submit testimony for or against. I have Arlington Crematorium to come speak and meet the new Council.

Noxious Odor

The News and Announcement was delayed because of an issue with the Town's website. Cheverly was notified of the odor on August 21, 2019. We contacted and reported the issue to Maryland Department of the Environment and Emergency Pollutant Hotline, Washington Gas, WSSC and Pepco. Field representatives from those organizations inspected their own infrastructure to ensure that the odor was not coming from them. Collaborated with PG Fire Dept. Hazmat Unit and no hazardous gases were detected. Once the source of the odor is identified, we will notify the public. Thank you for your patience during our research phase. If you hear or see anything, please email Tips@cheverly-md.gov.

Adoption of the Flag ordinance

Motion for to adopt Administrative Regulation 2019-03 CM Radloff, Seconded by CM Garcia.

Unanimously approved.

CM Watson do we have an administrative regulation on the books for flying the flag on the books? 20-H is underlined. Is this all new regulation?

Mayor this is entirely new administrative regulation. "H" is the language that was added but deemed not substantive change.

Council Updates

CM Watson Community Market is this Saturday, September 14. Valley Way Annual block party will be Saturday, October 5. The Haunted Hike will be on October 26 and it starts around sunset. Advertising for the Veteran's Day Ceremony. It will be on November 11 at 10:00 am in Legion Park. We're looking for participation from youth musicians.

CM Munyeneh 4th Ward Civic Association meets the third Monday of every month. Belleview block party on September 21 at 5:00 pm.

CM Fry excited to have a new team with Mr. Galloway, Mr. Brayman and Chief Towers. Thank the Mayor for the work on Smith and Sons. Thank Mr. Galloway and Mr. Brayman for their work on the noxious odor on Labor Day weekend. Legion open their date for membership and the auxiliary opened membership for spouses as well.

CM Garcia thank PCAB and Chief Towers and the Police Department for Movie Night.

CM Bryner there's a new bakery Mi Pueblito on Landover Road and it's awesome.

CM Radloff Cheverly Village is hosting a home modifications seminar Tuesday, September 17 from 5:30-8:00 pm in the Community Center. Thelma Boyd Nash of Ward 4 will have a portrait unveiled on September 28 at Joe's Emporium.

Mayor Mr. Galloway is engaging us in team building activities and strategic planning process. We're working on value-based budgeting, further training in Open Meetings Act. Thinking about the budget early so we fully understand the questions before us so that we use our taxes wisely.

Motion to Adjourn CM Bryner, Seconded by CM Garcia. Unanimously approved.

**Mayor and Council of the Town of Cheverly
Closed Meeting Minutes**

Closed Session Meeting 9/12/2019

Time: 6:28pm

Location: Cheverly Town Hall

A motion to close the meeting was made by CM Radloff and was seconded by CM Garcia. All Councilmembers were in favor of closing the meeting. Present during the closed session were: Mayor Riazi, Council Members Radloff, Watson, Bryner, Munyeneh, Garcia, Fry, Town Administrator, Dylan Galloway, Town Attorney, E.I. Cornbrooks.

The Mayor and Council discussed three separate topics.

Topic 1: The Town Council received legal advice.

Topic 2: The Town Council was briefed on the status of litigation pending in the United States District Court for the District of Maryland, *Stone, et al. v. Town of Cheverly, et al.*, and received legal advice on the same.

Topic 3: The Town Council was briefed on a personnel matter and received legal advice on the same.

No actions were taken by the Mayor and Council on any topic.

Motion by CM Fry to end Closed Session and return to Open Session, Seconded by CM Garcia. Unanimously approved at 7:45 pm.

Worksession Minutes
September 26, 2019
7:30 pm

Pledge of Allegiance

Cody Helseltine and Tammy Watkins of Pepco spoke about Vegetation Management plan.

De'Ranch owners, Mr. and Mrs. Agubuzo communicated their desire for a Special Entertainment license which would allow them to stay open and serve alcohol until 1:00 am on Wednesday and 2:30 am on Saturday and Sunday. Motion to accept De'Ranch's application for a Special Entertainment License; CM Bryner, 2nd CM Garcia, majority approved, CM Watson opposed.

Mr. and Mrs. Fox spoke about their request for a fence Variance. They would like to replace their chain link fence with a 6" wooden fence. Motion to support the Variance contingent upon the favorable support of the Ward 4 resident impacted by the proposed fence; CM Watson, 2nd CM Munyeneh. Approved unanimously.

Disabled Parking request; Motion to approve CM Bryner, 2nd CM Fry. Approved unanimously.

Grant Request for Mr. Alexander's Wildflower Garden. Motion to approve Grant request not to exceed \$400 per year and contingent upon submission of receipts/proof of payments; CM Fry, 2nd CM Garcia. Approved unanimously.

Metro safety meeting update by Chief Towers.

Police vehicles update and request. LGIT will cover the entire price of replacement because the vehicles totaled were less than three years old. Move to purchase two vehicles at replacement cost; CM Watson, 2nd by CM Garcia. Approved unanimously.

Walden Sierra Pyramid potential Public Hearing dates are November 6, 7, and 14.

The next Worksession will be October 30. The November Worksession will be moved to November 21, because of the Thanksgiving holiday.

Adjourned at 10:45 pm

Followed by Closed Session

**Mayor and Council of the Town of Cheverly
Closed Meeting Minutes**

Closed Session Meeting 9/26/2019

Time: 11:00pm

Location: Cheverly Town Hall

Motion to close meeting by CM Garcia. Seconded by CM Munyeneh. All Councilmembers were in favor of closing the meeting. Present during the closed session were: Mayor Riazi, CM Radloff, CM Watson, CM Bryner, CM Munyeneh, CM Garcia and CM Fry, Town Administrator, Dylan Galloway.

The Town Council received an update regarding personnel matters.

No actions were taken by the Town Council.

Motion by CM Garcia to end Closed Session and return to Open Session, Seconded by CM Bryner. Unanimously approved at 11:38 pm.



July 25, 2019

Mayor and Town Council
Worksession Minutes

Meeting called to order at 7:02 PM

Present of Allegiance

MOTION: CM Radloff to approve CPRC Grant Funds request of \$2,000 to support school supplies for Gladys Noon Spellman Elementary School. Seconded CM Fry. Approved 6-0.

MOTION: CM Bryner to approve Rain Barrel Check Rebate which has a net budget impact of \$245. Seconded by CM Munyeneh. Approved 6-0.

Mayor and Council discussed concerns regarding Smith and Sons Air Quality Permit and PCBs (Polychlorinated biphenyl) and potential water containment.

Interim Town Administrator, Mr. Deutsch gave a brief update on Police Chief applicants, processes, and expected timelines for interviews. In depth information to be given to the Mayor and Council in the Closed Session immediately following the Open Worksession.

Meeting adjourned at 7:40 PM

April 25, 2019

Special Meeting next week with Skip Cornbrooks

CM Riazi: Question about special meeting that was called. 2nd and 3rd cannot make a quorum. Never received notice of a special meeting. Meeting never existed and never happened.

CM Eldridge: Asking the attorney seems a reasonable request

CM MacKenzie: Code states that special meeting could be called by Mayor/Council if 3CM agree to it.

Mayor Callahan: Meeting could not take place because out of town

Comm. Member Nicole Bryner: Concern about the unpreparedness for information to the town.

- 1) Pledge of Allegiance at 7:48
- 2) Woman's Club: Words of Peace. Recommends Peace Table for after the election. Can even come to Peace Camp. Peace Camp grant asking for \$800.

Mayor Callahan: Any Questions

CM Riazi: Final Day, any open to learning about Peace Camp.

Motion to approve grant: CM Riazi

CM Hallman: 2nd

Motion carries 5-0.

Motion to excuse CM Munyeneh

- 3) Presentation by Auditor Diane Mock

Report has no major changes. MD&A are the highlights of the year. Fontana Fund closed. Governmental funds. General funds=budgetary funds. It was an active year in Capital Assets.

PG 8: Business type activities: Closed out "Fontana Fund" Positive net change to increase the bottom line.

CM Eldridge: Why did revenues go down?

Diane Mock: Personal Property Tax was billed improperly and a slight decrease in income tax.

PG 15 Balance Sheet: 42.8 million in MLGIP investment policy

David Deutsch: It's vanilla but it's safe and liquid if we need it.

Diane Mock: Receivables from other governments, Assigned and unassigned fund balances. Fun Balance went up this year.

Pg. 20- Closing down the Fontan Fund.

Summary of accounting policies.

Pg47: liability to State Pension

Pg. 50: Budget to actual comparison.

