



TOWN OF CHEVERLY, MARYLAND
MAYOR AND TOWN COUNCIL

WORKSESSION
July 27, 2023
7:30 PM

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Grant Requests –**
 - **VineCorps**
 - **CAACO**
4. **Redistricting** – Town Administrator Galloway will provide an update on the status of redistricting.
5. **Green Infrastructure Chair Update** – Mayor & Council will discuss the position of the Green Infrastructure Chair
6. **Advisory Committees** – Mayor and Council will have a discussion about town committees.
7. **Vote 16** – Mayor & Council will review Vote 16 and discuss a timeline for the charter amendment.
8. **Hospital Hill** – Mayor will discuss timeline for community engagement on the topic of the redevelopment of the former Hospital location to include scheduling town hall.
9. **Town Administrator Update** - Town Administrator Galloway will provide a report to the Mayor and Council
10. **Update by CM Fry & Garces Regarding Cheverly Station Apartments** -Council members will provide update/feedback from residents at Cheverly Station Apartments.
11. **Review of August Town Meeting Agenda and Future Requests** - Mayor and Town Administrator will offer a forecast of the August Mayor and Council Town Meeting agenda. Mayor will seek Council input on agenda items for consideration for future meetings.
12. **Adjourn**



(*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.

**Resident input will be allowed as part of action items, presentations and discussion items on the agenda, residents seeking to speak will be recognized by the presiding officer. Residents may speak once, for no more than three minutes, on each eligible agenda item.*

Please Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

Zoom Information:

Topic: Cheverly Mayor & Council Work session

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82551558763?pwd=SkU0MDI5TmNWYVBMNXIFVk8vNEpOUT09>

Webinar ID: 825 5155 8763

Passcode: 916656

Or One tap mobile :

US: +13017158592,,82551558763#

Or Telephone:

US: +1 301 715 8592

CHEVERLY GRANT ACQUISITION AGREEMENT FORM

All grants issued by the Mayor and Cheverly Town Council are from appropriated funds of the Town of Cheverly and must be accounted for to specified auditing standards.

Name: Chris Dwyer
Phone: 301-602-4315
Address: 3111 Laurel Ave. Cheverly, MD 20785
Organization: VineCorps

I hereby agree NOT to expend funds allocated to the designated organization for salaries, stipends and/or personal income.

As duly authorized by the above-named organization to accept this grant, I assume full responsibility for the proper expenditure of funds for the requested expenses and will report to the town staff the manner in which expended.

Receipts and a full accounting of all grant funds are required by the end of the given Fiscal Year ending June 30th.

I also understand that the funds provided are not for my own personal use, and that violation of this agreement will result in the reimbursement to the Town of Cheverly of any/all funds spent outside the parameters as denoted in the grant application.

Date: 27 June 2023



Signature of Grant Recipient

PLEASE ATTACH THE FOLLOWING:

- THE PURPOSE OF THE GRANT REQUEST.
- A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING.
- A DETAILED ACCOUNTING OF AMOUNTS AND ACTIVITIES/ITEMS FOR WHICH THE GRANT FUNDS SHALL BE UTILIZED.
- A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS.
- THE OVERALL BENEFIT TO THE COMMUNITY.

Grant Request Attachment for Town of Cheverly to Support Summer Leadership Development Program for Cheverly Youth

Purpose of the Grant Request: VineCorps requests a \$2,000 grant to support Cheverly youth participation in Summer Leadership Adventures (SLA), a summer leadership development program for 13- to 20-year-olds.

Detailed Description of the Project/Program: Summer Leadership Adventures will include five community service activities and five outdoor adventure activities over July and August. The activities are designed to be fun yet challenging experiences for the group. Working with a budget, the core team of youth chooses, plans, coordinates, evaluates, and leads reflection on personal experiences and team performance, focusing on key life and employment skills such as openness, collaboration, communication, creative problem-solving, empathy, servant leadership, and resilience. Service-learning activities are done in partnership with local community-based nonprofits such as Anacostia Watershed Society, SEED, Little Friends for Peace, Cheverly United Methodist Church, Christ House, Sitar Arts Center, and University of Maryland, and serve as an introduction to jobs and careers in the nonprofit sector. Adventure-learning activities typically include intensive hikes such as climbing Old Rag Mountain in Shenandoah National Park, camping at the beach (Assateague Island) and mountains (Rocky Gap State Park), kayaking, whitewater rafting on the Youghiogheny River, rock climbing, spelunking, orienteering, paintball, horseback riding, mountain biking, and more, and are meant to expand comfort zones and require real teamwork. Transportation and meals are included for all activities. In addition, strong swimmers in the group will be trained to instruct inexperienced and non-swimmers for 4-6 hours per week in learning how to swim.

