

Town of Cheverly

FY24 Proposed Budget Summary

Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Proposed Budget FY2024
<u>REVENUE</u>					
Taxes	5,915,882	5,956,500	5,601,649	6,183,613	6,212,362
Licenses	136,132	158,091	200,734	234,109	183,500
Intergovernmental	136,945	134,372	187,040	337,056	970,023
Service Charges	5,563	10,016	2,150	4,955	2,150
Fines & Forfeitures	628,062	681,758	616,000	699,365	665,500
Interest & Dividends	2,798	1,495	250	60,000	180,000
Miscellaneous	810,931	177,803	700	1,572,332	7,801,700
TOTAL REVENUES	7,636,313	7,120,035	6,608,523	9,091,430	16,015,235
<u>EXPENDITURES</u>					
General Government	1,563,688	1,960,004	1,790,761	1,904,156	2,455,468
Public Safety - Police	2,095,633	1,964,572	2,486,335	2,078,421	2,522,013
Public Works - Admin & Divisions	3,167,779	3,501,356	3,526,793	4,142,029	12,208,309
Assigned Funds					
Restricted Funds (HUR Rollover & Public Safety)	235,407				
TOTAL EXPENDITURES	7,062,507	7,425,932	7,803,889	8,124,606	17,185,790
ADDED TO / (APPROPRIATED) FROM FUND BALANCE	573,806	-305,897	-1,195,366	966,824	-1,170,555
FUND BALANCE	4,806,186	4,650,471	3,455,105	5,617,295	4,446,740

Expenditure Summary by Department

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>General Government</u>						
505	Contractual - Consulting Services	230,354	295,500	241,600	254,614	291,100
510	Non-departmental - Miscellaneous	525,164	682,591	457,800	499,335	511,800
515	Animal & Insect Control Programs	1,547	1,148	200	2,021	0
520	Cable Television - Govt. Channel	34,569	95,532	114,500	86,292	50,000
525	Mayor & Council	132,163	150,119	139,000	96,708	161,105
530	Administration	546,851	694,879	770,561	750,563	841,144
535	Appointed Committees	89,993	40,235	67,100	31,162	61,100
540	Debt Service	3,047	0	0	183,461	539,219
	Subtotal	1,563,688	1,960,004	1,790,761	1,904,156	2,455,468
<u>PUBLIC SAFETY</u>						
410	Police Department	2,095,633	1,964,572	2,486,335	2,078,421	2,522,013
<u>Public Works</u>						
420.105	Administration	2,049,626	2,104,219	2,375,793	3,067,100	10,026,242
420.115	Divisions	1,118,153	1,397,137	1,151,000	1,074,929	2,182,067
	Subtotal	3,167,779	3,501,356	3,526,793	4,142,029	12,208,309
TOTAL EXPENDITURES		6,827,100	7,425,932	7,803,889	8,124,606	17,185,790

Revenue

Proposed FY24 Budget

Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>TAXES</u>					
Real Estate Taxes	3,978,719	3,970,621	4,116,349	4,116,349	4,241,756
TPP Utilities	126,339	140,675	120,000	169,348	145,454
TPP Business	467,751	423,427	300,000	428,507	415,000
Local Income Taxes	1,028,071	1,050,010	775,000	1,114,422	1,000,000
Hotel/Motel Tax	88,928	109,268	75,000	115,545	110,000
Highway User	225,056	262,499	214,000	238,142	298,852
Bank Stock Tax	0	0	1,300	1,300	1,300
Liens	1,018	0	0	0	0
Subtotal	5,915,882	5,956,500	5,601,649	6,183,613	6,212,362
<u>LICENSES & PERMITS</u>					
Traders Licenses	0	25	50	25	0
Building Permits	3,047	4,910	1,500	52,281	2,000
Town Business Licenses	2,062	3,350	1,500	973	1,500
Rental Housing Licenses	4,339	4,167	70,000	65,222	65,000
Cable Television - Franchie Fees	84,176	103,839	93,978	85,484	85,000
Cable Television - PEG	42,508	41,800	33,706	30,124	30,000
Subtotal	136,132	158,091	200,734	234,109	183,500
<u>INTERGOVERNMENTAL</u>					
Program Open Space (POS)	0	0	58,200	0	180,000
Disposal Fee Rebate	23,526	18,840	18,840	18,840	18,840
Police Protection	107,924	107,532	110,000	134,116	134,116
Misc. Grants	5,495	8,000	0	184,100	0
Asphalt - CDBG	0	0	0	0	267,067
Stormwater - MOU	0	0	0	0	370,000
Subtotal	136,945	134,372	187,040	337,056	970,023
<u>SERVICE CHARGES</u>					
Residential Parking	323	701	150	599	150
Special Trash/Appliances	1,940	4,527	500	642	500
Lot Maintenance Private Prop	515	0	0	844	0
Park Pavilion Fees	210	2,209	500	1,509	500
Mulch Delivery Fees	2,575	2,579	1,000	1,361	1,000
Subtotal	5,563	10,016	2,150	4,955	2,150