Pg. 51: Revenue

Large variances tend to be in Capital Outlay

Variances in personnel expenses to the positive

Pg. 57: Pension Contributions

Internal Controls: Bank reconciliations, significant year end adjustment entries. Fontana Fund:
Payments made but not recorded

Budget Amendments: Made as they come up in accounting program

Book keeper should not be a check signer/accounting manual

Premium only Policy for insurance.

CM MacKenzie: Is there a history of these problems or are they new?

CM Riazi: Full time Treasurer?

CM Hallman: expressing concerns

David Deutsch: We are cleaning things up but there is still room to be improved.

CM Hallman: Automation? Can/should things be automated?

David Deutsch: Software not ideal for municipalities. Major organizational effort to move to new software.

CM Eldridge: Similar or different financial issues to other municipalities?

Diane Mock: Things are more structured in larger municipalities. Smaller rely more on outside help. The personal property tax is a common error.

- 4) Kilmer Street Master Plan \$8870
Neighborhood Design Center.

CM Eldridge: Planning board is excited. Funding?

CM Riazi: Can we push the timeline to give input at Cheverly Day.

Mayor Callahan: Tons of goldfish in the pond. Do we approve funding?

CM Eldridge: motion to approve \$9k funding

CM Riazi: 2nd. Kudos to the Green Infrastructure Committee to help thus far.

Motion carries 5-0

- 5) De'Ranch special entertainment license/permit would allow for liquor sales until 2AM and entertainment until 3.

Checked with County Police re volume and type of incidents. There have only been two incidents in the last 5 years.

Hearing is May 8.

Previous Position: would support with a limited subset of hours.

CM MacKenzie: There has been a push back on limited hours in previous experience

CM Eldridge: Talk to the business neighbors? Security for the neighbors?

CM Hallman: Like the idea of letter, representation of Council at the hearing. Separate hours for weeknights/weekends? 10 and 12?

CM Riazi: Request a postponement? Absolutely on hours because of previous position with other businesses. What about Annexation?

Mayor Callahan: Not a lot of conversation from other neighboring businesses.

CM Garcia: Why can we have a say in this, but not at the bakery?

Mayor Callahan: Because the permit already exists for the bakery, but not for De'Ranch.

CM Riazi: Can we/ Do we want to request that our officers be able to respond?

Can we please request a postponement?

Mayor Callahan: Make recommendation of 10/12 hours.

CM MacKenzie: Recommendation of Homeowners Association.

CM Riazi: Can they sell liquor to take off site?

Mayor Callahan: will take this direction and move forward.

April 30, 2019

6:30 Work session

Budget/Jenny/ Follow up on De'Ranch/Parking Discussion

Walkthrough Budget

- a) Establish Treasurers position to full time
 - CM MacKenzie: Cost includes only Salary, not benefits?
 - CM Hallman: What training is needed?
 - CM Eldridge: Significant jump in training costs are noted
 - David Deutsch: That is dues and ICMA
- b) Town Generalist, technological advancements, some economic development
 - Mayor Callahan: Budgeted at \$55K.
 - CM Hallman: Possibly not enough money, should have grant development
 - CM MacKenzie: Make sure we don't leave out communications
 - CM Riazi: That's a lot to ask one person to do for \$55K
 - CM Eldridge: I'd weigh in at \$65K
 - CM Riazi: not a one-time expense
- c) Administrative Aide, part time
 - CM Hallman: What about internships?
- d) Code Compliance- has been moved to Administration. Community benefit to having some compliance with expanded hours. Not about aggression, but more resources.
 - CM MacKenzie: Neighbor/Neighbor disputes? A social worker or restorative justice vs compliance?
 - CM Riazi: How did O'Berry learn to do what he knows how to do? What training? We have access to county resources to solve neighbor disputes
 - CM Hallman: Maybe Hoarding issues and mental health issues, resource to bridge that divide
- e) Police Budgeting:
 - Lieutenant: second in command, supervisory role
 - Mayor Callahan: Gives Jarod some relief, round the clock supervision and help young staff
 - CM Hallman: ORG chart for the layers?

Mayor Callahan: Do we want to go into next year with a deficit. Target a lower number than \$847K. We budget revenues conservatively and expenses aggressively. \$.51 tax rate to keep taxes flat to create revenue this year and then see what we do next.

CM Garcia: What about Tax Rates for the apartments?

Mayor Callahan: Happy to have the conversation. Rates higher from the recession. \$30/year per apartment. Have to talk to Skip to see what can be done.

Megan Daly: Caught a typo

CM Riazi: Highway User Revenue accurate?

D.Deutsch: yes. Local income tax, 17% of county comes to us.

CM Hallman: annexations?

D. Deutsch: Disposal fee rebate, red light camera

Mayor Callahan: Beth, one thing I owe Skip and David Deutsch about adding Community Market.

The Teen Org by Rec Council

\$22K for Cheverly Day (\$15-20K)

CM Garcia: What does it take to be a community organization?

Megan Daly: PCAB \$ as a town org

CM Riazi: Add support to the small Grant program

Mayor Callahan: Trash bins?

CM Hallman: Bamboo Abatement costs?

Mayor Callahan: Put in the grants program.

CM Hallman: Interpreter services for town meetings

April 30, 2019

8PM

Mayor Callahan: Welcome, glad you're all here.

CM Garcia: Motion that council put out a statement regarding the fact that an independent investigation was conducted and the mayor unilaterally decided not to follow the recommendation of the investigator and town attorney and didn't not inform the council that the investigation took place.

CM Hallman: 2nd

CM Munyeneh: Amended the motion

Mayor Callahan: No problem with the motion. I made a decision and did not consult with the Council. Town Attorney informed me and I did not internalize or heed the advice.

CM Hallman: seconds the amended motion

CM Garcia: Accepts the amended motion

CM Hallman: seconds the accepted amended motion

CM MacKenzie: Would like to see the statement and have input

CM Eldridge: That was not the motion that was expected. (to Skip) Do you see any legal liability to the town?

Skip Cornbrooks: It's a manageable risk

CM Riazi: A few questions. Would like each Councilmember to state rational for this when Mayor openly admits mistake. Councilmember by Councilmember on reasons why. Council is supposed to be collaborative.

CM Munyeneh: Would like to publicly respond. Spoke with the mayor and the willingness to admit the mistake is admirable. And this allows for transparency within legal guidelines.

CM Hallman: Release of information that can be legally provided. Community deserves it.

CM Eldridge: Not sure that the Council has the right to input or edit Mayors message. Very different than last week's motion and feels very political a week before an election. Is this something that makes sense?

CM MacKenzie: Part and parcel of last meeting. This is something we can do. This has to do with timing of information and not political.

CM Riazi: If intent is for mayor to admit mistake than that could have happened at any time. This feels like it is something that targets the mayor.

CM Munyeneh: Wants to make it clear that I had no info until yesterday. Have no problems with the mayor or integrity. As a new member of council, I'm not willing to vote for release of information that opens the town to lawsuit.

CM Hallman: was not at any meeting where the mayor made apology and admits mistake.

CM Garcia: Not vindictive and concerned that CM Riazi would say that.

CM MacKenzie: I believe that the conditions that need to be met and it's time to move on.

Mayor Callahan: Closing discussion. Admit to mistake

Vote 6-0 in favor

Councilmember MacKenzie has been pushing for a release of information. Regret that we have not been better at it. That I am not a communications expert.

CM Riazi: How do I seek legal advice before making a motion?

Mayor Callahan: You make the motion

CM Riazi: Motion: I advocate a statement outlining what we learned from this process and direction for the town.

CM Munyeneh: 2nd

CM MacKenzie: Amend to have MML or LGIT as second opinion

Mayor Callahan: That's a separate motion.

Motion passes 6-0

CM MacKenzie: Make a motion that town administration seek a second opinion

CM Garcia: 2nd

Motion passes 6-0

Move to FY 20 Proposed budget

May 9 constant yield tax rate hearing. \$.51 effectively raises tax rate and is immediately spent on people.

Vote will be on June 13. This piece of paper shows that Cheverly is the 7th most efficient community in PG County. Pride in fiscal frugality, but some changes that mean we have to spend money.

CM Eldridge: What people want from their community has changed?

CM Riazi: How do we compare to towns like Greenbelt? Programs?

David Deutsch: We don't have the tax base they have.

Mayor Callahan: Don't have the same wherewithal.

David Deutsch: Latest update. Any questions on the single sheet Kilmer Street master plan?

CM MacKenzie: Community Market added to budget?

David Deutsch: No objection. Needs to be fleshed out.

Mayor Callahan: Tighten up what we allocate funds to and what comes through the grants program.

CM MacKenzie: willing to provide information on the Community Market and would like the Market to be given a lien item. And if we don't give money to the Market, then don't give money to Cheverly Day.

