

TOWN MEETING
May 13, 2021
7:00 PM

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Swearing in of Town of Cheverly Council Members**
4. **Recess** – The Mayor and Council will recess following the Oath of Office and return remotely to resume the Town Meeting at 8:00 PM
5. **Approval of Agenda (8 pm)**
6. **Approval of Minutes** (April 8, 2021, April 22, 2021)
7. **Resident Input** – Public comment period on items not on the agenda. All comments are limited to 3 minutes. Residents are asked to please state name and ward.
8. **Committee Reports**
 - Recreation Council
 - Green Infrastructure Committee
 - Cheverly Day Committee
 - Planning Board
9. **Pope Funeral Home Presentation** – Representatives from Pope Funeral Home will present a proposal for a funeral home at 4701 Lydell Road and seek Mayor and Council support for a zoning text amendment to allow for a funeral home in an I-1 industrial area.
10. **Pepco Presentation** – Representatives from Pepco will present a briefing for Mayor and Council on the upcoming reliability work in the town limits.
11. **Update on DC Bus Depot Development at 1201 Claybrick Road Development** – Mayor and Town Administrator will provide a status update.
12. **Town Administrator Report** – Town Administrator will provide a report to the Mayor and Council regarding Town operations and a summary of actions taken under the COVID-19 state of emergency.
13. **Police Report** – Chief Towers will give monthly report.
14. **Public Works Report** – Director Brayman will give update on the Department of Public Works.

15. **Woodworth Park*** –The Department of Public Works is requesting Town Council approval to piggyback on a H-GAC contract with Playground Specialists to design and install an inclusive playground at Woodworth Park. The design process will include public participation to allow residents to give input on design and inclusive features.
16. **Approval of Town Grant*** – The Cheverly Community Market (Market) is requesting a \$2,000 grant from the Town of Cheverly to ensure food and nutritional benefit recipients can receive additional matching funds to spend at the Market - supplementing funding from both the Maryland Market Money program and the Market’s monies.
17. **Maglev Opposition Letter*** - Council vote to authorize Mayor and Town Administrator to work with GIC and PB to draft and submit letter in opposition to Maglev.
18. **Proclamation on Condemning Anti-Asian Hate*** – Council Member Fry will present a Proclamation Condemning Anti-Asian Hate.
19. **Proclamation on Children’s Mental Health Matters*** – Mayor Riazi will present a Proclamation on Children’s Mental Health Matters.
20. **Proclamation on Pride Month*** – Mayor Riazi and CM Fry will introduce enduring proclamation on Pride Month and will share information on the flag raising.
21. **Approval of Design*** – Mayor and Council will vote on whether to approve the design of County-required Safety Railing in Front Yard of 9 Cheverly Circle
22. **Budget Amendment for Cabling Project*** – Mayor and Council will vote on a budget amendment to install cabling that will improve internet access at the Town Center.
23. **Hospital Hill Redevelopment** - There is a virtual community meeting on the redevelopment of the former Prince George’s Hospital site on May 18th. The meeting will begin at 6:30 pm via zoom.
24. **Budget Presentation and discussion** – Mayor and Staff will present the FY 2022 budget and invite discussion prior to the first reader.
25. **First Reader of FY 2022 Budget Ordinance** – This will serve as the first reader to allow for public notice and comment for the FY 2022 budget. Regular (non-emergency) legislation proceeds through a three (3) reader process.
26. **Review of May Worksession agenda and future requests** – Mayor and Town Administrator will offer a forecast of the May 27 Worksession agenda. Mayor will seek Council input on agenda items for consideration for future Worksessions following the June budget approval.

27. Mayor and Council Announcements – Opportunity for Council to share community happenings and events. The mayor will afford each elected official up to five minutes to speak. Unused time may not be transferred, and formal council business will not be conducted.

28. Adjourn

(*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.

In addition to general Resident Input, for regular meetings, as part of action items, presentations and discussion items on the agenda, residents seeking to speak will be recognized by the presiding officer. Residents may speak once, for no more than three minutes on each eligible agenda item.

Please Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the Mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

You are invited to a Zoom webinar.

Cheverly Town Meeting

When: May 13, 2021 07:00 PM Eastern Time (US and Canada)

https://us02web.zoom.us/webinar/tZAtdeyhpijgrG9xvgr5lz1kWITu64ZFzCKvi/ics?icsToken=98tyKuGsrjkeE9yWsRiPRpwIAojoZ_PxiHZcjfpFihj3VixJMwjBOtZXZOZFNsLz

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84025983118?pwd=cEhsbmU2aEs5MGViaGJnWVh6c1h6UT09>

Webinar ID: 840 2598 3118

Passcode: 213079

Or One tap mobile : US: +13017158592,,84025983118# or +13126266799,,84025983118#

Or Telephone: Dial (for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799

International numbers available: <https://us02web.zoom.us/j/84025983118?pwd=cEhsbmU2aEs5MGViaGJnWVh6c1h6UT09>

Town of Cheverly
Town Meeting Minutes
April 8, 2021

Call to order:

Meeting called to order at 8:00 pm via Zoom.

In attendance: Mayor Riazi, Council Members Watson, Bryner, Munyeneh, Garcia, and

Fry. Town Attorney – Jason DeLoach

Staff: Town Administrator – Dylan O. Galloway, Director of Public Works - Steve
Brayman, Chief of Police - Jarod J. Towers, Town Treasurer – Melanie Friesen, and Town Clerk – TC
Hegeman.

Pledge of Allegiance

Approval of Agenda: to remove #18. **Motion to Remove Budget Amendment #18 from the Agenda:** CM Fry, seconded by CM Watson. Approved unanimously.

Approval of Minutes (March 11, 2021 and March 25, 2021): CM Bryner, seconded by CM Fry. Approved unanimously.

Ward 1 Vacancy Appointment: Rob Hawks a Ward 1 resident read a statement explaining why he would like to fill the vacancy. Marverly Nettles read a statement detailing her qualifications and why she would like to fill the vacancy.

Motion for Council to have Ms. Marverly Nettles Fill the Vacant Ward 1 Council Seat from Now Until the Date of the General Election: CM Bryner, seconded by CM Garcia. Approved unanimously.

Ms. Nettles took the Oath of Office for the Ward 1 vacancy and was seated immediately.

Resident Input *Rob Hawks* (Ward 1) spoke about Council dysfunction, Town Administrator ineffectiveness, resuming Town Services, and reopening of Town Hall.

Committee Reports

Rec Council *Mayor Riazi* thanked them for supporting the Bunny Hop and the use of the costume.

Green Infrastructure *Shelia Salo* spoke about spring planting and the Air Quality Monitoring program.

Kilmer Park Final Concept Plan Ms. Roos discussed the park and the survey. She elaborated on the functions for the park based on the design submitted.

Motion to Approve the Plan as Laid Out and have Council and Staff Work on a Way for it to Become a Reality at Some Point in the Future: CM Bryner.

CM Bryner withdrew her original motion and put forth a new motion.

Motion to Adopt the Kilmer Street Park Final Concept Plan: CM Bryner, seconded by CM Nettles. Approved unanimously.

Board of Elections Update John LeGloahec gave an update on the absentee ballot applications, ballot box installation, and write-in certified candidate deadline of April 30. There will be a voter registration drive on April 21 from 5-7 pm in front of Town Hall. The last day to request an absentee ballot is April 23.

Ward 2 Election Judge Resolution *Mayor Riazi* discussed the adoption of a Resolution for the replacement of the Ward 2 Election Judge, Mr. Kyreese Abram.

Motion to Adopt R-5-21, Appointment of Election Judge for Ward 2: CM Watson, seconded by CM Fry. Approved unanimously.

Independent Police Complaints Board Administrator Galloway spoke about the formation of the Police Complaints Board and a contract with consultant Ganesha Martin. Ms. Martin elaborated on the next steps for forming the independent complaints board.

Motion to Give Town Administrator Galloway Authority to Approve the Contract with Ms. Ganesha Martin: CM Munyeneh, seconded by CM Nettles. Approved unanimously.

Town Administrator Report Administrator Galloway gave his bi-weekly Covid-19 report, announced that trash pickup twice a week will resume on Monday, April 12, and discussed the Covid-19 Relief Fund progress. There will be a Food Distribution at Cheverly Station Apartments on April 17 at 10 am. Administrator Galloway asked Ms. Friesen, Town Treasurer to elaborate on the challenges they have encountered with some of the Covid-19 applications. Some people applying for relief do not meet the criteria set forth initially, they are individuals who are low income or on a fixed income and therefore do not qualify under the current guidelines.

Motion to Allow Staff to Adjust the Guidelines Previously Set for the Covid-19 Relief Fund to Include Those Applicants who Fall Within the 250% Poverty Guideline as Put Forth in the Memo from Treasurer Friesen: CM Bryner

CM Bryner withdrew her original motion and put forth a new motion.

Motion to Empower Staff to Adjust the Guidelines for the Covid Relief Fund in the Event that Applicants Cannot Prove on Paper a Loss of Income to Include those Whose Current Status, Current Income Falls Within the 250% of the 2021 Poverty Guidelines: CM Bryner, seconded CM Munyeneh. CM Nettles, CM Garcia, and CM Fry in favor. CM Watson abstained.

Town Administrator Covid-19 report continued; there will be a Blood Drive on April 13 from 10-3 pm at Town Hall, Covid-19 Vaccination Clinic on April 18 hosted by CERT and the Farmers Market.

Administrator Galloway informed mayor and council that the Strategic Planner, Chris Becker terminated her contract. Ms. Becker did recommend that Mayor and Council engage in strategic planning and team building exercises.

Mayor Riazi suggested an RFP and for the Administrator Galloway to bring three candidates before the new council so they can make the decision.

CM Munyeneh requested they use the same consultant that they used last time.

Motion to Provide a Directive to the Town Administrator to Extend a Contract to the Previous Person who Provided Us with Team Building and to also the Town Attorney, the Cheverly Green

Infrastructure, the Planning Board and any other Auxiliary Committees that Cheverly has so that in the First Month and half that New Candidates are Brought on Board, They are Educated about Everything that has to do with Cheverly and All of its Boards as Well as Work on Team Building Prior to Setting a Strategic Plan: CM Munyeneh, seconded by CM Garcia. No Vote Taken.

CM Watson expressed his disapproval about motions being made during a report. He is opposed to the motion.

Administrator Galloway discussed Swagit and the recording services they could provide and the Pepco letter of support for the multiyear LED light upgrade.

Police Report Chief Towers gave the quarterly crime report, an update on the captain position search, officer openings, and the need for a motion so he could move forward with a lease for three police vehicles.

Motion to Authorize the Town Administrator, Dylan Galloway to Complete a Credit Application for Ford Motor Company for the Lease of Three Police Interceptor Utility Vehicles: Councilmember Fry, seconded by Councilmember Nettles. Approved unanimously.

Chief Towers also discussed the second Expungement Fair that assisted people who were seen the first time.

Public Works Report Director Brayman discussed upgrades to “Cheese” Park, underground storage tank insurance, the arborist, and tree plantings.

Arbor Day Proclamation Mayor Riazi and Director Brayman discussed the proclamation stating that April 30, 2021 is National Arbor Day.

Motion to Approve the Proclamation Designating April 30, 2021 as Arbor Day: CM Bryner, seconded by CM Munyeneh. Approved unanimously.

Rules and Procedures Mayor Riazi discussed the changes made to the document.

Motion to Adopt Mayor and Council Rules and Procedures: CM Bryner, seconded by CM Watson. Approved unanimously.

Staff Compensation Mayor Riazi discussed the proposal to award staff in Public Works, Administration and Senior roles additional compensation for work throughout COVID-19.

Motion to Expend \$23,750.00 Out of Existing Staff Budget Line Items to Award One Time Additional Compensation to Public Works, Administrative, and Senior Staff Members to Recognize Exemplary Performance During the Pandemic: CM Watson seconded by CM Bryner. Approved by CM Munyeneh, CM Garcia, and CM Fry. CM Nettles abstained.

Constant Yield Treasurer Friesen explained constant yield and the financial effects of keeping the rate the same, lowering the rate and/or increasing the rate.

Motion Not to Exceed Constant Yield in FY 2022: CM Watson, seconded by CM Munyeneh.

CM Munyeneh withdrew her second to the motion.

Motion to Maintain Current Tax Rate of 51 Cents: CM Munyeneh, seconded by CM Bryner. Approved by CM Garcia and CM Fry. CM Watson opposed and CM Nettles abstained.

Draft Budget Review Treasurer Friesen gave a budget review of FY 2021. Administrator Galloway gave an overview of the FY 2022 budget. Director Brayman highlighted the new Public Works building. Chief Towers discussed vehicles, HVAC, the non-emergency line and need for three civilian employees to man it 24 hours a day.