Revenue

Proposed FY24 Budget

Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>FINES & FORFEITURES</u>					
Parking Tickets	1,012	583	1,000	710	500
Red Light Cameras	612,095	652,060	600,000	684,840	650,000
Speed Camera	14,955	29,115	15,000	13,815	15,000
Subtotal	628,062	681,758	616,000	699,365	665,500
<u>INTEREST & DIVIDENDS</u>					
	2,798	1,495	250	60,000	180,000
<u>MISCELLANEOUS</u>					
Sale of Fixed Assets	100	420	0	0	0
Insurance Reimbursement	375,045	150,738	0	127,548	0
Compost/Rain Barrels	4,129	2,651	500	3,827	1,500
Misc. (copies, fax reports, etc.)	46,827	8,888	200	21,623	200
Other Police Revenue	0	14,606	0	9,837	0
Vending Machine	0	500	0	0	0
Bond Proceeds for new Public Works Bldg	0	0	0	1,409,497	6,550,000
General Assembly Bond Bill Funds	0	0	0	0	1,250,000
CARES Act Grant	384,830		0	0	0
Subtotal	810,931	177,803	700	1,572,332	7,801,700
TOTAL REVENUE	7,636,313	7,120,035	6,608,523	9,091,430	16,015,235

General Government Activities / Divisions

FY24 Proposed Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024	
<u>CONTRACTUAL - CONSULTING SERVICES</u>							
505.100	Auditors	21,558	11,250	22,000	25,000	25,000	
505.105	Legal Counsel Retainer	80,471	73,394	90,000	60,794	90,000	
505.110	Legal Other	14,031	1,990	20,000	1,000	0	
505.115	Computer Support	78,554	126,753	70,000	105,220	130,000	
505.120	Arborist Consultant	21,590	25,585	34,100	34,100	44,100	
505.125	Landscaping Contract		0	500	500	1,000	
505.130	Contract Employees	0	5,919	0	0	0	**ARPA
505.135	External Studies	6,650	0	5,000	5,000	1,000	
505.140	Specialty Consultants	7,500	50,609	0	23,000	0	**ARPA
	Subtotal	230,354	295,500	241,600	254,614	291,100	
<u>NON-DEPARTMENTAL - MISCELLANEOUS</u>							
510.100	Municipal Building Supplies and Maint.	83,813	31,480	30,000	18,670	35,000	**ARPA
510.105	Municipal Building Utilities	30,889	40,298	35,000	35,021	37,000	
510.110	Municipal Gen. Liability Insurance	4,340	2,501	5,000	3,248	3,000	
510.115	Vending Machine		139	1,500	0	0	
510.120	Red Light Camera Contractor	284,263	311,682	300,000	326,774	305,500	
510.125	Speed Camera Contractor	15,760	30,800	52,800	52,800	52,800	
510.130	MD State Retirement Admin Fees	6,268	8,962	8,500	5,818	8,500	
510.135	Municipal Bldg. - Capital Out	99,831	256,729	25,000	57,004	70,000	
	Subtotal	525,164	682,591	457,800	499,335	511,800	
<u>ANIMAL & INSECT CONTROL PROGRAMS</u>							
515.100	Materials and Supplies		0	200	2,021	0	
515.105	Mosquito Control Spraying	1,547	1,148	0	0	0	
	Subtotal	1,547	1,148	200	2,021	0	
<u>CABLE TELEVISION GOVT. CHANNEL</u>							
520.100	Supplies and Equipment	0	0	500	1,632	0	
520.105	Professional Services	34,569	30,623	49,000	19,660	40,000	
520.110	Cable Equipment - Capital	0	64,909	65,000	65,000	10,000	
	Subtotal	34,569	95,532	114,500	86,292	50,000	
TOTAL GENERAL GOVT. DIVISIONS		791,634	1,074,771	814,100	842,262	852,900	