Detailed Accounting of Amounts for Activities/Items: Costs for specific activities can vary significantly, but overall, adventure-learning activities average about \$120 per participant and service-learning activities average about \$20 per participant (over and above structural costs such as staffing and insurance). VineCorps typically offers these activities at a 50% - 90% discount on a sliding scale based on family income, meaning we comp participants an average of \$110 per participant per activity pair (service and adventure). Primary expenses include activity and entry fees, transportation, equipment, materials and supplies, and food and drink. For the purposes of this request, VineCorps proposes that the grant cover 18 of 160 service-learning activity slots and 18 of 160 adventure-learning trip slots for Cheverly youth:

- 18 service/adventure pair slots x \$110 per pair slot = \$1980 ~ \$2,000

This grant will leverage additional funding to cover the SLA's full program cost of \$38,000. In addition, this grant builds on our strong partnership between Prince George's County

"Now and always, we begin again." — VineCorps Motto, from Benedictine tradition

Youth@Work/SYEP (Summer Youth Enrichment Program) and VineCorps. SLA's young adult leadership team and youth coordination team are selected and trained by VineCorps, which serves as their SYEP host job placement site, while P.G. County Human Resources Management Office hires and pays the SYEP summer employees.

Detailed Timeline for Expenditures: All program expenses will be incurred in June, July, and August 2023. VineCorps can either submit receipts for \$2,000 worth of expenses after the program ends (in FY24), or if preferred for fiscal-year turn-over reasons, VineCorps can issue slot reservation receipts to the Town before the program begins (in FY23).

Overall Benefit to the Community: Positive youth development experiences such as these — asset-based, deeply purposeful, mostly outdoors, and intensively bonding — promote physical, mental, emotional, behavioral, and social health among all participants, which ripples through them to exert positive impact on those around them, especially among peers. In addition, these young people develop an experiential understanding of core youth development principles and practices, along with leadership skills and crucial interpersonal connections, which will enable them to help anchor, guide, and grow the efforts of Cheverly and its neighbors to establish a prevalent youth development culture that will enrich not only those growing up here, but also those of us still growing as adults.

In gratitude,



Chris R. Dwyer
Executive Director
VineCorps
301.602.4315
chris@vinecorps.org

“Now and always, we begin again.” — VineCorps Motto, from Benedictine tradition

**Grant Report for Town of Cheverly
Summer Leadership Adventures Program for Cheverly Youth**

Report Date: 06/26/2023

Grant Amount: \$2,000.00

Grant Issued: 07/29/2022

Grant Purpose: Supporting Cheverly youth participation in VineCorps' Summer Leadership Adventures 2022 leadership development program for 13 - 22-year-olds.

Narrative: During June, July, and August 2022, VineCorps hosted five service-learning projects and five outdoor adventure trips for young people in the context of our six-week leadership development program, Summer Leadership Adventures. 40 youth participated in one or more of the 10 activities, including 12 Cheverly youth utilizing a combined 108 activity slots. The service-learning projects included: (1) invasive plant and trash removal from the Anacostia River basin with the Anacostia Watershed Society; (2) testing and troubleshooting new Wi-Fi installations at Watkins Regional Park with P.G. Parks and the University of Maryland Center for Community Engagement, Environmental Justice, and Health; (3) supporting civic education, electoral engagement, and get-out-the-vote efforts for the special election in July; (4) supporting the Get Black Outdoors Campout at Washington & Jefferson National Forest; and (5) serving as counselors and support staff working with younger children at Peace Camp with Little Friends for Peace. The adventure-learning trips included: (1) developing swimming skills for new and experienced swimmers alike with regular visits to P.G. County pools; (2) hiking the Billy Goat A trail at Great Falls National Park; (3) camping at Rocky Gap State Park in Western Maryland; (4) mountain biking around the Lake Habeeb trail at Rock Gap; and (5) whitewater rafting down the Youghiogheny River in Pennsylvania. Along the way, the young people reflected on their experiences and focused on key life and employment skills such as openness, teamwork, collaboration, communication, creative problem-solving, empathy, servant leadership, and resilience. Transportation and meals were provided for all activities. Please see the attached expense report on the next page.

