

TOWN OF CHEVERLY, MARYLAND
MAYOR AND TOWN COUNCIL

WORKSESSION

April 22, 2021

7:30 PM

AGENDA

I. Call to Order

II. Pledge of Allegiance

III. Approval of the Agenda

IV. Town Administrator's Report

- Covid 19 Report
- Woodworth Playground Update
- Town Grant Proposals
- Town Seal Commission

V. Discussion Items

- Revised Zoning Amendment Memo from Cheverly Planning Board
- Resolution -- Condemning Anti-Asian Hate
- Proclamation -- Children's Mental Health Matters
- Town Hall Internet
- Approval of Design – Required Safety Railing in Front Yard of 9 Cheverly Circle
- FY 2021-2022 Budget

VI. Agenda Items for Future Meetings

VII. Adjournment

You are invited to a Zoom webinar.

When: Mar 25, 2021 07:30 PM Eastern Time (US and Canada)

Topic: Cheverly Mayor and Council Worksession

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82551558763?pwd=SkU0MDI5TmNWYVBMNXIFVk8vNEp0UT09>

Webinar ID: 825 5155 8763

Passcode: 916656

Or iPhone one-tap : US: +13017158592,,82551558763# or +16465588656,,82551558763#

Or Telephone: US: +1 301 715 8592 or +1 646 558 8656 or +1 312 626 6799 or +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799

Town of Cheverly Ideas

playground
Specialists Inc.



small unit + linking items



Town of Cheverly Ideas

playground
Specialists Inc.



Town of Cheverly Ideas

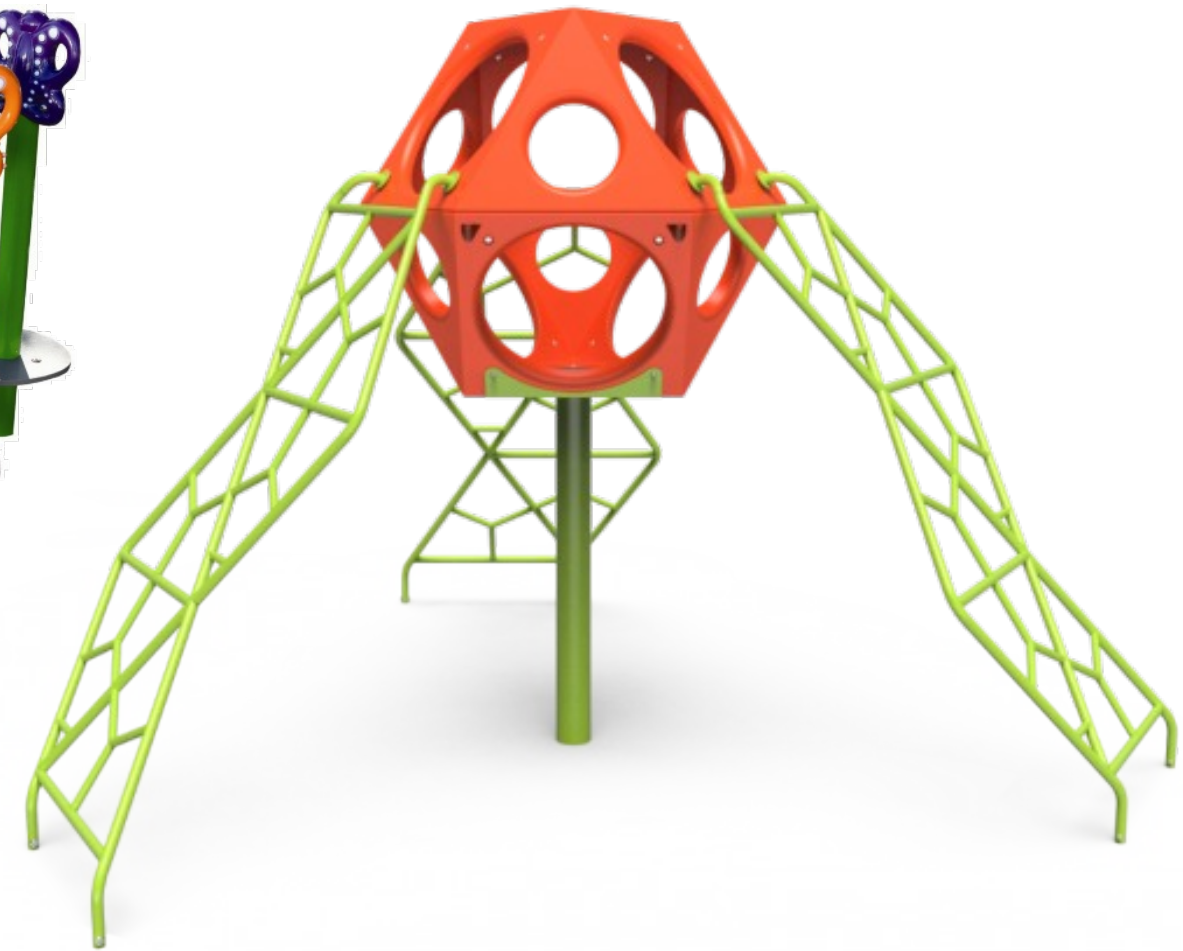
playground
Specialists Inc.



Town of Cheverly Ideas

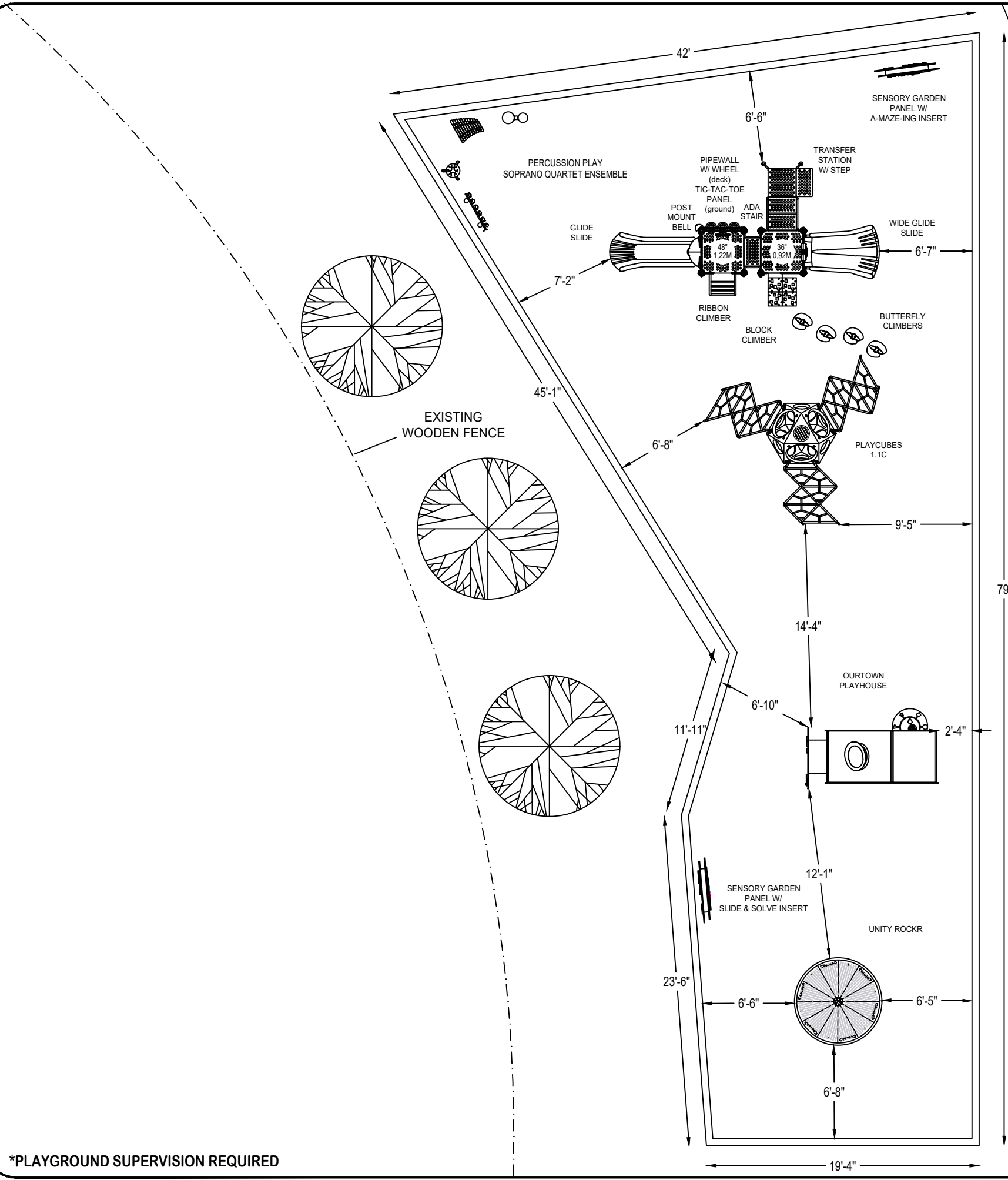
playground
Specialists Inc.

equipment ideas + rubber surfacing



Qty. 2





*PLAYGROUND SUPERVISION REQUIRED

EXISTING SIDEWALK



PLAYGROUND SPECIALISTS INC
 29 APPLES CHURCH ROAD
 THURMONT, MD 21788
 WWW.PLAYSPEC.COM

EQUIPMENT SIZE:
X' x Y' x Z'

USE ZONE:
X' x Y'

AREA: **1947 SqFt.** PERIMETER: **229 Ft.**

FALL HEIGHT:
9 Ft.

USER CAPACITY: **70** AGE GROUP: **2-12**

ADA SCHEDULE	Total Elevated Play Activities: X		
	Total Ground-Level Play Activities: X		
	Accessible Elevated Activities	Accessible Ground-Level Activities	Accessible Ground-Level Play Types
Required	X	X	X
Provided	X	X	X

- ASTM F1487-17
- CPSC #325



PROJECT NO: P041921-21A	SCALE: 1/8"=1'-0"
DRAWN BY: AMCGUIRE	Paper Size B
DATE: 19-APRIL-21	

Town of Cheverly
 Cheverly, MD

PLAYSPEC BONDED RUBBER

Our rainbow bonded rubber is our most popular rubber option. This seamless poured in place rubber has a natural appearance and will last for years.

- Permeable surface lets water run through
- Fully accessible
- One thickness pour
- Installed by our certified installers
- 7 year warranty if maintained properly

Contact us: sales@playspec.com

PLAYSPEC WOODFIBER

Our locally produced woodfiber is certified by IPEMA per ASTM F1292 and F2075. Woodfiber does require refilling and raking to maintain impact attenuation

- Engineered WoodFiber
- Lowest cost for certified surfacing
- Simple installation
- Excellent fall protection
- Meets current ADA and ASTM standards if maintained properly

Contact us: sales@playspec.com

10/1/2020

Town of Cheverly Grant: Benefits Matching at Cheverly Community Market Expenditure Report

During the 2020 market season, the Cheverly Community Market received a generous grant of \$2000 from the Town of Cheverly to assist food-insecure customers shopping at the Market. CCM has an active SNAP license but did not receive point-of-sale equipment (to assist customers in accessing their benefits via their EBT accounts) until midway through the season.

Early season (through 7/4/2020)

Because we could not process EBT cards at this Market, customers who could show us a valid state or federal EBT card were each given \$25 worth of tokens to spend at the Market, from CCM's benefits matching budget. Those customers residing within the 20785 ZIP code (self-reported) were given an additional \$25 in tokens from the Town of Cheverly supplemental grant.