Mayor & Town Council

FY24 Proposed Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>PERSONNEL SERVICES</u>						
525.100	Mayor and Council Salaries	18,600	17,100	18,600	15,600	45,600
525.105	Retirement	2,000	2,000	2,500	2,000	5,980
525.110	M&C Social Security	1,377	1,308	1,400	1,193	3,525
525.115	Official Expenses	575	1,800	1,500	500	3,000
525.120	Constituant Service / Strategic Plan	9,900	17,800	16,000	0	8,000
<u>TRAVEL & TRAINING</u>						
525.125	Meeting Attendance	7,865	11,600	11,000	11,000	13,000
<u>INSURANCE</u>						
525.130	Public Officials Liability	17,560	16,279	18,000	11,958	13,000
<u>MISCELLANEOUS</u>						
525.135	Materials Supplies and Equip	2,115	2,638	2,500	2,857	3,000
525.140	Newsletter	30,258	34,569	30,000	35,120	38,000
525.145	Public Information	28,127	30,876	20,000	9,980	12,000
<u>SUBSCRIPTION & MEMBERSHIP</u>						
525.150	Public Officials Assoc.	10,109	10,361	11,000	0	12,000
<u>MUNICIPAL ELECTION</u>						
525.155	Elections	3,677	3,788	6,500	6,500	4,000
TOTAL		132,163	150,119	139,000	96,708	161,105

General Government - Administration FY24 Proposed Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>PERSONNEL SERVICES</u>						
530.100	Admin Salaries and Wages	341,405	394,225	455,261	442,003	495,984
530.105	Overtime	2,215	26,985	10,000	32,242	20,000
530.110	Retirement	27,980	26,170	29,000	37,558	29,000
530.115	Retirement Supplement	13,741	5,604	17,000	5,310	17,000
530.120	Workers Compensation	3,093	1,818	3,500	2,010	3,500
530.125	Social Security	26,812	32,651	35,300	36,280	36,360
530.130	Hospitalization	49,075	46,841	70,000	69,990	73,500
530.135	Life Insurance	1,730	7,352	2,200	1,851	2,200
530.140	Unemployment	485	73	200	0	0
<u>STAFF DEVELOPMENT</u>						
530.145	Travel and Training	5,012	15,521	15,000	15,000	20,000
530.150	Tuition Assistance	0	5,146	15,000	0	15,000
<u>INSURANCE COST</u>						
530.155	Auto Ins/Excess Auto Liability	484	27	2,500	2,250	2,500
<u>COMMODITIES</u>						
530.160	Materials, Supplies & Equipment	18,415	16,287	14,000	4,941	15,000
530.165	Miscellaneous	8,114	5,385	2,500	4,542	5,000
530.170	Bank service, Bill.com & payroll fees	2,522	12,952	5,100	13,000	13,000
530.175	Credit Card Fees	0	0	1,500	0	1,500
<u>OTHE CHARGES</u>						
530.180	Subscriptions & Memberships	7,520	3,605	2,500	436	2,500
530.185	Consultant/Accountant	12,663	50,000	53,600	53,600	53,600
<u>CONTRACTUAL SERVICES</u>						
530.190	Recruitment and Advertising	1,119	1,835	1,000	1,800	2,000
530.195	Employee Assistance Program	4,576	3,600	6,500	6,000	6,500
530.200	Telephone	15,312	19,033	10,000	16,396	17,000
530.205	Office Equipment Maintenance	1,334	110	2,000	0	2,000
530.210	Postage	3,244	6,670	5,000	552	1,000
<u>CODE COMPLIANCE</u>						
530.215	Code - Private Prop./Lots/Clean Up Days	0	9,250	10,000	2,080	4,000
530.220	Code - Residential Parking	0	714	900	1,604	2,000
530.225	Code - Uniforms	0	406	1,000	344	1,000
<u>CAPITAL OUTLAY</u>						
530.230	Equipment Replacement	0	2,619	0	774	0
TOTAL		546,851	694,879	770,561	750,563	841,144

Committees and Debt Service

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>COMMITTEES</u>						
535.100	Cheverly Day Committee	4,500	9,204	22,000	12,989	16,000
535.105	Cheverly Planning Board	0	0	300	0	300
535.110	Youth Program	0	9,208	15,000	8,173	15,000
535.115	Recreation Council	0	322	4,500	0	4,500
535.120	PCAB	2,944	450	2,000	0	2,000
535.125	Grants	73,929	12,000	15,000	10,000	15,000
535.130	Technology & Comm.	3,000	2,051	0	0	0 to 520.105
535.135	Cheverly Community Market	5,000	7,000	5,000	0	5,000
535.140	Interpretive Services	620	0	3,000	0	3,000
535.141	Green Infrastructure	0	0	300	0	300
	Subtotal	89,993	40,235	67,100	31,162	61,100
<u>DEBT SERVICES</u>						
540.100	Municipal Bond Interest payments	0	0	0	183,461	399,219
540.105	Municipal Bond Principal payments	3,047	0	0	0	140,000
	Subtotal	3,047	0	0	183,461	539,219

