TOWN MEETING
February 10, 2022
8:00 PM

AGENDA

1. **Call to Order**

2. **Pledge of Allegiance**

3. **Approval of Agenda**

4. **Consent Agenda**

   - **Approval of Minutes** (January 13th, 27th, and February 1st)
   - **Lockwood Speed Humps** (3 and 4)

5. **Resident Input** – Public comment period on items not on the agenda. All comments are limited to 3 minutes. Residents are asked to please state name and ward.

6. **Committee Reports**

   - Recreation Council
   - Green Infrastructure Committee
   - Cheverly Day Committee
   - Planning Board
   - Board of Elections

7. **Strategic Plan Update** – Ms. Tia Blount will provide an update on the Strategic Plan.

8. **Town Administrator Report –** Town Administrator will provide a report to the Mayor and Council regarding Town operations and a summary of actions taken under the COVID-19 state of emergency.

9. **Police Report –** Interim Chief Miller will give monthly report.

10. **Public Works Report –** Director Brayman will give update on the Department of Public Works.

11. **Fence Ordinance Amendment –** Mayor and Council will conduct the first reader to approve houses located on corner lots to construct side yard fences.

12. **Traffic Calming Ordinance –** Town Administrator and Town Attorney will present new ordinance to Mayor and Council and will entertain questions.

13. **Annexation –** Mayor and Council will consider exploration of annexation opportunities.

14. **Proclamation Recognizing February as Black History Month in Cheverly, MD –** Mayor and Council will vote on Black History Month Proclamation.

15. **House Bill 537** – Mayor and Council will discuss the bill and how it impacts Cheverly residents.

16. **Review of February Work session Meeting agenda and future requests** – Mayor and Town Administrator will offer a forecast of the February Work Session Meeting agenda. Mayor will seek Council input on agenda items for consideration for future meetings.

17. **Mayor and Council Announcements** – Opportunity for Mayor and Council to share community happenings and events. The mayor will afford each elected official up to five minutes to speak. Unused time may not be transferred, and formal council business will not be conducted.

18. **Adjourn**

(*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.

In addition to general Resident Input, for regular meetings, as part of action items, presentations and discussion items on the agenda, residents seeking to speak will be recognized by the presiding officer. Residents may speak once, for no more than three minutes on each eligible agenda item.

Please Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the Mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

Topic: Cheverly Town Meeting

Please click the link below to join the webinar:
https://us02web.zoom.us/j/84025983118?pwd=cEhsbmU2aEs5MGViaGJnWVh6c1h6UT09

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Town of Cheverly

Town Meeting

Minutes

January 13, 2022

Call to Order:
Meeting called to order at 8:13 pm via Zoom.

In attendance: Mayor Munyeneh, Council Members Nettles, Watson, McCann, Dalaker, Garces, and Fry
Town Attorney: Jason DeLoach
Staff: Town Administrator – Dylan Galloway, Assistant to the Town Administrator – Priscila Matthews, Town Accountant – Mike Lightfield, Director of Public Works –Steve Brayman, Interim Chief of Police – Carl Miller, Acting Town Clerk -Tonya Jones.

Pledge of Allegiance: Led by Micah Watson
Flag, Micah Watson

Motion to Remove the Fence Ordinance Amendment from the January Agenda to the February Agenda: by CM Nettles, seconded by CM Dalaker. Approved unanimously.

Motion to Remove the Uncodified COVID-19 Emergency Ordinance from the Agenda: by CM McCann, seconded by CM Watson. Approved unanimously.

Motion to Approve the Amended Agenda with the Removal of the Fence Ordinance Amendment and the Unified COVID-19 Emergency Ordinance: by CM Nettles, seconded by CM Nettles. Approved unanimously.

Motion to Approve the Consent Agenda: by CM Watson, seconded by CM Nettles. Approved unanimously.

Items on the Consent Agenda:

A. December 9, 2021, Minutes
B. One-year LIDC Contract
C. One-year Ecosite Contract

Resident Input – There was no resident input.

Committee Reports –
Green Infrastructure: *Sheila Salo* discussed the Great Backyard Bird Count that runs from February 18th to February 22nd. Two public hikes are planned, Saturday, February 19th and Sunday, February 20th.

Cheverly Day Committee: *CM Micah Watson* updated that the committee plans to meet later this month. They are actively soliciting ideas.

Planning Board: *CM Amy Fry* stated the Planning Board would be reaching out to the RDA to set up conversations about best practice for designs. There were no updates for trails at this moment. They are looking into the county wide map amendment and Cheverly Marketing brochure that would incorporate our strategic plan. Claybrick Road is doing environmental assessments at this time. They are watching

to see when it will go into public comment. They have questions about the extended stay hotel.

Board of Elections: *Robin Kaye* discussed enabling Town wide mail in voting. The Goal for 2022 is to have mail in ballots by request, but to make the process easier. The BOE is working to improve the process. BoE is working to get vendor printed ballots with bar codes, sized and color coded. The bar code scanning should allow to notify voters of receipt. The hope is to have electronic voting. In the future the goal is to use electronic canvasing to produce data to supply back to the county. Finally, thank you to John LeGloahec for serving the board. At the end of 2021 there was the enactment of the ward boundary. BoE would like for it to be posted on the Town website and reported to the county.

CM Fry asked when are the regular scheduled meeting?
Robin Kaye responded the BoE currently meets the first Thursday of the month at 7:00 pm, but this may change.
Mayor stated that any board using the Town Zoom needed to record your meetings.
Mr. Galloway asked if meetings could send to the office a week prior the scheduled date.

Election Resolutions-
Motion to Adopt the Town of Cheverly Resolution No: R-01-22 Appointment of Members of the Board of Election Supervisors Robin Kaye – Term 2020 to January of 2023, Joseph Pruden – Term 2020 to January 2023, Connie Pruitt – Term 2022 to January 2024, David Thorpe – Term 2022 to January 2024, Kelly Carnes – Term 2022 to January 2024: by CM Fry, seconded by CM Dalaker. Approved unanimously.

Motion to Adopt the corrected Town of Cheverly Resolution No: R-2-22 Appointment of Election Judges Ward 1, Meshia Easley; Ward 2, Selma Sawaya; Ward 3, Adam Fowler; Ward 4, Will Burriss; Ward 6, Rita Bibbs-Booth: by CM McCann, seconded by CM Dalaker. CM Watson he has one additional volunteer from Ward 2 if needed. Approved unanimously.

Town Administrators Report –
COVID-19 Report:
Town Administrator Dylan Galloway gave the bi-weekly Covid-19 Report. The state of Maryland is in a 30-day state of emergency. Medical grade face mask will be distributed to the public. Prince George's County will give away free rapid COVID-19 test kits with proof of county residency.

Town Facilities Opening:
Town facilities are expected to open at the beginning of February, but we will delay the opening if there is in increase in COVID -19 cases. We will continue to move in lockstep with Maryland Parks and Planning. Currently MNPPC is closed to the 31st of January.

CM Nettles asked about the booster shot for staff.
Mr. Galloway stated we are still separating staff and that staff are wearing mask in the building. It has been a mandated for staff to receive the first and second shot along with the booster.
CM Dalaker asked if there were State or County provisions being made for the distribution of clear mask?
Mr. Galloway stated he wasn't aware of any provisions.

Updated Website:
Tonya Jones gave a presentation on the new Town website.
CM Dalaker stated the new website makes it easy to find things, it is user friendly, has fantastic

accessibility features, and he appreciates all of the work that has gone into it.

Noise-Booms:
Mr. Galloway addressed the noise-boom meeting. He is still waiting on a date confirmation for the meeting.

Gym Operations:
The gym ceiling has been repaired. The HVAC project begins on Tuesday, and we hope it will be finished by mid-February. The Audiovisual project will begin February 14th and should last for two weeks.

Mayor Munyeneh asked after February 14th will gym be open.
Mr. Galloway stated the gym will be open barring any COVID-19 closures.

Town Seal:
The seal has been narrowed down. A new survey has been sent out to community for feedback and a recommendation design will be presented at the January Worksession.

Building Usage:
CM Fry and Mr. Galloway are working on a building usage policy.

Budget Calendar:
Motion to Adopt the Budget Calendar: by CM Nettles, seconded by CM McCann. CM Dalaker asked if the budget can be changed if circumstance permitted. Mayor answered yes. Approved unanimously.

ARPA Funds:
An ARPA budget will be presented at the January Worksession for discussion in hope to adopt it at the February Town Meeting.

Mr. Lightfield updated final regulations for ARPA funds. A $10,000,000 cap for spending verses going through the loss revenue. It can be used for any general service that are traditionally provided by a municipality except offset tax rate, rainy day fund or extra ordinary contributions to a pension plan.
CM McCann asked if loss revenue had to be connected to what was loss.
Mr. Lightfield stated you can forgo the loss revenue calculation.

Audit:
Mr. Lightfield met with auditors. On Monday recommendations will be submitted. The audit should be complete by the end of February.

Budget Update:
Will be given at the January Worksession.

CM Watson requested an email update on the bike path and Carlisle Street Study.
Mr. Galloway stated the Carlisle Street Study will be discussed in the January Worksession.
CM Watson asked if we could clean up some of the snow after the cleanup.
Mr. Galloway recommended looking at the Snow FAQs on the Town website.
CM Nettles was concerned about a cable wire blocking the street.
Mr. Galloway stated the company has been contacted them.

Mayor asked the Town to be safe in the winter weather and dress appropriately for the conditions. If you do not have food or heat, please let someone know. She also thanked the Town staff for their efforts.

Police Report – Acting Chief Miller gave the crime report update. He stated catalytic converter thefts were on the rise for a few days.
CM Nettles asked how you would know if your catalytic converter was stolen. Chief Miller stated the car will sound very loud.
Mayor gave reminder to lock your cars and watch out for porch pirates.

Public Works Report –
Design/Building Agreement with Keller Brothers Construction:
David Tremblay with Keller Brothers presented a proposal on the scope study for the William Eley Jr. Building.

CM McCann asked if the numbers have changed since the first proposal.
Mr. Tremblay stated the numbers in the current proposal area proration and the design cost.

Motion to Approve the Proposal and to Authorize the Appropriate Staff to Move forward, to Translate the Proposal to the AIA Contract Amendment, and to Execute with a Notice to Proceed: by CM Dalaker, seconded by CM Nettles. CM McCann asked if this vote was for $292,000 - $374,000 contract. Mayor Munyeneh agreed. CM Watson asked about the storage tanks. Mr. Brayman stated they will address the concerns as the design team evaluates. Approved unanimously.

MOU with County on Crestlawn Storm Drain Improvement:
The MOU came from the county. Mr. Deloach reviewed the document, and it has already gone through a second review. There is a correction of a date needed.

Motion to Support the MOU with the County: by CM Nettles, seconded by CM McCann. Approved unanimously.

Water Task Force:
Ward 5 is listed as unseated. There are a total of 56 water woes in the wards.

Snow Removal:
Mr. Brayman thanked the staff for the hard work. He stated there was a lot of tree damage. The Town crews with tree arborist are working on the trees. Private property branches should comply with yard waste regulations. Town wide trash will be on Tuesday.

Mayor Munyeneh requested to go back the BoE Resolutions and council agreed.
Election Resolutions-
Motion to Adopt the Town of Cheverly Resolution No: R-3-22 Appointment of Election Clerks Priscilla Matthews and Tonya Jones: by CM Dalaker, seconded CM Nettles. Approved unanimously.

Motion to Adopt the Town of Cheverly Resolution No:4-22 $300 Compensation for Election Supervisors and $150 Compensation for Election Judges on Election Day: CM Dalaker, seconded by CM Nettles. Approved unanimously.

Charter Amendment Review –
Mayor Munyeneh stated it is now in effect and will be added to the website.

CM Dalaker asked who communicates this to the county?
Mayor Munyeneh stated is the staff and Mr. DeLoach stated he will work with staff on getting it done.
Mayor asked for a report that it was finished. Mr. Galloway agreed.

Hospital Area Redevelopment Update –
Mayor Munyeneh spoke with Mr. Paul the executive director with RDA. She stated the Town is in a good position with the developers. We will focus on what we want and not a particular developer.
Mayor Munyeneh stated she plans to give a list of all questions and responses to Mr. Paul by the end of January and there should be decisions made in early February.
CM Nettles recommend a meeting like the Mayor's Hours community open meeting.
CM McCann stated he would like another open forum.
Mayor Munyeneh stated she will host another Mayor's hours.

Review of January Worksession Meeting Agenda and Future Requests –
Mayor Munyeneh stated we will need a budget update, Mayor and Council will need to discuss submitting recommendations for Hospital Hill and RDA, scheduling for the public hearing, update from Mr. Pounds, annexation, and how we want to consider speed bumps in the future.