April Worksession

Grant

Budget

Planning Board and Green Infrastructure zoning map document review

Mayor and Council Announcements

CM Nettles April 18 v Covid-19 vaccination clinic at Town Hall

CM Watson Food Truck event at the Legion (last Friday of April), CAACO & Woman's Club Candidate Forum on April 17 from 1-3 pm.

CM Bryner will not run for Ward 3 again because of a job opportunity.

CM Munyeneh Sexual Assault Awareness Month meeting on April 21 from 6-8 pm. Denim Day on April 29 in honor of a rape victim. May is Mental Health Awareness Month and there are various events. 4th Ward Civic Association meeting.

Mayor Riazi Councilmembers, please use the form that the Green Infrastructure uses when sending out surveys about water issues. April 21 is Earth Day.

Motion to Adjourn: CM Nettles, seconded CM Garcia. Approved unanimously.

1:30 am

Town of Cheverly
Worksession
Minutes
April 22, 2021

Call to order:

Meeting called to order at 7:30 pm via Zoom.

In attendance: Mayor Riazi, Council Members Watson, Bryner, Munyeneh, Garcia, and Fry.
Town Attorney – Todd Pounds and Jason DeLoach
Staff: Town Administrator – Dylan Galloway, Chief of Police – Jarod J. Towers, Director of Public Works – Steve Brayman, Code Compliance Officer – John O’Berry, and Town Treasurer - Melanie Friesen.

Pledge of Allegiance

Approval of Agenda Motion to Move 1201 Claybrick Road and Town Internet above the Town Administrator’s Report: CM Fry, seconded by CM Bryner. Approved unanimously.

Claybrick Road Attorney Pounds explained the Claybrick Road project which will be WMATA bus storage (approximately 120 buses) and bus driver testing. This must go through the standard process with Maryland National Capital Park and Planning Commission. It will go through a comment period and this is when Cheverly can express their concerns, conditions. Some of the conditions to consider would be landscaping to minimize the visual impact and decrease the noise impact. Also, air and water quality concerns as well as bus routes. Cheverly has until July to respond. Mayor Riazi would like that moved to October, and Mr. Pounds will make that request.

Town Hall Internet Russ Starkie from Dataprise spoke about internet security and the police departments updates and protections. The administrative and public works side did not receive the same attention. The cabling infrastructure at town hall is approximately 20 years old. We can build upon the police department’s existing structure versus having to purchase everything. Dataprise can connect everything into a single network. This will require an investment to update the town’s infrastructure. *Administrator Galloway* discussed the cost and need for a budget amendment for the work. The cost is \$17,225.39.

Town Administrator Report Administrator Galloway gave his bi-weekly update. He spoke about the prior blood drive and vaccination clinic. There will be a food distribution at Cheverly Station apartments and another at Cheverly United Methodist Church. Administrator Galloway also discussed the following:

- Woodworth playground project. Director Brayman and Amanda McGuire, the playground specialist who is a certified inclusive designer gave an update on the process thus far.
- Cheverly Community Market Town Grant proposal. Erin Kee, Benefits Coordinator elaborated on the grant request. It will allow the market to match funds for people who

receive Supplemental Assistance Program (SNAP) and Farmers Market Nutrition Program (FNMP) benefits.

- Revised Zoning Memo for the proposed zoning changes. Mayor Riazi explained that this revision means that all of our parks are noted as reserved open space.
- Town Seal design timeline reviewed. Requested councilmember adult and youth nominees for the redesign by April 30.
- Constant Yield hearing update. The hearing is scheduled for May 11 at 6:30 pm.

Approval of Design retaining wall at 9 Cheverly Circle collapsed as a result of a storm. The County now requires the homeowner to have a protected railing installed in addition to the retaining wall. Compliance Officer O'Berry spoke about the Town's Code that prohibited fences/protected railing in the front yard. Mayor and Council will vote on this at the Town Meeting on May 13.

Resolution Condemning Anti-Asian Hate CM Fry brought forth and briefly discussed the resolution. She also spoke about the uptick in violence against Asian Americans and Pacific Islanders (AAPI). This will be voted on at the Town Meeting on May 13.

Children's Mental Health Matters Proclamation Mayor Riazi detailed the proclamation to recognize and support the mental health of children.

Budget Treasurer Friesen detailed the budget and changes. She also discussed Capital Improvement Projects (CIP) projects and staffing. Administrator Galloway expressed his desire for the Assistant to the Town Administrator position to be filled. CM Munyeneh asked that \$10,000.00 be earmarked for youth development in Cheverly. Mayor Riazi suggested that number be bumped up to \$15,000.00. CM Nettles would like to partner with another municipality for 24-hour police dispatch and would cost less than what Chief Towers is proposing. Treasurer Friesen explained the Bond for the Public Works Building.

Agenda Items for Future Meetings

Speed Bumps on Lockwood

Motion to Adjourn: CM Fry, seconded by CM Munyeneh.

10:17 pm

4701 Lydell Road



Pepco
701 Ninth Street N.W.
Washington, D.C. 20068-0001
202.833.7500

pepco.com

May 5, 2021

Dear Valued Customer,

As part of Pepco's ongoing commitment to continuously improve service reliability, we proactively evaluate the performance of our distribution feeders within our service territory, which includes Prince George's County. The purpose of this evaluation is to identify recurring issues or mitigate any potential outages that could impact the communities served by those feeders thereby reducing the response time for the outages and increasing the reliability of the overall system.

Pepco is in the process of beginning work in your community soon and the improvement plan we have developed in support of the feeder which serves the Town of Cheverly will consist of three components:

- Main Line Reconductoring and Pole Replacements
- Transformer Upgrades and Residential Service Wire Upgrades
- Vegetation Management

Beginning in June 2021, Pepco will replace aging wooden poles with new poles and replace older, 13 kV primary wire with new tree wire. Replacing aging poles and crossarms will help to mitigate any future, potential outages due to windstorms and other inclement weather-related outages; additionally, the replacement of the aging bare copper wire with new tree wire will improve the resilience of the feeder by protecting the primary conductor from faults associated with tree limbs, animal contact and increase the capacity of the feeder.

Our work will span approximately 3/4 of a mile and will take place along Parkway Street between the following locations:

- Arbor Street and Cheverly Circle
- Cheverly Circle and Parkway Place to Forest Road
- Alongside Forest Road from Cheverly Avenue to Hillside Avenue

This upgrade project is expected to take approximately three months (barring any weather-related impacts) to complete with most of the work will be in public spaces as well as Pepco's existing right-of-way. The safety of the community and public at large, as well as the environment, will remain our top priority. We will adhere to all regulations and guidelines set by the Prince George's County Department of Permitting, Inspections and Enforcement as well as the Town of Cheverly through the permitting process.

As part of our work, Pepco also will schedule outages that will start by the end of June and carry over into August. The project timeline indicates an approximate week of the month in which crews will be performing work. However, actual outages affecting individual customers will vary. The plan is to provide a tentative schedule to the Town Administration at least four-weeks prior to the planned outage, with preliminary outages two-weeks out and final outage notices at least 72 hours before an actual outage occurs.

We are committed to working as safely as possible, and we will make every effort to minimize inconveniences to you and your neighbors.

If you have any questions or concerns, please contact me at aruffin@pepco.com.

Thank you,

A handwritten signature in black ink that reads "Tony Ruffin". The signature is written in a cursive, flowing style.

Tony Ruffin
Governmental & External Affairs Manager
Pepco Governmental & External Affairs
Pepco, an Exelon Company



An Exelon Company

Town of Cheverly (Reliability Feeder Improvement Work)

Questions & Answers

Question: *Please outline why this project needs to happen?*

Answer: As part of Pepco's ongoing commitment to continuously improve reliability, the company proactively evaluates the reliability performance of its distribution feeders. The purpose of the evaluation process is to identify recurring issues or mitigate potential outages that could impact the communities served by those feeders thereby reducing the response time for the outages and increasing the reliability of the overall system. The improvement plan for the feeder that serves the Town of Cheverly consists of three components:

- Main Line Reconductoring and Pole Replacements
- Transformer Upgrades and Residential Service Wire Upgrades
- Vegetation Management

Beginning in June 2021, Pepco will begin to replace aging wooden poles with new poles and replacing older, 13 kV primary wire with new tree wire. Replacing aging poles and crossarms will help mitigate any potential outages due to windstorms or other inclement weather-related events; additionally, the replacement of the aging, bare copper wire with new tree wire will improve the resilience of the feeder by continuing to protect the primary conductor from faults associated with tree limbs, animal contact and increase the capacity of the feeder.

The work will span approximately 3/4 of a mile and will take place along Parkway Street between the following:

- Arbor Street and Cheverly Circle
- Cheverly Circle and Parkway Place to Forest Road
- Alongside Forest Road from Cheverly Avenue to Hillside Avenue

This upgrade project is expected to take approximately three months to complete with most of the work in public spaces as well as Pepco's existing right-of-way.

Question: *What is the timeline of the project?*

Answer: The project work begins in early June and is anticipated to be completed by the end of September 2021. However, the project timeline may change based on completion of the permitting process and weather conditions with a worst-case scenario that the project could be extended into the end of October.

Question: *Can you present the tree plan to the Town of Cheverly Green Infrastructure Committee?*

Answer: Yes, in fact, Pepco's Vegetation Management Lead for Prince George's County (Cody Hesseltine) has already met with the Green Infrastructure Committee (GIC) (on 4/6/21) and the meeting was favorable with the GIC offering its approval of the project to move forward. Also, during the meeting, the GIC requested that Pepco Vegetation Management be present during the construction in the green space between Arbor Street and Rt. 50, which Mr. Hesseltine has agreed to be present.

Question: *Has the Pepco team come up with a list of potential tree impacts?*

Answer: Yes, and Pepco Vegetation Management has determined that there will be minimal impact.

Question: *Can you provide a timeline of anticipated power outages?*

Answer: Outages are anticipated to start by the end of June and carry over through August. The project timeline indicates an approximate week of the month in which crews will be performing work. However, actual outages affecting individual customers will vary. The plan is to provide a tentative schedule to the Town Administration at least four-weeks out from the start of work, with preliminary outages two-weeks out and final outage notices at least 72 hours before an actual outage occurs.

Question: *What is Pepco's method of notification to residents?*

Answer: For work of this nature, Pepco and its contractors will leave doorhangers with outage information and contact information should residents have additional questions. Pepco will provide a letter to the community that outlines the project as well. The Town Administrator has confirmed that his office will post the community letter and this FAQ document to its website and through the appropriate social media channels.

Question: *At times, there can be power surges after power is restored that threatens to damage personal property. What can be done to prevent power surges, and will this project prevent power surges from happening?*

Answer: As part of the design of this reliability project, Pepco has followed all standards which takes into consideration mitigation against any power surges that can occur. But if there are power surge issues or if there is residential damage, Pepco has a claims process that residents can follow. To initiate a claim for damages, the claimant must complete a *Pepco Claim Form* and return it to the Pepco Claims Department to begin the investigation of a claim for damages. The claim form can be found on pepco.com under "Damage Claim." The form provides the specific liability limitations and tariff wording of what claims Pepco would be responsible for processing.

Question: *Can Pepco make a presentation to the Town of Cheverly Green Infrastructure Committee on where the project crosses from Hillside Avenue over to Oak Street through a wooded area and what that process entails?*

Answer: Pepco's Vegetation Management Lead Cody Hesseltine participated in a meeting with the Town of Cheverly Green Infrastructure Committee on April 5, 2021 and provided an overview of the project. He confirmed during the meeting that Pepco does not plan to disturb the area with equipment as the poles being replaced are outside of the wooded creek area. No trucks or equipment will be driven in or across the wooded section either.

Question: *Pepco Governmental & External Affairs Manager Tony Ruffin indicated that Pepco would follow up on all of the plans.*

Answer: Pepco will provide a high-level map with reliability improvement work areas.

Question: *Regarding the overall work, can Pepco please communicate plans of the outage impacts? Mayor Laila Riazi indicated during the public meeting on 3/11/21 that power outages are a concern because many area students are now at home and attending school virtually because of the COVID-19 pandemic.*

Answer: Due to the timing of this project work, potential outages are not likely to occur before mid-June. Pepco will work with the community to minimize the impact and evaluate all evening or weekend outages as needed. Notification will be provided.

Question: *Can Pepco provide a user-friendly map of the project and FAQs of notification to residents?*

Answer: Yes, Pepco can provide the map and this document serves as the FAQ.

Question: *Regarding the removal of poles, Mayor (Laila) Riazi indicated concern and would like clarification on that process?*

Answer: Pepco would need additional specifics as to the Town of Cheverly's concerns. However, please note that last year, Pepco removed approximately 64 double poles within the municipal limits. Pepco does have a general process for the removal of double poles within the Pepco region, which includes Prince George's and Montgomery counties as well as the District of Columbia, but that process is not specific only to the Town of Cheverly.



THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
 Prince George's County Planning Department
 14741 Governor Oden Bowie Drive, Upper Marlboro, MD 20772
 Countywide Planning Division 301-952-3680 FAX -301-952-3612

**** REFERRAL/MEETING REQUEST ****

DATE: April 19, 2021

TO: Community Planning, EPS, HPS, Public Facilities, TPS & Urban Design

FROM: Christine Osei; christine.osei@ppd.mncppc.org

MR CASE: MR-2028F DC DDOT and DMV Facility

MAJOR ISSUES/NEED MORE INFO DUE DATE: 3/24/2021

***Note:** E-mail any major issues/problems to the reviewer by the above date.

PRE-APPLICATION MEETING SCHEDULED FOR: 4/5/2021 @ 2:30pm

COMMENT DUE DATE: 5/3/2021



MANDATORY REFERRALS

FULL REVIEW

ADMINISTRATIVE REVIEW

Related Cases: _____

The review package is located here:

<https://www.dropbox.com/sh/3432ciy840ax682/AACba7kblfZGAO3psn73X71Ca?dl=0>

Send all comments to the reviewer's email above and tineya.walker@ppd.mncppc.org

NOTE: IF YOU HAVE NO COMMENTS, PLEASE INDICATE BY EMAIL.

Cheverly Community Market Town Grant Proposal
Submitted for consideration on April 19, 2021

Request

The Cheverly Community Market (Market) is requesting a \$2,000 grant from the Town of Cheverly to ensure food and nutritional benefit recipients can receive additional matching funds to spend at the Market - supplementing funding from both the Maryland Market Money program and the Market's monies.

Background Information

The Cheverly Community Market (Market) has been a longtime advocate for the usage of food and nutritional benefits by accepting both Supplemental Nutrition Assistance Program (SNAP) and Farmers Market Nutrition Program (FMNP) benefits. Knowing that these benefits do not go as far at farmers markets as they do at traditional grocery stores, we have also prioritized creating a strong matching program for our food-insecure customers so that food and nutritional benefits can go even further.

In the past, this program had been supported through our own fundraising and our participation in the Maryland Market Money (MMM) program. Last year, when MMM grant money was unavailable due to the closing of the Maryland Farmers Market Association, the Town of Cheverly generously stepped in to help us provide a very generous match at a time of great food insecurity for our county and state. Between the Town's grant and our own fundraising and budget readjustments, we were able to provide up to \$50 in matching funds to Cheverly residents - \$25 from the Market and \$25 from the Town. Food insecure shoppers from outside of Cheverly received up to \$25 in matching funds from the Market's benefits budget line.

As we approach the 2021 season, it is our goal to continue this generous match as increased food insecurity as a result of the COVID-19-related recession continues to be a very real problem in our region and town. With the Maryland Market Money program reinstated for this year, the structure of our program will change slightly to meet their grant requirements, but the goal will remain the same - to provide each customer with up to \$50 in matching funds to spend at the Market.

To help us achieve this goal, we are requesting a \$2,000 grant for our food and nutritional benefits matching program.

Programmatic Details

The Market will utilize the money provided by this grant to offer all Cheverly SNAP, FMNP, P-EBT, and WIC benefits recipients \$25 in Market-specific tokens to be used at our bi-weekly market. To qualify, residents will need to show us a valid benefits debit card and provide us with their zip code to ensure they are a town resident. Residents will not need to redeem or spend any of their own food and nutritional benefits to qualify.

This amount will sit on top of the match provided by the Maryland Market Money program and Market. The Maryland Market Money program will provide SNAP, FMNP and P-EBT customers with a

2:1 match on redeemed benefits up to \$20. For these customers, the Market will provide an additional \$5 in matching funds, totaling \$25 from Maryland Market Money and the Market.

Customers using WIC benefits are not able to participate in the Maryland Market Money program because WIC currently cannot be redeemed at Maryland farmers markets. To ensure these customers are not penalized because of this, anyone with a valid WIC card will receive \$25 in Market-specific tokens from the Market’s benefits budget line.

Benefits Program Outline			
Benefits Type	Maryland Market Money Match	Cheverly Community Market Supplement	Town of Cheverly* Supplement
SNAP	2:1 up to \$20	\$5	\$25
FMNP	2:1 up to \$20	\$5	\$25
P-EBT	2:1 up to \$20	\$5	\$25
WIC	\$0	\$25	\$25
*Offered to Cheverly Residents			

Based on our 2020 Market data, we anticipate the \$2,000 of the Town Grant to be fully spent by the end of the 2021 season. However, should we have remaining grant money after our December market, the Market will return this to the Town of Cheverly within three weeks of the close of the Market season.

Reporting

The Market will track the following information for each benefits transaction:

- Customer zipcode
- Benefit Type
 - FMNP WIC
 - FMNP Senior
 - SNAP
 - P-EBT
 - WIC
- Benefit Amount
 - From Market Benefit Program
 - From Maryland Market Money
 - From Town Grant

Attachments

2020 Town of Cheverly Supplemental Grant Summary Report

May 11, 2021



SENATE
OF MARYLAND



Dear Laila,

I hope you had a beautiful and safe Mother's Day weekend with family and friends. I urge all of my constituents, if you have not already, to familiarize yourself with and oppose the Superconducting Magnetic Levitation (SCMAGLEV) Train Project. The SCMaglev train is proposed to be constructed along the Northeast Corridor (I-295) starting in Washington, DC, and ending in Baltimore, with one stop at Baltimore-Washington International Airport. It will affect residential and commercial property, parkland, federal property, the Bladensburg Waterfront Park, and forest preserves. I am strongly opposed to this project; it provides nothing to our community while using our resources and creating risks by cutting right through our land without stopping at a proposed service price that is not affordable for all but the most wealthy. I support smart investing in public transit including, AMTRAK and MARC, services that provide real environmentally sound mobility for all.

This project does not do that. To learn how to voice concerns or just learn more information, please look below and share with your fellow residents.

Prince George's County has is currently in Phase 3 of vaccine distribution, therefore vaccinations are available to the public; below we have information on multiple opportunities to get vaccinated.

We are here to help!

Due to COVID restrictions, we are working remotely. If you have constituent concerns, please email us at malcolm.augustine@senate.state.md.us for the fastest response. We can also be reached at 301-858-3745 or 410-841-3745.

Stay safe and healthy,



Senator Malcolm Augustine
District 47 - Prince George's County

If you are a native Spanish speaker or prefer to receive your information in Spanish please email augustinenewsletters@senate.state.md.us to sign up.

Have you facilitated or attended a community event? Do you have an announcement you'd like to share? Please share it with us at augustinenewsletters@senate.state.md.us for inclusion in our monthly newsletter.

Superconducting Magnetic Levitation (SCMAGLEV) Train Project Resources

- The Draft Environmental Impact Statement (DEIS) is available for review and comment at <https://bwmaglev.info/index.php/project-documents/deis>.
- Learn more about the concerns and impacts the SCMagLev will have on our communities and how to comment on the DEIS at <http://www.stophistrain.org/> and <http://mcrt-action.org>.
- Contact your elected officials to express your opposition to building the SCMagLev, go to: myreps.datamade.us.
- Contact the Maryland Coalition for Responsible Transit (MCRT) at mcrtaction@gmail.com with questions.

TO LEARN MORE ABOUT THIS PROJECT VIEW THE FOLLOWING VIDEO IN ENGLISH AND SPANISH

- April 2, 2021, Prince George's County Young Democrats meeting video: <https://drive.google.com/file/d/1Xb6dPqr19fG5iirRNMf3g0EDyP4d6Vbg/view>



RESOLUTION OF THE TOWN COUNCIL OF CHEVERLY, MARYLAND
CONDEMNING AND COMBATING RACISM, XENOPHOBIA, AND
INTOLERANCE AGAINST ASIAN AMERICANS AND PACIFIC ISLANDERS

Whereas: On March 16, 2021, the City of Atlanta and its Asian American community experienced a traumatic and tragic event resulting in the killing of eight people: Delaina Ashley Yaun (33), Xiaojie Tan (49), Daoyou Feng (44); Paul Andre Michels (54), Hyun Jung Grant (51), Soon Chung Park (74), Suncha Kim (69), and Yong Ae Yue (63); and

Whereas: These horrendous acts of violence, targeting Asian women among the victims, were motivated by misogyny and have reverberated through the Asian American and Pacific Islander (AAPI) community nationwide, including in the Town of Cheverly; and

WHEREAS, AAPI communities are immensely diverse, consisting of multiple ethnicities, hundreds of languages and dialects, wide-ranging socioeconomic characteristics, and distinct immigration patterns; and

WHEREAS, racism and prejudice toward AAPIs has always existed. Prominent examples include the "Yellow Peril," the Chinese Exclusion Act, and the internment of Japanese Americans during World War II; and

WHEREAS, since 2016 until this new administration, hateful rhetoric and damaging stereotypes were perpetuated by national leadership and specifically related to COVID-19, the use of anti-Asian terminology and rhetoric, such as the "Chinese Virus", "Wuhan Virus", and "Kung-flu" have perpetuated anti-Asian stigma and resulted in AAPI being harassed, assaulted and scapegoated for the Covid-19 Pandemic; and

WHEREAS, culturally insensitive rhetoric regarding COVID-19 has contributed to a spike in discrimination and hate crimes toward Asian Americans. More than 30 percent of Asian Americans have reported being subjected to discrimination since the beginning of the Pandemic, and

WHEREAS, according to Stop AAPI Hate, a national coalition aimed at addressing anti-Asian discrimination, 3,795 incidents have been reported between March 19, 2020 and February 28, 2021 from all 50 states, including Maryland as being in the top 10 of reported incidents. Incidents have included physical assault, verbal harassment, shunning, workplace discrimination, refusal of service, and online harassment; and

WHEREAS, the increased use of anti-Asian rhetoric has also resulted in Asian-American businesses being targeted for vandalism, including 4 Asian businesses that were looted and vandalized on February 12, 2021 Lunar New Years in Howard County, Maryland; and

WHEREAS, the month of May is celebrated nationwide as Asian American & Pacific Islander Heritage Month to recognize the contributions and influence of Asian Americans & Pacific Islanders here in the United States, and

WHEREAS, the Town of Cheverly is committed to celebrate the diversity, progress, and achievements of the AAPI community, not just in the Month of May but everyday; and

WHEREAS, the Town of Cheverly is committed to inclusion and advancing equity and justice for the AAPI Community and people of all races, national origins, and ethnicities; and

WHEREAS, the Town of Cheverly's population self-reported an estimated 5.1% as "Asian" in the 2019 Census Data; and

WHEREAS, acts of hate and discrimination are antithetical to our values as residents of Cheverly and Americans. As leaders, it is our duty to promote respect, inclusion, and a welcoming community for people of all races, national origins, and ethnicities in our community and beyond; and

WHEREAS, addressing anti-Asian sentiment requires collaboration with Black, Indigenous, Latino/a, and other marginalized communities to find long-term solutions to stop systemic racism, xenophobia, and violence in all our communities; and

WHEREAS, all residents of Cheverly can play a role in establishing a safe and welcoming community by intervening and reporting instances of hate and discrimination. Reporting these incidents is critical to holding perpetrators accountable and fully addressing the issue; and

NOW, THEREFORE, be it

Resolved, that the Cheverly Mayor & Town Council recognizes and acknowledges the contributions, achievements, and influence of the AAPI community in celebration of Asian American & Pacific Islander Heritage Month and celebrates the AAPI Community every day; and be it further

Resolved, that the Cheverly Mayor & Town Council condemns hate crimes, hateful rhetoric, and hateful acts against Asian Americans; and be it further

Resolved, that we call on all of the Cheverly community to condemn and denounce any and all anti-Asian sentiment in any form; and be it further

Resolved, that we condemn all manifestations of expressions of racism, xenophobia, discrimination, anti-Asian sentiment, scapegoating, and ethnic or religious intolerance; and be it further

Resolved, that we encourage Asian Americans and all residents of Cheverly who experience hate crimes or experience discrimination to report such incidents to Cheverly Police Department or other proper authorities; and be it further

Resolved, that we encourage all Cheverly residents to stand together to denounce racism and hatred of any kind and to let the world know that it will not be tolerated in Cheverly.

Children's Mental Health Matters Campaign 2021

Proclamation

WHEREAS addressing the complex mental health needs of children, youth, and families today is fundamental to the future of Prince George's County; and

WHEREAS the month of May is National Mental Health Month and the first week is designated as Children's Mental Health Matters week and the Prince George's County campaign has identified the theme to be "Express Yourself...Create Connections"; and

WHEREAS mental health, mental illness, and substance use disorders can affect any child, regardless of age, gender, orientation, pronouns, race, ethnicity, religion, or economic status; we must effectively share resources and deliver services that meet the social, cultural, and linguistic needs of all in our community to improve health outcomes and overall quality of life.