CM Riazi: I thought we were keeping compost bins. I think we can fund Cheverly Day.

David Deutsch: What does the Community Market need money for? Not that I need to know.

Mayor Callahan: I think consensus is to add Market.

CM Hallman: Communication for interpreters for those hard of hearing?

Mayor Callahan: Have a signer on retainer?

CM MacKenzie: I'm concerned that it's a line item: interpreter \$2k specialized services

CM Munyeneh: Auxiliary interpreter services? Make a motion to have auxiliary interpreter services in the amount of \$10k.

CM MacKenzie: Service that can be used vs a human being?

CM Riazi: Want to increase accessibility but we are doing this backwards. Needs to be done in a way that researches the process.

Mayor Callahan: We put the money in the budget and then build the program.

CM Hallman: people use the programs that fund.

Mayor Callahan calls for vote. Passes 6-0

CM Eldridge: Motion to add communications expert. \$5-10k?

CM Riazi: 2nd. Is it cleaner to budget in something else or add own line item

Mayor calls for vote 6-0

Megan Daly: CPACT name has changed to PCAB and would like to have 2K in line items because the group has needs.

Nicole Bryner: Not about need, it's about accessibility.

CM Munyeneh: Please provide information on what happens if it isn't spent

CM Eldridge: It's an aspirational budget.

David Deutsch: We don't spend money just because something has been allocated. Budget revenue conservatively and expenditures aggressively.

CM Riazi: Do we need to pump up travel/training expenses for new mayor and council?

David Deutsch: No. Most can be done through MML.

Mayor Callahan: CM Garcia asked question re: tax differential. \$.01=\$2300 and we are happy to have a conversation with them (the apartments) re: tax rate

CM Riazi: Potentially lower tax rate so that they lower the tenants' rents.

Mayor Callahan: 6 years ago they were 3.7% of the tax base. Still at 3.7% of the tax base

CM Hallman: Technological assessments. Storm water assessment \$20K

David Deutsch: Funds for the storm water are in "Studies" and administrative assistant would be a technology person.

CM Riazi: University partner?

David Deutsch: Possibility. Had a meeting at UMD. Possible internships available during the second half of the fiscal year.

CM Hallman: Tree Canopy money to fund a Native Nursery?

Mayor Callahan: Yes, but it's important to engage the community on where

CM Munyeneh: expresses concerns

Town Liability on bamboo, alleys

David Deutsch: Insidious plant. No program in Berwyn Heights as has been previously suggested.

CM Munyeneh: Bamboo in alley caught fire. Not private land, but public.

Mayor Callahan: It's a right of way. In an alley on Pepco's ticket list. Policy on Bamboo possibly? People want bamboo in their yards, but it's insidious and moves. Alley Way policy is a separate thing and need to tackle policy separate.

CM Riazi: Couple other things: Back yard alleys. Read Green infrastructure plan. Neighbor dispute.

David Deutsch: Don't hesitate to send to me.

CM MacKenzie: Why has constituent services gone up?

Melanie Friesen: There is the strategic planning retreat for mayor and council and 5K for constituent services.

De'Ranch Special Entertainment Permit

No response from neighboring communities.

Propose we oppose

CM Riazi: propose we oppose

CM Garcia: 2nd

CM Riazi: What preparation is required?

David Deutsch: Nothing just a letter

CM Hallman: Why is she (Council Woman Ivey) opposing?

Mayor Callahan: Because of neighbors

Motion passes 6-0

Parking regulations and enforcement

CM Hallman: constituent with a long term and serious illness. Was unable to move car every 72 hours. Tickets, tags were run, and car towed and eventually compacted.

Mayor Callahan: Skip, what is the legality on this? Does a car have to be towed if there's no insurance?

CM Eldridge: 13 cars on Inwood by one owner. If we move away from 72 hour limits, this exacerbates this parking problem

CM Riazi: Frustration that 72 hour parking is not enforced. We should not seek a blanket policy for an individual situation.

Mayor Callahan: How close to 72 hours are people being towed?

David Deutsch: Will have to get back to you

CM Riazi: what communication is there?

CM Munyeneh: Now that Code Compliance is under Administration vs Law Enforcement, maybe communication with residents is possible.

CM MacKenzie: What if residents are using public transit, etc. and when residents go on vacation, etc.

Mayor Callahan: How many times have we towed a car for 72 hours? How many tickets?

CM Riazi: Police are responsive to communication from residents.

CM Eldridge: many parking issues

Community Member: Parking issues will grow as people move in with each other.

CM MacKenzie: Makes point that we need to be careful.

CM Munyeneh: There's an assumption that because we live in Cheverly that people are middle class or upper middle class. That isn't always true and we need to make sure that fines aren't punitive.

CM Riazi: This is mayor Mike's last work session. Over the 9 years I've learned an incredible amount with wise leadership and collaboration. Feel fortunate to have served.

Mayor Callahan: Can we adjourn?

CM Eldridge: Motion to adjourn.

Meeting Adjourned at 10:02

Wednesday May 15, 2019

8:30PM

Adjusted Agenda-

Swearing in Ward 2 CM Watson

Budget Review

David Deutsch: Constant Yield Tax Rate Hearing next week. State mandated process. Fairly standard.

Responding to CM Bryner's questions

Review of funding and expenditures

Mayor Riazi: Staffing proposals. CIP and Operating budget are two very different things.

David Deutsch: Staffing Difficulties. We need some help. For example: Town Treasurer is doing a great job, but was budgeted for 16 hrs. a week but has migrated to a full time position. Clerk is full time.

Administrative Aide for 15 hours a week is needed to keep processes going.

Mayor Riazi: This is on page 7.

CM Bryner: There are seniors who might be interested in that type of a position

David Deutsch: Town Administrator has been a one person show. Contractual position was created but not filled in FY 19. Find someone who is interested in Generalist Government, some grants, someone willing to roll up his/her sleeves and do some work. Roll has been re-budgeted from half year to full year and moved from \$55k to \$65k.

Mayor Riazi: Good to live with this number?

CM Watson: Why a 13E.

Melanie Friesen: Because the salary schedule is set up in this manner. Council wanted \$65K and this was the closest in the schedule that we could reach.

David Deutsch Code Compliance has been moved to Administration. Code is not a Jr. Police officer. Looking to fill a part time flexible schedule to be in when John isn't here.

CM Munyeneh: Part time? What about full time?

David Deutsch: This was a lateral transfer from the Police Department at zero cost.

Mayor Riazi: Transition to get the police out of the business on being on residents over grass.

David Deutsch: Not about tickets, it's about making the neighborhood look good.

Mayor Riazzi: Police?

Melanie Friesen: Unfreeze the Lieutenant Position; add in two positions of Master Corporal for supervision.

David Deutsch: Retention and LEOPS

Mayor Riazzi: Incoming salary is pretty competitive but around year 7 mark it becomes (word missing)

David Deutsch: Overtime status. Some folks want more action, but we don't want that. We will be swearing in on June 13 meeting.

Mayor Riazzi: Master Corporal, our force runs very young. Supervision is what makes the day. Detective is able to solve low level crimes that PG would laugh at that are important to the community. Floppy Eared Police Dog is a possibility.

CM Bryner: What is the time line on Police Chief?

CM Radloff: Where is Mr. Harvey on this schedule?

David Deutsch: He's overworked.

Mayor Riazzi: Assistant to the Town Administrator will hopefully have the skill sets to reduce the burden on Mr. Harvey.

David Deutsch: 2-3 years need a review of IT infrastructure. Can't do everything all at once. We need a compensation classification review in 2-3 years as well.

CM Munyeneh: Should we be looking at the Automation Administrator as the IT person to the Town?

David Deutsch: T.C. Hegeman in as part time temporary town clerk.

Mayor Riazzi: Support Mr. Harvey rather than looking at revamping.

CM Munyeneh: Do we have a sense of Mr. Harvey's morale?

David Deutsch: That's a closed session question.

CM Watson: What's the realistic amount that we will actually spend?

Mayor Riazzi: Public Works?

David Deutsch: No additional staffing needs mentioned by Juan Torres. Steve Brayman seems to be getting his hands around the department.

Mayor Riazzi: Be careful in our promising as it impacts Public Works.

Moving over to committees

CM Garcia: Youth Program at the apartments for the kids to join in the sports.

Mayor Riazi: CBGC received grant to incentivize Cheverly Station youth to join.

CM Garcia: Apartments have empty storage rooms. Maybe transform them into youth meeting rooms?

CM Bryner: Given time line for passing the budget, this page feels like a catch all page.

Mayor Riazi: Grant money rose but not the amount that organizations can get.