CM Nettles state she would like to have the Lockwood speedbump added to the agenda. Mayor Munyeneh noted that the vote would not happen until February Town Meeting.
CM Dalaker supports speedbump on Lockwood.
CM McCann supports conversation on overall approach to how the Town will handle speedbumps.
CM Watson supports having a speedbump conversation.
Mr. Galloway referred us to the Town code for traffic calming.

CM McCann asked that we have the cost on annexation.
Mr. Galloway stated that annexation may need to be discussed in closed session.

Mayor and Council Announcements
Mayor Munyeneh wished everyone a Happy Founder's Day to Delta Sigma Theta, Kappa Alpha Psi, Phi Beta Sigma, Alpha Kappa Alpha, and Zeta Phi Beta. There will the regular scheduled Fourth Ward Virtua Civic Association meeting. Please check on your neighbors during the winter weather.

CM Fry stated the storm water sewer behind St. Ambrose has its notice to proceed. There may be additional traffic. Today is Korean American Day. Happy Founder's Day.

CM Watson thanked John LeGloahec. Possible upcoming events: St. Ambrose Men's Club Spaghetti Dinner on February 26th and the Sons of the American Legions will host a chili cook off on March 17th.

CM Nettles wanted to thank Cert and Ward 1 resident Mr. Peterson for helping with the lost individual. The plant swap is cancelled. Thanks to residents that cleared snow. Thanks to Cheverly United Methodist Church for feeding the homeless population displaced by COVID-19. Anyone who would like to assist can give food donations to Cheverly UMC.

Motion to Adjourn: by CM Nettles, seconded by CM McCann. Approved anonymously. 10:39 pm

Town of Cheverly
Worksession
Minutes
January 27, 2022

Call to Order:
Meeting called to order at 7:33 pm via Zoom.

In attendance Mayor Munyeneh, Council Members Nettles, Watson, McCann, Dalaker, Garces joined at 7:37 pm, Fry joined at 7:34.

Town Attorney: Jason DeLoach
Staff: Town Administrator – Dylan Galloway, Town Accountant – Mike Lightfield, Public Works Director – Steve Brayman, Interim Police Chief – Carl Miller, Acting Town Clerk – Tonya Jones

Pledge of Allegiance and Flag: CM Micah Watson

Mayor Munyeneh stated the Mayor of Hyattsville had passed away and asked for a 60 sec. moment of silence.

Town Administrator Report –
COVID-19 Report:
Town Administrator Galloway gave the biweekly COVID-19 report. He stated hospitals at or near capacity, Prince George's County is distributing free test kits (1 test kit with test test), the Town of Cheverly has test kits and will let you know when they will be distributed via the Town website and social media.

Community Organization Renewal:
If you are a Town organization, it time for your annual renewal. The deadline is February 15, 2022.

Weather Update:
Mr. Galloway stated there is snow in forecast and gave a reminder to visit the Town of Cheverly Snow of FAQ's.

Booms:
Booms meeting is scheduled for Feb 9, 2022

Alzheimer's Association:
CM Nettles reported that the Town of Cheverly is officially in partnership with the Alzheimer's Association

McCann asked about Community Center opening and HVAC. Mr. Galloway stated it will open Feb 5th with strict guidelines. He stated the HVAC is coming along, we are waiting on a part. CM Watson asked stated thanks for the Booms meeting and asked what residents can bring to the

meeting. Mr. Galloway stated they can bring their experiences and questions to get to a plan of action.
CM Nettles: asked about the noises at night. Mr. Galloway stated this is what we will discuss in Booms meeting on February 9, 2022. It is a quality-of-life matter that we believe is coming outside the Town and is in the county.

Motion to amend the agenda to remove the Strategic Plan update until the February Worksession on February 10, 2022: by CM Nettles, seconded by CM Dalaker. Approved unanimously.

Police Update –
Interim Chief Miller discussed the new hires in police department. He expressed that the department is growing in diversity. He stated they look forward to moving to a 24-hour department. Chief Miller stated theft in auto is the big thing they are dealing with in the community.

Cm Nettles asked if there is a tracking mechanism for radio runs when our officers are not on duty and how many go unanswered. Chief Miller stated they can track the calls in the night.
CM Nettles asked if they were still working with PCAB. Chief Miller stated they meet with them about once a week.
CM McCann stated it was good we are making progress in hiring. Chief Miller stated they will get 8 officers soon.
CM Watson asked if about the cost of the Arundel academy. Chief Miller stated the Arundel County Police Department doesn't charge.
CM Dalaker asked what the requirements are for the police department to go 24hours. Chief Miller stated police reform laws should have a supervisor on every shift.

Traffic Calming Device Conversation –
CM Nettles stated there was a study done at height of Pandemic and that it was a waste of money. She stated residents should come with their petition and evidence and that should consider beyond the study.
Mayor asked how do we create a policy that applies across the board to determine if we need a speed bump.
CM Watson stated he was deeply unhappy with the current policy. It hasn't worked in ward 2. It is neighborhood decision. He said he is happy to have speed studies, but if the residents say there is speeding, we need help to slow down the speeding. He suggested a policy that requires petitions, and that Council can decide to install and let professionals figure out how.
Mr. Goode stated data collections is the starting point, talking to the neighbors shows things the data collection doesn't, and it validates what is perceived to find what is needed to help the situation.
CM McCann stated speed study creates a faux decision that we are doing this based on a speed study if Council will make the decision regardless. He asked when are there too many speed humps for a certain area as it relates to emergency vehicles, and are there other cons. He stated if we are not using the studies, he doesn't know if money should be spent on them.
Mr. Goode stated at Lockwood we looked at 2 speed humps. He also said he wouldn't do more than two speed humps and on a short road no more than one. He stated they like to get fire and

rescue input. They can design them to provide bike lanes and to accommodate on street parking or break in the middle of the road. They need to be visible.
Mayor Munyeneh asked about a formula to consider on street parking and bike lanes. Mr. Goode stated for street parking 7ft and bike lanes 5 ft. Shared Road symbols can alert cars.
CM Dalaker asked if there was a sense for previous demands.
Mayor Munyeneh stated within the last year she was contacted about three in the in the Fourth Ward. We need rules and regulations that will be followed by everyone.
Nettles asked once petitions is done can Mr. Good can give recommendations and then council make decision.
Mr. Goode stated that he can make recommendations for an informed decision.
CM Fry stated she agreed with her colleagues and asked if they will still require the 60% petition and do a consultation.
Mr. Galloway stated with an increase in enforcement speeding will decrease.
CM Fry states she agrees with CM nettles there should be a petition, consultation, and council discussion about recommendation.
CM Watson states he has no ideas except to send then petitions or help them with the petition and to be proactive as council members.
Mayor Munyeneh stated we should do more than one area of consultation at a time.
Mr. Galloway stated it is not a policy change but ordinance change.
CM Fry asked if this is adding extra steps to the process, consult and then still need a traffic study.
CM Nettles stated she would not want to add a traffic study but have a consultation and go from there. She stated pay attention to west side due to Hospital Hill.
CM McCann agreed with CM Nettles. He suggested doing a consultation to see if less than a speed hump can be done and how to addresses the resident's needs. Maybe increase petition signatures
Mayor Munyeneh agreed with McCann about hearing from the community again and increasing of signature.
CM Dalaker stated he is not advocating for requiring a study unless it is needed.
CM Nettles stated she supports this, but not just for Lockwood.
Mayor Munyeneh stated make sure you advocate for it is you want to be on the agenda.
Mayor and Council gave full support to Mr. Galloway and Mr. DeLoach to bring back an updated the ordinance.
CM Nettles stated she wants Lockwood to be on the agenda and to go for a vote in the February Town meeting.
Mr. Brayman stated there is no money in the budget in the traffic control account, but there is funding in the asphalt and with ARPA funds.
CM Watson stated he thought we approved something for Lockwood
Mayor Munyeneh stated what was voted on was limited in scope and Mr. Galloway should provide documentation of what was voted on and what will be voted on.
Mr. Galloway stated he will move forward with Mr. Deloach, and this will be on the consent agenda.

Carlyle Street Traffic Calming Presentation –
Traffic Engineer Mr. Goode gave an update presentation on Carlyle Street.

- On street parking will act as a traffic calming.

- There is on street on both sides.
- Based on traffic information there were no recommendations for speed bump.
- Recommend adding speed sign.

Financial Update –
Town Accountant Lightfield gave an update on the budget vs actual.

- We are at 6.7 million that includes ARPA money
- Less than 50% in all departments

Mayor asked if the ARPA funds could be removed to determine where we actually are to compare and contrast last year and this year.
CM McCann asked if this can be given in advance of meeting
CM Watson asked about overtime – over expenditures
Mr. Lightfield stated because the Town is short staffed there is a lot of overtime and that he will do a compare and contrast.
CM McCann asked if the revenue line is high because of timing and wanted to know where will this end up?
Mr. Lightfield stated the Town is ahead of where were this time last year.
CM Nettles asked if the police department could have separate out the overtime for the staff and officers and how much are we are taxing hotels, Cheverly station, and etc.
Mr. Lightfield stated he will make it available.

ARPA Funds –
Town Administrator Galloway gave an update on the ARPA budget and how the residents voted to see the money allocated.
Mayor and Council were in favor of paying the Town back with the funds
Mayor Munyeneh asked if anyone was opposed paying ourselves back being on the on consent agenda.
CM McCann stated he didn't want it on the consent agenda.

Hospital Area Redevelopment Update –
Mayor Munyeneh gave an update on the hospital area redevelopment and stated we should focus on what you want to see and not what team we favor.
CM Watson asked what we can do as a body in the next 10 days.
Mayor Munyeneh asked if they wanted to send a letter of support as a team.
CM McCann stated a letter to RDA should state what liked about each team's development plan and ask how they include them in their plan
Mayor Munyeneh stated they should the Mayor and the Town Administrator what they liked about each team. A letter will then be sent with questions and what we think as a town by February 2, 2022.
CM Nettles stated she will write a letter on her own as a Councilmember.
Mayor Munyeneh asked for thumbs up on sending a letter as Mayor and Council.

Town Seal –
Sophie Morley with the Neighborhood Design Center provided an update on the Town Seal. She stated in next meeting they would leave the recommended favorite.

CM Watson asked how the seal would be used.
CM Watson asked why the commission was not considering the community submissions.
Ms. Morley stated there was one submission from a community member, but the size and scale were not appropriate, and it was similar to what was already done.
CM Watson stated he wants to see a summary of everything done and al the suggestions
Ms. Morley asked for time in the next meeting to present.
CM Dalaker stated that seeing everything makes sense for documentation.

Review of February Town Meeting agenda and future requests –
Mayor Munyeneh stated the Lockwood speed bumps, closed session meeting to get legal advice for next work session,
CM Nettles asked will the $780,000 budget be in the Town Meeting.
Mayor Munyeneh stated it would not be on the consent agenda.
CM Nettles asked if the ordinance would be ready.
Mr. Galloway stated he would work with lawyer.
CM Fry stated the building use policy first draft would be ready by the weekend and asked if Mayor and Council could provide feedback.
CM Watson stated the 1st reader for Fence ordinance needed to be addressed.
CM Dalaker wanted to discuss electric yard equipment vs gas yard equipment especially leaf blowers. Residents in Ward 4 want to investigate a trail from metro to local businesses.
CM Fry stated she had a resident reach out to her about similar green concerns. She will send some resources to CM Dalaker.
Motion to Adjourn: CM Fry, seconded by CM McCann. Approved anonymously. 10:10 pm.

Town of Cheverly

OPEN to CLOSED MEETING

Minutes

7:00 PM

FEBRUARY 1, 2022

Call to Order:

Meeting called to order at 7:04 pm via Zoom.

In attendance: Mayor Munyeneh, Council Members Nettles, Watson, McCann, Dalaker, Garces, and Fry; Town Administrator – Dylan Galloway, Town Attorney – Todd Pounds

Motion to go into Closed Session to discuss personnel matter that affects one or more specific individuals, to consider the acquisition of real property for a public purpose and matters directly related thereto, and to consult with legal counsel to obtain legal advice: by CM Nettles, seconded by CM Dalaker. Approved unanimously. 7:08 PM

Town of Cheverly

CLOSED MEETING

Minutes

7:10 PM

FEBRUARY 1, 2022

Call to Order:

Meeting called to order at 7:10 pm via Zoom.

In attendance: Mayor Munyeneh, Council Members Nettles, Watson, McCann, Dalaker, Garces, and Fry; Town Administrator – Dylan Galloway, Town Attorney – Todd Pounds

The Town Administrator provided an update on the Chief of Police selection process.

The Town Administrator and Town Attorney answered questions related to annexation.

The Town Attorney provided legal advice on the acquisition of real property for a public purpose or matters directly related thereto.

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)

with Instructions

Instructions to presiding officer: To meet in a closed session under the Act, the public body must first meet in open session, after providing proper notice. Make sure that the open session is attended by a member designated to receive open meetings training. If a designated member cannot attend, complete the Compliance Checklist.[1] If the public body has never designated a member for training, it must do so **before closing the session**.