WHEREAS the need to build a robust community is the responsibility of all through cross-agency collaboration and shared resources with government agencies, public, private, and non-profit groups and will result in a stronger and more vibrant Prince George's County for all; and

WHEREAS addressing systemic racism, promoting racial equity, and building a more inclusive future is essential to the mental health of everyone in the community, including children; and

NOW, THEREFORE, the Mayor and Council of Cheverly do hereby proclaim May 2-8, 2021, to be Prince George's Children's Mental Health Matters week and urge our residents and organizations to unite and join the campaign in observance of scheduled activities and events to inform the residents of Cheverly of the fundamental necessity of meeting every child's mental health needs through year-round resources and inclusive programs for all.



Thursday, 13 May 2021

**A Proclamation recognizing June as Pride Month in Cheverly, MD
and to actively promote the principles of equality, diversity, and liberty.**

WHEREAS, the Town of Cheverly continues to be dedicated to growing a welcoming community and ensuring that our town is an exceptional place for all to live, learn, work, play, and raise a family; and

WHEREAS, our community is committed to realizing a set of principles that includes that every person is equal, that each has rights to their life, liberty and pursuit of happiness, and that each shall be accorded the full recognition and protection of law; and

WHEREAS, our Lesbian, Gay, Bisexual, Transgender and Queer (LGBTQ+) neighbors are a diverse, engaged, and vital part of the fullness of our Cheverly community, contributing to all walks of life and as active and visible leaders and contributors to creating a stronger community; and

WHEREAS, our nation is founded on the principle of equal rights for all people, yet we continue to see that many Americans are not afforded the fulfillment of that promise; and

WHEREAS, we are still witnessing inspiring civil rights movements that continue to bring one group after another from the margins to the mainstream of American society with much work remaining to be done to ensure justice and equity for all; and

WHEREAS, nearly 52 years ago this month, the Stonewall Uprising became a tipping point for the gay rights movement where members of the LGBTQ+ community rose up in bloody protest and in undaunted force against the injustice of a police raid of the Stonewall Inn in Greenwich Village, NYC; and

WHEREAS, we must acknowledge and honor the legacies of two transgender women of color: Marsha P. Johnson and Sylvia Rivera who, at the Stonewall Inn, helped ignite the LGBTQ+ rights movement in the United States; and

WHEREAS, we continue to witness that fatal violence disproportionately affects transgender women of color - particularly Black transgender women – and that according to the Human Rights Campaign, the intersections of racism, sexism, homophobia, biphobia, transphobia, and unchecked access to guns conspire to deprive these individuals of employment, housing, healthcare, and other necessities; and

WHEREAS, on this fifth anniversary of the Pulse nightclub massacre in Orlando, Florida, killing 49 people and wounding 53 more, most of whom from the Latinx community, is a somber reminder that targeted violence remains an important concern; and

WHEREAS, the Town of Cheverly recognizes that it is imperative that all people in our community, regardless of sexual orientation or gender identity, feel valued, safe, empowered, and supported by their peers, educators, and community leaders; and

WHEREAS, the Town of Cheverly recognizes the importance of equity and freedom, and is dedicated to fostering acceptance of all its residents and preventing discrimination and bullying in any form; and

WHEREAS, Cheverly remains strengthened by and thrives upon the rich diversity and intersectionality of ethnic, cultural, racial, gender, age, and sexual identities of its residents; all of which contribute to the vibrant character of our Town;

NOW, THEREFORE, Cheverly Mayor and Council, hereby proclaim and recognize **June** as Lesbian, Gay, Bisexual, and Transgender (LGBTQ+) Pride Month in the Town of Cheverly and the first Saturday of June as a day to raise a Pride flag at the Town Hall flagpole.

As Cheverly Mayor and Council, we urge Town residents to recognize the contributions made by members of the LGBTQ+ community; to encourage our LGBTQ+ youth to stand proud all year long; to actively promote the principles of equality and liberty, and to reject prejudice and bias in any form.

So signed on Thursday, 13 May 2021

Laila Riazi
Mayor

Marverly Nettles
Councilmember Ward One

Micah Watson
Councilmember Ward Two

Ted McCann
Councilmember Ward Three

Kayce Munyeneh
Councilmember Ward Four

Jenny Garcia
Councilmember Ward Five

Amy Fry
Councilmember Ward Six

REQUEST FOR VARIANCE AND SPECIAL EXCEPTION

Request Type: Variance Special Exception Approval of Required Safety Railing*

1. **Project Address:** 9 Cheverly Circle **Ward** 4

2. **Applicant:** David Thorpe **Company:** _____

Address: 9 Cheverly Circle

Phone #: 30703-962-0732 **Email:** dcthorpe2000@yahoo.com

3. **Property Owner:** Same as above

Address: _____

Phone #: _____ **Email** _____

4. **Contractor:** Same as above Merino Home Improvement

Address: 5718 Lockwood Road, Cheverly MD

Phone #: 301-772-104 **Email:** jhoang@merinohi.com

5. **DETAILED PROJECT DESCRIPTION (additional information can be attached):**

Replace a collapsed retaining wall

6. **County Permit#** 39291-2020-0 **Variance/Board of Appeals#** _____

(Please attach copies of County Permit, Variance Application, and a Copy of Plans)

APPLICANT: I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed in accordance with the conditions and terms of that approval.

SIGNATURE: David L. Trice DATE: 2021-04-11

OWNER (if other than above): I have read and familiarized myself with the contents of this application and do hereby consent to its submission and processing.

SIGNATURE: _____ DATE: _____

TOWN OF CHEVERLY

There are occasions when residents file for variances or special exceptions regarding their property. The following procedures are established for the handling of such items.

1. Upon receipt of the variance or special exception, the Town Administrator will forward a copy to the representative Councilmember.
2. The Councilmember will canvas the neighbors to find if there is any opposition to the proposed variance or special exception.
3. If the Councilmember deems it appropriate, the item will be placed on the agenda for discussion by the full Council.
4. The Town may take one of the following positions: support, oppose or take no position.
5. If none of the above noted positions can be reached in a timely manner, the Council may direct the Town Administrator to seek additional time by requesting that the record be held open for a set period.
6. As a practice the Town takes a position of support or opposition only when there is strong support for either.
7. When the Council takes a position, the Town Administrator will transmit, via letter, the position to the appropriate body.

Positions taken by formal motion will be published in the Town Newsletter.

Approval of Required Safety Railing in Front of Home*

8-9 (e) (3) - In those instances in which the basic code of section 8-4 requires protective railings, fences or barriers, which do not conform to the provisions for fences and barriers of this Code due to either the location, dimensions, materials or open percentage, the building permit application will require the approval of the mayor and town council in the same manner as a special exception (subsection (f)). For those cases, metal railings of no more than twenty-five (25) percent as viewed perpendicular to the railings and of a design approved by the mayor and town council will be required in the absence of overriding reasons of safety.

PRINCE GEORGE'S COUNTY

ISSUANCE DATE : Feb-11-2021

PERMIT

EXPIRATION DATE :

**DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER
9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900**

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION HAS BEGUN WITHOUT REQUIRED APPROVALS.

PROPERTY OWNER

David Colborn Thorpe
9 Cheverly CIR
Cheverly, MD 20785 (301) 773-7888



CONTRACTOR

David Colborn Thorpe
9 Cheverly CIR
Cheverly, MD 20785 (301) 773-7888
LICENSE NUMBER:

OCCUPANT

ARCHITECT

TYPE OF PERMIT : **DPIE RG**
 WORK DESCRIPTION : **Build retaining wall**
 EXISTING USE : **SFD**
 USE (DER PROPOSED) : **SFD**
 SUBDIVISION : **CHEVERLY**

OWNERSHIP : HEIGHT FT : 5
 LIBER : 14355 WIDTH FT : 1
 FOLIO : 452 DEPTH FT : 29
 ED/ACCT NO. : 02 / 0182436 NO STORIES :
 LOT : 17 DWELL UNTS :
 BLOCK : EYE PARKING SP :
 TAX MAP : 059 LIVE LOAD :
 SCD : USE GROUP :
 SPEC EXCEPT : TYPE CONST :

OCCUPANCY LOAD :
 SITE CERTIFICATE :
 STRUCTURE CERT :
 SEWER :
 WATER :
 HEATING :
 PARCEL :

ELECTRICITY :
 CENTRAL A/C :
 ELEVATOR :
 ESCALATOR :
 BASEMENT :
 BOILER NUMBER :
 CBCA : N
 HISTORICAL : N
 SIGN NUMBER :

Conditions

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.

Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

Melinda Bolling

INSPECTION AREA :

INSPECTION APPROVALS

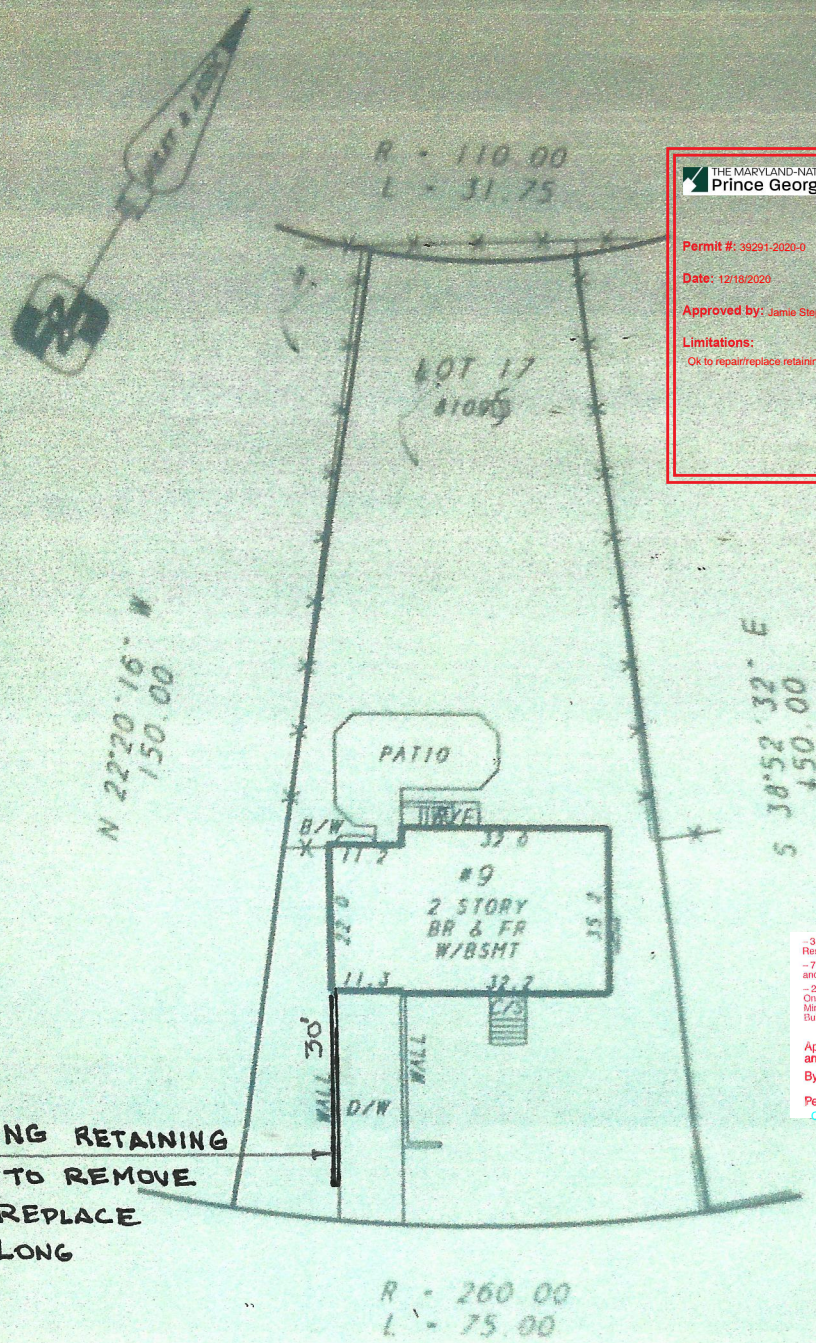
Melinda Bolling

BUILDING INSPECTOR	HEALTH	ELECTRICAL	PLUMBING	FIRE MARSHALL
APPROVED :				

**NOTE:
POSSIBLE
ENCROACHMENTS
MAY EXIST**

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
Prince George's County Planning Department
APPROVED

Permit #: 39291-2020-0
Date: 12/18/2020
Approved by: Jamie Stepovany
Limitations:
Ok to repair/replace retaining wall