In gratitude,



Chris R. Dwyer
Executive Director
chris@vinecorps.org

"Now and always, we begin again." — VineCorps Motto, from Benedictine tradition



VINE CORPS INC.
3111 BELLEVIEW AVENUE
HYATTSVILLE MD 20785

Member No. 392806

Questions? Please contact us:

Email: support@nasafcu.com Telephone: 301-249-1800 or
1-888-NASA-FCU (627-2328)
Website: nasafcu.com
P.O. Box 1588
Bowie, MD 20717-1588

6/29/2022	Debit Card: AMERICAN RED CROSS 800-733-2767 DC 06/29/22Card 20 #0115179	(\$17.50)
6/29/2022	Debit Card: AMERICAN RED CROSS 800-733-2767 DC 06/29/22Card 20 #0115179	(\$17.50)
7/5/2022	Debit Card: PGPARKS.COM ONLINE 301-699-2255 MD 07/05/22Card 20 #8489931	(\$21.00)
7/5/2022	Debit Card: PGPARKS.COM ONLINE 301-699-2255 MD 07/05/22Card 20 #8489931	(\$21.00)
7/5/2022	Debit Card: PGPARKS.COM ONLINE 301-699-2255 MD 07/05/22Card 20 #8489931	(\$30.00)
7/10/2022	Debit Card: POTOMAC PIZZA - POTOMAC POTOMAC MD 07/08/22Card 20 #0115179	(\$278.13)
7/14/2022	Debit Card: WEGMANS # 40 LANHAM MD 07/13/22Card 20 #8489931	(\$98.09)
7/15/2022	Debit Card: ROYAL FARMS #241 HYATTSVILLE MD 07/14/22Card 20 #0115179	(\$39.07)
7/15/2022	Debit Card: ROYAL FARMS #241 HYATTSVILLE MD 07/14/22Card 20 #0115179	(\$38.33)
7/15/2022	Debit Card: ENTERPRISE RENT-A-CAR CAPITOL HEIGH MD 07/14/22Card 20 #0115179	(\$496.93)
7/15/2022	Debit Card: SHENANDOAH NATL PARK LURAY VA 07/14/22Card 20 #0115179	(\$30.00)
7/15/2022	Debit Card: SHENANDOAH NATL PARK LURAY VA 07/14/22Card 20 #0115179	(\$30.00)
7/21/2022	Debit Card: LS GEARIN UP BICYCLES 202-7805174 DC 07/21/22Card 20 #0115179	(\$195.00)
7/24/2022	Debit Card: MD PARK RESERV INTERNET 888-4322267 MD 07/22/22Card 20 #0115179	(\$50.25)
7/24/2022	Debit Card: MD PARK RESERV INTERNET 888-4322267 MD 07/22/22Card 20 #0115179	(\$50.25)
7/25/2022	Debit Card: OHIOPYLE TRADING POST 724-329-1450 PA 07/22/22Card 20 #0115179	(\$1,125.00)
7/31/2022	Debit Card: ROCKY GAP STATE PARK W FLINTSTONE MD 07/30/22Card 20 #8489931	(\$120.00)

TOTAL: \$2,658.05 in VineCorps bank statement expenses pertaining to \$2,000 Grant from Town of Cheverly for 2022 summer program.

GRANT ACQUISITION AGREEMENT

All grants issued by the Mayor and Cheverly Town Council are from appropriated funds of the Town of Cheverly and must be accounted for to specified auditing standards.

Name: **Barbara Brown** _____ Phone: **202-670-6418** _____

Address: **6452 Forest RD** _____
Cheverly, MD 20785

Organization: **Civic African American Community Organization** _____

- I hereby agree NOT to expend funds allocated to the designated organization for salaries, stipends and/or personal income.
- As duly authorized by the above named organization to accept this grant, I assume full responsibility for the proper expenditure of funds for the requested expenses and will report to the town staff the manner in which expended.
- Receipts and a full accounting of all grant funds are required by the end of the given Fiscal Year ending June 30th

I also understand that the funds provided are not for my own personal use, and that violation of this agreement will result in the reimbursement to the Town of Cheverly of any/all funds spent outside the parameters as denoted in the grant application.