Before closing the session, take two steps: (1) conduct a recorded vote on a motion to close; and (2) make a written "closing" statement. If the public body might return to open session afterwards, be sure to tell the public that. *During* the closed session, keep the discussion topics within the confines of the closing statement. *After* the closed session, the events of the closed session must be disclosed in the next open-session minutes.

The top part of this form is a model closing statement. **It has two sides**. Before closing the open session, complete items **1 through 4** on this form or in any writing with the same information. If someone pre-prepared the form for you, make sure it reflects the public body's own intended topics and reasons for closing the meeting. A member of the public may inspect the closing statement at the time of the closing and may object to the decision to close the meeting. Once the meeting is closed, the closing statement sets the agenda and may not be changed.

The bottom part of the form is a worksheet that provides a checklist of the disclosures that must be made in the next open-session minutes. The worksheet is not part of the closing statement.

1. Recorded vote to close the meeting: Date: 2/1/2022;
Time: 7:08 p.m.; Location: Virtual ; Motion to close meeting made by: CM Marverly Nettles : Seconded by CM Joseph Dalaker;
Members in favor: CM Watson, McCann, Garces, Fry ; Opposed: 0;
Abstaining: 0; Absent: 0

2. Statutory authority to close session (check all provisions that apply):
This meeting will only be closed under the provision or provisions checked below all from General Provisions Art. § 3-305(b):

(1) X "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; **(2)____**"To protect the privacy or reputation of individuals concerning a matter not related to public business"; **(3) X** "To consider the acquisition of real property for a public purpose and matters directly related thereto"; **(4)____**"To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; **(5)____**"To consider the investment of public funds"; **(6)____**"To consider the marketing of public securities"; **(7) X** "To consult with counsel to obtain legal advice"; **(8)** ___ "To consult with staff, consultants, or other individuals about pending or potential litigation"; **(9)** ___ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; **(10)_** "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; **(11)_** "To prepare, administer, or grade a scholastic, licensing, or qualifying

[1] http://www.marylandattorneygeneral.gov/OpenGov%20Documents/Openmeetings/COMPLIANCE_CHECKLIST%20.pdf

examination"; **(12)**___"To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; **(13)**____"To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; **(14)**_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, *if* public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process"; **(15)** "To discuss cybersecurity, *if* the public body determines that public discussion would constitute a risk to" (i) "security assessments or deployments relating to information resources technology"; (ii) "network security information," such as information that is related to passwords, personal ID numbers, access codes, encryption, security devices, or vulnerability assessments or that a governmental entity collects or maintains to prevent, detect, or investigate criminal activity; or (iii) "deployments or implementation of security personnel, critical infrastructure, or security devices."

3. **For *each* provision checked above the corresponding topic to be discussed and the public body's reason for discussing that topic in closed session, in as much detail as possible without disclosing the information that may be discussed behind closed doors:**

Citation (insert # from above)	**Topic** ***We expect to discuss these matters:***	**Reason for closed-session discussion of topic -** ***We are closing the meeting to discuss this topic because:***
§ 3-305(b)**(1)**		"To discuss personnel matters."
§ 3-305(b) **(7)**		"To consult with counsel to obtain legal advice."
§ 3-305(b) **(3)**		"To consider the acquisition of real property for a public purpose and matters directly related thereto"
§ 3-305(b) **( )**		

4. **This statement is made by** Mayor Kayce Munyeneh **, Presiding Officer.**

****

WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION THAT MUST BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN SESSION (§ 3-306)(c)(2) or § 3-104

For meetings closed under an exception, as disclosed above:

Time of closed session: 7:09 p.m. Place: Virtual

Purpose(s): For the purposes of obtaining legal counsel, discussing personnel matters, and discussion regarding acquisition of property.

Members who voted to meet in closed session: CM Nettles, Watson, McCann, Dalaker, Garces, and Fry

Persons attending closed session: All CM's, Mayor, Town Administrator, and Attorney Todd Pounds

Authority under § 3-305 for the closed session (see chart above): (b)1, (b)3, (b) 7

Topics actually discussed: Process for hiring new Chief of Police, purchase of plots of land surrounding town, annexation process

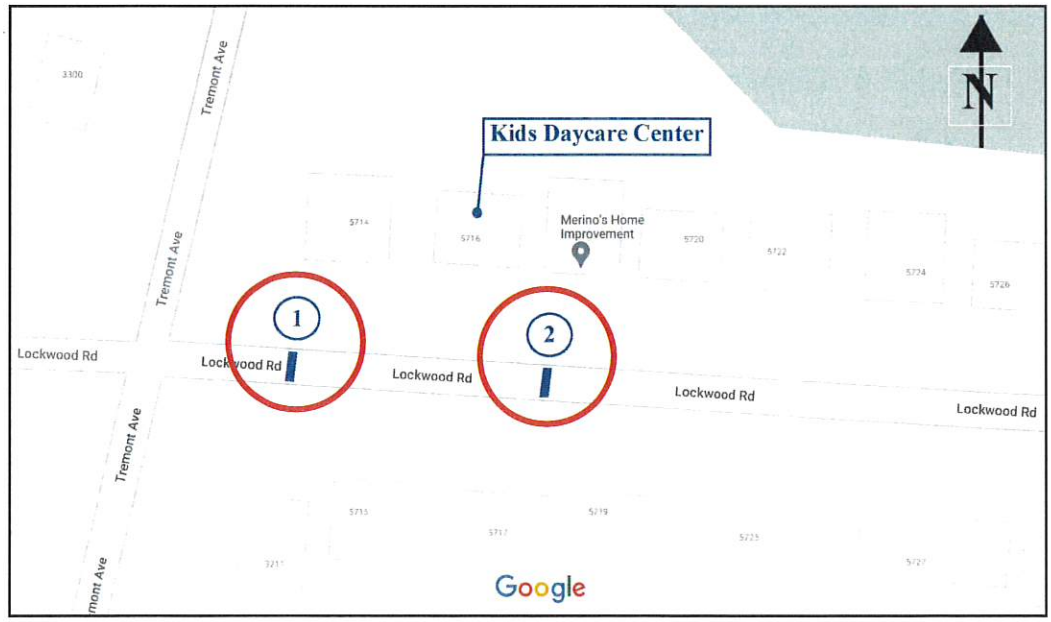
Each action Taken: Closed meeting McCann, Second Councilmember Fry

Memorandum

TO:	**Mr. Dylan Galloway, Town of Cheverly (TOC)** **Mr. Steve Brayman, TOC**
FROM:	Jack A. Goode, II, P.E., PTOE, A. Morton Thomas and Associates, Inc.
RE:	Lockwood Road Speed Hump Implementation
DATE:	July 7, 2021 / *Updated February 2, 2022*

Introduction:

This memorandum provides an update on the installation of the first two (2) recommended speed humps along Lockwood Road in the vicinity of the existing kids daycare center located at 5716 Lockwood Road (See Figure 1). It also recommends the proposed installation of three (3) more speed humps along Lockwood Road, east and west of Crest Avenue, to reduce vehicle speeds (See Figure 2).



Source: Google Maps

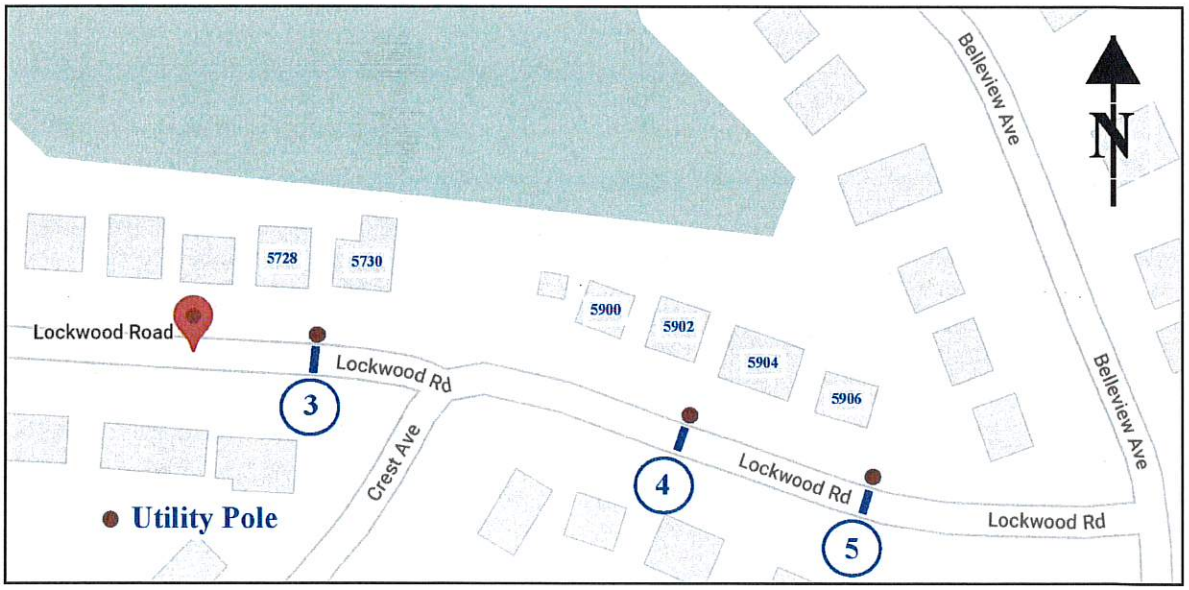
Figure 1

1 = 50 Feet from Tremont Avenue
2 = 100-150 Feet from #1

Field Visit:

Per Figure 1 above, Locations 1 and 2 were installed in December 2021. The location of the first asphalt speed hump was approximately 50 feet from Tremont Avenue. The location of the second asphalt speed hump was approximately 100 to 150 feet (on center) from the first speed hump. The speed humps were appropriately sized to accommodate a 20 mph roadway. A minimum 3-foot space from the edge of the speed hump to the edge of the gutter pan for bicycle access on the southside of Lockwood Road and a minimum 7-foot space from the edge of the speed hump to the edge of the gutter pan to accommodate on-street parking on the northside of Lockwood Road was provided.

A site visit was conducted on Tuesday, February 1, 2022, to determine the location of the other three (3) speed humps along Lockwood Road (See Figure 2). One (1) was located on the west side of Crest Avenue on the downhill grade and two (2) were located on the east side of Crest Avenue. The latter two (2) were requested by the adjacent homeowners and Councilwoman Marverly Nettles during a site visit in July 2021. The three (3) proposed speed humps were located adjacent to existing utility poles for ease of reference.



Source: Google Maps **Figure 2**

Recommendation:

Three (3) asphalt speed humps were recommended for installation along Lockwood Road as shown in Figure 2. These asphalt speed humps shall match the ones previously installed along Lockwood Road as shown in Figure 1.

For Location 3, a Speed Hump Ahead sign shall be installed in the westbound direction, just west of Crest Avenue, in front of the front yard tree of the 5730 residential property. This Speed Hump Ahead sign can be relocated from the existing location just east of the speed hump located at Location 2. As directed in the field, the Speed Hump signs located adjacent to the speed humps at Locations 1 and 2

can be removed since there are a series of speed humps, as well as, the Speed Hump Ahead signs will sufficiently alert drivers of those speed humps.

For Locations 4 and 5, Speed Hump Ahead signs shall be installed (one in each direction) within the block section of Lockwood Road. For example, one (1) Speed Hump Ahead sign shall be installed in the eastbound direction, just east of Crest Avenue and one (1) Speed Hump Ahead sign shall be installed in the westbound direction, west of Belleview Avenue. Both signs shall be installed 50-100 feet in advance of the speed humps. Speed Hump signs do not need to be installed adjacent to the speed humps.

TOWN OF CHEVERLY STRATEGIC PLANNING PROCESS: STAFF AND COMMUNTY INPUT SUMMARY REPORT

Report developed by L. Tia Blount, Founder & Principal
Saving Solutions, LLC (Strategic Planning Process Faciltator)

Strategic Planning Process Overview

In October 2021, Cheverly embarked upon a five-year strategic planning process designed to support the town in setting priorities, focusing human and financial resources, strengthening internal operations, and ensuring that key stakeholders are working toward common goals.