**EXISTING RETAINING
WALL TO REMOVE
AND REPLACE
30'- LONG**

-3:1 Maximum Slope Allowed On Residential Property
-7% Maximum Parking Pad Slope and 12.5% Maximum Driveway Slope.
-2.5% Minimum Slope Required On Yard or Lawn Areas. 10" in 10' Minimum Slope of Pad Away From Building is Required.
Approved for Soils, Grading and Drainage
By: *[Signature]* 12/24/2020
Date
Permit #: 39291-2020-00
Only to replace existing retaining wall

CHEVERLY CIRCLE

ATTENTION SURVEY OF:
#9 CHEVERLY CIRCLE
LOT 17 BLOCK EYE
SECTION 1
CHEVERLY
2ND ELECTION DISTRICT
PLAT BOOK 2 PAGE 38
PRINCE GEORGE'S COUNTY MD
SCALE 1"=30' DATE: 9-18-00
APP # 110026405

A LAND SURVEYING AND DESIGN COMPANY

DULEY AND ASSOCIATES, INC.
SERVING DC, MD, VA

HOUSE LOCATION SURVEYS
BOUNDARY SURVEYS - ALTA SURVEYS
TOPOGRAPHIC SURVEYS - SITE PLANS

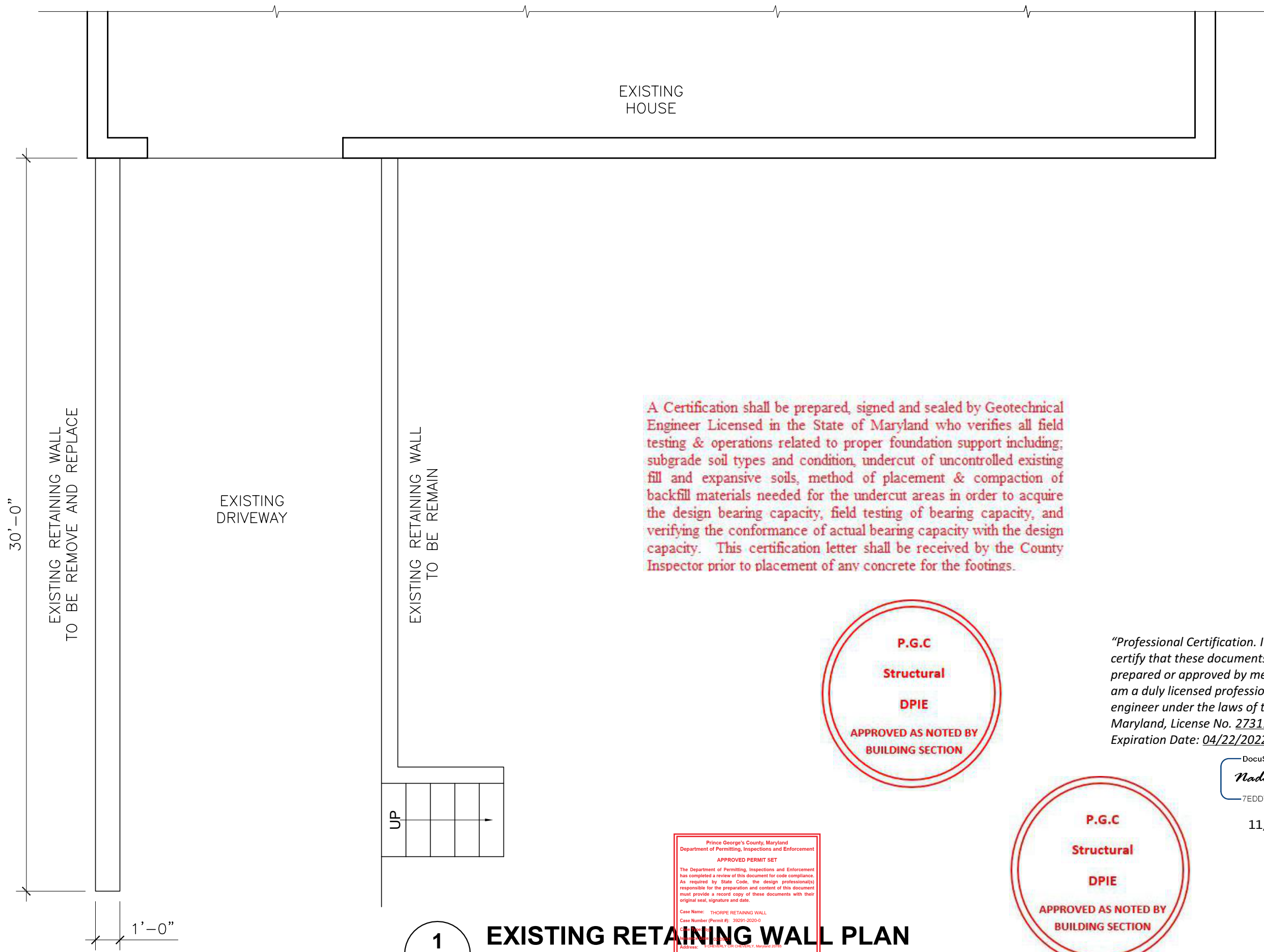
2400 PENNSYLVANIA AVE
UPPER MARLBOROUGH, MD 20785

PHONE 301-988-0110 FAX 301-988-0114
PHONE 1-888-88-DULEY FAX 1-888-88-DULEY

FILE # 003128-026
DRAWN BY CCM/CMU

SURVEYOR'S CERTIFICATE

I HEREBY STATE THAT THE EXISTING EASEMENTS ON THE ABOVE DESCRIBED PROPERTY HAS BEEN CAREFULLY ESTABLISHED BY RECORDS METHOD AND THAT THE ENCROACHMENTS APPEAR TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE LAWS AND REGULATIONS. IT IS RECOMMENDED TO OBTAIN THE EVIDENCE OF ANY SUCH EASEMENTS OR ENCROACHMENTS BY A TITLE CURATIVE INSTRUMENT OR BY A TITLE CURATIVE INSTRUMENT. THIS PLAN DOES NOT PROVIDE FOR THE EVIDENCE OF ANY SUCH EASEMENTS OR ENCROACHMENTS. THIS PLAN IS NOT TO BE CONSIDERED AS A SUBSTITUTE FOR A TITLE CURATIVE INSTRUMENT OR A TITLE CURATIVE INSTRUMENT. THE SURVEYOR'S CERTIFICATE IS NOT TO BE CONSIDERED AS A SUBSTITUTE FOR A TITLE CURATIVE INSTRUMENT OR A TITLE CURATIVE INSTRUMENT. THE SURVEYOR'S CERTIFICATE IS NOT TO BE CONSIDERED AS A SUBSTITUTE FOR A TITLE CURATIVE INSTRUMENT OR A TITLE CURATIVE INSTRUMENT.



A Certification shall be prepared, signed and sealed by Geotechnical Engineer Licensed in the State of Maryland who verifies all field testing & operations related to proper foundation support including: subgrade soil types and condition, undercut of uncontrolled existing fill and expansive soils, method of placement & compaction of backfill materials needed for the undercut areas in order to acquire the design bearing capacity, field testing of bearing capacity, and verifying the conformance of actual bearing capacity with the design capacity. This certification letter shall be received by the County Inspector prior to placement of any concrete for the footings.



"Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Maryland, License No. 27311, Expiration Date: 04/22/2022."

DocuSigned by:
Nader Elhajj
 7EDD74F8123E458...
 11/5/2020



Prince George's County, Maryland
 Department of Permitting, Inspections and Enforcement
 APPROVED PERMIT SET
 The Department of Permitting, Inspections and Enforcement has completed a review of this document for code compliance. As required by State Code, the design professional(s) responsible for the preparation and content of this document must provide a record copy of these documents with their original seal, signature and date.
 Case Name: THORPE RETAINING WALL
 Case Number (Permit #): 35291-2020-0
 Address: 9 CHEVERLY CIR CHEVERLY, Maryland 20785
 Lot(s), Block(s) and Parcel(s): Lot 17 and Block EYE

1
A001 **EXISTING RETAINING WALL PLAN**
 1/4" = 1'- 0"

DWG BY



MOYA DESIGN
301-257-9359

ISSUED

NOVEMBER 2, 2020

SCALE

1/4" = 1'-0"

PROJECT NAME :

THORPE RESIDENCE

PROJECT ADDRESS :

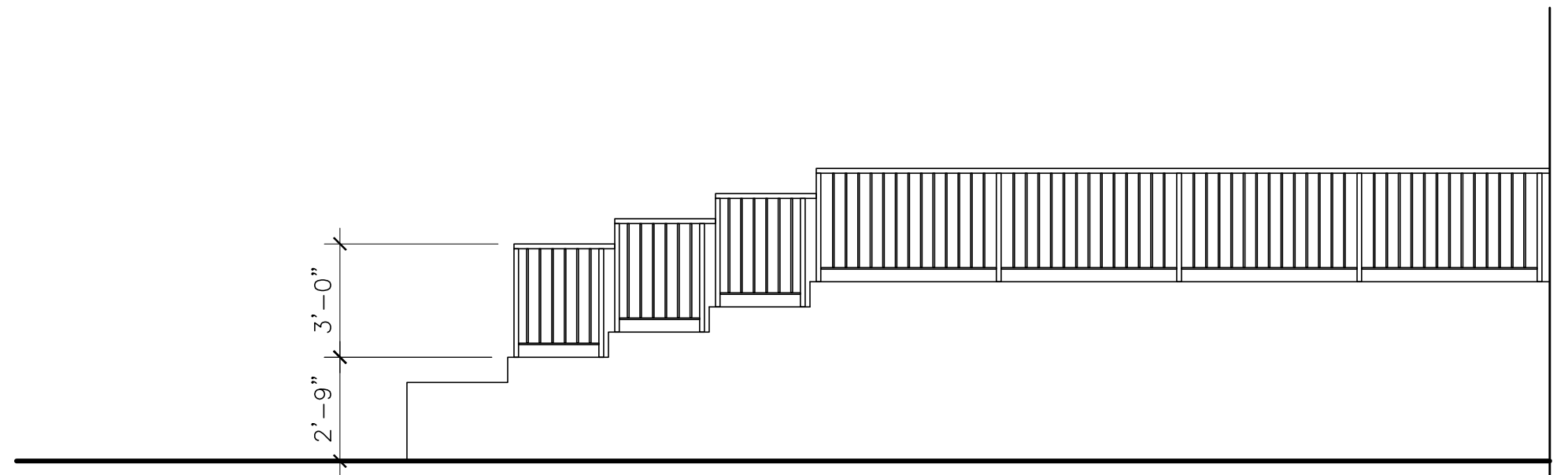
**9 CHEVERLY CIRCLE
CHEVERLY
MD 20785**

DRAWING NAME :

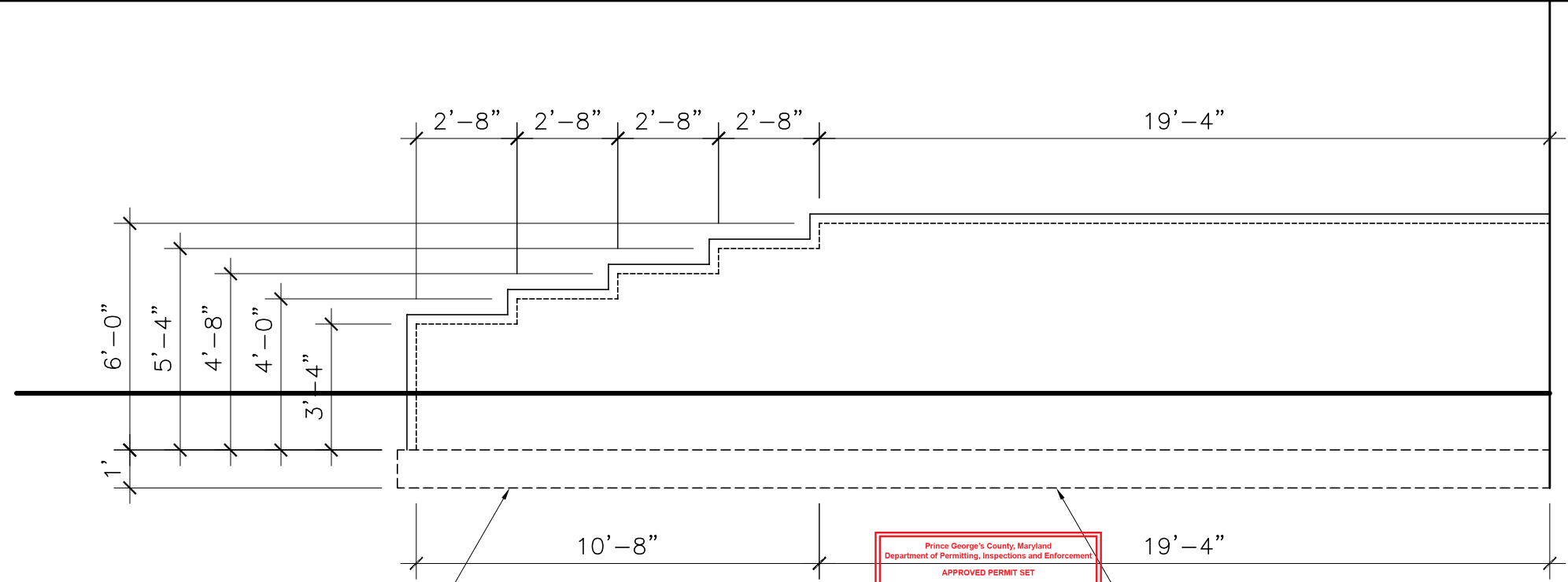
EXISTING RETAINING WALL PLAN

SHEET NUMBER

A001



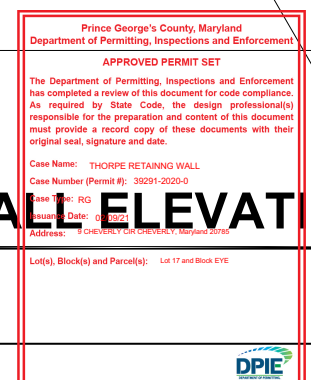
2
A002 **RETAINING WALL ELEVATION**
1/4" = 1'-0"



36"X12" CONCRETE FOOTING
3000 PSI 30" BELOW THE
GRADE MINIMUM SEE 1-A3

48"X12" CONCRETE FOOTING
3000 PSI 30" BELOW THE
GRADE MINIMUM SEE 1-A4

1
A002 **RETAINING WALL ELEVATION**
1/4" = 1'-0"



"Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Maryland, License No. 27311, Expiration Date: 04/22/2022."