Police Department

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated	
					Actuals FY2023	Budget FY2024
<u>Personnel Services</u>						
600.100	Salaries	1,098,545	1,026,894	1,425,135	1,135,231	1,516,313
600.105	Overtime	15,520	81,166	80,000	53,465	80,000
600.110	Retirement - Pension	179,705	93,606	200,000	166,266	175,000
600.115	Retirement Supplement - Civilians	10,316	4,444	15,000	0	7,000
600.120	Workers Compensation	128,409	57,148	142,700	111,093	147,200
600.125	Payroll Taxes	84,837	87,842	110,000	90,384	122,500
600.130	Hospitalization	107,017	111,905	145,000	113,047	158,000
600.135	Life Insurance/Long Term Dis.	5,144	3,222	10,000	4,764	7,000
600.140	Unemployment	37	73	200	43	200
<u>Staff Development</u>						
600.145	Travel and Training	11,690	37,670	30,000	26,625	40,000
Inactive	Tuition Assistance	0	0	0	362	0
600.150	Community Engagement	3,792	12,920	10,000	13,068	15,000
<u>Insurance Cost</u>						
600.155	Liability Insurance	21,503	24,520	25,000	25,209	25,500
600.160	Auto Insurance	18,066	20,644	18,000	20,907	21,000
<u>Commodities</u>						
600.165	Materials and Supplies	9,847	28,330	15,000	9,338	20,000
600.170	Miscellaneous	3,167	10,025	6,500	1,155	10,000
600.175	Equipment	53,214	45,776	35,000	26,374	35,000
600.176	Credit Card Fees	0	0	500	0	0
<u>Subscriptions & Memberships</u>						
600.180	Chief's Association Dues	895	730	800	0	800
<u>Professional Services</u>						
600.185	Uniforms	25,354	31,657	20,000	7,407	20,000
600.190	Applicant Screening	2,901	16,101	5,000	2,299	5,000
600.195	Specialized Services	27,913	62,459	35,000	10,845	40,000
600.200	Equipment Maintenance	3,717	2,315	2,500	533	2,500
<u>Operating Cost</u>						
600.205	Auto Repair	49,204	39,760	30,000	18,197	25,000
600.210	Building Utilities	14,064	7,689	16,000	13,799	20,000
600.215	Telephone	13,635	8,561	12,000	10,185	12,000
600.220	Wireless Phones	12,144	20,876	17,000	19,946	17,000
<u>Capital Outlay</u>						
Inactive	Building / Facilities	0	1,124	0	0	0
600.225	Vehicle Replacement	86,132	89,812	80,000	80,000	0
600.230	Equipment / Furnishings Capital	108,865	37,303	0	117,879	0
TOTAL		2,095,633	1,964,572	2,486,335	2,078,421	2,522,013

Public Works

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>Personnel Services</u>						
700.100	Salaries	943,309	1,027,829	1,097,487	973,822	1,373,042
700.105	Overtime	4,659	47,091	40,000	75,790	60,000
700.110	Retirement - Pension	158,556	122,721	165,000	122,302	165,000
700.115	Retirement Supplement	17,202	19,249	30,000	11,944	30,000
700.120	Workers Compensation	53,726	20,848	70,000	57,862	70,000
700.125	Payroll Taxes	75,234	87,674	84,000	76,464	110,000
700.130	Hospitalization	127,422	140,831	175,000	152,412	183,750
700.135	Life Insurance/Long Term Dis.	5,381	2,969	5,000	8,076	5,000
700.140	Unemployment	202	73	200	43	200
<u>Staff Development</u>						
700.145	Travel and Training	994	706	10,000	6,175	20,000
<u>Insurance Cost</u>						
700.150	Auto Insurance / Fuel tanks	36,988	45,140	45,000	44,286	46,000
<u>Commodities</u>						
700.155	Materials and Supplies	15,789	5,715	13,000	18,968	18,000
700.160	Miscellaneous	726	1,272	1,000	2,724	3,000
<u>Other Charges</u>						
700.165	Subscriptions & Memberships	320	75	500	209	1,000
<u>Professional Services</u>						
700.170	Uniforms / Safety Gear	149,155	35,374	35,000	23,500	35,000
Inactive	Lot Maintenance (Private Property)	1,300	150	0	0	0
Inactive	Security System	842	0	0	0	3,250
700.175	Radio Repair	2,378	0	1,000	1,000	1,000
<u>Capital Outlay</u>						
700.180	Building / Facilities / Yard	177,167	1,554	0	0	50,000
700.181.a	New PW Building - GF	0	493,202	0	0	0
700.181.b	New PW Building - Bond Loan Proceeds	0	0	500,000	1,409,497	6,450,000
New	New PW Bldg - General Assembly Bond Bill	0	0	0	0	1,250,000
700.181i	New PW Building - Contingencies	0	0	0	0	100,000
700.185	Vehicle Replacement	251,848	51,606	51,606	51,606	0
700.190	Equipment Replacement	26,428	140	52,000	30,420	52,000
TOTAL		2,049,626	2,104,219	2,375,793	3,067,100	10,026,242