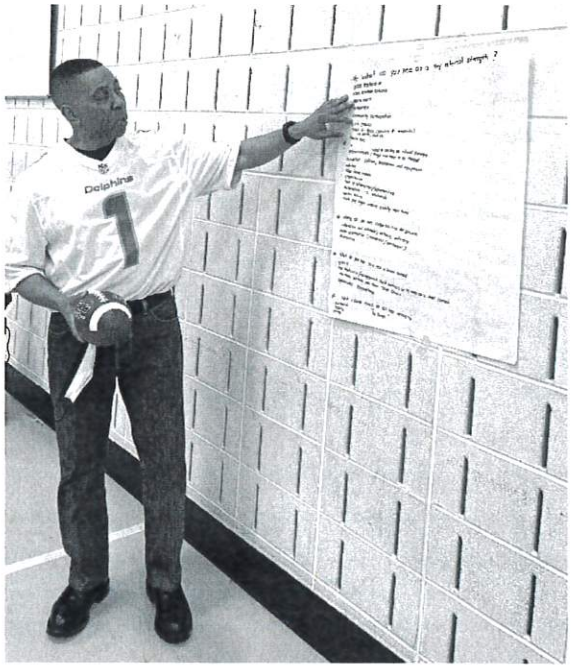
The process—slated to end in February 2022—involves all key stakeholders (i.e., Mayor, Council members, Town Administrator, staff, and residents) and will culminate in the development of a strategic plan document. The plan document will outline the town's vision, mission, strategic priorities, and a set of high-level goals it seeks to accomplish over the next five years. Following development of the plan document, implementation and communications workplans (with human and financial resource allocation) will follow each year.

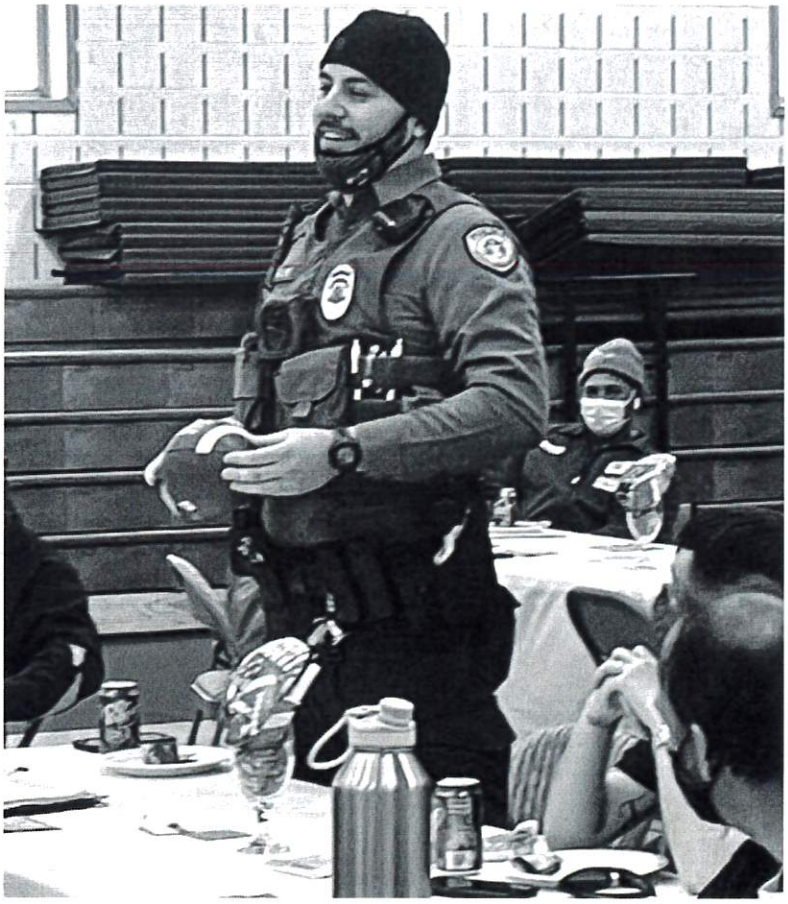
This report provides background and additional context into the strategic planning process and offers a high-level summary of key outcomes from Phase II: Staff and Community Input.

Strategic Planning Phases & Key Outcomes from Phase II

I. **Background Research and Preparation (Oct. 18 – Dec. 19, 2021):** Below are key activities performed during Phase I of the strategic planning process.
   A. **Background research and data collection:** Background research and data collection was conducted to ground the planning process and to gain a better understanding of the town's organizational structure, internal operations, resident and community demographics, neighborhood Wards, current and planned initiatives, etc.
   B. **Leadership team interviews:** Following research and data collection, confidential one-on-one interviews were conducted with the Mayor, Council members, Town Administrator, Interim Chief of Police and Director of Public Works. The purpose of the interviews was to:
      - Gather additional information and insight to support the planning process
      - Identify key challenges and possible priorities
      - Obtain feedback into what leaders envisioned for Cheverly's future
      - Identify several strengths, weaknesses, opportunities, threats, and trends

II. **Staff and Community Input (Dec. 2, 2021 – Jan. 14, 2022):** Below are key activities and outcomes from Phase II of the strategic planning process.
   1. **Staff and Community Input Opportunities:** A series of two, 2-hour input sessions were conducted to gather feedback from staff and residents into the strategic plan. More than 20 staff members—from the Town Administrator and department leaders to laborers, admin staff and police officers—participated in an interactive, NFL-themed input session on Dec. 2, 2021. Similarly, nearly 25 residents and three elected officials attended a holiday themed community input session on Dec. 8, 2021. *NOTE: A virtual input session was planned for Dec. 16, 2021, but was rescheduled due to a conflict with a Hospital Hill community meeting. The rescheduled session, planned for Jan. 6, 2022, was cancelled due to a severe power outage caused by the first snowstorm of 2022. The storm left our Strategic Plan Facilitator without power and internet for four days.*





Pictured above are photos from the Staff NFL-themed Input Session

Residents unable to attend the in-person session had an opportunity to provide feedback via the Community Input Survey from Dec. 16, 2021 – Jan. 14, 2022. Surveys were completed by 73 residents from all six Wards and included a diversity of perspectives and feedback from new and longstanding residents (those living in Cheverly from two to more than 35 years).

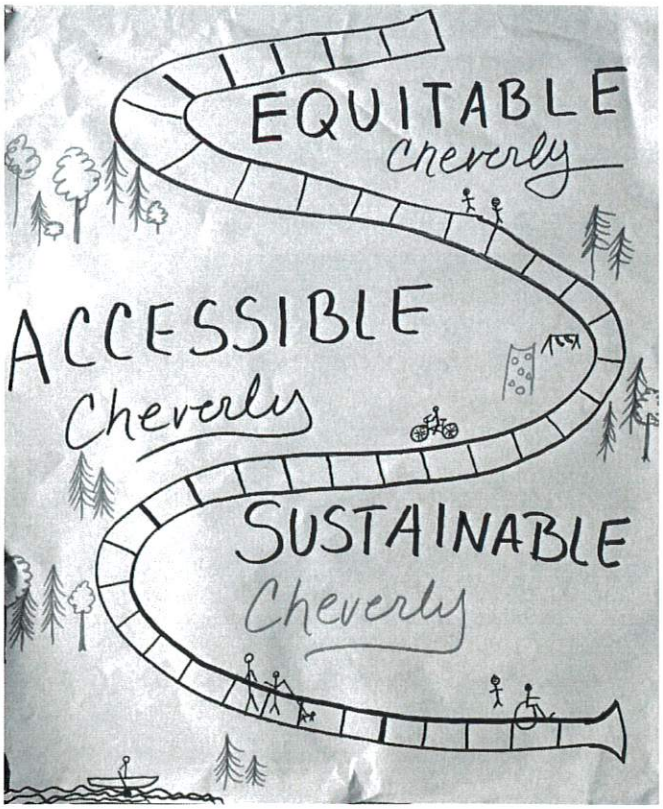
All feedback from the staff and community input sessions and virtual survey is captured on pages 8-11 and will be integrated into three key areas of the strategic plan: Vision, S.W.O.T.T. Analysis, and Key Priorities:

1. **Vision:** Staff and community members had an opportunity to express where they want to see Cheverly in five years. Several key themes emerged as part of Cheverly's future:
    - ***Accessibility:*** Accessibility was a theme that took on many definitions. Stakeholders articulated the importance of ensuring Cheverly is accessible to all who reside in and neighbor the town. Accessibility was defined as ensuring a) persons with disabilities can access facilities, walkways, website, and other information, etc.; b) diverse ethnic groups have language access (e.g., materials and key information available in various languages); c) people of all income levels have access to affordable housing; and d) community amenities are walkable and accessible without having to drive.
    - ***Communication:*** Communications was a theme strongly emphasized by all stakeholders. The Cheverly of the future would have increased communications and connection with its residents through an improved, user-friendly website (with content maintained and updated quickly and consistently), telephone and SMS technology, posters, flyers, newsletters, and social media.
    - ***Community Amenities:*** Stakeholders envisioned spaces for connecting, where people can meet, socialize, eat, etc. Bike trails, a dog park, a community center, a coffee shop, improved parks and walking trails, programs, and activities (i.e., dance, exercise, martial arts [for kids], etc.) were some of the amenities envisioned for the town.
    - ***Connection:*** Accessibility, communication, and inclusivity were sub-themes of Cheverly's envisioned connection. Residents stated it best in the vision statement they envisioned for the town: "Cheverly: Interconnected & affordable community, with effective communications, sustainable & healthy natural environment (with local business held accountable) and a dynamic town center that supports [and connects] all town members."
    - ***Diversity:*** Stakeholders have witnessed shifts in the town's demographics over the years and articulated the value they see in embracing a culturally diverse town reflective of all ages, races, nationalities, genders, faiths, etc.
    - ***Growth:*** All stakeholder groups expressed the importance of Cheverly's growth. Ideas for growth included annexation of Hospital Hill and other areas; attracting businesses including high(er) end retail and restaurants; developing more housing options (i.e., single family homes, townhomes, condominiums); and increasing community amenities.
    - ***Inclusivity:*** Inclusivity was a theme that resonated with both stakeholder groups. Many expressed the importance of having diversity of perspectives included in town's activities, decision-making, etc. Being a town separated by Wards and by major highways and thoroughfares, including those not typically "at the table" was viewed as critical to a culture of inclusion.

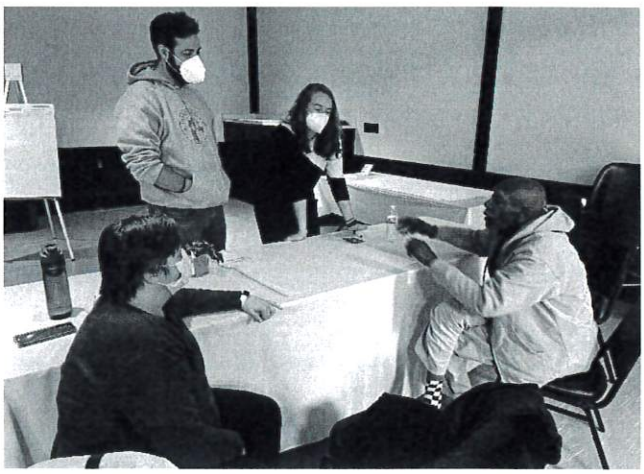
- ***Professionalism:*** Enhanced professionalism from all town staff members was envisioned. Staff wanted to see more opportunities for training and development, better compensation, and other incentives as benefits.
- ***Public Safety:*** The Cheverly of the future is one that addresses traffic and speed via calming devices and provides 24-7 policing for theft, traffic/moving/other violations, and other issues.
- ***Transparency:*** Transparency in how the town functions, as well as how town organizations work was seen as key. Staff and residents also expressed wanting transparency in the process for accessing and booking facilities, amenities, and other areas. Responsiveness of and transparency from town leadership, particularly respect to decision making, was also expressed as a key component of Cheverly's future.
- ***School Options:*** While stakeholders recognized that improving the PG County School system was beyond Cheverly's control, many expressed wanting better school choices and information on how to navigate schooling options.
- ***Solid infrastructure:*** All stakeholders expressed their vision for solid infrastructure throughout Cheverly, meaning all stormwater, drainage, sidewalks, public works facilities, gas/electric, etc. are fully addressed.
- ***Sustainability:*** A carbon-neutral (or negative), environmentally sustainable community was envisioned for Cheverly's future. Stakeholder described wanting a "green oasis with natural functioning ecosystems, clean air and water; one that leverages solar power where applicable (via solar panels) and offers smart homes, EV charging stations, etc."

Vision feedback also yielded several powerful vision statements for the town's consideration. Captured below are vision statements crafted by residents during their in-person session:

- Equitable Cheverly, Accessible Cheverly, Sustainable Cheverly
- Cheverly: Interconnected & affordable community with effective communication, sustainable & healthy natural environment and a dynamic town center that supports all town members
- Connected Cheverly: Connections in our nature
- Positive community action to support our community's needs: (Green, Diverse, Collaborative)
- What do we want? Community, Diversity, Sustainability. How do we get there? Communication, Coordination, Cooperation



Pictured above is an example of one resident group's vision statement.

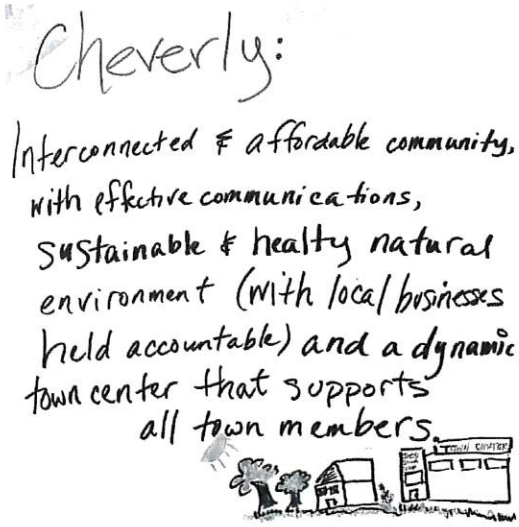


Pictured above are residents working in groups during the in-person Community Input Session. Report cover image featured right.