Late season (7/18/2020 - 9/26/2020)

Upon receiving point-of-sale equipment, CCM began to process benefits redemption for customers using SNAP or P-EBT cards. These customers received a double match of the amount they redeemed (up to \$25) from CCM's fundraising. Those customers residing within the 20785 ZIP code (self-reported) were given an additional \$25 in tokens from the Town of Cheverly supplemental grant.

FMNP and WIC, and eWIC nutritional benefits programs are administered by the State of Maryland and are not compatible with point-sale-equipment from federally-administered programs. Customers who could present a valid card or voucher from any of these programs were given \$25 in tokens from CCM's fundraising. Those customers residing within the 20785 ZIP code (self-reported) were given an additional \$25 in tokens from the Town of Cheverly supplemental grant.

Summary Table of Benefits Matched per benefit program

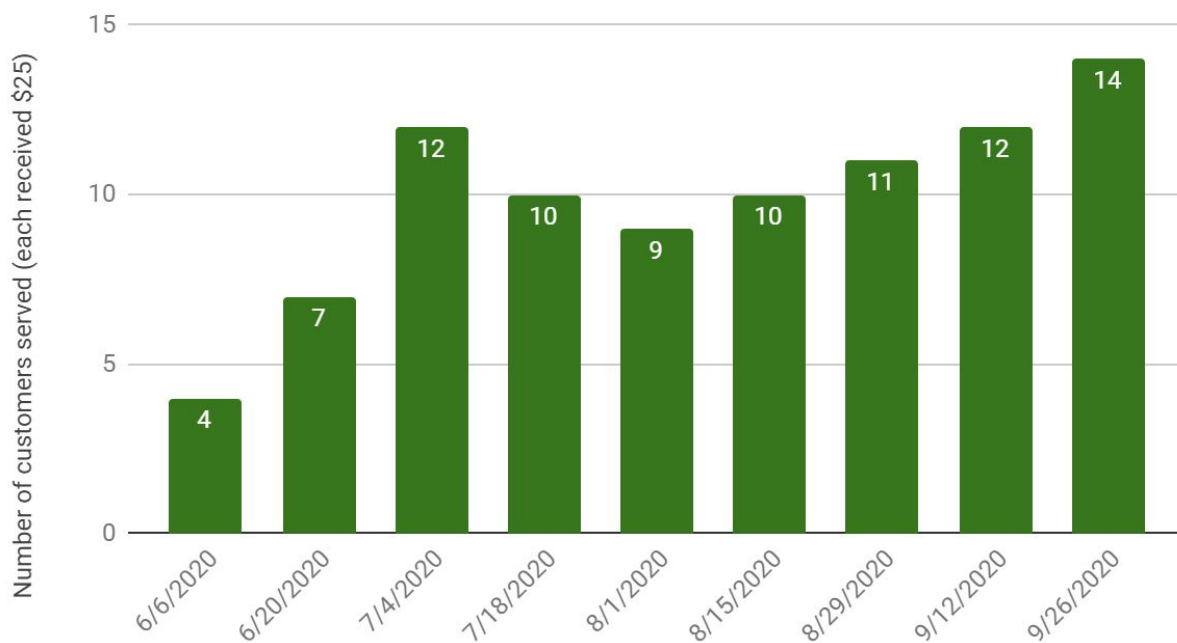
Benefit Program	Customer redeems (from their own account)	CCM matching funds (2x, up to \$25)	Town of Cheverly supplemental grant (\$25 per customer residing in 20785 ZIP code)
SNAP	\$12	\$25	\$25
P-EBT	\$12	\$25	\$25
WIC vouchers	N/A	\$25	\$25
eWIC	N/A	\$25	\$25
FMNP-Sr	N/A	\$25	\$25
FMNP-WIC	N/A	\$25	\$25

10/1/2020

The Town of Cheverly Supplemental Grant funds were exhausted on 9/26/2020, with only two markets remaining in the regular season.

From the Town of Cheverly funds, food-insecure customers residing in the 20785 ZIP code received \$25 per Market, over and above their state- or federally-administered benefits. CCM served an average of 10 customers from 20785 per Market (89 customers cumulatively), of whom 67 were repeat customers over the season.

Disbursement of Town of Cheverly Grant funds at CCM



Additionally, because the matching funds coming from the CCM budget and the town grant were not associated with state or federal food and nutritional benefits programs, there were no restrictions on what customers could or could not purchase. At Cheverly Community Market, customers have been able to use matching funds to buy soap, hand sanitizer, and face masks, none of which are permitted under state- and federally- administered nutrition benefits programs. **These funds allow CCM to help food-insecure customers in our community access these essential products and fill a gap in state- and federally-administered benefits programs.**

Cheverly Community Market Town Grant Proposal
Submitted for consideration on April 19, 2021

Request

The Cheverly Community Market (Market) is requesting a \$2,000 grant from the Town of Cheverly to ensure food and nutritional benefit recipients can receive additional matching funds to spend at the Market - supplementing funding from both the Maryland Market Money program and the Market's monies.

Background Information

The Cheverly Community Market (Market) has been a longtime advocate for the usage of food and nutritional benefits by accepting both Supplemental Nutrition Assistance Program (SNAP) and Farmers Market Nutrition Program (FMNP) benefits. Knowing that these benefits do not go as far at farmers markets as they do at traditional grocery stores, we have also prioritized creating a strong matching program for our food-insecure customers so that food and nutritional benefits can go even further.

In the past, this program had been supported through our own fundraising and our participation in the Maryland Market Money (MMM) program. Last year, when MMM grant money was unavailable due to the closing of the Maryland Farmers Market Association, the Town of Cheverly generously stepped in to help us provide a very generous match at a time of great food insecurity for our county and state. Between the Town's grant and our own fundraising and budget readjustments, we were able to provide up to \$50 in matching funds to Cheverly residents - \$25 from the Market and \$25 from the Town. Food insecure shoppers from outside of Cheverly received up to \$25 in matching funds from the Market's benefits budget line.

As we approach the 2021 season, it is our goal to continue this generous match as increased food insecurity as a result of the COVID-19-related recession continues to be a very real problem in our region and town. With the Maryland Market Money program reinstated for this year, the structure of our program will change slightly to meet their grant requirements, but the goal will remain the same - to provide each customer with up to \$50 in matching funds to spend at the Market.

To help us achieve this goal, we are requesting a \$2,000 grant for our food and nutritional benefits matching program.

Programmatic Details

The Market will utilize the money provided by this grant to offer all Cheverly SNAP, FMNP, P-EBT, and WIC benefits recipients \$25 in Market-specific tokens to be used at our bi-weekly market. To qualify, residents will need to show us a valid benefits debit card and provide us with their zip code to ensure they are a town resident. Residents will not need to redeem or spend any of their own food and nutritional benefits to qualify.

This amount will sit on top of the match provided by the Maryland Market Money program and Market. The Maryland Market Money program will provide SNAP, FMNP and P-EBT customers with a

2:1 match on redeemed benefits up to \$20. For these customers, the Market will provide an additional \$5 in matching funds, totaling \$25 from Maryland Market Money and the Market.

Customers using WIC benefits are not able to participate in the Maryland Market Money program because WIC currently cannot be redeemed at Maryland farmers markets. To ensure these customers are not penalized because of this, anyone with a valid WIC card will receive \$25 in Market-specific tokens from the Market’s benefits budget line.

Benefits Program Outline			
Benefits Type	Maryland Market Money Match	Cheverly Community Market Supplement	Town of Cheverly* Supplement
SNAP	2:1 up to \$20	\$5	\$25
FMNP	2:1 up to \$20	\$5	\$25
P-EBT	2:1 up to \$20	\$5	\$25
WIC	\$0	\$25	\$25
*Offered to Cheverly Residents			

Based on our 2020 Market data, we anticipate the \$2,000 of the Town Grant to be fully spent by the end of the 2021 season. However, should we have remaining grant money after our December market, the Market will return this to the Town of Cheverly within three weeks of the close of the Market season.

Reporting

The Market will track the following information for each benefits transaction:

- Customer zipcode
- Benefit Type
 - FMNP WIC
 - FMNP Senior
 - SNAP
 - P-EBT
 - WIC
- Benefit Amount
 - From Market Benefit Program
 - From Maryland Market Money
 - From Town Grant

Attachments

2020 Town of Cheverly Supplemental Grant Summary Report

Cheverly Planning Board

Memorandum for: Cheverly Mayor and Council
From: Cheverly Planning Board
Subject: Proposed Greater Cheverly Zoning Changes
Date: February 21, 2020 (Revised March 15, 2021)

The Planning Board reviewed the Greater Cheverly proposed zoning changes for consistency and conformity with the Greater Cheverly Sector Plan (GCSP). The Cheverly Green Infrastructure Committee contributed to the review of park zoning (see #1 below). Below are our recommendations to the Mayor and Council regarding proposed zoning changes. We request that the Town of Cheverly convey these recommendations to the appropriate authorities for inclusion in the Zoning Map Amendment.

1. Park Clarification – ROS (Reserved Open Space) vs. Residential zoning:

Boyd Park was converted from residential (R-55) to ROS, but other parks within Cheverly were not, including but not limited to Gast (Cheese) Park, Euclid Park, Cheverly East Park, Woodworth Park, Legion Park, Pinkey's Park, and National Park Services Park (58th Place) (see table below). These other parks are left as RSF 65. We recommend requesting that these parks be changed to ROS as well. Some of these areas are identified as Green Infrastructure Hubs, and as noted in the GCSP, "The sector plan area also contains places with green infrastructure elements of local significance that should be preserved, protected, and enhanced. These include pockets of woodlands in areas identified as hubs in the Cheverly Green Infrastructure Plan...." (GCSP, p. 20). It is hoped that the designation should provide an additional layer of protection for these lands.

According to the county's guide to zoning categories, "Reserved Open Space provides for *permanent maintenance of certain areas of land in an undeveloped state*, with the consent of the property owners; encourages *preservation of large areas of trees and open space*, designed to protect scenic and *environmentally sensitive areas* and ensure retention of land for nonintensive active or *passive recreational uses....*" There is no required minimum area for public recreational uses. (our emphasis).

Cheverly Planning Board

<i>Name</i>	<i>Owner</i>	<i>Old zoning</i>	<i>New zoning</i>
58th Place property	USA (NPS)/Cheverly	R-55	RSF-65
Boyd Park	Cheverly	R-55	ROS
Cheverly East Park	M-NCPPC	R-55	RSF-65
Cheverly Local Park (Euclid Pk)	M-NCPPC	R-55	RSF-65
Cheverly Nature Park	Cheverly	R-55	RSF-65
Gast Park	Cheverly	R-55	RSF-65
Kilmer Street Park	Cheverly	R-55	RSF-65
Legion Park	unknown	R-55	RSF-65
Magruder Spring	unknown	R-55	RSF-65
Magruder Spring Park	Cheverly	R-55	RSF-65
Pinkey's Park	Cheverly	R-55	RSF-65
Town Park	Cheverly	R-55	RSF-65
Woodworth Park	Cheverly	R-55	RSF-65

2. Request for a change to the RDA property near the Wyndham Hotel:
 This property was previously zoned MUI and is proposed to be RMF-48 under the new zoning. We recommend CGO or alternate zoning which allows for a hotel and restaurant. Land Use Policy 9 in the GCSP clearly states the intent to redevelop the property.

