



TOWN OF CHEVERLY, MARYLAND
MAYOR AND TOWN COUNCIL

WORKSESSION
April 25, 2024
7:30 PM

AGENDA

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Grant Requests**
 - Cheverly Women's Club
 - Spellman PTA
- 4. Facilities Usage Policy** - Vice Mayor & Council will review the policy before sending to boards and commissions
- 5. Boards & Commission Policy** - Vice Mayor & Council will review the policy before sending to boards and commissions
- 6. Forest Rd Traffic Study** - Vice Mayor and Council will discuss a date to go over the traffic study at Forest Rd & Hillside Ave.
- 7. Forest Rd Site Summary**- Town Administrator will provide an update on the site summary of property erosion on Forest Road between and Rt 50 property and the homes from SHA.
- 8. Town Administrator Update** - Town Administrator Galloway will provide a report to the Vice Mayor and Council
- 9. Police Chief Report** – Chief Morris will provide a report to the Vice Mayor and Council
- 10. Update by CM Fry & Garces Regarding Cheverly Station Apartments** -Council members will provide update/feedback from residents at Cheverly Station Apartments.
- 11. Review of May Town Meeting Agenda and Future Requests** – Vice Mayor and Town Administrator will offer a forecast of the Mayor and Council Town Meeting agenda. Vice Mayor will seek Council input on agenda items for consideration for future meetings.
- 12. Adjourn**

(*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.



**Resident input will be allowed as part of action items, presentations and discussion items on the agenda, residents seeking to speak will be recognized by the presiding officer. Residents may speak once, for no more than three minutes, on each eligible agenda item per the adopted Council Meetings Rules & Procedures.*

Please Note: Pursuant to the Annotated Code of Maryland, State Government Article Section 10-508(a), the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session; the mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

Zoom Information:

Topic: Cheverly Mayor & Council Work session

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82551558763?pwd=SkU0MDI5TmNWYVBMNXIFVk8vNEpOUT09>

Webinar ID: 825 5155 8763

Passcode: 916656

Or One tap mobile :

US: +13017158592,,82551558763#

Or Telephone:

US: +1 301 715 8592

GRANT ACQUISITION AGREEMENT

All grants issued by the Mayor and Cheverly Town Council are from appropriated funds of the Town of Cheverly and must be accounted for to specified auditing standards.

Name: Joyce Lang Phone: 3-773-2211

Address: 6424 FOREST RD
Cheverly, MD 20785

Organization: Cheverly Women's Club

- I hereby agree NOT to expend funds allocated to the designated organization for salaries, stipends and/or personal income.
- As duly authorized by the above named organization to accept this grant, I assume full responsibility for the proper expenditure of funds for the requested expenses and will report to the town staff the manner in which expended.
- Receipts and a full accounting of all grant funds are required by the end of the given Fiscal Year ending June 30th

I also understand that the funds provided are not for my own personal use, and that violation of this agreement will result in the reimbursement to the Town of Cheverly of any/all funds spent outside the parameters as denoted in the grant application.

Date: JULY 26, 2023

Joyce Lang
Signature of Grant Recipient

PLEASE ATTACH THE FOLLOWING:

THE PURPOSE OF THE GRANT REQUEST.

A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING.

A DETAILED ACCOUNTING OF AMOUNTS AND ACTIVITIES/ITEMS FOR WHICH THE GRANT FUNDS SHALL BE UTILIZED.

A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS.

THE OVERALL BENEFIT TO THE COMMUNITY.

THE CHEVERLY WOMEN'S CLUB
GRANT REQUEST NARRATIVE – 2024

(We have not received the \$2,000 grant we requested for 2023. At some point, we were told that remaining money available was low and additional funds would be asked for. We have not heard any follow-up.)

THE PURPOSE OF THE GRANT REQUEST

The purpose of the grant is to continue to build and strengthen coalitions among individuals, groups, and organizations in town that show “Together We Rise”. For the rest of 2023 and through 2024 we plan to redefine ourselves. We will plant seeds of ideas and reach out to others to help sow, grow, and reap them as an effort to achieve “Beloved Community” in our town. As we know intentional caring, love, and kindness encapsulate the answer.

A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING

A current project in the works is a gift to the residents of the apartments on Landover Rd. We have some children’s book and a small bookcase to contribute. We are working with Vice-Mayor Amy and Council Member Charly to make this happen.

A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS

We are waiting for the \$2,000 grant we requested for 2023 to cover the costs of peace books we have already given to elected officials, residents, employees, groups, and organizations in town. (We have receipts.) We will need the funds for the 2024 grant throughout the year.

THE OVERALL BENEFIT TO THE COMMUNITY

We will be able to continue the work of the Women’s Club to intentionally pass along the caring, love, and kindness our wisdom of age has helped us achieve.

Thank you for your consideration.

The Cheverly Women’s Club Steering Committee

GRANT ACQUISITION AGREEMENT

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Name: Spellman Elementary PTA, Emily Johnson President **Phone:** 8016871407

Address: 3324 64th Ave #1304
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Cheverly, MD 20785

Organization: Spellman Elementary PTA

- I hereby agree NOT to expend funds allocated to the designated organization for salaries, stipends and/or personal income.
- As duly authorized by the above named organization to accept this grant, I assume full responsibility for the proper expenditure of funds for the requested expenses and will report to the town staff the manner in which expended.
- Receipts and a full accounting of all grant funds are required by the end of the given Fiscal Year ending June 30th

I also understand that the funds provided are not for my own personal use, and that violation of this agreement will result in the reimbursement to the Town of Cheverly of any/all funds spent outside the parameters as denoted in the grant application.

Date: 3/27/24 _____

Emily Johnson

Signature of Grant Recipient

PLEASE ATTACH THE FOLLOWING:

THE PURPOSE OF THE GRANT REQUEST.

A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING.

A DETAILED ACCOUNTING OF AMOUNTS AND ACTIVITIES/ITEMS FOR WHICH THE GRANT FUNDS SHALL BE UTILIZED.

A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS.

THE OVERALL BENEFIT TO THE COMMUNITY.

October 4, 2023

To the members of the Cheverly Town Council:

My name is Emily Johnson and I am writing to you on behalf of the Gladys Noon Spellman PTA in my capacity as the organization president. We are requesting a town grant in the amount of \$2,000 to support teachers, staff, and students at our neighborhood elementary school.

In the past, we received a very generous grant of \$2,000 and with that, we were able to fulfill teacher wish list items, including student headphones, meeting rugs, books, musical instruments, uniforms, and much more! We would like to continue those efforts and expand our work to help bring the community of Cheverly into the school through breakfasts and snacks for teachers, providing additional supplies for students, and events. We hope to patronize local businesses such as Oasis Bar and Grill and Ledo Pizza, ArtEasy Studio, The Legion, the Cheverly Native Plant Group, and more!

The PTA will solicit feedback from the school, teachers, and parents to see what additional needs the PTA can fulfill, including soliciting volunteers to read to students and helping volunteers complete the needed background checks.

The Gladys Noon Spellman PTA appreciates the council and the town's generosity in past years. I am proud to live in Cheverly and happy that our local government supports programs such as this and allows our citizens to serve our community in this way. I appreciate your time and attention to our proposal, and so do the Spellman students and teachers we serve. Please feel free to contact me with any questions or concerns, using the information provided below.

Emily Johnson

emilyreynoldsjohnson@gmail.com

801-687-1407