CM Munyeneh: What is this bamboo in line item for grants?

Mayor Riazi: Not a thing we have nailed down.

More money to Cheverly Day to recognize that most municipalities sponsor their Days. PCAB swag.

CM Bryner: Funding for ASL interpretive services? \$5K to this line item?

Mayor Riazi: Maybe we let grants be for accessibility?

CM Bryner: I think money dedicated is better.

CM Watson: What is the debt service?

David Deutsch: The police station for two more years.

CM Radloff: Then Public Works?

David Deutsch: yes.

CIP is a 6 year plan

Dog park land acquisition. I have concerns about parking for this location. Before we begin construction, we need to validate that there's parking.

Mayor Riazi: ADA Compliance for access. When will the dog park be used?

CM Munyeneh: was there some other land for the dog park purchased?

Mayor Riazi: No

CM Bryner: LED streetlight conversion? Money for more poles?

David Deutsch: \$20K/yr. for four years. There may be some limited money for new poles.

Need Pepco to follow through and come and give presentation.

CM Bryner: Traffic and Speeding control in town?

David Deutsch: Lets Break and Close for Personnel matter.

May 23, 2019

Call to Order 8:11

Mayor Riazi: Pledge of Allegiance

First meeting of new council traditionally opens by "Peace Pole"

Joyce Lang: Words of peace to worksession.

Mayor Riazi: Constant Yield Tax Rate Hearing.

David Deutsch: May have caught the ad in the Washington Post. Caught off guard by a timing issue. Keeping rate at \$.51, not reduce to constant yield which will result in increasing revenue by \$197K. This is a public hearing.

Mayor Riazi: Anyone here to comment on the tax rate?

Community Member: asks for further explanation of constant yield.

David Deutsch: tax rate remains the same but revenue will increase

Mayor Riazi: We plan to ride this out for a year with the new council and see where we fall with new staffing levels.

Community Member: I se

Mayor Riazi: Any comments from around the table?

David Deutsch: Suggested order change to make motion to review the ordinance. Explaining "Emergency Ordinance", not because anything is an emergency, but because time is short and staffing is limited. 2 readers and enacted before 30 days.

CM Watson: Motion

CM Radloff: 2nd

Motion passes 6-0

Budget Review: Operating and CIP, perhaps more interest in CIP.

PG 20 provides Summary. Following pages provide detail.

pG 21: 2 items, 10k for a/c engineering assessment. 150k for A/V upgrades. I hope we don't have to spend \$150k, we could perhaps trim this to 125k.

CM Munyeneh: Why would the town spend more money on a system (A/C) that doesn't work?

David Deutsch: This is an engineering assessment. The A/C upgrade didn't cover the guy, just the main part of the facility.

Mayor Riazi: If we spend more money on the A/V system, maybe something with more plug and play accessibility, more options and variety. Wants to leave at \$150k.

CM Bryner: Wants to make sure whatever quote we receive includes infrastructure for A/V.

CM Radloff: Any firm should be offering a phased approach.

CM Garcia: Tax Rates for apartments remains the same?

David Deutsch: No proposed tax rate changes for anyone.

CM Watson: Wants to review the tax rate.

Mayor Riazi: Will come back to it after CIP

David Deutsch: Page 22 is the LED conversion

CM Garcia: I see a lot of things done for the town but nothing for the apartments

David Deutsch: Apartments are private property and ...

CM Garcia: Maybe a later conversation, but why is tax rate so high for apartments if no amenities are provided.

David Deutsch: I see nothing unusual about the way the Town treats Cheverly Station.

CM Munyeneh: CM Garcia raises an interesting point that people who pay taxes should benefit from them. Are there streets that need lights that can be serviced? What is the tax rate for the apartments?

Mayor Riazi: \$.66

CM Garcia: Do we know that the apartments aren't passing on the tax rate to renters?

CM Riazi: Research shows that market value sets rents, not tax rates.

CM Garcia: Again, when did this start and why?

Mayor Riazi: 2013. Adjustment in rates

CM Munyeneh: What is it you would like to see happen? If we lower the tax rate for the apartments, how do we guarantee that those savings are passed on to the residents?

CM Garcia: I see nothing here to benefit the apartments

Mayor Riazi: All these things benefit all residents of the Town of Cheverly, not just single family homes in Cheverly.

CM Garcia: Most people in the apartments don't even know there is a Town of Cheverly.

CM Bryner: We need to engage the council and community mindfully to keep the apartments in mind.

David Deutsch: Dog Park. Might be 1 acre. Might be 11. Costs might be more, might be less. Town Park: nothing slated for this year.

CM Munyeneh: What does one get for \$100k of Dog Park?

David Deutsch: Fencing, benches, limited tree removal

CM Munyeneh: Recall discussion of only using ½ rather than the whole for the dog park. Will that include fencing all the acre?

Mayor Riazi: No tearing down trees.

David Deutsch: need a plat or map of the land

\$10k of assessable pathways at Gast Park.

Repave the path at Boyd Park

CM Munyeneh: Most people don't use the path because of tree coverage, damage to the track, down limbs. Can we cut down trees?

David Deutsch: we need to maintain through PW rather than cut.

CM Watson: What is the total cost of Woodworth Park?

David Deutsch: \$80k

CM Munyeneh: permeable sidewalk? Pilot Program for \$45k?

Community Member: Live in ward 6. Recalls when PW marked sidewalks for repair but never did.

CM Munyeneh: Sign for Cheverly to BY1.

CM Radloff: Hybrid vehicles for the Police Department should save 1265 gallons of fuel per year.

CM Watson: Would like to propose lowering the tax rate by \$.01 or \$.02,

CM Munyeneh: Why do you want to propose this?

CM Watson: Mostly philosophical, we shouldn't take



Memo

To: Town Administrator, Mayor and Council
From: Jarod Towers #1682, Acting Chief of Police
Date: Wednesday, October 09, 2019
Re: Monthly Chief's Report **September 2019**

Crime/Enforcement Report:

1. For September 2019, there were 14 reported crimes:
 - a. 5 Burglaries (residential), 3 Assaults (1 against an officer and 2 aggravated), 5 Larceny/Thefts (3 theft from autos, and 2 frauds), and 1 Vandalism
2. There were a total of 3 arrests,
 - a. 3 adult arrests:
 - i. 1 for an assault against an officer, 1 for trespassing, and 1 for an open warrant

The department responded to 236 calls for service, completed 78 house and 7 elder watch checks, and wrote 22 police and 5 accident/collision reports.

The department made 82 traffic stops, issued 29 traffic citations, 91 warnings, and 1 parking citation.

Community Outreach:

September 19th marked our annual Public Safety Day event and the turnout was one of the best. Similar to last year, we utilized Mission BBQ for our catering services however, this year we also reached out locally for some of our entertainment choices. A special thank you to Ms. Lily Thomas, a Cheverly resident, who offered her services producing some cool face painting, and Mr. Thaddeus Patrice Jr., who offered his DJing services for the event. Mr. Patrice was recommended through the town's listserv. In addition, we would also like to thank the various Public Safety agencies that accepted our invitations and came out to assist, the Mayor and Council, as well as Cheverly PCAB, for assisting throughout Public Safety Day from its setup all the way to its end, and of course the

community. Your participation helped to ensure this Public Safety Day was a success. In addition, you helped to raise over \$200 for the Maryland Chapter of Concerns of Police Survivors (COPS).

September also marked the last of our regular, weekly teen kickball events. Being a first for the department, regarding this type of event, we are proud of how successful the series was. We want to thank everyone who helped to spread the word of the events every week, everyone who came out to watch the events, and of course everyone who came out to participate in the events.

Our second Community Movie Night, hosted on Friday, September 6th, at the Cheverly Station Apartments, went off without a hitch. We look forward to bringing more events such as these to the Cheverly community.

If you've driven past the Cheverly Police Department anytime after sunset you may have noticed a new lighting scheme on the outside. For the month of October, the department has switched its lights to both purple and pink hues in recognition of October being both Domestic Violence Awareness month, as well as Breast Cancer Awareness Month. Join us in recognition by replacing your light bulbs with either a purple or pink bulb.

This month's Coffee with the Chief events are scheduled for Wednesday, October 16th, from 9:00 AM to 11:00 AM, and Monday, October 21st from 4:00 PM to 6:00 PM.

Administrative Report:

Interviews are actively underway for the positions of: Lieutenant, Patrol Sergeant, Master Corporal (x2), and Police Clerk. The application submittal deadline ended on September 30th, with the interview process continuing for the next two weeks.

There was one use of force incident for the month of August, relating to an assault against an officer.

There were no complaints filed.