Date: 7/25/2023 _____ Barbara Brown _____

Signature of Grant Recipient

PLEASE ATTACH THE FOLLOWING:

THE PURPOSE OF THE GRANT REQUEST.

A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING.

A DETAILED ACCOUNTING OF AMOUNTS AND ACTIVITIES/ITEMS FOR WHICH THE GRANT FUNDS SHALL BE UTILIZED.

A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS.

THE OVERALL BENEFIT TO THE COMMUNITY.

CHEVERLY GRANT REQUEST

The Civic African American Community Organization, (CAACO) is requesting a grant to host our 3rd CAACO Annual Community Day and Back-To-School supply distribution on September 16, 2023. The grant request is presented below.

GRANT PURPOSE:

To facilitate the CAACO Annual Community Day and Back-To-School supply distribution event. This event is an opportunity for all residents in the Cheverly community, to come together, interact with one another, and meet our neighbors. Additionally, back-to-school supplies are provided to the children in attendance to help get the school year off to a positive start. The children get to participate in activities with one another and their families.

The event is scheduled for Saturday September 16, 2023 from 12 PM to 4 PM in the parking lot of the Cheverly United Methodist Church located at, 2801 Cheverly Avenue, Cheverly, MD 20785.

We will have good food, water ice, ice cream, and family entertainment.

REQUESTED FUNDS:

Food Vendor	\$ 1700.00
Porta Potty (2)	200.00
Entertainment	<u>100.00</u>
TOTAL:	<u>\$ 2,000.00</u>

COMMUNITY BENEFIT:

CAACO is honored to be hosting our 3rd CAACO Annual Community Day and Back-To-School supplies event. The event will provide for students in our community and vicinity, a chance to come out and have some good old fashion fun as we whine down from the summer break from school. This also demonstrates CAACO's continued commitment to engage in community awareness and administer community focused activity events.

Barbara Brown

CAACO President

RESOLUTION R-6-11

**Resolution of the Mayor and Town Council of the Town of Cheverly, Maryland whereby
the Town adopts the Recommendations of the
Green Infrastructure Plan**

WHEREAS, the Cheverly Green Plan defines green infrastructure as a system of connected protected natural areas that support essential ecological functions, sustain the biodiversity of plant and animal life, and contribute to community wellbeing;

WHEREAS, the Town of Cheverly recognizes that green infrastructure naturally manages stormwater, reduces environmental degradation, and improves air and water quality, thus performing many of the same functions as traditionally built infrastructure, at a fraction of the cost; and

WHEREAS, the Town of Cheverly recognizes that our mature tree canopy and protected natural areas contribute to the our region's biodiversity, aesthetics, property values and quality of life, and that these resources require routine maintenance and investment to thrive; and

WHEREAS, the Town of Cheverly benefited from a grant from the Rivers and Forests Conservation Assistance program of the National Park Service to evaluate best practices in green infrastructure and develop a plan and recommendations appropriate for the community; and

WHEREAS, the Mayor and Council of the Town of Cheverly appointed a citizen task force to develop a Green Infrastructure Plan for the Town, and that this body has donated hundreds of volunteer hours to this effort, including hosting over ten public meetings and workshops to engage the community; and

WHEREAS, the Town of Cheverly has already demonstrated its commitment to the principles of Green Infrastructure through several of its routine actions such as: its tree property tree planting program, rain water catchment system on Town Hall (and use of the captured rainwater for irrigation), dedication of the Cheverly Community Center, underwriting of a town-wide citizen composting program, and other activities;

WHEREAS, the Cheverly Green Plan will serve as a model for inner beltway communities in Prince Georges County and around the region; and

WHEREAS, rising temperatures in urban areas, as the consequence of increased paving and minimal tree cover, result in the urban heat island effect and in higher energy costs for the Cheverly's citizens and businesses; and

WHEREAS, the plan will help the Town pursue funding from outside sources to fund green infrastructure projects and activities; and

WHEREAS, The Town of Cheverly recognizes green infrastructure's important contribution towards improved air quality, land conservation, wildlife preservation, water quality improvements, economic development, and thus quality of life in our community.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Cheverly, Maryland, in Regular Session hereby adopts the Recommendations of the Cheverly Green Infrastructure Plan as a framework to inform investment and activities of the town.