Present for the in-person Community Input Session were Town of Cheverly Mayor, Kayce Munyeneh (pictured right) and Council members Amy Fry – Ward 6 (pictured center) and Marverly Nettles – Ward 1 (pictured left).

The Mayor and Council members had an opportunity to hear resident feedback first-hand and were given a unique opportunity to judge a competition for the best vision statement.

The winners (with vision statement pictured right) received prizes and will have an opportunity for their vision statement to be considered as one of the options for the town's final vision statement.



2. **S.W.O.T.T. Analysis:** Another key component of the strategic plan is the S.W.O.T.T. Analysis. The S.W.O.T.T. Analysis is designed to assess the town's strengths, weaknesses, opportunities, threats, and trends. While most analyses stop at threats (as seen in the graphic below), this process also identified a few emerging trends that might support Cheverly in standing out in the marketplace. Ultimately the analysis informs the selection of the most effective goals to create change.

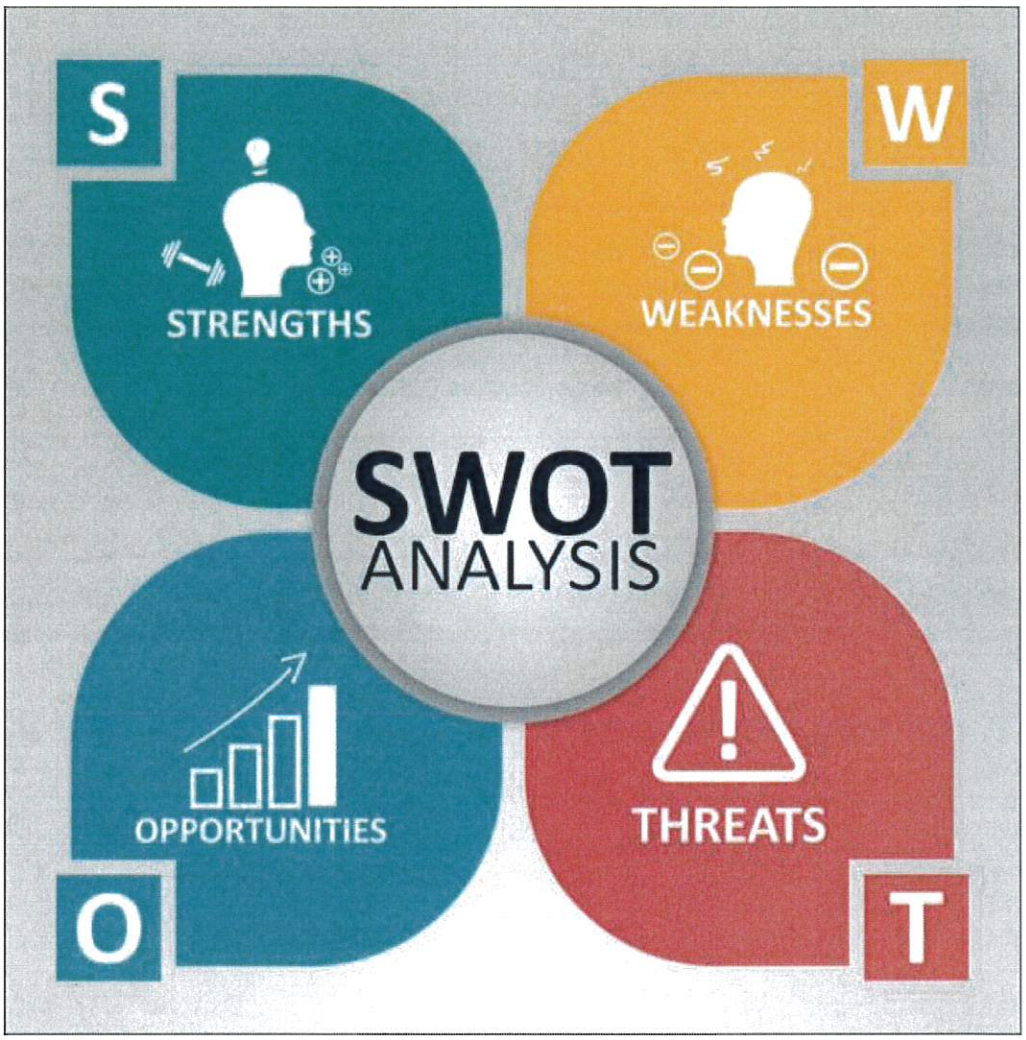


Image credit: Daniel Balough, Getty Images/istock

S.W.O.T.T. feedback was requested during both staff and community in-person sessions, as well as via the Community Input Survey. The key findings from the analysis are captured below and grouped by issue areas.

S.W.O.T.T. Analysis Key Findings

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS	TRENDS
Small town feel; strong sense of community where residents are tight knit, active and engaged; residents volunteer, campaign and strive to keep improving the town	Over-reliance on resident volunteers (not a sustainable model for running major town functions and activities); no staff in charge of community events	Engaged and talented citizens; use resident voice in town developments, strategy development (e.g., strategic planning, green infrastructure), etc.	Volunteerism and its well-established history in the town	N/A
Existing green spaces (i.e., natural parks, woodlands, fully mature trees, streams, thriving wildlife, etc.)	Underutilized green space (excess land to use for public gathering spaces i.e., streams and waterways as amenities)	Stronger tree and park/green space protection; coordination of and education about green strategies; implementing recommendations from the green infrastructure plan	Loss of forest/greenspace	Planting of native plants; leveraging strengths of the Green Infrastructure Committee
Overall desirability (hidden gem community); appreciating home prices in recognition of the appeal of the area; relative affordability; architectural variety of homes; historic, well-maintained homes	Limited housing supply and options (no "in-between" housing option i.e., townhomes, condos); gentrification; NIMBYism	Building significant density near the metro (transit-oriented development); increased housing stock; refresh/revitalize existing housing stock; imposing moderate (vs. high) taxes to attract younger families/ homeowners	Reduced affordability; rising home prices making it difficult for young families to afford to live in Cheverly; aging housing stock	Rising home prices; residents upgrading/ expanding homes; more intergenerational homes; more people renting all or part of their homes; some younger families moving in; baby boomers moving out or passing away
Proximity to metro, DC, downtown, freeway/major interstates, casinos, airports, etc.	Pass thru for commuters/ traffic congestion/ speeding; air quality/ pollution (heavy truck traffic); industrial areas poorly managed (eye sore); industrial areas create loud noises	Installation of speed and traffic calming devices	Loss of metro station due to low ridership/usage	Increased traffic and speeding

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS	TRENDS
Accessible local elected officials who respond to most needs; good/ decent relationship between citizens and governing body	Moments of dysfunction and division among elected officials; seemingly self-serving agenda rather than commitment to the town's best interest; struggles with wise, prudent decision making (particularly on social issues that affect property owners); lack of transparency in decision making; no full-time paid elected officials	Feedback provided from strategic planning process and other surveys should be implemented vs. merely gathered and discussed	Poor/unstable leadership; allowing social and political pressures to cloud good judgement; ongoing drama among town leadership; lack of transparency around town decisions; lack of integrity/ transparency in discussing town finances; high taxes with no return	Heavy focus on political issues
Generally safe (low crime compared to surrounding areas); relatively quiet community; dedicated Police Department	Petty crime (i.e., burglary, vandalism, etc.); police reporting not consistent; lack of round-the-clock police services;	Enhanced police services (24-hrs if possible); increased training for police officers (e.g., professionalism, reporting, etc.)	Increased concern over crime; defunding and undermining Cheverly Police Department with alternative progressive policies	Increased crime
Demographic diversity; diversity of households (multi-generational, young families, etc.)	Increased diversity however, lack of inclusion; lack of perspectives from ALL residents (group think and resistance to change often prevails); racially divided	More young working families to create vibrancy; develop programming, events, and other opportunities to include and engage ALL resident groups	Old mentalities and ways of thinking and being; racial tension; disrespect of the Old 4th Ward; tolerance of divisive comments on social media platforms	Increased diversity (in age, race, languages, etc.); demographic shifts
Community and civic groups/ organizations	No clarity, guidance nor transparency about how groups are formed, organized, etc.	N/A	N/A	N/A
Strong public works programs	Public works' fleet (vehicles and equipment) in poor shape	Commit to keeping a modern Public Works Fleet to support resident demand	N/A	Service degradation

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS	TRENDS
Some community programs, events, and amenities (i.e., pool, youth sports, Farmer's Market, etc.)	Insufficient activities for youth, teens, adults, and seniors; insufficient public recreation and amenities for residents	More programs and events all resident (i.e., yoga and other group fitness activities, "Music in the Park," Christmas lights display, etc.); enhanced public amenities (i.e., expanded pool with pricing accessible to all neighbors, updated playgrounds, a real community center, a dog park, etc.)	N/A	N/A
Some dedicated town staff	Level of management and leadership training insufficient; understaffed; staff feel grossly underpaid; volume of demands from the community makes it difficult for staff to be responsive; division between departments	Hiring additional administrative staff; increasing staff compensation	Lack of education (unqualified staff), professional development; no real cross training for staff (particularly relief staff)	Increased staff stress and burnout; potential for increased staff turnover; unnoticed leave; teleworking; employees contravene Town rules
N/A	Poor connection with neighboring communities; lack of walkability to trails, businesses, shopping, etc.	Expanded trail system (with walk/bike trails) and connections to amenities; building pedestrian bridges	N/A	N/A
Some communication to town residents (i.e., newsletter, listserv, etc.)	Poor communication (newsletter and website nearly obsolete); lack of/poor accountability; town code not uniformly enforced (e.g., dogs, noise, etc.)	Create effective feedback loop from citizens to town leadership; updated website with accessibility to persons with disabilities; social media presence with real-time updates	Poorly managed expectations; poor communication; code historically has not been universally applied; resistance to necessary policy and code changes	N/A

STRENGTHS	WEAKNESSES	OPPORTUNITIES	THREATS	TRENDS
N/A	Dated internal processes and systems	Continue to update processes and systems	N/A	N/A
N/A	Infrastructure issues (water/flooding, above ground utilities, roads, sidewalks, air quality, etc.); lack of expertise in dealing with infrastructure issues; high taxes with minimal return on infrastructure upgrades	Use federal and state funds to address infrastructure issues (i.e., buried power lines, storm water drains, air quality testing and remediation, etc.);	Aging infrastructure; ignoring flood plans during a climate crisis; poor air quality	N/A
N/A	Lack of good commerce (restaurants, grocery store, businesses, coffee shop, etc.); decentralized town/ no town center; limited areas for neighbors to meet/connect; lack of integrated community planning; lack of long-term vision	Economic and community development (inclusive of enhanced retail, restaurants, pubs, businesses, a library, housing and other transit-oriented development, town center, etc.)	N/A	N/A
N/A	Too much industrial stagnation and development	Annexation (e.g., Hospital Hill, medical terrace); residents could influence area development; increased tax basis because of annexation; ensure Hospital Hill benefits Cheverly community	Failure to annex Hospital Hill; mismanagement and/or poor development of Hospital Hill; over-industrialization of the area creating noises, booms, pollution, etc.	N/A
N/A	Overall poor/failing local schools; lack of school choice	Shared resources with other PG County towns; town to support residents with navigating school options		N/A

3. **Key Priorities:** Staff and community members also weighed in on what they considered key priorities for Cheverly to address over the next five years. Below are themes from both the input sessions and survey:
   - **Better community amenities and connectivity:** Amenities listed included a dog park, coffee shop, bike and pedestrian trails (enhancing connectivity to amenities), a grocery store, a community center with programming/activities for all stakeholders including youth, upgraded gym, upgraded/expanded pool with toddler splash park, improved Public Works facility and fleet (to continue and enhance services).
   - **Better school options:** Support from the town in improving schools and navigating school options.
   - **Enhanced communication:** More frequency, transparency, and use of better tools (e.g., updated website, social media, free WiFi, etc.); improved communication between elected officials and residents; improved communication between administration and internal departments; more collaboration and communication with neighboring towns.
   - **Enhanced public safety:** Traffic and speed calming devices; expanded policing (24/7 if feasible) to support with crime prevention; improved community-police relations.
   - **Growth through economic and business development:** Annexation of and increased engagement in Hospital Hill and other future developments; incentivizing businesses to move to Cheverly (e.g., high[er] end retail and restaurants); increasing housing stock (condos, townhomes, etc.) via Hospital Hill and other development opportunities; expanding affordability of housing in Cheverly.
   - **Responsive and transparent leadership:** Increased transparency and communication with respect to decisions made in the town; leaders to cultivate an atmosphere that is welcoming and receptive of all people and perspectives, including those shared among leaders.
   - **Solid infrastructure:** Infrastructure and other major issues fully addressed (i.e., water and sewer, air quality, gas and power lines, roads and sidewalks, etc.)
   - **Staff retention and recruitment:** Better compensation for staff; additional administrative (and other) personnel; training and development; collaboration and communication between divisions.
   - **Sustainability:** A cohesive green infrastructure plan/policy that supports improved and protected natural areas (i.e., forests, green spaces, etc.); addresses environmental issues with surrounding businesses; makes better use of green and other public spaces; and that provides green strategies that residents can implement (watering gardens, replacing trees, etc.).