2019**CHEVERLY POLICE DEPARTMENT STATISTICS****CRIME STATS**

	YEAR												
	TOTAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
ARSON	0	0	0	0	0	0	0	0	0	0			
ASSAULT	22	1	1	4	5	3	4	0	1	3			
AUTO THEFT	10	0	0	2	0	2	1	4	1	0			
BURGLARY (B&E)	15	2	0	1	0	3	3	0	1	5			
CAR-JACKING	0	0	0	0	0	0	0	0	0	0			
HOMICIDE	0	0	0	0	0	0	0	0	0	0			
KIDNAPPING	0	0	0	0	0	0	0	0	0	0			
ROBBERY	10	0	3	1	3	1	2	0	0	0			
SEX OFFENSE	1	0	1	0	0	0	0	0	0	0			
THEFT (Includes Fraud)	76	10	7	7	9	9	8	9	12	5			
VANDALISM	12	0	1	2	0	3	2	0	3	1			
	146	13	13	17	17	21	20	13	18	14	0	0	0
IDENTITY THEFT	2	0	0	1	0	1	0	0	0	0			
Use of Force Incident	13	1	2	2	2	1	2	1	1	1			

Adult - ARRESTS	182	23	26	22	27	19	22	22	18	3			
Juvenile - ARRESTS	8	0	0	0	2	3	0	1	2	0			
WARRANTS	64	10	5	8	10	5	3	11	10	2			
(Criminal/Civil) CITATIONS	36	7	3	4	7	5	5	4	1	0			
DUI / DWI	21	2	5	2	2	3	1	4	2	0			
EPS	6	0	1	1	1	1	0	0	1	1			
(Field Observation Report) FOR	33	8	8	5	6	0	2	1	3	0			
STATE TRAFFIC CITATIONS	996	177	176	122	83	73	66	139	128	29			
WARNINGS	1691	193	215	184	265	189	190	196	168	91			
SERO (Equip Repair Order)	170	39	36	15	18	19	16	15	12	0			
TOWN PARKING TICKETS	93	9	43	21	12	1	2	2	2	1			
HOUSE CHECKS	923	42	55	156	107	138	76	123	148	78			
ELDER WATCH CHECKS	64	10	4	0	10	11	6	9	7	7			
REPORTS WRITTEN	379	48	35	48	55	45	54	37	35	22			

Cheverly Police Department
CALLS FOR SERVICE TOTALS

9/1/2019 To 10/1/2019

Incident Type	Total
911 DISCONNECT	19
ACCIDENT	23
ALS COMBINED	1
ANIMAL COMPLAINT	3
ARMED PERSON	7
ASSAULT COMBINED	1
ASSIST FIRE EMS	1
ATT SUICIDE COMBINED	2
BREAK IN IN PROGRESS	1
BREAK IN REPORT	3
CDS COMPLAINT	1
CHECK WELFARE	6
CHECK WELFARE COMBINED	2
CHECK WELFARE VIOLN	1
CUTTING	1
DEATH REPORT	1
DISORDERLY	17
DOMESTIC	10
DOMESTIC STANDBY	1
FAMILY DISPUTE	3
FIGHT	1
FOUND	3
FRAUD	3
HIT AND RUN	4
LOCK OUT IN	1
LOST PROPERTY	3
LOUD MUSIC COMPLAINT	1
MISC POLICE INCIDENT	18
MISSING PERSON	4
MOTORCYCLE ACCIDENT COMBINED	1
NOISE COMPLAINT	2
PREMISE CHECK	3
PROPERTY ALARM COMMERCIAL	5
PROPERTY DAMAGE	1
REPORTED CIT ROBBERY	1

RESIDENTIAL ALARM	20
SIGNAL 13 COMBINED	1
STOLEN VEH	2
SUBJECT STOP	1
SUSPICIOUS AUTO	7
SUSPICIOUS OCC AUTO	7
SUSPICIOUS PERSON	7
THEFT FROM AUTO	3
THEFT REPORT	3
TRAFFIC COMPLAINT	3
TRAFFIC HAZARD	1
TRESPASSING COMPL	1
UNKNOWN TROUBLE	14
VANDALISM	4
VEHICLE ACCIDENT COMBINED	7
Total Calls -->	236

CHEVERLY POLICE DEPARTMENT
Case Reports Written

9/1/2019 To 10/1/2019

Date	Time	Report No.	Subject	Disposition	Workflow Stage	ID
FORD, DELANTE F # 1708						
09/07/2019	21:43	19-0052570-001	DEATH REPORT	Not a Crime/Other Service	CHVP Records	1708
09/14/2019	04:46	19-0053834-001	Found Property	Not a Crime/Other Service	Work-Complete	1708
09/18/2019	04:32	19-0054603-001	Recovered Handgun	Not a Crime/Other Service	CHVP Records	1708
Total for # 1708 >>						3
GENNA, KEVIN # 1704						
09/13/2019	16:09	19-0053741-001	BREAK IN REPORT	Active	Work-Complete	1704
Total for # 1704 >>						1
HODOR, BRYAN # 3231						
09/02/2019	03:34	19-0051322-002	CUTTING	Warrant Issued	Work-Complete	1694
Total for # 3231 >>						1
KEENE, JONATHAN M # 1713						
09/01/2019	00:21	19-0051108-001	DISORDERLY	Arrest	Work-Complete	1713
09/01/2019	23:55	19-0051294-001	Fight in progress	Arrest	Work-Complete	1713
09/15/2019	03:45	19-0054027-001	ASSAULT	Active	CHVP Records	1713
09/19/2019	14:25	19-0054968-001	FRAUD	Not a Crime/Other Service	Work-Complete	1713
Total for # 1713 >>						4
KVECH, ANDREW # 1694						
09/04/2019	16:44	19-0051883-001	BREAK IN REPORT	Active	Work-Complete	1694
09/07/2019	14:30	19-0051883-002	BREAK IN REPORT	Active	Work-Complete	1694
09/27/2019	13:12	19-0056731-001	STOLEN VEH	Active	CHVP Records	1694
Total for # 1694 >>						3
LAMB, JASON # 1673						
09/10/2019	11:46	19-0053071-001	FRAUD	Active	Work-Complete	1673
Total for # 1673 >>						1
WEBB, FRANCIS # 1674						
09/03/2019	11:03	19-0051192-002	Recovered stolen vehicle	Not a Crime/Other Service	Work-Complete	1674
09/09/2019	10:24	19-0052855-001	EPS	Not a Crime/Other Service	Work-Complete	1674
09/21/2019	06:51	19-0054066-002	Recovered stolen vehicle	Not a Crime/Other Service	Work-Complete	1674
09/21/2019	14:59	19-0055522-001	BREAK IN REPORT	Active	Work-Complete	1674
Total for # 1674 >>						4
WHITE, SPENCER A # 1710						
09/05/2019	19:38	19-0052161-001	FRAUD	Active	Work-Complete	1710
09/20/2019	00:12	19-0055086-001	INJURED PERSON	Not a Crime/Other Service	Work-Complete	1710
09/20/2019	19:04	19-0055253-001	THEFT REPORT	Active	Work-Complete	1710
09/25/2019	18:46	19-0056406-001	FOUND	Not a Crime/Other Service	Work-Complete	1710
09/26/2019	00:34	19-0056404-001	FOUND	Not a Crime/Other Service	Work-Complete	1710
Total for # 1710 >>						5
Total Reports >>						22

Proclamation



—on the naming of the second Monday of October 2019 as

Indigenous Peoples' Day in the Town of Cheverly.

Thursday, October 10, 2019

- WHEREAS,** Indigenous Peoples Day was first proposed in 1977 by a delegation of Native Nations to the United Nations-sponsored International Conference on Discrimination Against Indigenous Populations in the Americas; and
- WHEREAS,** The United Nations Declaration on the Rights of Indigenous Peoples was adopted in 2007, marking the culmination of decades of struggle among indigenous peoples, and establishing minimum standards to ensure their survival, dignity and well-being; and
- WHEREAS,** Communities across the United States have been answering the call to critically examine the celebration of Columbus Day in light of the historical record of the cruelty of colonialism and the continued marginalization of indigenous peoples; and
- WHEREAS,** The specifics of this holiday run so deep into human suffering, that the continued celebration of Christopher Columbus overshadows the deserved pride in the many contributions of Italian Americans to the growth and success of our nation.
- WHEREAS,** The adoption of Indigenous Peoples' Day honors the culture and heritage of Native Peoples and recognizes the full history of American colonization.
- WHEREAS,** When we explore the pressing issues of conservation, stewardship of our earth, restorative justice, health and wellness, and sustainability, we find that indigenous peoples have been at the center of understanding, advocacy and action; and
- WHEREAS,** The Town of Cheverly is dedicated to opposing systemic racism towards and promoting the closing of the equity gap for Indigenous People in the United States through policies and practices that reflect the experiences of Indigenous Peoples, ensure greater access and opportunity, and honor our nation's indigenous roots, history, and contributions; and
- WHEREAS,** Within the State of Maryland, Prince George's County is home to the highest percentage of individuals who identify as Native American; and that many of our islands, towns, forests, trails, streams, and historical landmarks bear ties to the indigenous peoples of the lands now known as the State of Maryland; and

WHEREAS, Indigenous Peoples’ Day allows for all people to honor their origins and ancestors who overcame challenges so that one day their descendants might reap the reward of living equally and peacefully with one another and with the earth; and

Therefore, Be It Resolved, that the Mayor and Council of the Town of Cheverly proclaim that the second Monday in October 2019 in Cheverly shall be recognized and celebrated as Indigenous Peoples Day; and

Be It Further Resolved, that the Mayor and Council of the Town of Cheverly encourage residents to gather as a community on this day and throughout the year—to celebrate and to grow in understanding the cultures, contributions and values of Indigenous Peoples.