ADOPTED by the Mayor and Town Council of the Town of Cheverly, Maryland at a Regular Meeting on September 8, 2011, at which meeting copies were available to the public for inspection.

Adopted: 9/8/11

Attest: *[Signature]*

[Signature]
Mayor

[Signature]
Councilmember

[Signature]
Councilmember

[Signature]
Councilmember

[Signature]
Councilmember

[Signature]
Councilmember

Councilmember

RESOLUTION R-8-11

**Appointment of Members to the
Cheverly GREEN INFRASTRUCTURE COMMITTEE**

WHEREAS, the Mayor and Town Council established a Cheverly Green Infrastructure Committee to advise them on matters of development, redevelopment, land preservation, woodland conservation, green practices, etc.; and,

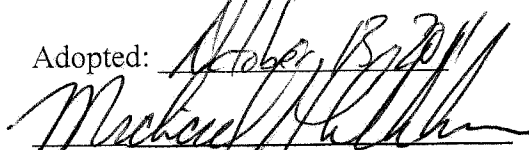
WHEREAS, board members are appointed by Council whenever necessary, and whose tenure shall ordinarily be three (3) years or until a successor is appointed.

NOW, THEREFORE, BE IT RESOLVED the following persons are appointed as members of the Cheverly Green Infrastructure Committee.

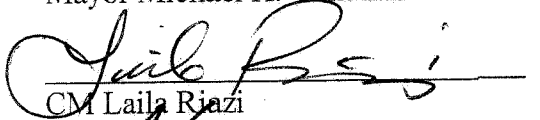
	Avenue	301-
	Street	301
	Street	301
	Ave.	301
	Road	301-
	Ave.	301

These appointments become effective immediately.

Adopted:



Mayor Michael H. Callahan

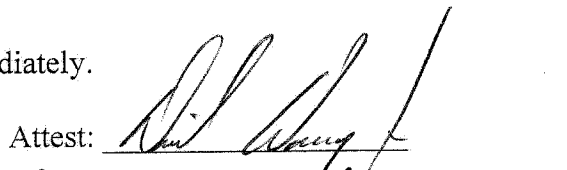


CM Laila Riazi



CM Roswell Eldridge

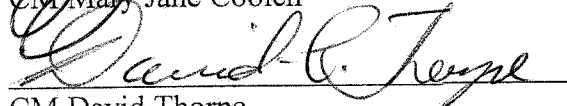
Attest:



CM Carolyn Cook



CM Mary Jane Coolen



CM David Thorpe

Boards and Committees do extremely important work in the Town of Cheverly. The Board of Elections, Building Usage Committee, Economic Development Committee, Ethics Commission, Property Maintenance Review Board, Recreation Council, Planning Board, Cheverly Green Infrastructure Committee, Redistricting Commission, and Tree Commission are all boards, committees, and commissions that serve as resources for the Mayor and Council. Given the importance of these committees, members should be selected based on their skills, expertise, leadership acumen, and relationship-building ability. Moving forward, the guidelines used for the Cheverly Board of Elections will be applied to all boards, committees, and commissions.

In keeping with current resolution guidelines for the Board of Elections, the Council shall provide a pool of candidates for nomination. The Mayor shall appoint members of the Committee, subject to the approval of Council at the first Council meeting in January of every even-numbered year. The Mayor shall designate a chairperson for each committee. Board members shall be Cheverly residents and registered voters in the town of Cheverly. Members cannot hold political office in the town of Cheverly.

Although the size of each standing committee is subject to change, the Mayor and Council will work to recruit representatives from each ward. Chairs and members of committees serve at the pleasure of the Mayor and Council and are subject to removal at any time. Chairs and members serve in an advisory capacity to the Mayor and Council and do not formally represent the town on official business. All boards, committees, and commissions are required to record their meetings, submit updated bylaws, and provide minutes to the town clerk for the satisfaction of open meetings act expectations. All other rules and bylaws effective for Boards, Committees, and Commissions remain the same as delineated in their initiating and revised resolutions.

Bylaws:

Bylaws for each committee should include how often a committee meets, financial procedures, and membership procedures. Each board, committee, and commission should annually submit final financial statements and insurance claims and documentation. Bylaws should not be written in direct opposition to rules provided by the Town Clerk for bylaw drafts and submissions. All agendas, minutes, and meeting recordings should be submitted monthly. Members should ensure the town website has updated information for the leadership, contact information, and upcoming events for each board, committee, and commission.