DocuSigned by:
Nader Elhajj
7EDD74F8123E458...
1/9/2021

DWG BY
MD
MOYA DESIGN
301-257-9359

ISSUED
DECEMBER 11, 2020

SCALE
1/4" = 1'-0"

PROJECT NAME :
THORPE RESIDENCE

PROJECT ADDRESS :
**9 CHEVERLY CIRCLE
CHEVERLY
MD 20785**



DRAWING NAME :
RETAINING WALL ELEVATION

SHEET NUMBER
A002

Town of Cheverly
Budget Amendment Request Form

Account	Increase/ Decrease	Description
01-02-7530	+17,225	Town Hall Cabling Project

MOTION: _____

SECOND: _____

APPROVED/DENIED: _____

The purpose of this amendment is to fund the Town Hall computer cabling project as proposed in the worksession on 4/22/2021. These funds will be against the fund balance.

FOUR YEAR BUDGET OVERVIEW

	AUDIT FY 2019	AUDIT FY 2020	BUDGET FY2021	EST ACTUAL FY 2021	BUDGET FY 2022
REVENUES:					
Taxes	5,534,720	5,487,991	5,278,800	5,291,500	5,321,500
Licenses	277,351	209,089	223,550	204,500	212,550
Intergovernmental	221,332	192,299	191,700	133,700	191,900
Service Charges	8,196	3,817	6,300	3,500	3,000
Fines & Forfeitures	778,054	630,747	755,000	487,300	558,800
Interest & Dividends	59,031	61,746	52,000	2,700	5,000
Miscellaneous	94,006	59,083	23,500	751,600	29,000
TOTAL REVENUES:	6,972,690	6,644,772	6,530,850	6,874,800	6,321,750
EXPENDITURES:					
GENERAL GOVERNMENT:	1,485,404	1,385,596	1,735,650	1,634,688	2,137,950
PUBLIC SAFETY: Police	2,156,832	2,345,482	2,514,300	2,123,240	2,630,800
PUBLIC WORKS: Admin. & Divisic	2,785,752	2,084,949	2,938,200	2,619,830	3,304,300
ASSIGNED FUNDS			175,000	175,000	
RESTRICTED FUNDS (HUR ROLLOVER)			200,000	200,000	
TOTAL EXPENDITURES:	6,427,988	5,816,027	7,193,150	6,752,758	8,073,050
RESTRICTED FUNDS (HUR ROLLOVER)					
TOTAL CREDIT / (DEFICIT):	544,702	828,745	(662,300)	122,042	(1,751,300)

	AUDIT	AUDIT	Budget FY21	Est Balance	Budget FY22
FUND BALANCE - June 30:	3,638,799	4,467,544	2,976,499	4,670,386	2,725,564

REVENUE BY SOURCE

	AUDIT FY 2019	AUDIT FY 2020	Budget FY2021	Est Actual FY2021	BUDGET FY2022
<u>TAXES:</u>					
01-10-1100 REAL ESTATE [Single, Multi-Family, C	3,516,381	3,715,196	3,836,200	3,900,000	3,836,200
01-10-1400 Personal Property, Utilities	155,279	123,835	120,000	126,300	120,000
01-10-1500 Personal Property, Business	512,870	303,966	300,000	328,000	300,000
01-10-1600 Penalties & Interest	0		0		0
01-10-1700 Local Income	1,020,537	992,469	775,000	723,600	775,000
01-10-1800 Hotel/Motel Tax	150,891	132,958	50,000	90,000	75,000
01-10-1910 Highway Users Revenue (HUR)	171,735	212,585	94,800	120,000	214,000
01-10-1920 Taxes, Bank Stock Tax	1,340	1,340	1,300	1,300	1,300
01-10-1930 Liens	5,637	5,642	0	2300	0
	5,534,670	5,487,991	5,177,300	5,291,500	5,321,500
<u>LICENSES & PERMITS</u>					
01-20-2000 Traders Licenses	1,789	50	50	0	50
01-20-2100 Building Permits	2,811	2,590	1,000	2,500	1,500
01-20-2200 Residential Business Licenses	2,728	1,675	500	2,000	1,000
01-20-2300 Rental Housing Licenses	129,115	70,150	70,000	70,000	70,000
01-20-2400 Cable Television Franchise Fees	140,908	134,624	140,000	130,000	140,000
	277,351	209,089	211550	204500	212550
<u>INTERGOVERNMENTAL:</u>					
01-30-1200 Police Aid	113,727	115,000	115,000	115,000	115,000
01-30-1300 Program Open Space [POS]	0	0	110,000	0	58,200
01-30-1500 Disposal Fee Rebate	14,130	18,840	18,700	18,700	18,700
01-30-1925 Misc. Grants (stormwater:boyd park)	93,475	58,459	0	0	0
		192,299	243700	133700	191900
<u>SERVICES CHARGES:</u>					
01-35-1000 Residential Parking Stickers	692	519	600	600	600
01-35-1100 Special Trash/Appliance Pickups	379	600	600	1200	600
01-35-1200 Lot Maintenance (Private Property)	1,720	0	1,000	500	800
01-35-1300 Park Pavilion Reservation Fees	2,135	1,548	750	0	0
01-35-1400 Mulch Delivery Fee / Sign Fees	3,270	1,150	1,000	1,200	1,000
	8,196	3,817	3950	3500	3000
<u>FINES & FORFEITURES:</u>					
01-40-1000 Parking Tickets	13,260	4,990	10,000	200	5,000
01-40-1100 Municipal Infractions	5,895	670	2,000	0	1,000
01-40-1200 Red Light Camera Enforcement	743,993	616,639	500,000	477,000	500,000
01-40-1300 Speed Camera Enforcement	14,906	8,448	52,800	10,100	52,800
	778,054	630,747	564,800	487,300	558,800
<u>INTEREST & DIVIDENDS:</u>					
01-45-1000	59,031	61,746	35000	2700	5000
<u>MISCELLANEOUS:</u>					
01-45-1100 Sale Fixed Assets	15,657	1,900	1,500	0	1,500
01-45-1200 Insurance Proceeds Revenue	42,230	29,229	0	338,000	0
01-45-1300 Misc.(copies,fax,reports,veh releases)	24,792	22,408	28,500	411,500	25,000
01-45-1310 Other Police Revenue	7,417	2,857	0	0	0
01-45-1400 Vending Machine	1,112	423	1,000	0	0
01-45-1500 Compost/Rain Barrels	42,230	2,266	1,000	2,100	2,500
	133,438	59,083	32,000	751,600	29,000
Total Revenues	6,790,740	6,644,772	6,268,300	6,874,800	6,321,750

EXPENDITURE LINE ITEM TOTALS

	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTUAL FY2021	BUDGET FY2022
GEN GOV - Misc. Activities / Divisions:					
Contractual-Consulting Services	379,074	257,481	239,600	240,700	449,100
Non-Departmental-Miscellaneous	373,067	347,972	432,800	507,500	742,050
Animal / Insect Control	1,462	183	1,200	1,200	1,200
Cable - Government Channel	7,688	21,320	15,500	36,000	101,500
GEN GOV - MAYOR & COUNCIL	101,713	151,262	127,400	126,300	148,900
GEN GOV - ADMINISTRATION	406,031	469,499	545,250	510,880	615,400
GEN GOV - Appointed Committees	36,828	29,154	58,000	101,900	79,800
- Debt Service	107,900	116,000	121,000	121,000	0
	1,413,763	1,392,871	1,540,750	1,645,480	2,137,950
PUB SAFETY - POLICE	2,147,518	2,361,248	2,439,800	2,123,240	2,630,800
PUBLIC WORKS. - Administration	1,628,436	1,553,474	2,034,000	1,986,730	2,311,300
PUBLIC WORKS. - Divisions	1,080,156	531,475	1,145,500	1,013,100	993,000
	2,708,592	2,084,949	3,179,500	2,999,830	3,304,300
TOTAL EXPENDITURES	6,269,873	6,812,892	7,160,050	6,768,550	8,073,050

GENERAL GOVERNMENT ACTIVITIES / DIVISIONS

ACCOUNT NUMBER	DESCRIPTION	AUDIT	AUDIT	BUDGET	EST ACTUAL	BUDGET
		FY2019	FY2020	FY2021	FY2021	FY2022

CONTRACTUAL - CONSULTING SERVICES

01-02-7500	Auditors	22,141	20,578	20,000	21,500	20,000
01-02-7510	Legal Counsel	169,995	135,658	100,000	98,000	90,000
01-02-7520	Legal Counsel - Other	41,781	457	20,000	15,000	20,000
01-02-7530	Computer Support	48,663	54,498	50,000	62,100	115,000
01-02-7540	Arborist Consultant	0	5,100	34,100	34,100	34,100
01-02-7550	Landscaping	2,150	850	500	0	500
01-02-7555	Contract Employee	56,334	19,851	0	0	12,000
01-02-7560	External Studies	38,010	20,489	15,000	10,000	7,500
01-02-7570	Specialty Consultants (was comm. Specialist)		0	0	0	150,000
Total Contractual Services		379,074	257,481	239,600	240,700	449,100

NON-DEPARTMENTAL - MISCELLANEOUS

01-03-0010	Mun Bldg Supplies & Maint.	27,011	8,894	30,000	55,000	30,000
01-03-0020	Municipal Building Utilities	34,548	33,749	35,000	30,000	35,000
01-03-0030	Mun. Bldg. Liability Ins.	4,532	4,353	5,000	4,500	5,000
01-03-0040	Vending Machine	1,341	2,023	1,500	0	750
01-03-0060	Red Light Camera Contractor	287,259	287,280	300,000	285,000	300,000
01-03-0070	Speed Camera Contractor	10,708	4,309	52,800	35,000	52,800
01-03-0090	MD Retirement Admin Fees	7,668	7,364	8,500	8,000	8,500
01-09-9000	Mun. Building Capital Outlay	0	0	0	90,000	310,000
Total Non-Departmental		373,067	347,972	432,800	507,500	742,050

ANIMAL & INSECT CONTROL PROGRAMS

01-04-4000	Materials & Supplies	0	183	200	200	200
01-04-6050	Mosquito Control	1,462	0	1,000	1,000	1,000
Total Animal & Insect Control		1,462	183	1,200	1,200	1,200

CABLE TELEVISION GOVERNMENT CHANNEL

01-05-4000	Supplies & Equipment	0	0	500	0	500
01-05-7410	Professional Services	7,688	21,230	15,000	36,000	36,000
01-09-9160	Equipment (Capital Outlay)		0	0		65,000
Total Cable Television		7,688	21,230	15,500	36,000	101,500

MAYOR & TOWN COUNCIL

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-06-1000	Salaries and Wages	18,600	18,000	18,600	18,600	18,000
01-06-1100	Retirement	2,346	2,000	2,500	2,000	2,500
01-06-1300	Social Security	1,331	1,331	1,400	1,400	1,400
01-06-1700	Official Expenses	1,450	1,450	2,000	1,500	1,500
01-06-1800	Constituent Service/Strategic Plan	2,400	2,000	10,200	10,000	16,000
<u>Travel and Training</u>						
01-06-2000	Meeting Attendance	8,267	4,178	13,000	5,800	13,000
<u>Insurance</u>						
01-06-3000	Public Officials Liability	13,589	72,402	18,200	18,000	18,000
<u>Miscellaneous</u>						
01-06-4000	Materials, Supplies & Equip.	2,088	1,882	3,500	2,000	3,500
01-06-4010	Newsletter	18,762	21,919	20,000	28,000	30,000
01-06-4020	Public Information	15,144	15,857	20,000	24,000	30,000
<u>Subscriptions & Memberships</u>						
01-06-5000	Public Officials Associations	15,144	10,243	14,000	11,000	11,000
<u>Municipal Elections</u>						
01-06-6000	Election Expenses	2,592	0	4000	4,000	4000
Total Mayor & Town Council		101,713	151,262	127,400	126,300	148,900