3. Two houses between 57th Place, 58th Ave., and Arbor Street:
 These properties and the properties in the surrounding area along Arbor St. were zoned M-U-I. Under the proposed zoning, the two houses would not convert to LTO-c, unlike the other properties along Arbor. Instead, the county proposes changing the two houses to RSF-65. From the Planning Board's perspective, we believe it would be beneficial for these properties to retain mixed use zoning in order to facilitate a variety of uses along Arbor St. in the future. We recommend the zoning convert to LTO-c, which would be in keeping with the mixed use zone that was a part of the Tuxedo Road Plan and the Cheverly Sector Plan. This would be consistent with GCSP Land Use Policy 2, particularly Policy 2.2: "Facilitate parcel assembly from east of the CSX Railroad tracks along Maryland 459 (Tuxedo Road and Arbor Street) to encourage redevelopment in the Local Transit Center and implement the vision of a walkable main street." We recommend the Town talk to the property owners and make them aware that their zoning is proposed to change from a mixed use to a residential zone. If the property owners would like to continue being zoned for mixed use (which would not affect the current property use), we recommend the Town advocate that the county convert the zone to LTO-c, not RSF-65.

Cheverly Planning Board

4. Extend LTO-c zoning to the World Recycling Site which is proposed as IE:
We recommend asking for this change, which was not included in the Cheverly Sector Plan, due to the change in circumstances of the property and to encourage redevelopment. This change would be in keeping with GCSP Land Use Policy 2.3

LU 2.3 Support redevelopment at the Cheverly Metro Station to allow a mix of residential, retail, and office uses, while ensuring the preservation of surrounding environmentally sensitive lands.

5. The property just to the south and west of the Cheverly Metro Station:
This property is split zoned R-55 and I-1. The county proposes making the entire property RSF-65. We recommend instead changing the I-1 portion of the property to ROS. This is to limit redevelopment in FEMA Floodplain per GCSP Land Use policy 5.1. The GCSP says “Spaces of special importance within the sector plan area include pockets of woodlands at Cheverly Euclid Park, Cheverly Nature Park, and portions of the Baltimore-Washington Parkway right-of-way. An additional area of importance is a low-lying wooded area south of the Cheverly Metro Station that contains a network of streams with associated floodplain and wetlands that provides vital storm water management benefits.” (p.67)

LU 5.1 Consider rezoning properties located in the FEMA Floodplain (see figure xx) in order to limit further development and maintain the primary use of the land for the preservation and protection of significant environmental features and functions.

6. Hospital property:
The hospital is currently zoned as R-55 and proposed to change to CGO, which the county says would allow for the various future uses contemplated in the GCSC. However, there is concern that CGO is a very broad zoning category and could lend itself to undesirable uses such as an office park or even self storage spaces. The Cheverly Planning Board recommends higher density, mixed use. There is not a clear alternative

Cheverly Planning Board

zone we can recommend, but we wanted to make the Mayor and Council aware of our concerns about this zoning designation.



Memo

To: Mayor and Town Council

From: Dylan Galloway, Town Administrator, Melanie Friesen, Town Treasurer

Subject: FY2022 Constant Yield Tax Rate

Date: 2/18/2021

Town Staff has received the Constant Yield Tax information for the Town of Cheverly. Please see the attachment that accompanies this document. Simply put, the Constant Yield Tax Rate is the rate at which we would have the same revenue from fiscal year to fiscal year, regardless of property assessments.

The Town of Cheverly Constant Yield Tax Rate for FY2022 as determined by SDAT is \$.4899 per \$100 assessable real property base.

Currently, the Tax Rate is set at \$.51 per \$100 of assessable real property base. If Council were to maintain the Tax Rate at \$.51, this would result in an increased revenue of 4.1% or \$157,505.

As presented in the draft budget calendar (also attached) Staff proposes a special meeting on March 2nd, 2021 to discuss setting the tax rate. If Council sets a rate at or below Constant Yield, no public hearing will be required. However, if Council sets a rate above Constant Yield a public hearing is required by law and we propose a date in early April be set.

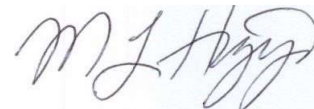
2021 Constant Yield Tax Rate Certification

Taxing authority: **Cheverly - EX Apartments
 in Prince George's County**

1	1-Jul-2020	Gross assessable real property base	\$	756,628,142
2	1-Jul-2020	Homestead Tax Credit	-	<u>4,080,370</u>
3	1-Jul-2020	Net assessable real property base		752,547,772
4	1-Jul-2020	Actual local tax rate (per \$100)	x	<u>0.5100</u>
5	1-Jul-2020	Potential revenue	\$	3,837,994
6	1-Jul-2021	Estimated assessable base	\$	787,042,426
7	1-Jan-2021	Half year new construction	-	1,394,000
8	1-Jul-2021	Estimated full year new construction*	-	0
9	1-Jul-2021	Estimated abatements and deletions**	-	<u><u>2,217,166</u></u>
10	1-Jul-2021	Net assessable real property base	\$	783,431,260

11	1-Jul-2020	Potential revenue	\$	3,837,994
12	1-Jul-2021	Net assessable real property base	÷	783,431,260
13	1-Jul-2021	Constant yield tax rate	\$	0.4899

Certified by



Director

* Includes one-quarter year new construction where applicable.
 **Actual + estimated as of July 1, 2021, including Homestead Tax Credit.
 Form CYTR #1

FISCAL YEAR 2022

Budget Calendar

March 2 nd	Mayor and Council Budget and Constant Yield Tax meeting
March 25 (worksession)	First Draft Budget review
Early April	Constant Yield Tax Hearing (if necessary)
April 8 (Town meeting)	Second Draft Budget review
April 22 (worksession)	Final Draft Budget presentation
May 13 (Town Meeting)	First Reader of Budget Ordinance
May 27 (Worksession)	Second Reader of Budget Ordinance
June 10 (Town Meeting)	Final Reader of Budget Ordinance and Passage



Memo

To: Mayor and Town Council

From: Dylan Galloway, Town Administrator *DG*

CC: Jason DeLoach, Todd Pounds, Green Infrastructure, Planning Board

Subject: 1201 Claybrick Rd, Capitol Heights – District of Columbia’s Mandatory Referral Application for DDOT/DMV facility

Date: April 2, 2021

Greetings Mayor and Council,

I have been contacted by Matthew Gordan, who is an Attorney representing the District of Columbia’s Department of General Services. According to Mr. Gordan, The District of Columbia is in the process of submitting a mandatory referral application to the Prince George’s County Planning Board for the property located at 1201 Claybrick Road in Capitol Heights (the Property). In my conversation with him it was indicated that the District of Columbia’s proposal is to co-locate facilities for its Department of Transportation (“DDOT”) and Department of Motor Vehicles (“DMV”) at that property. I have attached the site plan that the District will submit for review to the County. According to Mr. Gordan, their goal is to present this to the planning board this summer.

Mr. Gordan has asked for a good opportunity to present the plan and provide additional information to the Mayor and Council so that the Town would be able to make a recommendation to the County Planning Board. I have indicated to Mr. Gordan that he will have to present the information to the Town’s Planning Board and Green Infrastructure committee as well.

Based on the current scheduling of the Town meeting/worksession agendas, we will need to schedule a special meeting for this presentation. I will coordinate meeting dates and times with their team and follow up with Mayor and Council.

Our Town Attorneys are fully aware of this communication. I will have a detailed conversation with Mr. Pounds next week as he has been unavailable due to a personal matter.

I will paste the additional details that I requested for the proposed project from Mr. Gordan below. The information provides the detailed phases of work. Please let me know if you have questions.

The District of Columbia intends to develop the Property to accommodate: (a) DDOT's servicing and maintenance of the DC Circulator; and (b) DMV's administration of examinations for Commercial Driver Licenses (CDLs). The District anticipates development of these facilities in two phases: (a) Phase I will include development of the DMV facilities; and (b) Phase II will include DDOT's facilities. The District of Columbia contemplates development of a principal building with approximately 33,600 square feet of gross floor area and a building height of approximately 60 feet. An accessory structure for washing the DC Circulator fleet is proposed to be approximately 5,500 square feet of gross floor area and approximately 35 feet tall. Additionally, an accessory structure (canopy) for fueling the DC Circulator fleet is proposed to total approximately 3,000 square feet of gross floor area and approximately 35 feet of building height. Approximately 4 acres of the Property is proposed to be provided as green space (exceeding the 10% required under the Zoning Ordinance), including interior green space, landscape buffers, proposed stormwater management facilities, and potential woodland conservation area(s).

Phase I – DMV Facilities and Operations

All vehicular access to the Property is proposed from Claybrick Road. The DMV operations at the Property will include administering a course design and testing scheme necessary to strictly adhere to the Federal Motor Carrier Safety Administration (FMCSA) regulations which establish the specific guidelines for testing and safety for the issuance of CDLs. The CDL testing facility is the sole location for administration of the examination which consists of three (3) parts and includes maneuvers executed on-site and a driving skills portion which is conducted off-site on public roads and highways. Testing duration is 2 hours and estimated testing volume is approximately 8 tests per day within the standard hours of operation, Tuesday through Saturday, 7am to 5pm. Occasional testing may be conducted on Mondays.

Phase II – DDOT Facilities and Operations

Approximately 121 passenger vehicle parking spaces and approximately 121 bus parking spaces for the DC Circulator fleet are proposed on the Property. A total of 14 bus maintenance bays for the DC Circulator fleet are presently contemplated. In the next five to ten years, DDOT anticipates the need to accommodate up to 120 vehicles in the DC Circulator fleet, 48 more than the current fleet. In addition to the fleet enlarging, the DC Circulator program was also mandated, as part of the DC Council and Mayor's Clean Air Act, to transition its fleet to a fully electric fleet by or before 2040. This decision by DC Government to electrify the DC Circulator fleet brings additional electrical infrastructure investments needs that will be required to help maintain and support the new bus electric technology. The Property was identified as necessary to meet the DDOT's needs for the DC Circulator Program, including fueling, bus washing, service maintenance, and electric charging.