III. Strategic Planning Retreat: The Mayor, Council members, Town Administrator and several members of Cheverly's staff met for a full-day planning retreat on January 22, 2022. The purpose of the retreat was to hear all feedback gathered during Phases I and II and to:

- Develop Cheverly's final vision and mission statements
- Discuss S.W.O.T.T. Analysis key findings and recommendations
- Set priorities and goals for the next five years
- Discuss next steps for implementation and communications planning

IV. Strategic Plan Development: Following the leadership team retreat, and the analysis of all data and information, a draft of the plan will be developed, vetted, and approved by the leadership team. The plan will be shared with all stakeholder groups and made available electronically.

Special thanks to:

- Mayor Kayce Munyeneh
- Council members
  - Marverly Nettles, Ward 1
  - Micah Watson, Ward 2
  - Ted McCann, Ward 3
  - Joseph Dalaker, Ward 4
  - Charly Garces, Ward 5
  - Amy Fry, Ward 6
- Dylan Galloway, Town Administrator (Internal Strategic Plan Champion)
- Tonya Jones, Acting Town Clerk (Internal Strategic Plan Coordinator)
- Cheverly Staff
- Residents and community leaders

Cheverly

Playground Specialists Inc
29 Apples Church Road
Thurmont, MD 21788
(800) 385-0075
www.playspec.com

ADDRESS
TOWN OF CHEVERLY
ATTN: STEVE BRAYMAN
6401 FOREST ROAD
CHEVERLY, MD 20785

SHIP TO
WOODWORTH PARK
C/O PLAYGROUND
SPECIALISTS

Proposal 25298B

DATE 01/06/2022

SALES REP
DAVE SMITH

TYPE	QTY	RATE	AMOUNT
NOTE HGAC CONTRACT #PR11-20			
REMOVAL REMOVE AND DISPOSE OF EXISTING PLAY EQUIPMENT, TIMBERS, AND MULCH - INCLUDES DUMPSTER CHARGES	1	5,500.00	5,500.00
GRADING GRADING TO PREP AREA FOR NEW EQUIPMENT AND SURFACING	1	1,400.00	1,400.00
PLAYWORLD EQUIPMENT P120121-15A - CUSTOM PLAYGROUND DESIGN PER DRAWING	1	90,077.00	90,077.00
DISCOUNT HGAC CONTRACT 10% DISCOUNT OFF PLAYWORLD LIST PRICE ABOVE	1	-9,007.70	-9,007.70
IDG STE-0010 - SOCIAL SEAT	3	1,081.00	3,243.00
INSTALLATION CERTIFIED INSTALLATION OF ALL EQUIPMENT ABOVE - INCLUDES SHADE FOOTINGS	1	33,465.00	33,465.00
TIMBERS INSTALL 237 LIN FT TWO TIER 4 X 6 TIMBERS	237	21.00	4,977.00
DRAINS INSTALL 75 LIN FT PERFORATED DRAIN PIPE - INCLUDES TRENCH AND STONE	75	20.00	1,500.00
DRAINS INSTALL 25 LIN FT SOLID PIPE FOR OUTLET	25	15.00	375.00
PLAYSPEC RAINBOW INSTALL 2,309 SQ FT 2" PLAYSPEC RAINBOW BONDED RUBBER PLUS 1.5" PAD	2,309	17.00	39,253.00
STONE COMPACTED # 57 STONE 4" THICK FOR RUBBER BASE	1	8,890.00	8,890.00
SEED & STRAW SEED AND STRAW ALL DISTURBED AREAS	1	400.00	400.00

*Net 30 w/ PO
*3% service charge for all credit card payments.
*Pricing only guaranteed for 30 days unless specified above.
*Absolutely no engineering, permit fees, bonding, or additional insurance included in above pricing unless specified on line item.
*Additional mobilization, poor soils, limited access, or utility issues may result in change orders.
*Standard lead times always apply. Contact sales agent for details.
**Sign and return when approved. Thank you!

SUBTOTAL	180,072.30
TAX (0%)	0.00
SHIPPING	4,700.00
TOTAL	**$184,772.30**

Accepted By

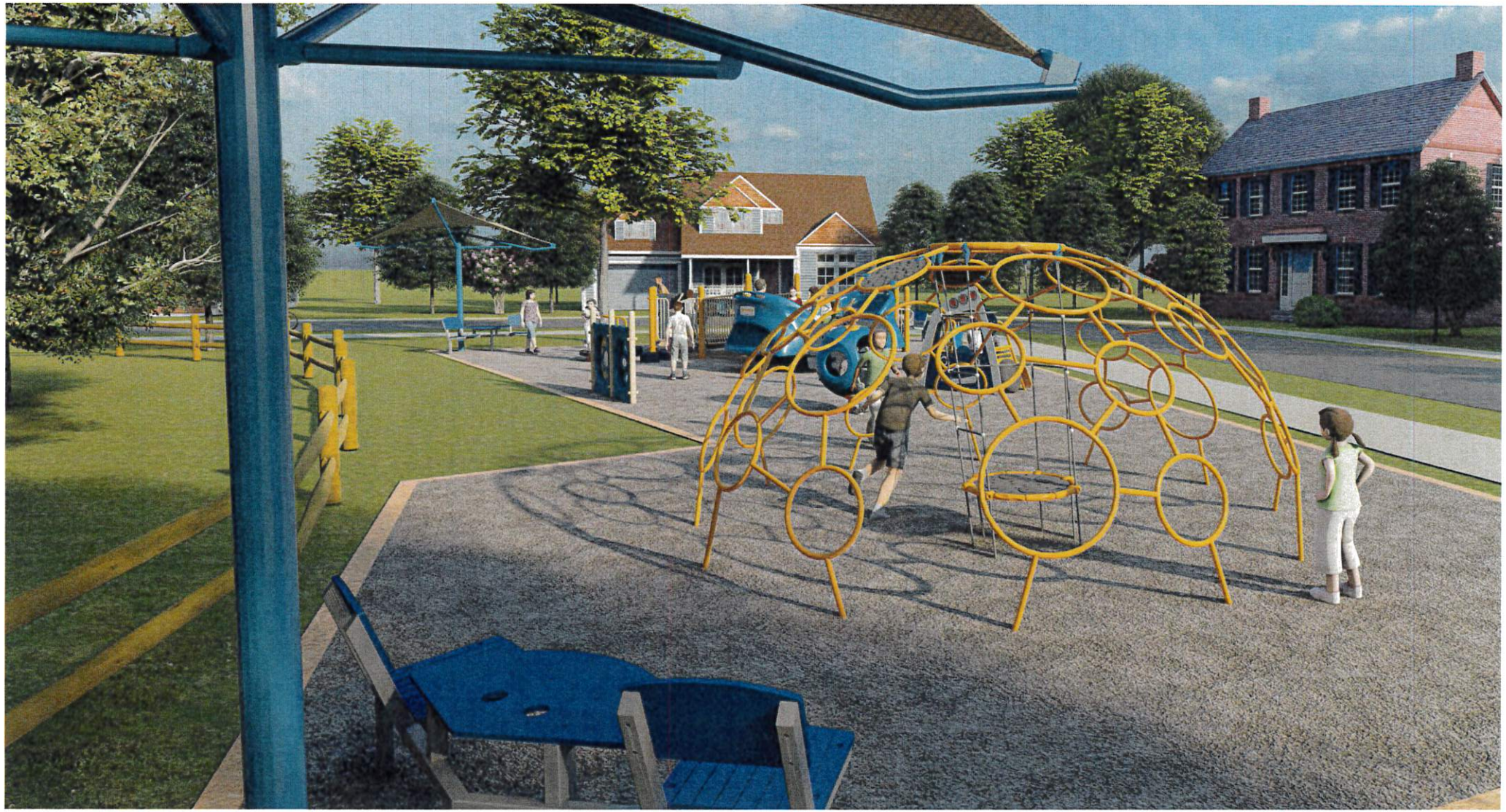
Accepted Date

Woodworth Park- Cheverly, MD

Final Design

playground Specialists Inc.

800.385.0075
www.playspec.com
sales@playspec.com



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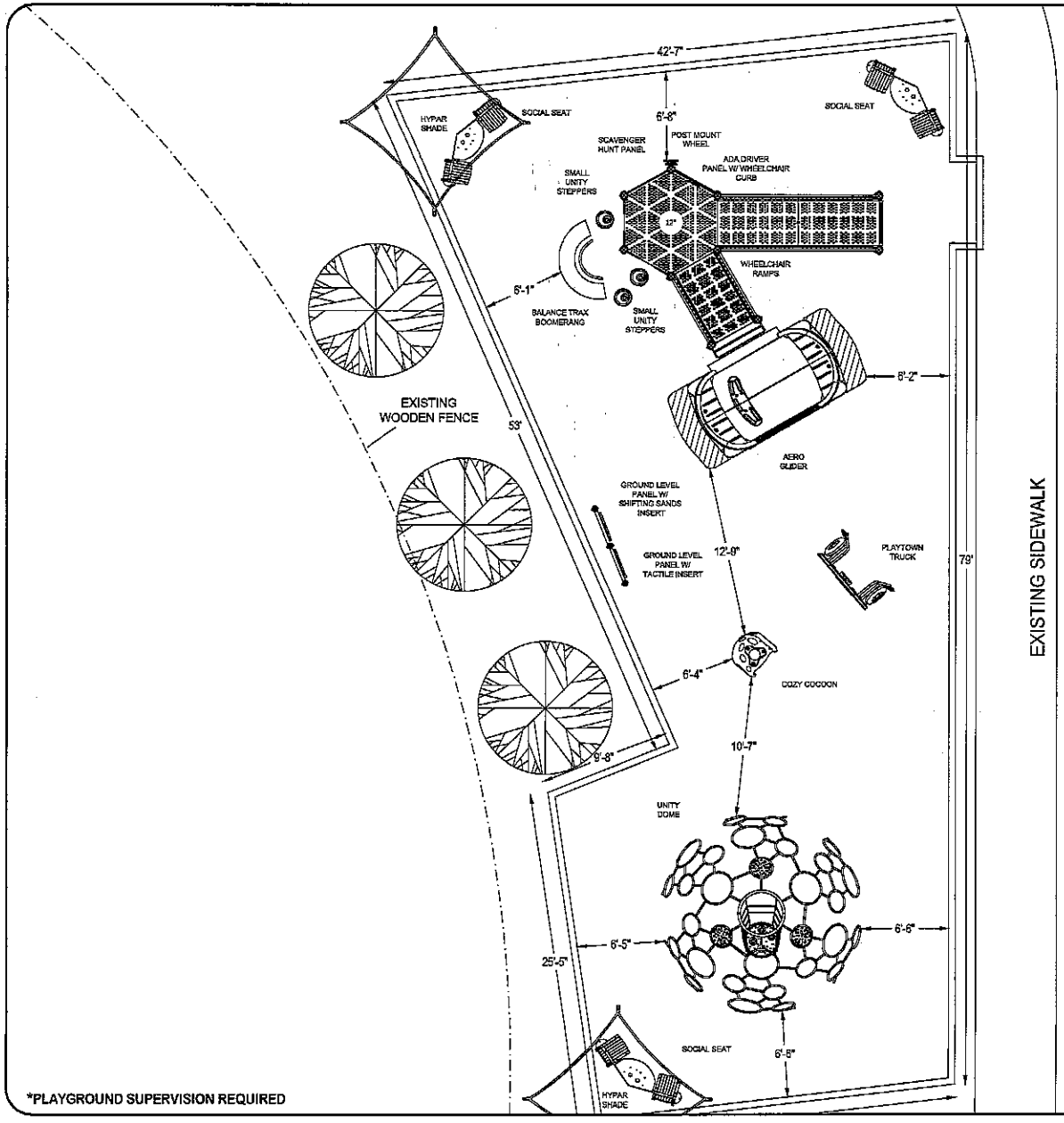


*PLAYGROUND SUPERVISION REQUIRED

PLAYWORLD

PLAYGROUND SPECIALISTS INC
29 APPLES CHURCH ROAD
THURMONT, MD 21788
WWW.PLAYSPEC.COM

EQUIPMENT SIZE:
X' x Y' x Z'

USE ZONE:
X' x Y'

AREA:
2309 SqFt.