So signed on this 10th day of October 2019.

Laila Riazi
Mayor

Eric Radloff
Councilmember, Ward One

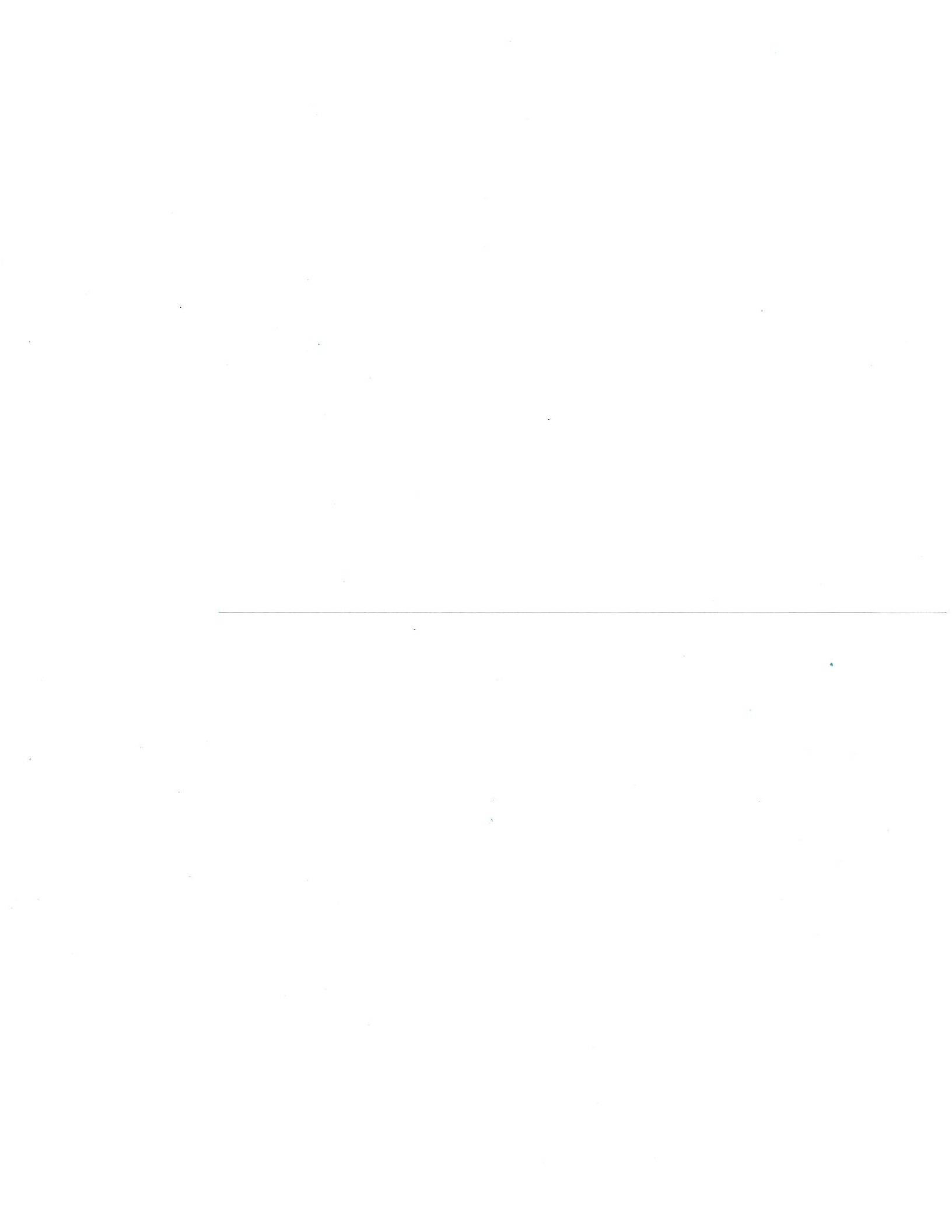
Nicole Bryner
Councilmember, Ward Three

Jennifer Garcia
Councilmember, Ward Five

Micah Watson
Councilmember, Ward Two

Kayce Munyeneh
Councilmember, Ward Four

Amy Fry
Councilmember, Ward Six



Proclamation



—on the naming of October 19, 2019 as Cheverly Woman’s Club Day,
in honor of 100 years of service to women and community.

Thursday, October 10, 2019

- WHEREAS,** The Cheverly Woman’s Club has stood in service of community for 100 years, a length of service even predating the incorporation of the Town of Cheverly; and
- WHEREAS,** The wellbeing, support, and voice of each individual woman has been held at the center of the expansive mission and vision of the Cheverly Woman’s club; and
- WHEREAS,** The Cheverly Woman’s Club will mark their 100th anniversary on October 19, in the Town Park Pavilion, built through funds earned through many a spaghetti dinner; and
- WHEREAS,** The Mayor and Council of the Town of Cheverly joins community in extending gratitude for all that the Cheverly Woman’s Club continues to give, including the tasty traditions of bake sales and special chicken salad sandwiches, the uplifting support of “May is Peace Month” and “Peace Camp,” and for “Passing Love Along” throughout Cheverly.

Therefore, Be It Resolved, that the Mayor and Council of the Town of Cheverly proclaim that Saturday, October 19, 2019 in Cheverly shall be recognized and celebrated as Cheverly Woman’s Club Day; and

Be It Further Resolved, that the Mayor and Council of the Town of Cheverly celebrate the Cheverly Woman’s Club goal of “100 people to celebrate 100 years,” and extend a heartfelt welcome to the generations of Cheverly Woman’s Club past, present, and yet to come.

So signed on this 10th day of October 2019.

Laila Riazi
Mayor

Eric Radloff
Councilmember, Ward One

Micah Watson
Councilmember, Ward Two

Nicole Bryner
Councilmember, Ward Three

Kayce Munyeneh
Councilmember, Ward Four

Jennifer Garcia
Councilmember, Ward Five

Amy Fry
Councilmember, Ward Six



Janice Q. Taylor

Coach, Consultant, Trainer & Leadership Development Expert



Janice Q Taylor is the principal and founder of JQ Taylor & Associates, a coaching, consulting training, and leadership development organization. Janice has over 20 years of experience in facilitation, group dynamics and strategic planning with civic organizations, non-profits and for-profit businesses. She has held executive level and leadership positions in human resources and operations in manufacturing, health care, lodging and insurance industries.

Janice has facilitated workshops, team building and planning sessions for Leadership Blount in Marysville, TN; the National Society of Minorities in Hospitality (NSMH) and the National Urban League in addition to her work with senior leadership teams in the lodging and health care industries.

Janice is Myers-Briggs certified, a graduate of Tuskegee University with a degree in Business Administration and a Certified Life and Career Coach.

Her professional and community involvement includes over 15 years as National Advisory Board Chair for NSMH. She is currently a member of the Advisory Board for the Retail, Hospitality and Tourism Program at the University of Tennessee Knoxville and the Society for Human Resources Management (SHRM).

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October 2, 2019

Dylan Galloway
Town Administrator
Town of Cheverly
6401 Forest Road
Cheverly, MD 20785

Dear Mr. Galloway:

Thank you for the opportunity to provide a proposal for facilitating a strategic planning retreat for the Town of Cheverly. The purpose of this session is for the Mayor and Council to articulate a vision, mission, and key priorities and to clarify the roles and expectations of each other and the Town Administrator. The Novak Consulting Group has extensive experience with precisely this type of work and would be pleased to facilitate a session tailored to the needs of the Town. Additionally, we are familiar with Cheverly since we have worked with nearby communities and have direct local government experience in Maryland. This proposal provides information about The Novak Consulting Group and outlines our approach to such a session.