PARCEL "Z"
MARIACO INDUSTRIAL PARK
P.B. NLP 101 PG. 40

LANDS N/F
SR INDUSTRIAL LIMITED PARTNERSHIP
LIBER 6435 FOLIO 848
TM:66 C:B1 P:0
ZONE: 1-2
USE: VACANT

LOT 2
PRINCE GEORGE'S BUSINESS CENTER
P.B. PM 230 PG. 43

LANDS N/F
MARYLAND STONE, INC.
LIBER 30639 FOLIO 559
TM:59 C:B1 P:0
ZONE: 1-2
USE: VACANT

PARCEL "A"
MARIACO INDUSTRIAL PARK
P.B. NLP 96 PG. 9

LANDS N/F
SR INDUSTRIAL LIMITED PARTNERSHIP
LIBER 6435 FOLIO 848
TM:59 C:B4 P:0
ZONE: 1-3
USE: MATERIAL STORAGE

CLAYBRICK ROAD

SHERIFF ROAD

STANDARD NOTES:

1. THIS PLAN IS BASED UPON DOCUMENTS:
 - BOHLER "DGS CLAYBRICK 18TH ELECTION DISTRICT, PRINCE GEORGE'S COUNTY, MARYLAND" FILE NO. SRV1921441 DATED: 10/28/2020
 - APPLICANT/CONTRACT PURCHASER: DEPARTMENT OF GENERAL SERVICES (DGS) GOVERNMENT OF THE DISTRICT OF COLUMBIA ADDRESS: 2000 14TH STREET, NW 8TH FLOOR CONTACT PERSON: TWANA HICKS PHONE: (202) 698-7762
 - PROJECT NAME: WMATA - LANDOVER SUBDIVISION 4900 SITE DATA LOT 1 TAX MAP: 66 GRD: B2 WSSG GRID: 202E05
 - ZONING: I-1 (LIGHT INDUSTRIAL)
2. USE:

GENERAL OFFICE	REQUIRED/ ALLOWED	AREA:
A. GENERAL OFFICE	N/A	16,800 SF
B. LOT COVERAGE	PROVIDED	10 F.T.
C. GREEN AREA	N/A	11.12 A.C. = 484.387 S.F. +/-
D. MAXIMUM BUILDING HEIGHT	N/A	35%
E. SETBACKS:	N/A	N/A
3. LANDSCAPE BUFFER:

LANDSCAPE BUFFER	BUILDING SETBACK
-FRONT SETBACK (SHERIFF ROAD):	10 F.T.
-FRONT SETBACK (CLAYBRICK ROAD):	25 F.T.
-SIDE SETBACK (NORTH):	30 F.T.
-REAR SETBACK (EAST):	30 F.T.
4. PARKING REQUIRED:

REQUIRED	PROVIDED ONSITE
SPACES: UNIT 1	45
LOADING: UNIT 1	1
DIMENSIONS: STANDARD	9'5" x 19'
COMPACT	8' x 16.5'
LOADING	12' x 35'
5. BUILDING MOUNTED SIGNAGE:

MAXIMUM ALLOWED	PROVIDED
CLAYBRICK ROAD	280.00 SF
SHERIFF ROAD	N/A
6. WATERS OF THE U.S., INCLUDING NON-TIDAL WETLANDS, WERE NOT IDENTIFIED ON THE PROPERTY. THIS SITE DOES NOT CONTAIN WETLANDS OF SPECIAL STATE CONCERN AS DEFINED IN COMAR 26.23.06.01 THIS SITE DOES NOT CONTAIN STREAMS.
7. THIS SITE IS NOT LOCATED WITHIN THE COUNTY REGULATED 100-YR FLOODPLAIN.
8. THIS SITE DOES NOT CONTAIN A TIER II WATER-BODY AS DEFINED IN COMAR 26.08.02.04.
9. THIS SITE IS NOT LOCATED WITHIN A STRONGHOLD WATERSHED AS ESTABLISHED BY THE MD DNR.
10. NO AVIATION POLICY AREAS EXIST ON OR IN VICINITY OF THE PROPERTY.
11. NO CEMETERIES ARE KNOWN TO EXIST ON THE PROPERTY.
12. NO HISTORIC SITES ON OR IN THE VICINITY OF THE PROPERTY.
13. THE PROPERTY IS NOT WITHIN THE CHESAPEAKE BAY CRITICAL AREA.
14. NEAREST INTERSECTING STREET: CLAYBRICK ROAD AND SHERIFF ROAD APPROX. 280' SOUTH OF PROPOSED SITE ENTRANCE.
15. PAVEMENT STRIPING TO BE 4" WHITE PER MSHA STANDARD.
16. PUBLIC WATER AND SEWER, STORMDRAIN, GAS, ELECTRIC AND TELEPHONE UTILITIES ARE AVAILABLE TO THE SITE.
17. SITE TO BE SERVICED WITH PUBLIC WATER AND SEWER (EXISTING WATERSEWER DESIGNATION W3 AND S3), PROPOSED WATERSEWER DESIGNATION W3 AND S3).
18. TOPOGRAPHY SHOWN HEREON PROVIDED BY DOCUMENTS FROM NOTE 1 ABOVE.
19. COMPANION APPLICATIONS:
 - ARI: APPROVAL NO. NRI 074-2017, APPROVAL DATE: APRIL 12, 2017.
 - TCP2 #020-2015
20. THIS PROJECT WILL COMPLY WITH THE PRINCE GEORGE'S COUNTY NOISE CONTROL ORDINANCE, SECTION 19 SUBSECTIONS 120-126.

BOHLER
SITE CIVIL AND CONSULTING ENGINEERING
LAND SURVEYING
PROGRAM MANAGEMENT
LANDSCAPE ARCHITECTURE
SUSTAINABLE DESIGN
PERMITTING SERVICES
TRANSPORTATION SERVICES

REVISIONS

REV	DATE	COMMENT	DRAWN BY	CHECKED BY

811
Know what's below.
Call before you dig.
Always call 811
It's fast. It's free. It's the law.

NOT APPROVED FOR CONSTRUCTION

THIS DRAWING IS INTENDED FOR MUNICIPAL AND/OR AGENCY REVIEW AND APPROVAL. IT IS NOT INTENDED AS A CONSTRUCTION DOCUMENT UNLESS SO INDICATED OTHERWISE.

PROJECT NO.: MB192144
DRAWN BY: EKO
CHECKED BY: JD
DATE: 11/13/20
CAD I.D.: SSO

MANDATORY REFERRAL

FOR

WMATA LANDOVER

LOCATION OF SITE
1201 CLAYBRICK ROAD
PRINCE GEORGE'S COUNTY
CLAYBRICK, MARYLAND 20743
ELECTION DISTRICT 18
TM: 66 GRID: B1, LOT 1

BOHLER

16701 MELFORD BLVD, SUITE 310
BOWIE, MARYLAND 20715
Phone: (301) 800-4500
Fax: (301) 800-4501
MD@BohlerEng.com

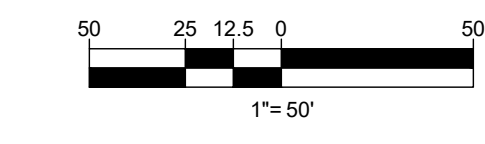
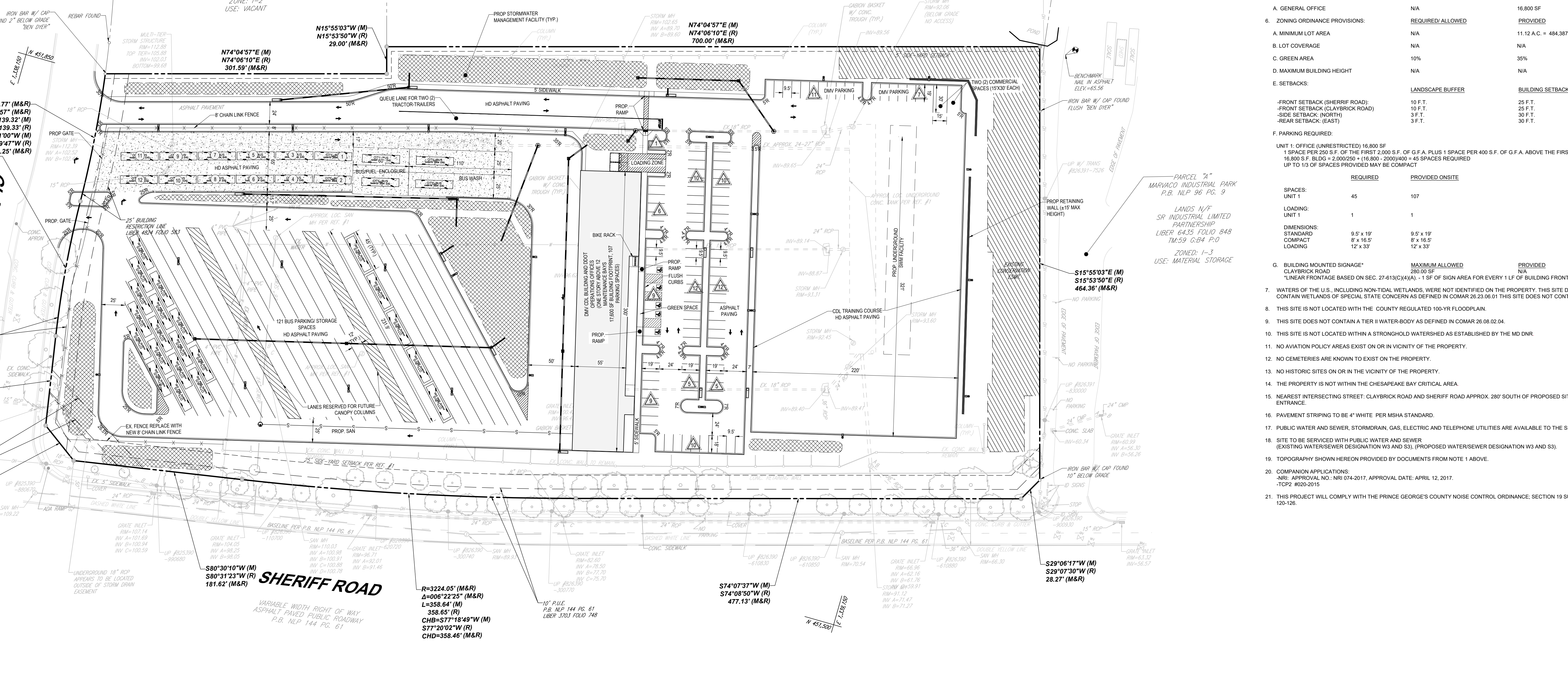
J. DIMARCO

PROFESSIONAL ENGINEER
PROFESSIONAL CERTIFICATION
I, JOSEPH DIMARCO, HEREBY CERTIFY THAT THESE DOCUMENTS WERE PREPARED OR APPROVED BY ME, AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF MARYLAND, LICENSE NO. 34360, EXPIRATION DATE: 12/31/2022

SHEET TITLE:
SITE & UTILITY PLAN

SHEET NUMBER:
2

ORIG. DATE: 11/13/20



HATCH LEGEND

STANDARD CONCRETE	
HEAVY DUTY CONCRETE	
ASPHALT	
HEAVY DUTY ASPHALT	

PLAN SET: 11/13/2021
 H:\192144\DRAWINGS\PLAN SETS\MANDATORY REFERRAL PLAN SETS\192144_S10_S11_LAYOUT_02_SITES & UTILITY

RESOLUTION OF THE TOWN COUNCIL OF CHEVERLY, MARYLAND
CONDEMNING AND COMBATING RACISM, XENOPHOBIA, AND
INTOLERANCE AGAINST ASIAN AMERICANS AND PACIFIC ISLANDERS

Whereas: On March 16, 2021, the City of Atlanta and its Asian American community experienced a traumatic and tragic event resulting in the killing of eight people: Delaina Ashley Yaun (33), Xiaojie Tan (49), Daoyou Feng (44); Paul Andre Michels (54), Hyun Jung Grant (51), Soon Chung Park (74), Suncha Kim (69), and Yong Ae Yue (63); and

Whereas: These horrendous acts of violence, targeting Asian women among the victims, were motivated by misogyny and have reverberated through the Asian American and Pacific Islander (AAPI) community nationwide, including in the Town of Cheverly; and

WHEREAS, AAPI communities are immensely diverse, consisting of multiple ethnicities, hundreds of languages and dialects, wide-ranging socioeconomic characteristics, and distinct immigration patterns; and

WHEREAS, racism and prejudice toward AAPIs has always existed. Prominent examples include the "Yellow Peril," the Chinese Exclusion Act, and the internment of Japanese Americans during World War II; and

WHEREAS, since 2016 until this new administration, hateful rhetoric and damaging stereotypes were perpetuated by national leadership and specifically related to COVID-19, the use of anti-Asian terminology and rhetoric, such as the "Chinese Virus", "Wuhan Virus", and "Kung-flu" have perpetuated anti-Asian stigma and resulted in AAPI being harassed, assaulted and scapegoated for the Covid-19 Pandemic; and

WHEREAS, culturally insensitive rhetoric regarding COVID-19 has contributed to a spike in discrimination and hate crimes toward Asian Americans. More than 30 percent of Asian Americans have reported being subjected to discrimination since the beginning of the Pandemic, and