ADMINISTRATIVE DIVISION

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
	<u>Personnel Services</u>					
01-07-1000	Salaries and Wages	286,873	312,788	343,500	330,400	346,800
01-07-1000	Overtime			10,000		10,000
01-07-1100	Retirement	31,286	22,434	30,100	27,980	29,000
01-07-1155	Retirement Supplement		10,525	17,000	13,300	17,000
01-07-1200	Worker's Comp.	1,687	2,564	5,000	3,000	3,500
01-07-1300	Social Security	29,071	22,817	29,000	24,000	27,000
01-07-1400	Hospitalization	24,056	42,465	35,000	53,000	60,000
01-07-1500	Life Insurance/Long Term Dis.	1,011	1,057	2,000	2,000	2,000
01-07-1600	Unemployment		847	150	400	200
	<u>Staff Development</u>					
01-07-2000	Travel and Training	4,766	7,055	12,000	1,500	15,000
	Tuition Assistance				moved from P	15,000
	<u>Insurance Costs</u>					
01-07-3010	Auto Insurance/Excess Auto Liab	938	5,934	4,500	1,000	2,500
	<u>Commodities</u>					
01-07-4000	Materials, Supplies & Equipment	6,487	14,476	10,000	17,000	10,000
01-07-4010	Miscellaneous	2,697	8,445	2,500	2,400	2,500
01-07-4020	Banking Fees	1,005	2,682	1,500	2,300	1,500
	credit card fees				Moved from P	1,500
	<u>Other Charges</u>					
01-07-5000	Subscriptions & Memberships	2,192	1,282	2,500	1,300	2,500
01-07-5010	Consultant/Accountant	0	1,016	22,000	10000	30,000
	<u>Contractual Services</u>					
01-07-6010	Recruitment and Advertising	1,761	310	1,000	1500	2,000
01-07-6020	EAP/Insurance Reimbursement	1,328	3,511	3,500	4,000	6,500
01-07-6030	Telephone	3,921	6,207	5,000	12,000	10,000
01-07-6040	Office Equipment Maintenance	1,373	241	2,000	800	2,000
01-07-6050	Postage	5,579	2,843	7,000	3,000	7,000
	<u>Code Compliance</u>					
	Private Property/Lots				Move from PV	7,500
	Residential Parking				Moved from P	900
	Uniforms					1,000
	<u>Capital Outlay</u>					
01-09-9150	Equipment Replacement		0	0	0	2,500
Total Administrative Division		406,031	469,499	545,250	510,880	615,400

COMMITTEES / DEBT SERVICE

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTU FY2021	BUDGET FY2022
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COMMITTEES OF TOWN COUNCIL

01-08-7000	Cheverly Day Comm. (Fireworks)	17,191	6,156	22,000	0	32,000
01-08-7100	Cheverly Planning Board	0	150	500	150	300
01-08-7300	Youth Program	0	0	0	0	15,000
01-08-7400	Recreation Council	3,320	4,500	4,500	4,500	4,500
01-08-7500	PCAB	6,581	2,000	5,000	3,250	2,000
01-08-7600	Grants	6,736	8,348	15,000	86,000	15,000
01-08-7700	Technology & Comm. Comm.	3,000	3,000	3,000	3,000	3,000
01-08-7900	Cheverly Community Market		5,000	5,000	5000	5,000
01-08-8000	Interpretive Services			3,000	1000	3,000
Total Committees		36,828	29,154	58,000	101,900	79,800

DEBT SERVICE - BOND / LOAN EXPENSES

	Municipal Bond Interest Payment	95,000	16,000	16,000	16,000	
	Municipal Bond Principal Payment	12,900	100,000	105,000	105,000	
01-09-9100	Accrued Payment Due	107,900	116,000	121,000	121,000	0

POLICE DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-11-1000	Salaries and Wages	1,080,377	1,130,999	1,294,600	1,092,000	1,334,300
01-11-1000	Overtime			77,000		80,000
01-11-1100	Retirement	161,158	145,125	284,700	180,000	200,000
01-11-1155	Retirement Supplement (civilian)		13,096	15,000	10,000	15,000
01-11-1200	Worker's Comp.	146,999	93,464	150,000	130,000	150,000
01-11-1300	Social Security	88,055	92,544	80,000	93,000	85,000
01-11-1400	Hospitalization	117,187	123,077	135,000	125,000	145,000
01-11-1500	Life Insurance/Long Term Dis.	6,142	6,039	10,000	7,800	10,000
01-11-1600	Unemployment		22,659	200	0	200
<u>Staff Development</u>						
01-11-2000	Travel & Training	20,985	33,282	28,000	14,000	34,000
01-11-2100	Tuition Assistance	1,854	882	15,000	0	0
01-11-2200	Community Engagement			10,000	6,000	10,000
<u>Insurance Costs</u>						
01-11-3000	Police Liability Insurance	25,680	23,401	25,000	22,000	25,000
01-11-3010	Auto Insurance	24,387	23,500	25,300	18,000	18,000
<u>Commodities</u>						
01-11-4000	Materials and Supplies	14,457	19,789	15,000	13,000	15,000
01-11-4010	Miscellaneous	25,726	29,086	5,000	3,500	5,000
01-11-4020	Equipment	27,862	29,086	35,000	55,000	35,000
01-11-4050	Credit Card Fees	2,683	434	1,500	300	
<u>Subscriptions & Memberships</u>						
01-11-5000	Chiefs Association	659	540	800	540	800
<u>Professional Services</u>						
01-11-6040	Uniforms	32,245	32,594	30,000	28,000	30,000
01-11-6050	Applicant Screening	9,023	12,521	10,000	7,000	10,000
01-11-6060	Specialized Services	12,774	33,523	28,300	38,000	35,000
01-11-6100	Equipment Maintenance	3,322	144	2,000	2,400	2,500
<u>Operating Costs</u>						
01-11-6080	Residential Parking Zones	811	741	900	900	
01-11-6090	Auto Repair	58,800	26,739	25,000	33,000	25,000
01-11-6110	Building Utilities	10,866	16,094	12,000	11,300	12,000
01-11-4040	Telephone	13,697	12,558	12,000	13,000	12,000
01-11-6030	Telephone/Wireless Comm.	13,103	14,917	17,000	13,500	17,000
<u>Capital Outlay</u>						
01-09-9120	Building / Facilities	0	12,261	5,500	21,000	
01-09-9130	Vehicle Replacement	184,992	348,407	75,000	75,000	300,000
01-09-9170	Equipment / Furnishings	63,674	63,746	15,000	110,000	25,000
Total Police Department		2,147,518	2,361,248	2,439,800	2,123,240	2,630,800

PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-12-1000	Salaries and Wages	937,775	897,667	1,030,500	920,000	1,084,000
01-12-1000	Overtime			10,000		10,000
01-12-1100	Retirement	135,535	149,563	168,000	159,000	165,000
01-12-1155	Retirement Supplement		27,724	30,000	17,000	30,000
01-12-1200	Worker's Comp.	77,402	54,003	80,000	54,000	80,000
01-12-1300	Social Security	72,639	75,114	85,000	70,000	75,000
01-12-1400	Hospitalization	151,821	143,395	175,000	140,000	175,000
01-12-1500	Life Insurance/Long Term Dis.	4,744	4,360	5,500	4,400	5,000
01-12-1600	Unemployment	3,640	11,723	2,000	200	200
<u>Staff Development</u>						
01-12-2000	Travel & Training	992	702	10,000	900	5,000
<u>Insurance Costs</u>						
01-12-3010	Auto Insurance/Fuel Tanks	13,542	13,000	14,500	35,000	35,100
<u>Commodities</u>						
01-12-4000	Materials, Supplies and Equipment	3,290	8,228	6,500	15,000	6,500
01-12-4010	Miscellaneous	621	2,244	1,000	500	1,000
<u>Other Charges</u>						
01-12-5000	Subscription & Memberships	332	75	500	75	500
<u>Professional Services</u>						
01-12-6040	Uniforms/Safety Gear	31,961	67,740	30,000	144,000	35,000
01-12-6070	Lot Maintenance (Private Property)	5,325	1,300	7,500	800	0
01-12-6080	Security System	421	855	1,000	855	0
01-12-6090	Radio Repair		40	1,000	1,000	1,000
<u>CAPITAL OUTLAY</u>						
01-09-9060	Buildings/Facilities/Yard	11,453	0	250,000	158,000	500,000
01-09-9140	Vehicle Replacement-3 yr 2/pur	140,693	75,275	75,000	251,000	52,000
01-09-9180	Equipment Replacement	36,250	20,466	51,000	15,000	51,000
Total Public Works Administration		1,628,436	1,553,474	2,034,000	1,986,730	2,311,300

PUBLIC WORKS - DIVISIONS

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTUAL FY2021	BUDGET FY2022
<u>STREET MAINTENANCE DIVISION</u>						
01-12-8010	Street Repair	75	5,187	10,000	5,000	10,000
01-12-8020	Streets - Subcontract Work	0	245	0	0	0
01-12-8030	Snow/Ice Removal	20,038	5,019	25,000	21,000	25,000
01-12-8050	Traffic Control		9,388	10,000	10,000	20,000
01-09-9090	Road Projects	456,597	0	194,000	294,000	100,000
01-09-9080	Sidewalks, Curb and Gutter				212,500	150,000
<u>STREET LIGHT MAINTENANCE DIVISION</u>						
01-12-8070	Street Light Utilities	82,713	69,789	72,000	63,000	72,000
01-09-9020	Street Light (Install/Repair/Convert)		354	3,000	900	3,000
<u>STORMWATER MANAGEMENT DIVISION</u>						
01-12-8100	Stormdrain - equipment	0	0	0	0	0
01-12-8110	Stormdrain - materials & supplies	31,037	4,019	100,000	0	0
<u>PARKS AND OPEN SPACE DIVISION</u>						
01-12-8200	Tree Service	43,999	52,597	110,000	110,000	110,000
01-12-8210	Park Supplies	12,305	9,392	15,000	7,000	18,000
01-12-8220	Park Tools/Equipment	4,100	12,224	12,000	7,500	12,000
01-09-9030	Park Development	38,709	14,158	150,500	1,600	33,000
01-09-9040	Land Acquisition		0	0	0	0
01-09-9050	Beautification Master Plan	2,933	0	10,000	9,000	0
<u>GARAGE & EQUIPMENT DIVISION</u>						
01-12-8300	Auto Repair (Outside Shop)	48,157	52,820	50,000	32,000	50,000
01-12-8310	Vehicle Repair Parts	65,169	14,007	50,000	12,000	50,000
01-12-8320	Garage - Tools & Equipment	6,388	2,428	10,000	2,000	10,000
01-12-8330	Garage - Consumables	5,047	4,376	10,000	5,000	10,000
01-12-8340	Tires & Tubes	22,309	41,392	40,000	39,000	40,000
01-12-8350	Gas/Oil/Grease	86,453	93,862	120,000	50,000	120,000
<u>SANITATION DIVISION</u>						
01-12-8400	Landfill disposal fees	106,573	97,633	95,000	89,000	95,000
01-12-8410	Recycling Contract/MES mulching	34,822	19,265	22,000	16,000	22,000
01-12-8420	Sanitation - Materials & Supplies	0	5,602	5,000	5,000	5,000
01-12-8430	Composting and Recycling bins	2,110		5,000	6,000	10,000
01-12-8440	Sanitation - Equipment Repair	10,622	5,732	15,000	1,200	10,000
01-12-8450	Recycling disposal fees	0	11,986	12,000	14,400	18,000
Total Public Works - Divisions		1,080,156	531,475	1,145,500	1,013,100	993,000

CAPITAL IMPROVEMENT PROJECT:

TOWN BUILDING

PROJECT NARRATIVE:

It has been determined that Town Hall should undergo certain renovations and repairs over time. Some items are cosmetic (i.e. paint, landscaping, etc...) in nature. Future years include work to be performed to improve overall energy efficiency, safety, function and use.

BUDGET YEAR: Gym Air Conditioning (\$260,000) and Town Hall Maintenance (\$50,000)

BY + 1: Exterior Painting (\$20,000)

BY + 2:

BY + 3: Renovate Gym Rest Rooms ADA Accessible (\$125,000)

BY + 4: Storage Building Behind Town Hall (\$145,000)

BY +5:

PROJECT DETAIL

Dept: General Government Activity: Public Buildings Project #: GG-1

Name of Project: Town Hall

Location: 6401 Forest Road

Description: Improvement and upgrading of the Town's administrative building.