About The Novak Consulting Group

The Novak Consulting Group provides unparalleled service to our clients. Leaders in local governments and nonprofit communities have come to rely on The Novak Consulting Group for high caliber advice developed through subject matter expertise and customized project approaches. We provide our clients with the best thinking and execution in organizational design, development, and improvement. Our services include:

- Strategic Planning
- Organizational Assessment and Optimization
- Executive Search

The Novak Consulting Group is a women-owned firm led by President Julia Novak. The firm is staffed with local government professionals, including full-time associates and subject matter specialists. The firm is headquartered in Cincinnati, Ohio with staff based in the metro Washington, D.C. area, California, Florida, Kansas, New Hampshire, North Carolina, Tennessee, and Wisconsin.

Engagement Approach

The Novak Consulting Group believes in fully supporting the retreat from beginning to end, from collaboratively planning the agenda to providing a final deliverable that summarizes the results.

We will start the process with phone conversations with the Mayor and each member of the Council to help identify the goals for the retreat. This will help us develop the agenda, which will be reviewed with the Town before the session.

We understand that the primary objective of this engagement is to develop the first strategic plan for the Town. We expect to accomplish this through a facilitated session that includes exercises and discussion so that the group can develop a strategic framework that helps guide the Town for the future. This will be a one and one half-day session that will include the Mayor, Council, and the Town Administrator. It is anticipated that the session will be on from 3:30 – 8:00 pm on the first day and 8:00 am – 4:00 pm the second day. I have tentatively held October 24-25 for the Town of Cheverly.

During the session, the primary role of the facilitator is to ensure that the environment is respectful and conducive to open and constructive dialogue so that the established objectives are ultimately met. While the agenda provides the structure to accomplish the tasks, we also know how important it is to pay attention to the group and make sure conversations that need to happen actually do happen. Therefore, we are flexible and in tune with the group during the process. The agenda would be driven by the conversations with the Mayor and Council and Town Administrator, and our approach would be tailored to the Town's needs.

Approximately one week after the retreat, we will provide a summary report documenting the results.

Facilitator

Catherine Tuck Parrish will serve as the facilitator for this engagement. Catherine has more than 25 years of experience serving local governments, in direct service or as a consultant. Catherine's most recent local government experience was as deputy city manager in Rockville, Maryland where she oversaw parks and recreation, human resources, information technology, finance, neighborhood resources (citizen engagement), communications, customer service, and intergovernmental functions. She is also familiar with large organizations, having worked in the County Executive's Office in Fairfax County, Virginia on a variety of projects, including county-wide human resources projects. Catherine leads our search practice and has conducted searches for city manager/administrator, police chief, public works, finance, human resources, and many other key positions in local governments across the country.

She has conducted strategic planning and council goal-setting sessions in Aberdeen, Hyattsville, College Park, Ocean City, University Park, Westminster, and Worcester County, Maryland; Vienna, Virginia; Midland, Michigan; Murray, Utah; and Clayton, Missouri. She has conducted facilitations for the City of Rockville and other communities on a variety of topics. Recently, she was a speaker at the Maryland Municipal League Annual Convention on strategic planning. Her complete resume follows.

Catherine Tuck Parrish, Executive Search Practice Leader

Catherine has over 25 years of management experience working for local governments of all sizes, nonprofit organizations, and associations. She leads The Novak Consulting Group's executive search practice. She has conducted over 150 searches for manager/administrator; police chief; fire chief; directors of public works, planning, economic development, finance, human resources, and human services; and many other key positions in local governments across the country.

In addition to executive recruitment, she has facilitated numerous governing body workshops, staff retreats, and strategic planning sessions. Her work as a consultant includes project management and contributions to several local government projects such as process improvement studies, departmental assessments, planning and permitting process reviews, and policy development.

Catherine's most recent local government experience was as deputy city manager in Rockville, Maryland where she oversaw parks and recreation, human resources, information technology, finance, neighborhood resources (citizen engagement), communications, customer service, and intergovernmental functions. She also served as acting city manager in Rockville for nearly a year. Prior to joining the City of Rockville, Catherine served as assistant to the county executive in Fairfax County, Virginia working on change management issues including a new pay system, employee surveys, implementation plans, and internal communication improvements. Catherine also served as ethics advisor at the International City/County Management Association (ICMA), counseling elected officials and citizen groups regarding employment agreements, form of government issues, and recruitment. Additionally, she worked for the cities of Denton and University Park, Texas.

She chaired the ICMA's Acting Manager Task Force, which produced a handbook for interim managers. She also led the Maryland City/County Management Association (MCCMA) as president and vice president. She served as president, vice president, and secretary of the Metropolitan Association of Local Government Assistants in the Washington, D.C. metro area. Catherine has spoken at national and state conferences on a variety of topics, including recruitment trends, civility, effective councils, ethics, forms of government, human resource topics, long-term financial planning, budget strategies, developing high performing organizations, and leadership. She has also spoken at the National League of Cities' Leadership Training Institute on recruiting and evaluating the CEO. She is a certified instructor of the Myers-Briggs Type Indicator instrument.

She has a bachelor's degree in personnel administration and communication studies from the University of Kansas and a master's degree in public administration from the University of Kansas. She is an active member of ICMA and the MCCMA.

EDUCATION

- Master of Public Administration, University of Kansas
- Bachelor of Arts, University of Kansas

INDUSTRY TENURE

- 28 years
- Consulting, 9 years
- Local Government, 19 years

References

The Novak Consulting Group is uniquely positioned to facilitate this session because of our knowledge of local government, specifically in Maryland. Included with this proposal is a list of all our clients. The following table lists a few clients for whom we have provided similar services.

Contact Information
<p>City of Westminster, MD 56 W. Main Street, Suite 1 Westminster, MD 21157</p> <p>Barbara Matthews City Administrator (410) 848-9000 BMatthews@westgov.com</p>
<p>City of Ocean City, Maryland 301 N. Baltimore Avenue Ocean City, MD 21842</p> <p>Doug Miller City Manager (410) 289-8887 dmiller@oceancitymd.gov</p>
<p>City of Aberdeen, MD 60 N. Parke Street Aberdeen, MD 21001</p> <p>Doug Miller Former City Manager Current City Manager of Ocean City, MD 301 N. Baltimore Avenue Ocean City, MD 21842 (410) 289-8887 dmiller@oceancitymd.gov</p>
<p>Worcester County, MD 1 West Market Street Snow Hill, MD 21863</p> <p>Kelly Shannahan, Assistant Chief Administrative Officer (410) 632-1194 kellys@co.worcester.md.us</p>

Fee for Service

The total not-to-exceed fee for completion of the scope of work, as detailed in this proposal, is \$6,500 and includes all professional fees and expenses. We would ask the Town to provide flip chart stands and flip chart paper as well as refreshments for the day.

Again, thank you for the opportunity to provide this proposal. Please feel free to contact Catherine Tuck Parrish at ctuckparrish@thenovakconsultinggroup.com or (240) 832-1778 for additional information.

Sincerely,



Julia D. Novak
President

Accepted for the City of Cheverly:

Name _____

Title _____

Signature _____

Date: _____

Status	Address	Size	Species		Comments
Full Permission **	Cheverly Pool (behind dumpster)	R1L	Red Oak	Brush	refusal of poplars in brush
Full Permission	2615 Crest Ave	R1L	Maple		
Full Permission	2808 Crest Ave (backyard)	R3L	Sweetgum	Brush	
Full Permission **	5602 Greenleaf (Behind house)	R1L	Maple	Brush	Leave as Wildlife Snag
Full Permission		R1L	Mulberry	Brush	
Full Permission	5600 Hawthorne	R1L	Boxelder	Brush	
Full Permission		R0L	Ailanthus		
Full Permission		R0L	Black locust		
Full Permission		R0L	Black locust		
Full Permission		R0L	Mulberry		
Full Permission		R0L	Mulberry		
Full Permission	5620 Hawthorne	R2L	Maple		Two neighbors requested removal
Full Permission	5608 Hawthorne	R1L	Maple		
Full Permission	5812 Greenleaf	R1L	Ash		
Full Permission		R1L	Mulberry		
Full Permission	3010 Lake Ave	R0L	Walnut	Brush	
Full Permission		R0L	Walnut		
Full Permission	3016 Lake Ave (Behind house in alley)	R2L	Walnut	Brush	
Full Permission	3020 Lake Ave (Behind house in alley)	R2L	Red Oak	Brush	
Full Permission	3024 Lake Ave (Behind house in alley)	R0L	Red Oak	Brush	
Full Permission	3002 Bellview Ave	R1L	Maple		
Full Permission	3306 Bellview Ave	R0L	Maple	Brush	
Full Permission	2712 Bellview Ave	R3L	Sweetgum	Brush	
Full Permission		R2L	Mulberry		
Full Permission	2401 59th Ave	R0L	Mulberry		
Full Permission	2406 59th Ave	R3L	Maple		Talked to owner, no objections
Refusal	2400 59th Place	R4L	Maple		Prune instead
Full Permission	2405 Lake Ave	R1L	Maple		