WHEREAS, according to Stop AAPI Hate, a national coalition aimed at addressing anti-Asian discrimination, 3,795 incidents have been reported between March 19, 2020 and February 28, 2021 from all 50 states, including Maryland as being in the top 10 of reported incidents. Incidents have included physical assault, verbal harassment, shunning, workplace discrimination, refusal of service, and online harassment; and

WHEREAS, the increased use of anti-Asian rhetoric has also resulted in Asian-American businesses being targeted for vandalism, including 4 Asian businesses that were looted and vandalized on February 12, 2021 Lunar New Years in Howard County, Maryland; and

WHEREAS, the month of May is celebrated nationwide as Asian American & Pacific Islander Heritage Month to recognize the contributions and influence of Asian Americans & Pacific Islanders here in the United States, and

WHEREAS, the Town of Cheverly is committed to celebrate the diversity, progress, and achievements of the AAPI community, not just in the Month of May but everyday; and

WHEREAS, the Town of Cheverly is committed to inclusion and advancing equity and justice for the AAPI Community and people of all races, national origins, and ethnicities; and

WHEREAS, the Town of Cheverly's population self-reported an estimated 5.1% as "Asian" in the 2019 Census Data; and

WHEREAS, acts of hate and discrimination are antithetical to our values as residents of Cheverly and Americans. As leaders, it is our duty to promote respect, inclusion, and a welcoming community for people of all races, national origins, and ethnicities in our community and beyond; and

WHEREAS, addressing anti-Asian sentiment requires collaboration with Black, Indigenous, Latino/a, and other marginalized communities to find long-term solutions to stop systemic racism, xenophobia, and violence in all our communities; and

WHEREAS, all residents of Cheverly can play a role in establishing a safe and welcoming community by intervening and reporting instances of hate and discrimination. Reporting these incidents is critical to holding perpetrators accountable and fully addressing the issue; and

NOW, THEREFORE, be it

Resolved, that the Cheverly Mayor & Town Council recognizes and acknowledges the contributions, achievements, and influence of the AAPI community in celebration of Asian American & Pacific Islander Heritage Month and celebrates the AAPI Community every day; and be it further

Resolved, that the Cheverly Mayor & Town Council condemns hate crimes, hateful rhetoric, and hateful acts against Asian Americans; and be it further

Resolved, that we call on all of the Cheverly community to condemn and denounce any and all anti-Asian sentiment in any form; and be it further

Resolved, that we condemn all manifestations of expressions of racism, xenophobia, discrimination, anti-Asian sentiment, scapegoating, and ethnic or religious intolerance; and be it further

Resolved, that we encourage Asian Americans and all residents of Cheverly who experience hate crimes or experience discrimination to report such incidents to Cheverly Police Department or other proper authorities; and be it further

Resolved, that we encourage all Cheverly residents to stand together to denounce racism and hatred of any kind and to let the world know that it will not be tolerated in Cheverly.

Children's Mental Health Matters Campaign 2021

Proclamation

WHEREAS addressing the complex mental health needs of children, youth, and families today is fundamental to the future of Prince George's County; and

WHEREAS the month of May is National Mental Health Month and the first week is designated as Children's Mental Health Matters week and the Prince George's County campaign has identified the theme to be "Express Yourself...Create Connections"; and

WHEREAS mental health, mental illness, and substance use disorders can affect any child, regardless of age, gender, orientation, pronouns, race, ethnicity, religion, or economic status; we must effectively share resources and deliver services that meet the social, cultural, and linguistic needs of all in our community to improve health outcomes and overall quality of life.

WHEREAS the need to build a robust community is the responsibility of all through cross-agency collaboration and shared resources with government agencies, public, private, and non-profit groups and will result in a stronger and more vibrant Prince George's County for all; and

WHEREAS addressing systemic racism, promoting racial equity, and building a more inclusive future is essential to the mental health of everyone in the community, including children; and

NOW, THEREFORE, the Mayor and Council of Cheverly do hereby proclaim May 2-8, 2021, to be Prince George's Children's Mental Health Matters week and urge our residents and organizations to unite and join the campaign in observance of scheduled activities and events to inform the residents of Cheverly of the fundamental necessity of meeting every child's mental health needs through year-round resources and inclusive programs for all.

Customer: Town of Cheverly**Bill to:** 6401 Forest Road,
Cheverly, MD 20785**Ship to:** -- SAME --**Attention:** Jarod Towers**Cust. PO:** NONE**Date:** 4/15/2021**Representative:** Alexandra Graham**Prices Expire:** 5/15/2021**Terms:** See attached.**I. Product / Service****Project: DATAPRISE FIXED PRICE PROJECT SERVICES - TOWN HALL CAT6 CABLING**Task 1 - Fixed Price Project Labor for Town Hall Cat6 Cabling.

Network Category 6 Cabling Infrastructure Locations:

1. Cabler shall provide 4-pair, unshielded Category 6, 23 AWG plenum cable for all workstation locations and Wireless
2. Access Point locations utilizing the plenum ceiling for this cabling installation.
3. Cabler will route all Category 6 cables from the Utility Room located in next to the Kitchen, to the designated workstation communication outlets.
4. Where possible, cabling technicians will route and support all cables down main corridors in using J-hooks or cable straps to the workstation locations.
5. All cables will terminate on the associated 48 or 24 port category 6 patch panels in the proposed Utility Room.
6. Cabler will ensure that a minimum of twelve (12) inches be left in the wall office locations to provide proper bend radius.
7. Cabling technicians will adhere to (ANSI) EIA/TIA 569 Commercial Building Standards for telecommunications pathways and spaces.

Workstation Outlets:

1. All office/wall workstation outlet locations will be a two-hole configuration and will be installed flush with the wall. Each faceplate will have an identification window for the appropriate label for each jack insert.
2. Cablers will use and install 8-pin RJ-45 category 6 jack inserts for all workstation and wireless access point (WAP) cables.
3. All four pairs of the category 6 workstation cables at each outlet shall terminate on these 8-pin, RJ-45, 568-B, category 6 jack inserts.
4. Cabling technicians will use blanks for the ports that are unused.
5. The color of the category 6 cable will be white and the color of the category 6 jack inserts will be white at the faceplate.

The positioning of the jack insert and configuration will be as follows:

Two port Modular Furniture workstation configuration:

- Top Left – Data "Position A"
- Top Right – Data "Position B"

Two port Office workstation configuration:

- Top – Data "Position A"
- Bottom – Data "Position B"

Cabler will provide, install, terminate, test, and label the following:

- Fourteen (14) Office/Wall locations consisting of two (4) category 6 cables. 28 cables
- One (1) Audio/Visual Room location consisting of six (2) category 6 cables. 6 cables
- Total Category 6 cables – 34 cables

Wireless Access Point (WAP) Cable Locations

1. Cabler will provide and install the following wireless access point (WAP) locations:
2. Cabling technicians will install four (4) Interior Wireless Access Point cable locations consisting of two (2) category 6 cables. (Final Heat Map cable locations to be determined by Dataprise prior to installation).
3. Cabling technicians will install two (2) Exterior Wireless Access Point cable locations consisting of two (2) category 6 indoor/outdoor cables. (Final Heat Map cable locations to be determined by Dataprise prior to installation)
4. Each interior WAP cable will terminate on an 8-pin, RJ-45, 568-B, category 6 jack (yellow) insert in one (1) 2-port surface mount box above the ceiling. Two cables per access point.
5. Each exterior WAP cable will terminate on an 8-pin RJ-45, 568-B, category 6 jack (yellow) insert in one (1) 2-port exterior type junction metal outlet box. The jack inserts will be terminated inside the box and small patch cables will be used to connect to the wireless access points.
6. The color of the Wireless Access Point cables will be yellow to differentiate from the network and tie cables.

7. Cabling technicians will leave 15' of coiled slack at the location for final placement of Wireless Access Point antenna.
8. These cables will terminate in the proposed Server Room on a separate 24 port category 6 patch panel.
9. Interior and exterior wireless point antennas, the associated mounting hardware along with the required PoE switches will be quoted as a separate project.
10. Total number of cables – 12

Tie cables to the Police Department Building

1. Cabler will provide and install four (4) category 6 23 awg 4-pair, plenum rated indoor/outdoor cables from the Utility in the Town Hall building through existing conduit to the Police Station Building LAN Room.
2. These cables will be terminated in the Utility Room in the Town Hall building on a separate 24 port category 6 patch panel that will be used for the Wireless Access Point (WAP) cables.
3. These cables will terminate in the Police Station Building LAN Room on existing category 6 patch panels.
4. Cabler assumes that that there the conduit between buildings is free and clear from any obstructions.
5. Cable assumes that there is adequate patch panel space in the rack in the Police Station LAN Room for the four (4) category 6 cables.

Conference Room HDMI cable

1. Cabling technician will install one (1) 3 meter HDMI cable from the each of two (2) TV locations in the Conference Room to the backside of the Conference Room where it will terminate on the wall where it can be accessed for PC use.

Cable Breakout:

Network

- Thirty-four (34) - Category 6 Network workstation cables.
- Four (4) – Category 6 Tie cables.
- Eight (8) – Category 6 Interior Wireless Access Point (WAP) cables.
- Four (4) – Category 6 Exterior Wireless Access Point (WAP) cables.

TV (HDMI)

- One (1) – HDMI cable
- Total number of cables – 51

Special Terms:

STATEMENT ON COVID-19: In response to the COVID-19 pandemic, Dataprise may review customers' COVID-19 site policies and require customers to acknowledge the Dataprise Return to Work Policy before performing onsite work or may intentionally limit onsite work at our discretion. In all cases Dataprise employees will adhere to local, state, and federal guidelines related to the pandemic, to include minimizing contact with surfaces, using appropriate PPE, and practicing social distancing. In the event that Dataprise cannot perform onsite work for any reason, we will perform the work remotely to the extent possible or reschedule the work for a later date.

This Purchase Agreement is for a FIXED price project to recable the Town Hall building at 6401 Forest Road in Cheverly, MD as a result of rapid growth and expansion.

Project Assumptions:

1. The conference room has 'hard drywall' ceilings and latching-type molding may be required
2. A new standard communications rack will be installed in the Utility. Rack will be used for a newly installed cat6 network cabling, switches, and UPS
3. The new rack shall be grounded properly using #6 gauge ground wire and will be connected to a ground bus bar connected to the appropriate building grounding system by a general or electrical contractor.
4. All labelling shall be in accordance with ANSI EIA/TIA 606 administration standards
5. Each cat6 cable will be tested in accordance with EIA/TIA, TSB 67
6. Cabling technicians will require access to all spaces as required by the project.
7. There are no provisions for cabling removal, inside/outside plant duct banks, manhole or inner-duct installation, power poles, PDS, floor boxes, core holes, poke through devices, or power requirements.

Out of Scope:

1. Any tasks or products not specifically included in this statement of work must be agreed to in a written change order by all parties involved.

2. Any removal of previously run cabling or the fabrication, creation, or repair of the following: inside/outside plant duct banks, manhole or inner-ducts installations, power poles, PDS, floor boxes, core holes, poke through devices or channels, or any power requirements.

Customer Responsibilities:

1. Patch cabling or approved incurred T&M costs of Dataprise-supplied patch cabling (up to 6 feet in length)
2. Appropriate badged access to move about the facilities in order to deploy proposed cabling

II. Price Summary

Product / Service	
Total Products	\$0.00
Sub Total Products:	\$0.00
Total Non-Recurring Technical Services	\$17,225.39
0.00% Sales Tax:	\$0.00
TOTAL:	<u>\$17,225.39</u>

Note: See price detail for optional items.