Committee Reports during Regular Town Meetings:

Town Advisory Committees such as the Planning Board, Green Infrastructure Committee, Recreation Council, Cheverly Day, and Board of Elections shall provide monthly updates to the Mayor & Council at the Regular town meetings. Reports should be provided by the chair or committee designee. Reports can be submitted at least forty-eight hours in advance of a meeting to be read into the record by the Town Clerk. Reports should include updates, announcements, meeting information, contact information and should not exceed five minutes. If in the case, the Committee is providing an update that requires Mayor & Council discussion, approval, vote, or feedback, the Committee can request that an agenda item be added at the discretion of the Mayor and Town Administrator at least 72 hours in advance.

Scope of Advisory Committees:

The Mayor and Council will set aside time annually during a work session to discuss priorities and objectives for the year (aligned with the Strategic Plan). Council may ask committees to follow up and

make recommendations on development projects, provide proposals or options for addressing town issues, and/or convene smaller working groups to explore specific emergent topics.

This guidance is intended to provide direction for the work of the committee and is not prescriptive.

Requests for formal recommendations from committees can be made in meetings and in writing.

Recommendations from boards, commission, and committees can be adopted in full, part, or not included in final determinations for Mayor Council in their entirety.

Board, committee, and commission members should not purport to be representatives of the town of Cheverly in any engagement with external stakeholders and communication with external stakeholders should copy the town administrator, Mayor, and/or town attorney.



CHARTER AMENDMENT RESOLUTION NO.: 1-23

CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHEVERLY, AMENDING §18.1(A), REGISTRATION OF VOTERS, TO LOWER THE AGE AN INDIVIDUAL IS ELEGIBLE TO VOTE IN TOWN ELECTIONS

A Charter Resolution of the Mayor and Council of the Town of Cheverly adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et-seq.*, Local Government Article, Annotated Code of Maryland as amended.

WHEREAS, §18.1(A) of the Charter requires individuals to be at least eighteen (18) years of age to vote in the town; and

WHEREAS, the Mayor and Council believe lowering the voting age to sixteen (16) is in the best interests of the town; and

Section 1. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Cheverly, that §18.1(A) – Registration of voters, be repealed, re-enacted and amended to read as follows:

C-18.1. - Registration of voters.

- A. In order to qualify as a voter in the Town of Cheverly a person shall have resided in the corporate limits of the Town of Cheverly for at least thirty (30) days prior to the day of any general or special election; shall be [eighteen (18)] SIXTEEN (16) years old on or before the day of any general or special election; and shall not have been convicted of a disqualifying crime or be under the guardianship for mental disability, as provided in Md. C. A. Art. 33, Section 3-4(c) and (d).
- B. Registration may be made by becoming a registered voter of Prince George's County or by the following procedures. Persons qualified to vote in the Town of Cheverly elections may register to vote in person or by mail. There shall be no registration of voters by the town board of election supervisors during the period beginning thirty (30) days prior to or fifteen (15) days after any election, except as provided under Section C-18.3(F). Registration in person may be completed on such dates and at such special registration sites as may be established by the Board of Election Supervisors. The dates and sites of such special registrations shall be generally published to town residents at least five (5) days prior to such dates. To register by mail, residents may call the town office during normal business hours and request that a registration application be sent, or request in person the registration application at the town office. The individual requesting such registration application shall give the clerk his or her name, address and telephone number. When the completed mail registration application is returned to the town office,

the date received shall be noted thereon and a notice of receipt shall be sent by unforwardable mail within three (3) business days. The information on the returned application, when properly certified by the board, shall be transferred to a permanent registration card. The voter then shall, when he appears to vote at any general or special election day, affix his signature to the permanent registration card, thus completing his registration. Special arrangements to secure the signature of a disabled applicant by other means may be made by the board. The original mail registration application shall be preserved by the board until the person has signed the permanent registration card, but no longer than five (5) calendar years from the date received.