PERIMETER:
237 Ft.

FALL HEIGHT:
7 Ft.

USER CAPACITY:
50

AGE GROUP:
2-12

ADA SCHEDULE		
Total Elevated Play Activities: X		
Total Ground-Level Play Activities: X		
Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	X	X	X
Provided	X	X	X

✓ ASTM F1487-17
✓ CPSC #325

PROJECT NO:
P120121-15A

SCALE:
1/8"=1'-0"

DRAWN BY:
AMCGUIRE

Paper Size
B

DATE:
07-DEC-21

Woodworth Park- Town of Cheverly

Final Design

TOWN OF CHEVERLY
ORDINANCE No.:_2022-1_____

An Ordinance whereby the Mayor and Council of the Town of Cheverly amend Chapter 8-9(f)(3) of the Town Code for the purpose of creating right of special exceptions for corner lot properties.

WHEREAS, pursuant to § C-23 of the Town's Charter, the Mayor and Council are vested with the authority to pass ordinances and take such measures as they may deem necessary for the good government and improvement of the Town; and

WHEREAS, the Mayor and Council have reviewed the Town Code's and desires to amend section 8-9 covering the installation of fences.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Town of Cheverly in regular session assembled, Section 8-9(f)(3) of the Town of Cheverly Code is hereby deleted and of no further effect; with new language being:

(3) The Mayor and Town Council may not grant a special exception for a fence in the prohibited locations outlined above in subsection (b), except that the Mayor and Town Council may grant a special exception for a fence to be built on a lot bounded by two or more roadways as long as that fence is not constructed in a manner that obstructs the front door of the structure and is not constructed less than two feet from the property boundary.

AND BE IT FURTHER ORDAINED that this Ordinance shall take effect 30 days from the date of its adoption.

AND BE IT FURTHER ORDAINED that a fair summary of this Ordinance shall forthwith be published twice in a newspaper having general circulation in the Town and otherwise be made available to the public.

INTRODUCED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on _____, 2021.

ADOPTED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on _____, 2021.

ADOPTED:_____

Attest:_____ _____Mayor

Councilmember	Councilmember
Councilmember	Councilmember
Councilmember	Councilmember

ORDINANCE -2022-02

OF THE MAYOR AND COUNCIL OF THE TOWN OF CHEVERLY AMENDING CHAPTER 24 "STREETS, SIDEWALKS AND OTHER PUBLIC WORKS PROJECTS" OF THE TOWN CODE, BY REPEALING AND RE-ENACTING § 24-16.1(c) AND (d), TO REQUIRE A MEETING BETWEEN RESIDENTS AND THE TRAFFIC ENGINEER AFTER A PETITION TO INSTALL SPEED HUMPS IS VALIDATED, AND REQUIRING THE TRAFFIC ENGINEER TO SUBMIT ITS RECOMMENDATIONS TO THE MAYOR AND COUNCIL FOR CONSIDERATION; AND ELIMINATING THE REQUIREMENT THAT A TECHNICAL STUDY BE PERFORMED WITH EACH PETITION TO INSTALL SPEED HUMPS.

WHEREAS, pursuant to § C-23 of the Town's Charter, the Mayor and Council are vested with the authority to pass ordinances and take such measures as they may deem necessary for the good government and improvement of the Town; and

WHEREAS, the Mayor and Council has determined the process to evaluate the need for installation of speed humps needs revision to make the process more effective and cost efficient; and

WHEREAS, the Mayor and Council have determined it is in the public interest to amend Chapter 24 "Streets, Sidewalks and Other Public Works Projects", § 24-16.1(c) and (d) to require a meeting between certain residents and the traffic engineer, who will then make recommendations to the Mayor and Council prior to the public hearing, and to eliminate the requirement of a technical study, which will be at the discretion of the Mayor and Council.

SECTION 1. NOW THEREFORE, IT BE ORDAINED AND ENACTED, by the Mayor and Council of the Town of Cheverly, that Chapter 24 "Streets, Sidewalks and Other Public Works Projects", § 24-16.1(c) and (d), "Traffic calming devices", be, and is hereby, repealed, re-enacted and amended to read as follows:

Sec. 24-16.1. – Traffic calming devices

(a) – (b) * * * *

(c) *Request for speed hump installation.* Request for a speed hump installation can be made by petition.

(1) *Petition request:*

a. Residents of a street can submit a petition to the town administrator indicating that the residents of at least sixty (60) percent of the households of the street want speed humps to be installed on that street.

b. If traffic calming installation(s) are being requested for only a block of a street the petition must be signed by residents of at least sixty (60) percent of the households on the block of the requested installation site, as well as those households on the street within two hundred fifty (250) feet of the requested installation site, as determined by the town administrator.

c. The town clerk will validate the petition, will determine the total number of eligible households on the street, and will compute the percentage of households signing the petition. If that percentage is sixty (60) percent or greater, the town administrator will so inform the mayor, who shall schedule a public hearing WITHIN 60 DAYS OF VALIDATION OF THE PETITION.

d. IMMEDIATELY AFTER NOTIFICATION TO THE MAYOR OF THE VALIDATED PETITION, THE TOWN ADMINISTRATOR SHALL SCHEDULE A MEETING BETWEEN THE RESIDENTS OF THE STREET OR BLOCK AT ISSUE AND THE TRAFFIC ENGINEER. AT SAID MEETING, THE TRAFFIC ENGINEER SHALL DISCUSS THE CONCERNS OF THE RESIDENTS, AND SHALL VISIT THE STREET OR BLOCK WITH THE RESIDENTS. AFTER MEETING WITH THE RESIDENTS, THE TRAFFIC ENGINEER SHALL SUBMIT ITS RECOMMENDATIONS TO THE MAYOR AND COUNCIL AT LEAST 30 DAYS BEFORE THE SCHEDULED PUBLIC HEARING.

(2) *Town clerk authorized to develop standard form.* To assist residents in petitioning for speed humps, the town clerk is authorized to develop and distribute a standard "request for traffic calming installation" petition form.

(d) *Procedures for public hearing on speed hump petitions:*

(1) *Conduct of public hearing.*

a. After having been notified by the town clerk that a valid petition has been received, the mayor will schedule a public hearing WITHIN 60 DAYS to solicit the opinions of the entire neighborhood and the town at large.

b. The town clerk shall send notice of the public hearing to all residents of the street, or block as the case may be, which is proposed to receive traffic calming action,

and to the local neighborhood citizen association. The public hearing shall be advertised in the Cheverly Newsletter.

c. After conducting the public hearing and declaring the hearing record closed, the mayor and council shall announce its decision within fifteen (15) days of the close of the hearing record. Under extraordinary circumstances, this time limit may be extended by majority vote of the council.

d. The mayor and council may approve, approve with modifications, or deny the requested traffic calming installation. THE MAYOR AND COUNCIL MAY ALSO REQUEST A TECHNICAL STUDY PROVIDED BY THE DIRECTOR OF PUBLIC WORKS COMMENTING ON ANY HILL, CURVE OR STREET CONDITIONS OF CONCERN IN THE PLACEMENT OF THE DESIRED TRAFFIC CALMING.

e. The town clerk shall notify the petitioners, and their neighborhood or civic association of the mayor and council's decision, which shall also be published in the Cheverly Newsletter.

(2) *Guidelines for evaluating public hearing.* The following criteria are intended to guide the mayor and council in determining whether a request for speed hump action is reasonable and justified. These shall not be considered exclusive criteria:

a. The street proposed for a traffic calming installation has an identified speeding problem which cannot be alleviated in any other reasonable way than by a speed hump installation. Such a problem can be identified through a combination of resident complaints, police radar surveillance and ticketing practices, accident statistics, or history of previous efforts to control speeding on the street.

b. The street carries a higher volume of nonresidential traffic than would normally be expected.

c. The street has not been identified and is not used by the fire departments serving Cheverly as the primary fire and rescue route into Cheverly.

d. The installation of traffic calming be assessed for their potential impact on public transportation.

e. The potential impact of speed humps on adjacent neighborhoods be assessed.

f. [~~A~~] IF DIRECTED BY THE MAYOR AND COUNCIL, THE technical study provided by the director of public works commenting on any hill, curve or street conditions of concern in the placement of the desired traffic calming will be assessed.

G. RECOMMENDATIONS OF THE TRAFFIC ENGINEER, WHO SHALL MEET WITH THE RESIDENTS OF THE STREET OR BLOCK SUBJECT TO THE PETITION.

AND BE IT FURTHER ORDAINED that if any provision of this Ordinance or the application thereof to any person or circumstance is held invalid for any reason, such invalidity

shall not affect the other provisions or any other applications of the Ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this Ordinance are hereby declared to be severable;

AND BE IT FURTHER ORDAINED that this Ordinance shall take effect 30 days from the date of its adoption;

AND BE IT FURTHER ORDAINED that a fair summary of this ordinance shall forthwith be published at least once in a newspaper having general circulation in the Town, and in the period between its passage and the effective date, and a complete copy of the ordinance shall be available for public inspection at the office of the Town Clerk during the aforesaid period.

INTRODUCED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on February 10, 2022.

ADOPTED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on _____, 2022.

_____

Kayce Munyeneh
Mayor

_____

Marverly Nettles
Councilmember

_____

Joseph Dalaker
Councilmember

_____

Micah Watson
Councilmember

_____

Charly Garces
Councilmember

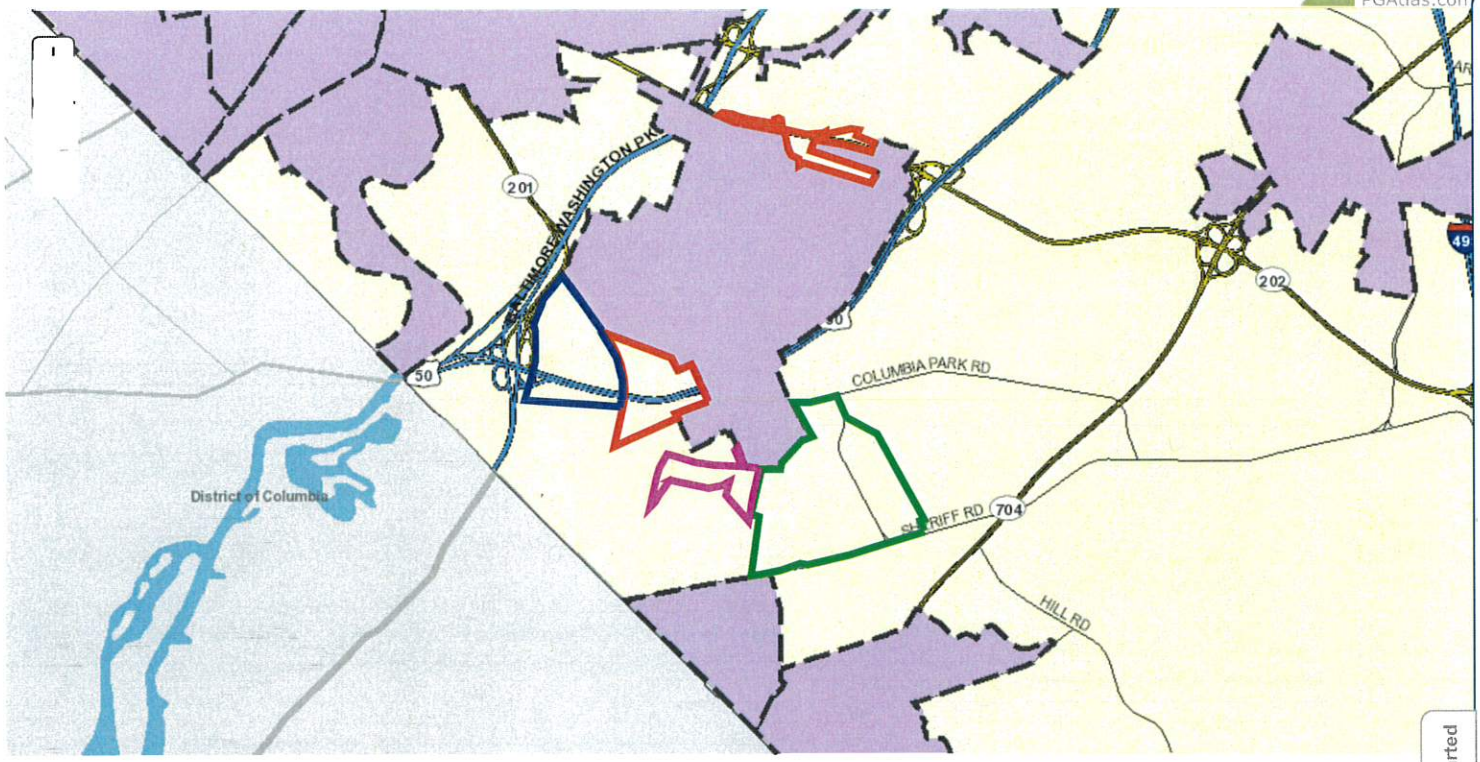
_____

Ted McCann
Councilmember

_____

Amy Fry
Councilmember

CAPS :Indicate language added to existing law
[~~Brackets~~] :Indicate language deleted from existing law
Asterisks *** :Indicate language remaining unchanged in existing law but not set forth in Ordinance



Getting Started

0 0.3 0.6mi

Cheverly

Thursday, February 10, 2022

A Proclamation recognizing February as Black History Month in Cheverly, MD

WHEREAS, Carter G. Woodson originally established a "Negro History Week" in 1926 to highlight the contributions of Black and African Americans (hereinafter "Black") in American Society. Black History Month grew from "Negro History Week" and is an annual celebration of achievements by Black Americans. Each February serves as a time for the nation to remember and recognize the role of Black Americans in U.S. History. Since 1976, every U.S. president has officially designated the month of February as Black History Month. Other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black history.