New PW Building	-5,950,000
New PW Bldg - General Assembly Bond Bill	-1,250,000
New PW Building - Contingencies	-100,000
Subtotal	-7,300,000
Total	2,726,242

Public Works - Divisions

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
<u>STREET MAINTENANCE</u>						
710.100	Street Repair	2,180	2,059	15,000	15,000	15,000
710.105	Snow/Ice Removal	21,419	15,580	25,000	25,000	25,000
710.110	Traffic Control	30,307	16,846	30,000	30,000	30,000
710.115	Road Projects	294,000	344,373	214,000	46,500	0
710.120	Sidewalks, Curb & Gutter	215,529	0	0	0	0
New	Asphalt & Concrete - GF	0	0	0	0	101,148
New	Asphalt & Concrete - HUR	0	150,460	0	112,896	298,852
New	Asphalt & Concrete - SHA	0	8,940	0	87,023	0
New	Asphalt & Concrete - CDBG	0	0	0	0	267,067
	Subtotal	563,435	538,258	284,000	316,419	737,067
<u>STREET LIGHT MAINTENANCE</u>						
715.100	Street Light Utilities	78,749	64,686	72,000	76,740	75,000
715.105	Street Light (Install/Repair/Convert)	4,079	7,259	15,000	7,500	15,000
	Subtotal	82,828	71,945	87,000	84,240	90,000
<u>STORMWATER MANAGEMENT</u>						
New	Stormwater - MOU	0	0	0	0	370,000
720.105	Stormwater Materials & Supplies	8,703	9,500	2,000	1,036	2,000
	Subtotal	8,703	9,500	2,000	1,036	372,000
<u>PARKS & OPEN SPACE</u>						
725.100	Tree Service	123,013	117,942	175,000	170,000	200,000
725.105	Park Supplies	23,377	22,291	50,000	50,000	65,000
725.110	Park Tools/Equipment	7,117	19,327	20,000	17,500	20,000
725.115	Park Development (POS)	2,583	211,925	48,000	16,510	200,000
Inactive	Beautification Master Plan	8,873	0	0	0	0
	Subtotal	164,963	371,485	293,000	254,010	485,000
<u>GARAGE & EQUIPMENT</u>						
730.100	Auto Repair (Outside Shop)	35,184	73,845	50,000	45,000	50,000
730.105	Vehicle Repair Parts	11,873	11,641	50,000	45,000	50,000
730.110	Garage Tools and Equipment	2,101	6,489	10,000	9,000	10,000
730.115	Garage Consumables	10,507	14,260	15,000	12,000	15,000
730.120	Tires and Tubes	41,585	65,181	40,000	47,234	50,000
Proposed	Vehicle Truck Database	0	0	0	0	3,000

Public Works - Divisions

Proposed FY24 Budget

Account #	Description	Actuals FY2021	Actuals FY2022	Budget FY2023	Estimated Actuals FY2023	Budget FY2024
730.125	Gas/Oil/Grease	39,489	87,182	120,000	105,260	120,000
	Subtotal	140,739	258,598	285,000	263,494	298,000
	<u>SANITATION</u>					
735.100	Landfill Disposal Fees	103,273	102,711	120,000	111,926	120,000
735.105	Recycling Contract	16,880	25,256	30,000	22,897	30,000
735.110	Sanitation/Material & Supplies	5,423	60	5,000	1,180	5,000
735.115	Compost Bins/Rain Barrels	7,290	15,574	15,000	1,040	15,000
735.120	Sanitation/Equipment Repair	8,772	0	5,000	2,000	5,000
735.125	Recycling Disposal Fees	15,847	3,750	25,000	16,687	25,000
	Subtotal	157,485	147,351	200,000	155,730	200,000
	TOTAL	1,118,153	1,397,137	1,151,000	1,074,929	2,182,067

CDBG	(267,067)
Stormwater	(370,000)
Park Dev. POS	(152,000)
Subtotal	(789,067)
Total	1,393,000