50% Down payment of \$8,612.70 due upon execution of this order. Please remit to:
 Dataprise, LLC
 Dataprise Accounts Receivable
 P.O. Box 22645
 New York, NY 10087-2645

III. Customer Authorization

By signing this Purchase Agreement, Customer hereby authorizes Dataprise, LLC to fulfill the requirements specified under Product / Services (including the Special Terms) above according to the Prices specified and the Terms and Conditions of Sale below. Please have an authorized representative of your organization sign below and return.

 AUTHORIZED CUSTOMER NAME

 AUTHORIZED CUSTOMER SIGNATURE

 AUTHORIZED CUSTOMER TITLE

 Authorized Date

DATAPRISE, LLC

 DATAPRISE REPRESENTATIVE NAME

 for Dataprise, LLC

 DATAPRISE REPRESENTATIVE TITLE

 Acceptance Date



Thank you for this opportunity to serve you.

Questions? Contact your Dataprise Account Executive:

Alexandra Graham
 1-301-945-0700 Ext.
Alexandra.Graham@dataprise.com

IV. Price Detail

Product Detail

<u>#</u>	<u>Item</u>	<u>Part #</u>	<u>Qty.</u>	<u>Price</u>	<u>Extension</u>
----------	-------------	---------------	-------------	--------------	------------------

T=Taxable Item

Sub Total:

Non-Recurring Technical Services Detail

<u>Task</u>	<u>Description</u>	<u>Qty.</u>	<u>Per</u>	<u>Price</u>	<u>Extension</u>
1	Fixed Price Project Labor for Town Hall Cat6 Cabling	1		\$17,225.39	\$17,225.39

T=Taxable Item

Sub Total: \$17,225.39

A. General

1. SERVICES: The Services provided hereunder are as described under the "Product / Service" section of this Agreement. All time billed to the nearest 1/4 hour increment.
2. TAXES AND SHIPPING: Applicable taxes, shipping, and freight charges are the responsibility of Customer and may not be included in Dataprise pricing.
3. ENTIRE AGREEMENT: This Agreement supersedes all previous proposals and discussions and reflects the final understanding between the Customer and Dataprise with respect to the subject matter of the Agreement.
4. EXPENSES: Customer will be invoiced separately for any procurement expenses for equipment or other hardware or software as may be provided by Dataprise.
5. SCHEDULED VISIT CANCELLATIONS: Twenty-four (24) hours notice is required for any cancellation or rescheduling of regularly scheduled or planned on-site visits. Failure to provide such notice may result, at Dataprise's sole discretion, in the charging of anticipated on-site visit fees.
6. HIRING OF DATAPRISE PERSONNEL: Customer hereby understands and agrees that Dataprise spends considerable time and money hiring, training and growing its professional staff and that its staff is generally utilized among many different clients. Accordingly, Customer agrees that it will not solicit for employment, hire or contract with any of Dataprise's existing or former technical or professional personnel assigned either directly or indirectly to Customer's account during the term of this Agreement and for a period of two years from its termination, regardless of the reason for termination. Customer agrees to pay Dataprise the sum of \$35,000 as liquidated damages for the breach or attempted breach of this provision for each occurrence thereof. For this purpose, solicitation does not include contact resulting from indirect means such as public advertisement, Internet postings, placement firm searches or similar means not directed specifically at the employee to which the employee responds on his or her own initiative, as long as any such general advertisements are not made for the purpose of circumventing this section. This provision shall survive the termination of this Agreement for any reason.
7. CHANGE IN INSTALLATION CONDITIONS: If installation conditions at Customer's site are different from those reasonably discoverable during an initial walk-through of the site by Dataprise staff or are different from those that are explicitly communicated to Dataprise staff by the Customer, and such different conditions cause an increase in Dataprise's installation or labor costs, then Dataprise shall be entitled to equitable price adjustment to cover such additional costs.
8. ORIGINAL SIGNATURE: Customer hereby agrees to and attests that any signature by facsimile is deemed to be an original.
9. INDEPENDENT CONTRACTOR: Dataprise is and shall at all times be an independent contractor and shall not be deemed an employee or agent of Customer. Nothing in this Agreement is intended to, or shall be deemed to, constitute a partnership or joint venture between the parties.
10. CONFLICT OF TERMS: Where these "Terms and Conditions of Sale" conflict with anything contained in the "Special Terms" found in Section I, Products / Services, the "Special Terms" conditions shall control.
11. TERMINATION: This Agreement may be terminated by either party with thirty (30) days' written notice on account of a party's material failure to perform which is not cured within thirty (30) days' written notice to the breaching party. In the event that either party terminates this Agreement prior to the completion or final delivery of Products and/or Services hereunder, Customer shall be liable to Dataprise for any products delivered or services rendered through the date of termination, including any hourly non-recurring technical services that may have accrued.

B. Limitation of Liability

1. Dataprise's failure to perform any term or condition of this Agreement as a result of conditions beyond its control such as, but not limited to, war, terrorism, strikes, fires, floods, acts of God, governmental restrictions or power failures shall not be deemed a breach of this Agreement.
2. It is expressly understood and agreed that Dataprise has not made any guarantees or promises to Customer with respect to the exact date of the complete delivery, installation and operational status of any equipment or services provided hereunder.
3. Dataprise warrants that the technical support services being performed by it under this Agreement will be performed in a professional manner and that Dataprise will use commercially reasonable efforts in addressing all service problems. Dataprise's total liability under this Agreement shall in no event exceed the total amounts paid by Customer to Dataprise under this Agreement.
4. THE LIMITED WARRANTIES SET FORTH ABOVE ARE EXCLUSIVE AND ARE IN LIEU OF ALL OTHER WARRANTIES AND CONDITIONS, EXPRESSED OR IMPLIED, STATUTORY OR OTHERWISE WITH RESPECT TO THE SERVICES OR PRODUCTS PROVIDED UNDER THIS AGREEMENT, OR AS TO THE RESULTS WHICH MAY BE OBTAINED THEREFROM, AND AS TO ALL IMPLIED WARRANTIES AND CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL DATAPRISE BE LIABLE FOR ANY INDIRECT, SPECIAL OR CONSEQUENTIAL DAMAGES FOR LOSS OF PROFITS OR LOSS OF DATA ARISING OUT OF OR RELATED TO THIS AGREEMENT, THE PERFORMANCE OR BREACH THEREOF, THE SERVICES PROVIDED OR FAILED TO BE PROVIDED, INCLUDING BUT NOT LIMITED TO ANY DELAY, NON-DELIVERY, WRONG DELIVERY, SERVICE INTERRUPTION OR LOSS OF ACTUAL OR ANTICIPATED VALUE OF THE BUSINESS, EVEN IF DATAPRISE HAS BEEN WARNED OF SUCH LOSS.
5. Customer agrees to indemnify and hold harmless Dataprise, and its parents, subsidiaries, affiliates, officers, directors, shareholders, employees and agents, from any claim or demand, including reasonable attorneys fees, made by any third party due to or arising out of Customer's conduct, Customer's use of the support services provided under this Agreement, any alleged violation of this Agreement, or any alleged violation of any rights of another, including but not limited to Customer's use of any content, trademarks, service marks, trade names, copyrighted or patented material, or other intellectual property used in connection with services provided to Customer under this Agreement. Dataprise reserves the right, at its own expense, to assume the exclusive defense and control of any matter otherwise subject to indemnification by Customer, but doing so shall not excuse Customer's indemnity obligations.

C. Acceptance

1. Product orders will be deemed "Accepted" by Customer upon Customer receipt and delivery of any such products, or agreed substitution if not available from manufacturer, as specified under this Agreement.
2. In the event of any extended delays due to the Customer, service provider, or any other third party that causes Dataprise not to fulfill some or all of the product or service items specified hereunder, Dataprise shall be entitled to payment of those individual product or service items that are completed as specified hereunder.

D. Payment

1. Customer will be billed monthly for services performed, subject to credit approval.
2. All payments shall be made in U.S. dollars payable to "Dataprise". A service charge of \$50 will be assessed for any returned checks.
3. A finance charge of 1.5% will be applied monthly on all unpaid balances after the final payment due date.
4. If the amount due Dataprise must be collected by or through an attorney or otherwise adjudicated, Customer will be responsible for all reasonable attorney's fees and / or court costs incurred by Dataprise.

E. Governing Law

1. This Agreement shall be governed by and construed in accordance with the laws of the state of Maryland. Any actions to interpret or enforce this Agreement shall be solely brought in the state of Maryland and, to the extent permitted by law, the parties agree that the venue for such action shall be in the County of Montgomery.
2. Any notices or communications under this Agreement shall be made in writing and transmitted by certified mail return receipt requested to the party to whom such communication is directed. If to Dataprise, such notices shall be addressed to Dataprise, Attn.: Legal Department, 9600 Blackwell Road, 4th Floor, Rockville, MD 20850. If to Customer, such notices shall be addressed to the mailing address specified when Customer opens an account with Dataprise, or such other address as either party may give the other by notice as provided above.

PRINCE GEORGE'S COUNTY

ISSUANCE DATE : Feb-11-2021

PERMIT

EXPIRATION DATE :

**DEPARTMENT OF PERMITTING, INSPECTIONS AND ENFORCEMENT PERMITTING CENTER
9400 PEPPERCORN PLACE, 1st FLOOR, LARGO, MD 20774 (301) 883-5900**

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION HAS BEGUN WITHOUT REQUIRED APPROVALS.

PROPERTY OWNER

David Colborn Thorpe
9 Cheverly CIR
Cheverly, MD 20785 (301) 773-7888



CONTRACTOR

David Colborn Thorpe
9 Cheverly CIR
Cheverly, MD 20785 (301) 773-7888
LICENSE NUMBER:

OCCUPANT

ARCHITECT

TYPE OF PERMIT : **DPIE RG**
 WORK DESCRIPTION : **Build retaining wall**
 EXISTING USE : **SFD**
 USE (DER PROPOSED) : **SFD**
 SUBDIVISION : **CHEVERLY**

OWNERSHIP : HEIGHT FT : 5
 LIBER : 14355 WIDTH FT : 1
 FOLIO : 452 DEPTH FT : 29
 ED/ACCT NO. : 02 / 0182436 NO STORIES :
 LOT : 17 DWELL UNTS :
 BLOCK : EYE PARKING SP :
 TAX MAP : 059 LIVE LOAD :
 SCD : USE GROUP :
 SPEC EXCEPT : TYPE CONST :

OCCUPANCY LOAD :
 SITE CERTIFICATE :
 STRUCTURE CERT :
 SEWER :
 WATER :
 HEATING :
 PARCEL :

ELECTRICITY :
 CENTRAL A/C :
 ELEVATOR :
 ESCALATOR :
 BASEMENT :
 BOILER NUMBER :
 CBCA : N
 HISTORICAL : N
 SIGN NUMBER :

Conditions

As outlined in County Code Subtitle 4-111 no work shall be performed during the hours of 9:00 p.m. to 7:00 a.m., unless work is performed pursuant to Section 4-120 of this Subtitle.

Only the Licensed Contractor or Homeowner, named on the Permit as contractor, is permitted to perform the scope of work on the permit at the address specified.

YOU MUST COMPLY WITH MUNICIPAL, HOMEOWNER/CIVIC ASSOCIATION AND LOCAL COVENANTS. A FINE MAY BE IMPOSED IF CONSTRUCTION IS BEGUN WITHOUT REQUIRED APPROVALS.