Year Authorized: 2002 Completion Date: 2025 Percent Completed:

Municipal Bldg. Capital Outlay 01-09-9000 (p.3)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	50,000	20,000		125,000	
Equipment/Materials	260,000				
Other					
TOTALS	310,000	20,000	0	125,000	

CAPITAL IMPROVEMENT PROJECT:

STREET LIGHTS

PROJECT NARRATIVE:

The Town now has a mix of the remaining mercury vapor (white light) and sodium vapor (yellow light) street lighting. Conversion of the mercury vapor and sodium vapor to LED lighting is anticipated in future budget years. The Town is waiting for Pepco to be able to provide LED lighting and meter the cost savings for their use. This line item also provides for installation of streetlights at new locations.

BUDGET YEAR: No items slated.

BY + 1: Conversion to LED (\$20,000).

BY + 2: Conversion to LED (\$20,000).

BY + 3: Conversion to LED (\$20,000).

BY + 4: Conversion to LED (\$20,000).

PROJECT DETAIL

Dept: General Government Activity: Street Lights Project #: GG-2

Name of Project: Conversion of Street Lights/New Street Lights

Location: _____

Description: Conversion of all remaining mercury lighting and high-pressure sodium vapor lights to LED. Installation of new streetlights.

Year Authorized: 1990 Completion Date: 2025 Percent Completed: 30%

Street Light (Install/Repair/Convert) 01-09-9020 (p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials		20,000	20,000	20,000	0
Other					
TOTALS		20,000	20,000	20,000	0

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	3,000					

CAPITAL IMPROVEMENT PROJECT:

LAND ACQUISITION

PROJECT NARRATIVE:

Mayor and Town Council are actively pursuing a program of acquisition of open space areas around the Town to assure a legacy of parks and green space for future residents.

BUDGET YEAR: No items slated.

BY + 1: Dog Park Land Acquisition (\$40,000) Magruder Spring Additions (\$40,000)

BY + 2: Ashe property Parkway at Arbor (\$40,000)

BY + 3: Ashe property Parkway at Arbor (\$40,000)

BY + 4:

BY + 5:

PROJECT DETAIL

Dept: General Government Activity: Public Use Lands Project #: GG-3

Name of Project: Land Acquisition
 Location: Determined properties
 Description: Program Open Space funds already reserved

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

Land Acquisition 01-09-9040 (p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition		80,000	40,000	40,000	
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS		80,000	40,000	40,000	

Sources of Funds: Gen. Revenues Bonds/Loans Federal Funds State POS Funds *OTHER POS Reserve

CAPITAL IMPROVEMENT PROJECT: AMERICANS WITH DISABILITIES ACT COMPLIANCE

PROJECT NARRATIVE:

This capital improvement page addresses the requirements of physical barriers throughout the Town, under the ADA (see page 34 for sidewalk repair and construction).

BUDGET YEAR: No Items Slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: General Government Activity: Accessibility Retrofit Project #: GG-4

Name of Project: Americans With Disabilities Act (ADA) Compliance

Location: Public Use Areas

Description: Implementation of the ADA compliance requirements

Year Authorized: 1992 Completion Date: _____ Percent Completed: _____

ADA Compliance 01-09-9010 (p.3)

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS					

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

TOWN PARK DEVELOPMENT

PROJECT NARRATIVE:

A Town Park Master Plan was adopted in 1991 for improvement of Town Park ballfields and other recreational facilities. The Master Plan Improvements were completed in 2015. The Master Plan was amended in 2013 adding different Capital Improvement projects.

BUDGET YEAR: No items slated.

- BY + 1: Construct Dog Park (\$80,000)
- BY + 2: Light Multi-purpose Court (\$110,000)
- BY + 3: Stage Canopy (\$35,500) [75% POS].
Track Resurfacing (202,600)
- BY + 4:

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-1a

Name of Project: Town Park Development
 Location: Town Park - 6401 Forest Road
 Description: Implementation of 1991 Master Plan as amended (2015) for Town Park recreational areas

Year Authorized: 1991 Completion Date: 2025 Percent Completed: 80%

**Park Development 01-09-9030
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials		80,000	110,000	238,100	
Other					
TOTALS		80,000	110,000	238,100	

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

GAST PARK DEVELOPMENT

PROJECT NARRATIVE:

The playground equipment replacement program was considered by the Mayor and Council in 1994, resulting in the removal and replacement of certain equipment in the park. The Master Plan improvements were completed in 1997. In 2008 new equipment was installed and older equipment removed.

BUDGET YEAR: No items slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-1b

Name of Project: Gast Park Development

Location: Inwood & Parkway Triangle

Description: _____

Year Authorized: FY95 Completion Date: 1997/2020 Percent Completed: 90%

Park Development 01-09-9030
(p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS		0	0	0	0

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

BOYD PARK DEVELOPMENT

PROJECT NARRATIVE:

A Boyd Park Master Plan was adopted in 1993 for improvement of park playgrounds and ballfields. The Master Plan improvements were completed in 2002.

BUDGET YEAR: No items slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

1. Dept: Public Works Activity: Park Development Project #: PW-lc

Name of Project: Boyd Park Development

Location: 1800 block of 64th Avenue

Description: _____

Year Authorized: 1993 Completion Date: 2002 Percent Completed: 100%

**Park Development 01-09-9030
(p.19)**

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	0	0	0	0	0
Equipment/Materials					
Other					
TOTALS	0	0	0	0	0

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
_____	_____	_____	_____	_____	_____

CAPITAL IMPROVEMENT PROJECT:

LAURENCE WOODWORTH PARK DEVELOPMENT

PROJECT NARRATIVE:

This incorporates the Woodworth Park Master Plan as prepared in 1976.

BUDGET YEAR: No Items Slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-ld

Name of Project: Laurence Woodworth Park Development

Location: Cheverly Park Drive and Wayne Place

Description: Implementation of park Master Plan

Year Authorized: 1976 Completion Date: _____ Percent Completed: 100%

**Park Development 01-09-9030
(p.19)**

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS	0	0	0	0	0

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

KILMER STREET PARK

PROJECT NARRATIVE:

Kilmer Street Park Plan as adopted by Council on April 8, 2021

BUDGET YEAR: Overall Planning and Planting (\$33,000)

BY + 1: Entrance Renovations and Accessible Parking (\$53,000)

BY + 2: Stormwater Meadow, signs and furnishings (\$42,000)

BY + 3: Entrance Pillars, Ongoing Planting (\$29,000)

BY + 4: Ongoing Consulting, Planting, and Maintenance (\$19,000)

PROJECT DETAIL

Dept: Parks & Recreation Activity: Parks & Rec Project #: PW-6

Name of Project: Kilmer Street Park
 Location: 6301 Kilmer Street
 Description: Park Open Space

Year Authorized: 2015 Completion Date: _____ Percent Completed: 0%

**Park Development 01-09-9030
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer	20,000	32,000	23,000	21,000	10,000
Construct/Renovation					
Equipment/Materials	13,000	21,000	19,000	8,000	9,000
Other					
TOTALS	33,000	53,000	42,000	29,000	19,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	8250			24750		

CAPITAL IMPROVEMENT PROJECT: BEECHER ST/ PINKEY PARK DEVELOPMENT

PROJECT NARRATIVE: This property was acquired through the Department of Housing and Urban Development (HUD) "Good Neighbor" Program for \$1. The Town has removed the abandoned structure and developed the park under a State Community Parks Legacy Grant. In 2013 the Town purchased the property next door, removed the structure and expanded the park.

BUDGET YEAR: No items slated.

BY + 1: No items slated

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: Curb, gutter, rain garden, and sidewalks (\$40,000) 75% POS

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-If

Name of Project: Beecher St / Pinkey Park Development

Location: 5900 Beecher Street

Description: _____

Year Authorized: 2001 Completion Date: 2002 Percent Completed: 90%

**Park Development 01-09-9030
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					40,000
Equipment/Materials					
Other					
TOTALS	0	0	0	0	40,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

PUBLIC WORKS FACILITY

PROJECT NARRATIVE:

The Public Works Facility includes the administrative office, the vehicle bays and the yard.

BUDGET YEAR: Construct New Office/Equipment Repair Area (\$4,000,000)
 Refuse Vehicle installment (\$52,000)
 Equipment replacement and purchase (\$51,000)

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: Resurface Public Works Yard (\$176,000)

PROJECT DETAIL

Dept: Public Works Activity: Equipment Maintenance Project #: PW-2
 Name of Project: Public Works Maintenance Facility
 Location: Public Works Yard - 6401 Forest Road
 Description: Construction of EPA required water quality issues.

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

PW BUILDING/FACILITY/YARD **01-09-9060**
(p.16)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer	500,000				
Construct/Renovation					176,000
Equipment/Materials	103,000				
Other					
TOTALS	606,000				176,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	126,000	250,000				

CAPITAL IMPROVEMENT PROJECT:

ROAD CONSTRUCTION PROJECTS

PROJECT NARRATIVE:

This 5-year plan, prepared by Public Works, attempts to address the worst streets first. Grants and Speed Camera Revenue can be used for various pedestrian safety related construction.

BUDGET YEAR: Various Locations (\$100,000)

BY + 1: Various Locations (\$150,000)

BY +2: Various Locations (\$150,000)

BY + 3: Various Locations (\$150,000)

BY + 4: Various Locations (\$150,000)

PROJECT DETAIL

Dept: Public Works Activity: Streets Repair Project #: PW-3

Name of Project: Street Repair and Construction

Location: see list above

Description: Basic elements of most street repairs: **Milling and Overlay with Curb Access and Raised Crosswalks**

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

**Road Projects 01-09-9090
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	100,000	150,000	150,000	150,000	150,000
Equipment/Materials					
Other					
TOTALS	100,000	150,000	150,000	150,000	150,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
				194,000		

CAPITAL IMPROVEMENT PROJECT: SIDEWALK/CURB/GUTTER REPAIR AND CONSTRUCTION

PROJECT NARRATIVE:

This capital improvement addresses the replacement of sidewalk, curb and gutter areas, which have deteriorated over time. This proposal is based on annually allocating \$20,000 for repairs and \$10,000 for new sidewalks.

BUDGET YEAR: Various Locations (\$150,000)

BY + 1: Construction of curb access on town streets (\$30,000)

BY + 2: Construction of curb access on town streets (\$30,000)

BY + 3: Construction of curb access on town streets (\$30,000)

BY + 4: Construction of curb access on town streets (\$30,000)

PROJECT DETAIL

Dept: Public Works Activity: Street Work Project #: PW-6

Name of Project: Sidewalk-Curb-Gutter Repair & Construction

Location: _____

Description: Repair of deteriorated sidewalks, curbs and gutters. Construction of new sidewalks, curbs and gutters.

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

Sidewalk/Curb/Gutter **01-09-9080**
(p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	\$100,000	30,000	30,000	30,000	30,000
Equipment/Materials					
Other					
TOTALS	0	30,000	30,000	30,000	30,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	0					

CAPITAL IMPROVEMENT PROJECT:

GREEN SPACE BEAUTIFICATION

PROJECT NARRATIVE:

This capital improvement page incorporates the Town of Cheverly's Town Property Beautification Master Plan. The items listed involve funding and activities above the routine maintenance contained within the Parks Division operating budget.

BUDGET YEAR: No items slated.

BY +1: Construction of Stone Entrance Sign at 64th Ave & Columbia Park Rd. (\$65,000).

BY + 2: Construction of Entrance Sign at Boyd Park (\$65,000).

BY + 3: No items slated.

BY + 4: No items slated.

BY + 5: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Parks & Grounds Project #: PW-7

Name of Project: Beautification of Green Space

Location: _____

Description: _____

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

Beautification Master Plan 01-09-9050
(p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	65,000	65,000			
Equipment/Materials					
Other					
TOTALS	65,000	65,000			0

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	65,000					

CAPITAL IMPROVEMENT PROJECT:

POLICE STATION FACILITY

PROJECT NARRATIVE:

The Town completed the Cheverly Police Station in 2007. The facility houses the Cheverly Police Staff and its operations.

BUDGET YEAR:

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Police Activity: Law Enforcement Project #: PD-1

Name of Project: Cheverly Police Station (completed 2007)

Location: 6401 Forest Road

Description: Improvement and upgrading of the Police Station Facilities

Year Authorized: 2000 Completion Date: 2007 Percent Completed: 100%

POLICE STATION **01-09-9120**
(p.13)

Project Costs: **BUDGET** **BY +1** **BY+2** **BY+3** **BY+4**
YR

	BUDGET	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS					

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	95,500					