- C. All registrations shall be permanent. However, if a registered voter for town elections has not voted at least once at a general or special election in the town, county or state, within the preceding five (5) calendar years (such number of years to be determined by counting back from December 31 of any given year), if the voter has been convicted of a disqualifying crime or is under guardianship for mental disability, if the voter is no longer a resident of the Town of Cheverly, or has died, it shall be the duty of the Board of Election Supervisors, during the month of January of each year, to cause the registration of such voter for town elections to be cancelled and stricken from the registration books of the town provided, however, that the registration of any person shall not be cancelled during his or her service in the armed forces of the United States which service causes such person to reside outside of Cheverly; and provided further, that such service in the armed forces that causes such person to reside outside of Cheverly shall not be taken into account for the purposes of cancelling the registration of such person for failure to vote within the previous five (5) calendar years. A notice of such cancellation and the reason(s) therefor shall be sent to the address of record of the voter, notifying said voter to show cause within fourteen (14) days from the date of s However, if a person is a registered voter of Prince George's County or a registered voter in the corporate limits of the Town of Cheverly, it shall be sufficient for purposes of complying with the provisions of Section C-18.1(C) that the Board of Elections Supervisors for Prince George's County conforms to the laws and regulations governing such board regarding the cancelling or striking of names from the registration records. This cancelling or striking shall be sufficient to strike such names from the registration records of the Town of Cheverly.
- E. All registered voters of Prince George's County and all registered voters in the corporate limits of the Town of Cheverly who meet the qualifications stated in subsection (A) of this section and are so registered before the period beginning thirty (30) days prior to any town election are registered voters for that town election.
- F. The Board of Election Supervisors shall maintain a supplemental voter registry, separate from the list of registered voters generated by the Prince George's County Board of Elections, which shall include the names of those who are registered to vote in town elections pursuant to Section C-18.1(A) of this Charter and are not on the list of registered voters generated by the Prince George's County Board of Elections. Voter registration for the supplemental voter registry shall be accomplished by the Board of Election Supervisors acceptance of a completed and signed registration application as outlined in the Town Charter and Town Elections Code.

Section 2: BE IT FURTHER RESOLVED that any provision of the Charter which is inconsistent with Section C-18.1(A) as amended is hereby repealed.

Section 3: BE IT FURTHER RESOLVED that the date of the adoption of this Resolution is _____, and that the amendment to the Charter of the Town of Cheverly hereby proposed by this enactment, shall be and become effective on _____ (50 days), unless a proper petition for a referendum hereon shall be filed by _____ (40 day), and a fair summary of the Amendment shall be posted at Town Hall for forty days following its adoption and published in a newspaper having general circulation in the Town not less than four (4) times at weekly intervals by _____ [40 days.

Section 4: BE IT FURTHER RESOLVED that as soon as the Charter Amendment hereby enacted becomes effective, either as herein provided or following a referendum, the Clerk shall send separately to the Department of Legislative Services, the following information concerning the Charter Amendment: (1) the complete text of this Resolution; (2) the date of referendum election, if any, held with respect thereto; (3) the number of votes cast for and against this Resolution by the Mayor and Council of the Town of Cheverly or in a referendum; and (4) the effective date of the Charter Amendment.

Section 5: BE IT FURTHER RESOLVED that the Clerk be, and he/she is specifically enjoined and instructed to carry out the provisions of Sections 3 and 4, and as evidence of compliance herewith the said Clerk shall cause to be affixed to the Minutes of this meeting (1) an appropriate certificate of publication of the newspaper in which the fair summary of the Amendment shall have been published; and (2) records of mailing referred to in Section 3, and shall further complete and execute a Certificate of Compliance.

Section 6: BE IT FURTHER RESOLVED that the title to this Charter Amendment Resolution is deemed a fair summary hereof.

INTRODUCED by the Mayor and Council of the Town of Cheverly, Maryland, at a Regular Meeting on ___ January 12, 2023 _____, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and Council of the Town of Cheverly, Maryland, at a Regular Meeting on _____, at which meeting copies were available to the public for inspection.

CAPS : Indicate matter added to existing law.

[Brackets] : Indicate matter deleted from law.

Asterisks ***: Indicate matter remaining unchanged in existing law but not set forth in Resolution.

CAPS : Indicate matter added in amendment.

[Brackets] : Indicate matter deleted from law.

Attest: _____

Kayce Munyeneh
Mayor

Christopher R. Wade
Councilmember

Joseph Dalaker
Councilmember

Micah Watson
Councilmember

Charly Garces
Councilmember

Nicole Bryner
Councilmember

Amy Jean Chung Fry
Councilmember