THIS PERMIT IS VOID SIX (6) MONTHS FROM DATE ISSUED IF CONSTRUCTION HAS NOT STARTED, HAS BEEN SUSPENDED OR DISCONTINUED UNLESS OTHERWISE INDICATED

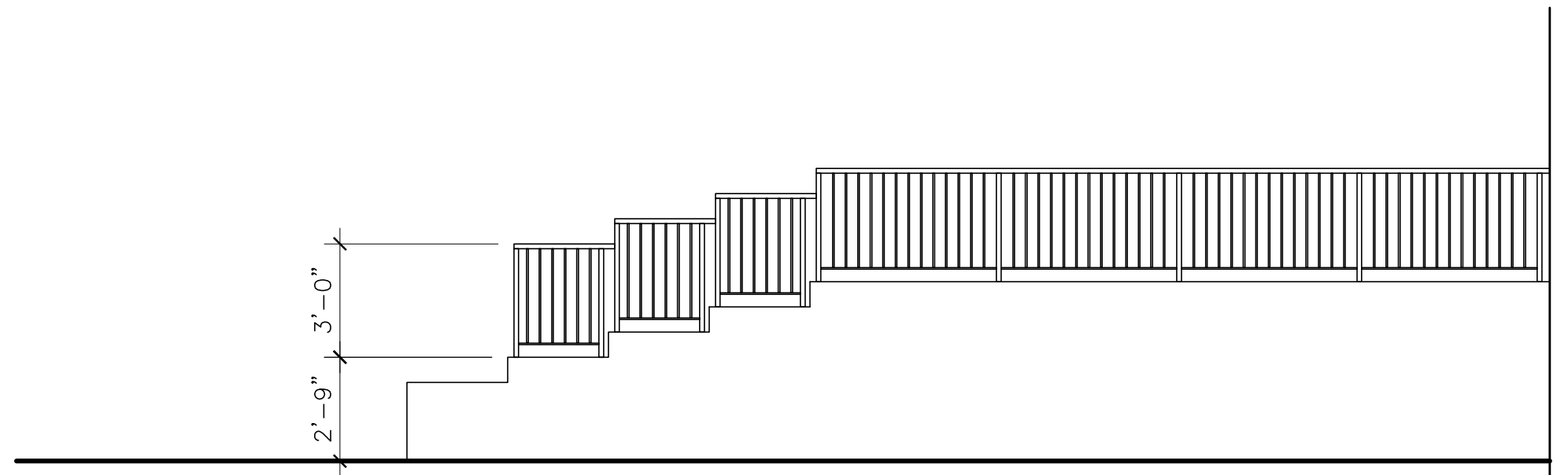
Melinda Bolling

INSPECTION AREA :

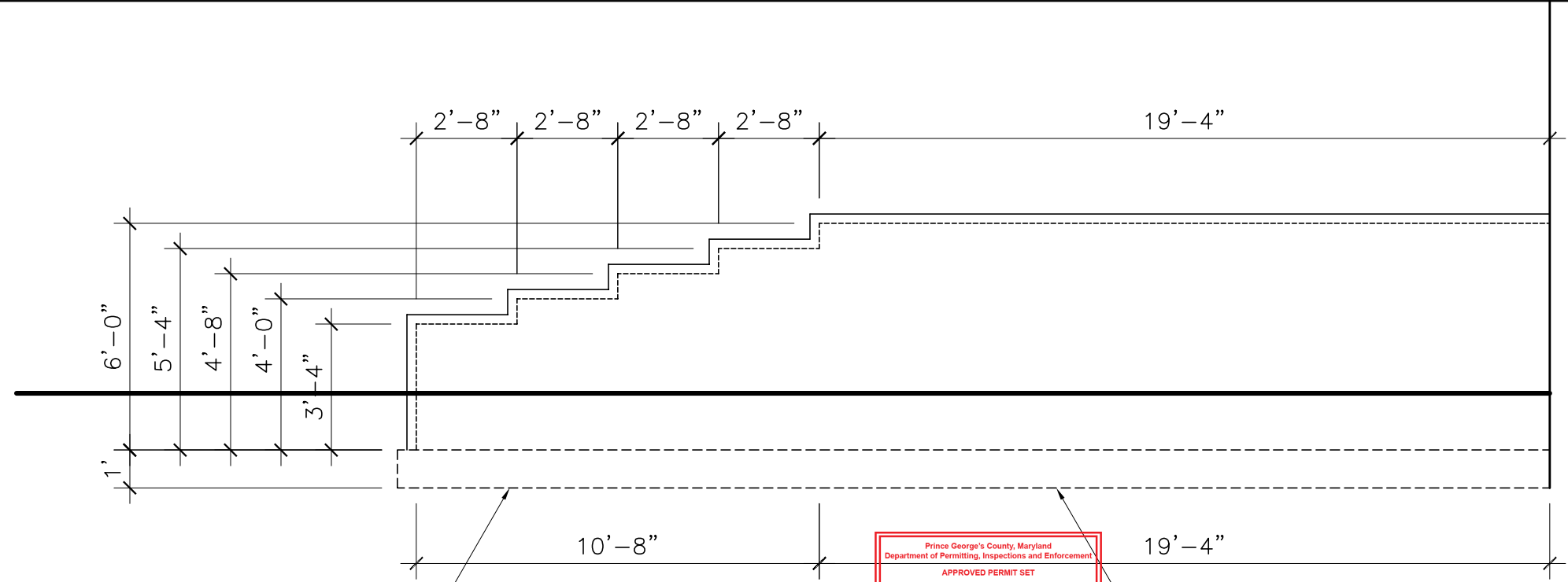
INSPECTION APPROVALS

Melinda Bolling

BUILDING INSPECTOR	HEALTH	ELECTRICAL	PLUMBING	FIRE MARSHALL
APPROVED :				



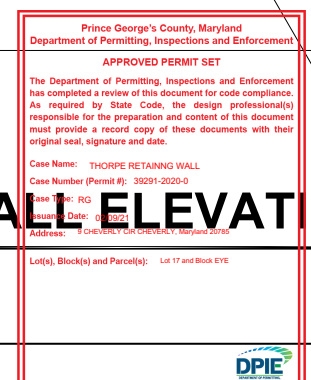
2 RETAINING WALL ELEVATION
A002 1/4" = 1'-0"



36"X12" CONCRETE FOOTING
 3000 PSI 30" BELOW THE
 GRADE MINIMUM SEE 1-A3

48"X12" CONCRETE FOOTING
 3000 PSI 30" BELOW THE
 GRADE MINIMUM SEE 1-A4

1 RETAINING WALL ELEVATION
A002 1/4" = 1'-0"



"Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Maryland, License No. 27311, Expiration Date: 04/22/2022."

DocuSigned by:
Nader Elhajj
 7EDD74F8123E458...
 1/9/2021

DWG BY
MD
MOYA DESIGN
 301-257-9359

ISSUED
DECEMBER 11, 2020

SCALE
1/4" = 1'-0"

PROJECT NAME :
THORPE RESIDENCE

PROJECT ADDRESS :
**9 CHEVERLY CIRCLE
 CHEVERLY
 MD 20785**



DRAWING NAME :
RETAINING WALL ELEVATION

SHEET NUMBER
A002

EXISTING HOUSE

EXISTING DRIVEWAY

30'-0"

EXISTING RETAINING WALL TO BE REMOVE AND REPLACE

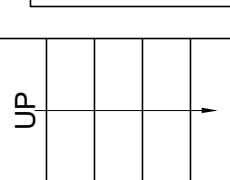
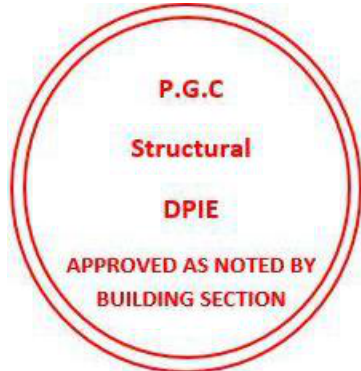
EXISTING RETAINING WALL TO BE REMAIN

A Certification shall be prepared, signed and sealed by Geotechnical Engineer Licensed in the State of Maryland who verifies all field testing & operations related to proper foundation support including: subgrade soil types and condition, undercut of uncontrolled existing fill and expansive soils, method of placement & compaction of backfill materials needed for the undercut areas in order to acquire the design bearing capacity, field testing of bearing capacity, and verifying the conformance of actual bearing capacity with the design capacity. This certification letter shall be received by the County Inspector prior to placement of any concrete for the footings.



"Professional Certification. I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Maryland, License No. 27311, Expiration Date: 04/22/2022."

DocuSigned by: Nader Elhajj 7EDD74F8123E458... 11/5/2020



1'-0"

1 A001

EXISTING RETAINING WALL PLAN

1/4" = 1'-0"

Prince George's County, Maryland Department of Permitting, Inspections and Enforcement APPROVED PERMIT SET The Department of Permitting, Inspections and Enforcement has completed a review of this document for code compliance. As required by State Code, the design professional(s) responsible for the preparation and content of this document must provide a record copy of these documents with their original seal, signature and date. Case Name: THORPE RETAINING WALL Case Number (Permit #): 35291-2020-0 Address: 9 CHEVERLY CIR CHEVERLY, Maryland 20785 Lot(s), Block(s) and Parcel(s): Lot 17 and Block EYE



DWG BY



MOYA DESIGN 301-257-9359

ISSUED

NOVEMBER 2, 2020

SCALE

1/4" = 1'-0"

PROJECT NAME :

THORPE RESIDENCE

PROJECT ADDRESS :

9 CHEVERLY CIRCLE CHEVERLY MD 20785

DRAWING NAME :

EXISTING RETAINING WALL PLAN

SHEET NUMBER

A001

REQUEST FOR VARIANCE AND SPECIAL EXCEPTION

Request Type: Variance Special Exception Approval of Required Safety Railing*

1. **Project Address:** 9 Cheverly Circle Ward 4

2. **Applicant:** David Thorpe **Company:** _____

Address: 9 Cheverly Circle

Phone #: 30703-962-0732 **Email:** dcthorpe2000@yahoo.com

3. **Property Owner:** Same as above _____

Address: _____

Phone #: _____ **Email:** _____

4. **Contractor:** Same as above Merino Home Improvement

Address: 5718 Lockwood Road, Cheverly MD

Phone #: 301-772-104 **Email:** jhoang@merinohi.com

5. **DETAILED PROJECT DESCRIPTION (additional information can be attached):**

Replace a collapsed retaining wall

6. **County Permit#** 39291-2020-0 **Variance/Board of Appeals#** _____

(Please attach copies of County Permit, Variance Application, and a Copy of Plans)

APPLICANT: I certify that the information supplied on this application is complete and accurate, and that the project described, if approved, will be completed in accordance with the conditions and terms of that approval.

SIGNATURE: David L. Trice DATE: 2021-04-11

OWNER (if other than above): I have read and familiarized myself with the contents of this application and do hereby consent to its submission and processing.

SIGNATURE: _____ DATE: _____

TOWN OF CHEVERLY

1

There are occasions when residents file for variances or special exceptions regarding their property. The following procedures are established for the handling of such items.

1. Upon receipt of the variance or special exception, the Town Administrator will forward a copy to the representative Councilmember.
2. The Councilmember will canvas the neighbors to find if there is any opposition to the proposed variance or special exception.
3. If the Councilmember deems it appropriate, the item will be placed on the agenda for discussion by the full Council.
4. The Town may take one of the following positions: support, oppose or take no position.
5. If none of the above noted positions can be reached in a timely manner, the Council may direct the Town Administrator to seek additional time by requesting that the record be held open for a set period.
6. As a practice the Town takes a position of support or opposition only when there is strong support for either.
7. When the Council takes a position, the Town Administrator will transmit, via letter, the position to the appropriate body.