WHEREAS, our community is made up of a diversity of people, but specifically fifty-four percent who identify as Black Americans.

WHEREAS, The Town of Cheverly continues its efforts to acknowledge its past while being forward-thinking for its future. Through civic engagement, Cheverly has removed symbols of supremacy from its town seal, passed the "In Defense of Black Lives" Resolution, established the "Cheverly African American Community Organization" (CAACO), and honored Historically Black organizations and institutions such as the Fourth Ward Civic Association and Cheverly Divine Nine.

WHEREAS, Black History is American History. While some Black Americans experience tremendous success, wealth, and opportunity, many still struggle to realize America's promise. The Town of Cheverly recognizes that acknowledging this makes them a stronger municipality, poised to adequately meet the needs of ALL its residents and not just some.

WHEREAS, The Town of Cheverly has embraced every effort to be more inclusive and representational in government and leadership. In July of 2021, Cheverly gained its first Black Mayor in the history of the town, and in the past nine months has signed a proclamation for Juneteenth, had its first representation in Maryland Black Mayors Association, and engaged in reconciliation efforts through community organizations like The Mount Hope Commission and The Forum.

WHEREAS, the theme for Black History Month 2022 focuses on the importance of Black Health and Wellness. This theme uplifts the legacy of Black scholars and medical practitioners in Western medicine, but also recognizes other ways of knowing throughout the African Diaspora. This theme takes into consideration the impact that recognition of historical occurrences has on mental health and highlights the criticality of learning about one's history as a key to self-actualization.

WHEREAS, The Town of Cheverly has never proffered a proclamation for Black History Month.

The Town welcomes the opportunity to be a leader for surrounding municipalities in celebrating February as Black History Month. The Town of Cheverly applauds Governor Hogan's first Proclamation for Black History Month in the State of Maryland in 2021.

NOW, THEREFORE, The Cheverly Mayor and Council, do hereby proclaim the month of February as Black History Month in the Town of Cheverly, to be celebrated and commemorated with appropriate programs, ceremonies, and activities.

So signed on Thursday, 10 February 2022

Kayce Munyeneh
Mayor

Marverly Nettles
Councilmember

Joseph Dalaker
Councilmember

Micah Watson
Councilmember

Charly Garces
Councilmember

Ted McCann
Councilmember

Amy Fry
Councilmember

HOUSE BILL 537

C9 2lr2357

By: **Delegate Ivey**
Introduced and read first time: January 21, 2022
Assigned to: Environment and Transportation

A BILL ENTITLED

AN ACT concerning

Housing and Community Development – Homeowner's Extreme Weather Mitigation and Preparation Grant Program

FOR the purpose of establishing the Homeowner's Extreme Weather Mitigation and Preparation Grant Program in the Department of Housing and Community Development to assist homeowners, local governments, and nonprofit organizations in preparing and repairing residential properties to mitigate water damage caused by extreme weather; and generally relating to the Homeowner's Extreme Weather Mitigation and Preparation Grant Program.

BY adding to
Article – Housing and Community Development
Section 4–19A–01 through 4–19A–07 to be under the new subtitle "Subtitle 19A. Homeowner's Extreme Weather Mitigation and Preparation Grant Program"
Annotated Code of Maryland
(2019 Replacement Volume and 2021 Supplement)

SECTION 1. BE IT ENACTED BY THE GENERAL ASSEMBLY OF MARYLAND, That the Laws of Maryland read as follows:

Article – Housing and Community Development

SUBTITLE 19A. HOMEOWNER'S EXTREME WEATHER MITIGATION AND PREPARATION GRANT PROGRAM.

4–19A–01.

IN THIS SUBTITLE, "PROGRAM" MEANS THE HOMEOWNER'S EXTREME WEATHER MITIGATION AND PREPARATION GRANT PROGRAM.

EXPLANATION: CAPITALS INDICATE MATTER ADDED TO EXISTING LAW.
[Brackets] indicate matter deleted from existing law.

4–19A–02.

(A) THERE IS A HOMEOWNER'S EXTREME WEATHER MITIGATION AND PREPARATION GRANT PROGRAM IN THE DEPARTMENT.

(B) THE PURPOSE OF THE PROGRAM IS TO ASSIST HOMEOWNERS, LOCAL GOVERNMENTS, AND NONPROFIT ORGANIZATIONS IN PREPARING AND REPAIRING RESIDENTIAL PROPERTIES TO MITIGATE WATER DAMAGE CAUSED BY EXTREME WEATHER.

4–19A–03.

(A) THE DEPARTMENT SHALL:

(1) IMPLEMENT AND ADMINISTER THE PROGRAM;

(2) APPLY FOR GRANTS THAT CAN BE USED TO ASSIST HOMEOWNERS, LOCAL GOVERNMENTS, AND NONPROFIT ORGANIZATIONS IN PREPARING AND REPAIRING RESIDENTIAL PROPERTIES TO MITIGATE WATER DAMAGE CAUSED BY EXTREME WEATHER;

(3) CREATE A LIST OF CONTRACTORS SPECIALIZING IN EXTREME WEATHER MITIGATION AND MAKE THE LIST AVAILABLE TO GRANT APPLICANTS; AND

(4) RANDOMLY INSPECT HOMES FOR WHICH A GRANT IS AWARDED UNDER THE PROGRAM TO ENSURE THE WORK BEING DONE UNDER THE GRANT MEETS THE REQUIREMENTS OF THIS SUBTITLE.

(B) THE DEPARTMENT MAY REINSPECT UP TO 10% OF HOMES UNDER SUBSECTION (A)(4) OF THIS SECTION.

4–19A–04.

(A) A HOMEOWNER IS ELIGIBLE FOR A GRANT UNDER THE PROGRAM IF:

(1) THE PROPERTY FOR WHICH THE HOMEOWNER IS APPLYING IS:

(I) THE HOMEOWNER'S PRIMARY LEGAL RESIDENCE;

(II) OWNED AND OCCUPIED BY THE HOMEOWNER;

(III) A SINGLE–FAMILY HOME, A TOWN HOUSE, OR A ROW HOME; AND

1 (IV) COVERED BY AN UP–TO–DATE HOMEOWNER'S INSURANCE
2 POLICY THAT:

3 1. IS ISSUED BY A LICENSED INSURER OR A SURPLUS
4 LINES INSURER APPROVED TO DO BUSINESS IN THE STATE; AND

5 2. PROVIDES INSURANCE COVERAGE FOR THE
6 PROPERTY EQUAL TO OR GREATER THAN THE FAIR MARKET VALUE OF THE
7 PROPERTY AS ASSESSED BY THE STATE DEPARTMENT OF ASSESSMENTS AND
8 TAXATION; AND

9 (2) THE HOMEOWNER PROVIDES TO THE DEPARTMENT COPIES OF
10 ALL REQUIRED PERMITS AND INSPECTION REPORTS ASSOCIATED WITH THE
11 MITIGATION PROJECT FOR WHICH THE HOMEOWNER IS APPLYING FOR A GRANT
12 UNDER THE PROGRAM.

13 (B) A LOCAL GOVERNMENT OR NONPROFIT ORGANIZATION IS ELIGIBLE FOR
14 A GRANT UNDER THE PROGRAM FOR PROJECTS THAT MITIGATE WATER DAMAGE
15 CAUSED BY EXTREME WEATHER TO SINGLE–FAMILY, OWNER–OCCUPIED HOMES,
16 INCLUDING TOWN HOUSES AND ROW HOMES.

17 4–19A–05.

18 (A) (1) A GRANT AWARDED TO A HOMEOWNER UNDER THE PROGRAM
19 MAY NOT EXCEED $5,000.

20 (2) ANY FUNDS NOT AWARDED UNDER SUBSECTION (B)(3)(II) OF THIS
21 SECTION SHALL BE MADE AVAILABLE UNDER THE PROGRAM AS GRANTS FOR
22 HOMEOWNERS.

23 (B) (1) A MATCHING GRANT AWARDED UNDER THE PROGRAM MUST:

24 (I) BE MATCHED ON A DOLLAR–FOR–DOLLAR BASIS; AND

25 (II) BE AVAILABLE TO LOCAL GOVERNMENTS AND NONPROFIT
26 ORGANIZATIONS ON A FIRST–COME, FIRST–SERVED BASIS.

27 (2) A MATCHING GRANT AWARDED TO A HOMEOWNER UNDER THE
28 PROGRAM MUST BE USED FOR:

(I) THE INSTALLATION OF BEST MANAGEMENT PRACTICES ON THE HOMEOWNER'S PROPERTY TO MITIGATE WATER DAMAGE CAUSED BY EXTREME WEATHER; OR

(II) REPAIRS TO THE HOMEOWNER'S PROPERTY IN RESPONSE TO WATER DAMAGE CAUSED BY EXTREME WEATHER.

(3) A MATCHING GRANT AWARDED TO A LOCAL GOVERNMENT OR NONPROFIT ORGANIZATION UNDER THE PROGRAM MAY NOT EXCEED:

(I) $50,000 PER FISCAL YEAR FOR A SINGLE GRANT; OR

(II) $250,000 PER FISCAL YEAR FOR ALL MATCHING GRANTS AWARDED TO LOCAL GOVERNMENTS AND NONPROFIT ORGANIZATIONS IN THE FISCAL YEAR.

(C) (1) THE DEPARTMENT SHALL ESTABLISH ANNUALLY AND MAKE AVAILABLE TO THE PUBLIC AND APPLICANTS THE MAXIMUM AMOUNT OF NONMATCHING GRANT AWARDS FOR THE YEAR THAT IS:

(I) BASED ON ADJUSTED GROSS INCOME FOR A HOUSEHOLD FOR THE MOST RECENT TAXABLE YEAR; AND

(II) ADJUSTED FOR FAMILY SIZE RELATIVE TO THE MEDIAN INCOME FOR THE COUNTY IN WHICH THE PROJECT WILL OCCUR OR THE STATE MEDIAN INCOME, WHICHEVER IS HIGHER.

(2) IN AWARDING NONMATCHING GRANTS UNDER THE PROGRAM, THE DEPARTMENT SHALL:

(I) AWARD GRANTS BASED ON A SLIDING SCALE, WITH HOMEOWNERS WHOSE TOTAL FEDERAL ADJUSTED GROSS INCOME FOR THE HOUSEHOLD IS LESS THAN 80% OF THE MEDIAN ANNUAL ADJUSTED GROSS INCOME FOR HOUSEHOLDS IN THE COUNTY IN WHICH THE PROJECT WILL OCCUR BEING ELIGIBLE FOR THE FULL $5,000 AWARD; AND

(II) TAKE INTO CONSIDERATION:

1. THE COST OF THE PROJECT; AND

2. THE FEDERAL ADJUSTED GROSS INCOME FOR A HOMEOWNER'S TOTAL HOUSEHOLD INCOME FOR THE MOST RECENT TAXABLE YEAR.

1 **(3) A NONMATCHING GRANT AWARDED TO A HOMEOWNER UNDER**
2 **THE PROGRAM MUST BE USED TO RETROFIT THE HOMEOWNER'S PROPERTY TO**
3 **MAKE THE PROPERTY LESS VULNERABLE TO WATER DAMAGE CAUSED BY EXTREME**
4 **WEATHER.**

5 **4–19A–06.**

6 **BEGINNING IN FISCAL YEAR 2024 AND EACH FISCAL YEAR THEREAFTER, THE**
7 **GOVERNOR SHALL INCLUDE IN THE ANNUAL BUDGET BILL AN APPROPRIATION OF**
8 **$5,000,000 FOR THE PROGRAM.**

9 **4–19A–07.**

10 **THE DEPARTMENT SHALL ADOPT REGULATIONS TO CARRY OUT THIS**
11 **SUBTITLE, INCLUDING REGULATIONS DEFINING ADDITIONAL MITIGATION**
12 **MEASURES NECESSARY TO QUALIFY FOR A GRANT UNDER THE PROGRAM.**

13 SECTION 2. AND BE IT FURTHER ENACTED, That this Act shall take effect
14 October 1, 2022.