Full Permission	2326 Bellview Ave (across 2410 Lake Ave)	R0L	Cherry		
Full Permission	14201 School Lane	R2L	Red Oak		
Full Permission		R1L	Red Oak		
Full Permission		R1L	Elm		
Full Permission		R0L	Elm		
Full Permission		R0L	Elm		
Full Permission		R2L	Black Cherry		
Full Permission		R1L	Black Cherry		
Full Permission	2411 Valley Way (tree on Benton Rd.)	R0L	Willow Oak		
Full Permission	Back Lot Near Rt. 50 (Arbor & Parkway)	R0L	Sweetgum	Brush	
Full Permission		R1	Ash	Top	Left as wildlife snag
Full Permission		R2L	Sweetgum	Top	Left as wildlife snag
Full Permission		R0L	Poplar	Top	Left as wildlife snag
Full Permission		R0L	Poplar	Top	Left as wildlife snag
Full Permission		R0L	Sweetgum	Top	Left as wildlife snag
Full Permission		R0L	Poplar	Top	Left as wildlife snag
Full Permission		R3L	Maple	Top	Left as wildlife snag
Full Permission		R1	Sweetgum	Top	Left as wildlife snag
Full Permission		R1	Cherry	Top	Left as wildlife snag
Full Permission		R0L	Black Locust		
Full Permission	2201 Cheverly Ave	R0L	Catalpa		
Full Permission	Park on 64th Ave. (Across from 1816 64th Ave)	R3L	White Oak	Brush	
Full Permission		R1L	Catalpa		
Full Permission		R0L	Catalpa		
Full Permission		R1L	Black Locust		
Refusal		R0L	Black Locust		prune instead
Full Permission		R0L	Black Locust		
Full Permission		R0L	Black Locust		
Full Permission		R1L	Black Locust		
Full Permission		R0L	Black Locust		
Full Permission		R0L	Black Locust		

Full Permission		R0L	Black Locust	
Full Permission		R0L	Black Locust	
Full Permission		R0L	Black Locust	
Full Permission	1714 62nd Ave	R1L	Maple	
Full Permission	6107 Forest Rd (Behind house in alley)	R0L	Elm	Brush
Full Permission	Robert W Oconnor Drive	R0L	Sweetgum	
Full Permission		R0L	Sweetgum	
Full Permission		R0L	Sweetgum	
Full Permission		R0L	Sweetgum	
Full Permission		R0L	White Oak	
Full Permission		R0L	Sweetgum	
Full Permission		R2L	Maple	
Full Permission		R0L	Sweetgum	
Full Permission	2804 63rd Ave	R1L	Pine	
Full Permission		R1L	Pine	
Full Permission	2806 Laurel Ave	R0L	Mulberry	Brush
Full Permission	2815 63rd Pl	R0L	Red Oak	
Full Permission	6404 Inwood	R1L	Pear	
Full Permission	6310 Inwood St	R3L	Red Oak	
Full Permission	3111 Hillside Ave	R0L	Black Locust	Brush
Full Permission	3103 Laurel Ave	R1L	Red Oak	
Full Permission	3134 Laurel Ave	R3L	Red Oak	
Full Permission	3201 Cheverly Ave (Behind house in alley)	R0L	Elm	
Full Permission		R0L	Elm	
Full Permission	3011 Cheverly Ave (Behind house in alley)	R0L	Elm	Brush
Full Permission	3001 Cheverly Ave (Behind house in alley)	R0L	Ailanthus	Brush
Full Permission	2819 Cheverly Ave (Behind house in alley)	R0L	Cherry	Brush
Full Permission		R0L	Elm	Brush
Full Permission	Cheverly American Legion	R1L	Sycamore	Brush
Full Permission	5901 Medical Terrace (Across street)	R0L	Elm	Brush
Full Permission		R0L	Red Oak	
Full Permission		R0L	Elm	
Tree Risk Assessment Completed				

Full Permission					
Full Permission			R0L	Elm	
Full Permission			R1L	Pine	
Full Permission	5708 Newton		R1L	Maple	
Full Permission	6204 Inwood		R1L	Oak	
Town requested removal dead					

Size Classes
R0 = 06" - 13.9"
R1 = 14" - 17.9"
R2 = 18" - 24.9"
R3 = 25" - 30.9"
R4 = 31" - 35.9"
R5 = 36"+

**COMPLETE COUNT
COMMITTEE CHAIR
PLANNING BOARD CHAIR**

CENSUS COORDINATORS
Assist in all activities between the CCC Chair and all Subcommittees. Structure and launch CCC subcommittees

COUNTY EXECUTIVE

Prince George's County Planning Department
Together with the County Executive, coordinate county government participation to ensure that the 2020 Census Complete Count Campaign is integrated within ongoing outreach initiatives.

- Examples of Activities
- Staff CCC subcommittees
 - Assist in developing and implementing CCC work plan
 - Collaborate and coordinate with the US Census Bureau and the Maryland CCC

**Complete Count
Committee (CCC)**

**Prince George's
County Government**

- Examples of activities
- Assign staff support
 - Department Messaging and Coordination

Faith-Based Subcommittee

Creates and coordinates activities that can be used by any local faith-based institution.

Examples of Activities

- Sponsor and participate in community events
- Tailor appropriate messages to church members
- Recruit church members for enumerators and volunteers to go door-to-door
- Identify and provide space for community-based Questionnaire Assistance
- Set up informal census information/assistance stations
- Email and social media announcements

Education Subcommittee

Creates and coordinates activities that encourages the school system to use Census in the school's program materials to help educate the community

Examples of Activities

- Collaborate with the school system to make sure Census education is included in school curriculum
- Sponsor a Census contest to design a census poster to be displayed at schools
- Collaborate with colleges and universities to promote the census among students
- Distribute letter to all parents of Prince George's County Public School students encouraging their participation in the Census
- Email and social media announcements

**Senior Population
Subcommittee**

Creates and coordinates activities that target elderly residents

Examples of Activities

- Distribute Census information to senior housing communities
- Display Census posters at health clinics

**International & Immigration
Subcommittee**

Creates and coordinates materials and activities that target non-English speaking populations.

Examples of Activities

- Create design & promotional items in different languages
- Develop messages directed to immigrants
- Prepare articles for inclusion in Spanish and other ethnic newsletters
- Support community events that promote the census
- Email and social media announcements

**Group Quarters
Subcommittee**

Creates activities that target residents of Group Quarters

Examples of Activities

- Work with Census to ensure populations of correctional facilities, juvenile facilities, nursing homes, hospitals, dormitories and group homes are accurately counted

**Non-Profit & Community-Based
Organization Subcommittee**

Collaborates with community organizations to inform residents of the importance of participating in the 2020 Census

Examples of Activities

- Sponsor and participate in community events
- Tailor messages to organizational members and residents
- Invite Census staff to address your membership
- Target outreach for special populations and hard to count areas
- Identify and provide space for community Census Assist Centers
- Email and social media announcements

Parks & Libraries Subcommittee

Creates and coordinates activities for residents that visit parks and libraries.

Examples of Activities

- Display census information at facilities
- Place information on websites

**Business Subcommittee
(Includes Chamber of
Commerce)**

Creates and coordinates activities that involve business in Census awareness

Examples of Activities

- Place Census messages on products, packaging, newsletters, internet sites
- Display and distribute Census materials
- Provide "corporate" sponsorship of community events to promote the Census
- Encourage employees to respond to the Census

**Municipal Association
Subcommittee**

Examples of Activities

- Work with Mayors and Municipal Managers to promote census
- Email and social media announcements
- Coordinate/liaison with Prince George's County Municipal Association

Media Subcommittee

Creates and facilitates ways to get the Census message to all County residents

Examples of Activities

- Promote social media campaigns
- Establish connections with local media
- Collaborate on stories on the importance of the Census
- Enlist local media to take part in Census promotions
- Develop and partner on ads aimed at the hard to count areas
- Assure coverage of Census events

Homeless Subcommittee

Creates activities to get the Census message to homeless shelters and other locations used by the homeless

Examples of Activities

- Create promotional materials
- Display Census banners and distribute Census materials at homeless shelters

2020 CENSUS