Positions taken by formal motion will be published in the Town Newsletter.

Approval of Required Safety Railing in Front of Home*

8-9 (e) (3) - In those instances in which the basic code of section 8-4 requires protective railings, fences or barriers, which do not conform to the provisions for fences and barriers of this Code due to either the location, dimensions, materials or open percentage, the building permit application will require the approval of the mayor and town council in the same manner as a special exception (subsection (f)). For those cases, metal railings of no more than twenty-five (25) percent as viewed perpendicular to the railings and of a design approved by the mayor and town council will be required in the absence of overriding reasons of safety.

NOTE:
POSSIBLE
ENCROACHMENTS
MAY EXIST

THE MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION
Prince George's County Planning Department

APPROVED

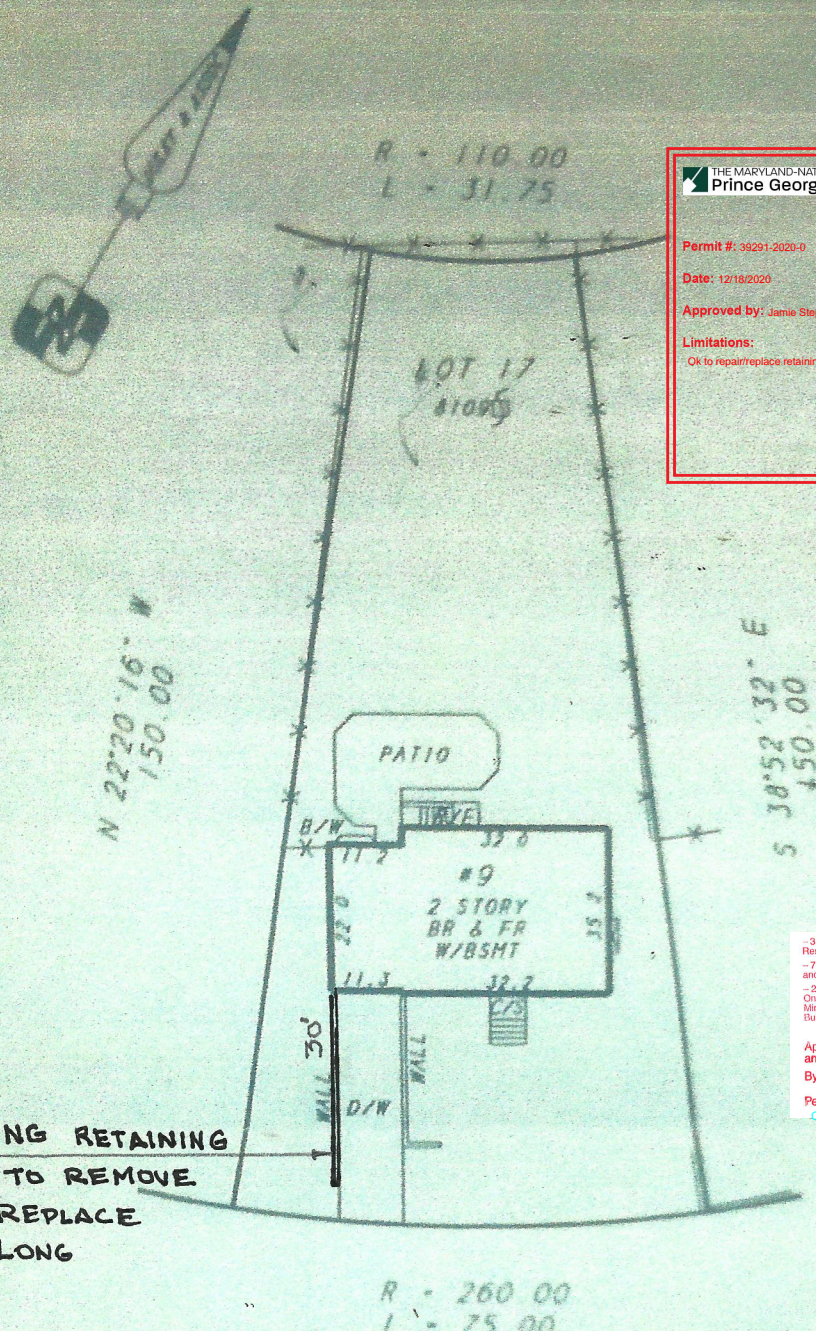
Permit #: 39291-2020-0

Date: 12/18/2020

Approved by: Jamie Stepovany

Limitations:

Ok to repair/replace retaining wall



EXISTING RETAINING
WALL TO REMOVE
AND REPLACE
30'-LONG

-3:1 Maximum Slope Allowed On Residential Property
-7% Maximum Parking Pad Slope and 12.5% Maximum Driveway Slope.
-2.5% Minimum Slope Required On Yard or Lawn Areas. 10" in 10' Minimum Slope of Pad Away From Building is Required.
Approved for Soils, Grading and Drainage
By: Am 12/24/2020 Date
Permit #: 39291-2020-00
Only to replace existing retaining wall

CHEVERLY CIRCLE

ATTENTION SURVEY OF:
#9 CHEVERLY CIRCLE
LOT 17 BLOCK EYE
SECTION 1
CHEVERLY
2ND ELECTION DISTRICT
PLAT BOOK 2 PAGE 38
PRINCE GEORGE'S COUNTY MD
SCALE 1"=30' DATE: 9-18-00
APP # 110026405

A LAND SURVEYING AND DESIGN COMPANY

DULEY AND ASSOCIATES, INC.
SERVING DC, VA, PA

HOUSE LOCATION SURVEYS
BOUNDARY SURVEYS - ALTA SURVEYS
TOPOGRAPHIC SURVEYS - SITE PLANS

2400 PENNSYLVANIA AVE
UPPER MARLBOROUGH, MD 20786

PHONE 301-988-0100 FAX 301-988-0104
PHONE 1-800-88-DULEY FAX 1-800-88-DULEY

FILE # 003128-026
DRAWN BY CCM/CMU

SURVEYOR'S CERTIFICATE
I HEREBY STATE THAT THE EXISTING EASEMENTS ON THE ABOVE DESCRIBED PROPERTY HAS BEEN CAREFULLY ESTABLISHED BY RECORDS METHOD AND THAT THE ENCROACHMENTS APPEAR TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE REGULATIONS AND THAT THE ENCROACHMENTS APPEAR TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE REGULATIONS AND THAT THE ENCROACHMENTS APPEAR TO BE IN FULL COMPLIANCE WITH ALL APPLICABLE REGULATIONS

FOUR YEAR BUDGET OVERVIEW

	AUDIT FY 2019	AUDIT FY 2020	BUDGET FY2021	EST ACTUAL FY 2021	BUDGET FY 2022
REVENUES:					
Taxes	5,534,720	5,487,991	5,278,800	5,291,500	5,465,000
Licenses	277,351	209,089	223,550	204,500	212,550
Intergovernmental	221,332	192,299	191,700	133,700	133,700
Service Charges	8,196	3,817	6,300	3,500	3,000
Fines & Forfeitures	778,054	630,747	755,000	487,300	558,800
Interest & Dividends	59,031	61,746	52,000	2,700	5,000
Miscellaneous	94,006	59,083	23,500	751,600	29,000
TOTAL REVENUES:	6,972,690	6,644,772	6,530,850	6,874,800	6,407,050
EXPENDITURES:					
GENERAL GOVERNMENT:					
	1,485,404	1,385,596	1,735,650	1,634,688	2,096,440
PUBLIC SAFETY: Police					
	2,156,832	2,345,482	2,514,300	2,123,240	2,579,000
PUBLIC WORKS: Admin. & Divisic					
	2,785,752	2,084,949	2,938,200	2,619,830	3,357,300
ASSIGNED FUNDS					
RESTRICTED FUNDS (HUR ROLLOVER)			175,000	175,000	
			200,000	200,000	
TOTAL EXPENDITURES:	6,427,988	5,816,027	7,193,150	6,752,758	8,032,740
RESTRICTED FUNDS (HUR ROLLOVER)					
TOTAL CREDIT / (DEFICIT):	544,702	828,745	(662,300)	122,042	(1,625,690)
	AUDIT	AUDIT	Budget FY21	Est Balance	Budget FY22
FUND BALANCE - June 30:	3,638,799	4,467,544	2,976,499	4,670,386	3,044,696

REVENUE BY SOURCE

	AUDIT FY 2019	AUDIT FY 2020	Budget FY2021	Est Actual FY2021	BUDGET FY2022
<u>TAXES:</u>					
01-10-1100 REAL ESTATE [Single, Multi-Family, Co	3,516,381	3,715,196	3,836,200	3,900,000	3,993,700
01-10-1400 Personal Property, Utilities	155,279	123,835	120,000	126,300	120,000
01-10-1500 Personal Property, Business	512,870	303,966	300,000	328,000	300,000
01-10-1600 Penalties & Interest	0		0		0
01-10-1700 Local Income	1,020,537	992,469	775,000	723,600	775,000
01-10-1800 Hotel/Motel Tax	150,891	132,958	50,000	90,000	75,000
01-10-1910 Highway Users Revenue (HUR)	171,735	212,585	94,800	120,000	200,000
01-10-1920 Taxes, Bank Stock Tax	1,340	1,340	1,300	1,300	1,300
01-10-1930 Liens	5,637	5,642	0	2300	0
	5,534,670	5,487,991	5,177,300	5,291,500	5,465,000
<u>LICENSES & PERMITS</u>					
01-20-2000 Traders Licenses	1,789	50	50	0	50
01-20-2100 Building Permits	2,811	2,590	1,000	2,500	1,500
01-20-2200 Residential Business Licenses	2,728	1,675	500	2,000	1,000
01-20-2300 Rental Housing Licenses	129,115	70,150	70,000	70,000	70,000
01-20-2400 Cable Television Franchise Fees	140,908	134,624	140,000	130,000	140,000
	277,351	209,089	211550	204500	212550
<u>INTERGOVERNMENTAL:</u>					
01-30-1200 Police Aid	113,727	115,000	115,000	115,000	115,000
01-30-1300 Program Open Space [POS]	0	0	110,000	0	0
01-30-1500 Disposal Fee Rebate	14,130	18,840	18,700	18,700	18,700
01-30-1925 Misc. Grants (stormwater:boyd park)	93,475	58,459	0	0	0
		192,299	243700	133700	133700
<u>SERVICES CHARGES:</u>					
01-35-1000 Residential Parking Stickers	692	519	600	600	600
01-35-1100 Special Trash/Appliance Pickups	379	600	600	1200	600
01-35-1200 Lot Maintenance (Private Property)	1,720	0	1,000	500	800
01-35-1300 Park Pavilion Reservation Fees	2,135	1,548	750	0	0
01-35-1400 Mulch Delivery Fee / Sign Fees	3,270	1,150	1,000	1,200	1,000
	8,196	3,817	3950	3500	3000
<u>FINES & FORFEITURES:</u>					
01-40-1000 Parking Tickets	13,260	4,990	10,000	200	5,000
01-40-1100 Municipal Infractions	5,895	670	2,000	0	1,000
01-40-1200 Red Light Camera Enforcement	743,993	616,639	500,000	477,000	500,000
01-40-1300 Speed Camera Enforcement	14,906	8,448	52,800	10,100	52,800
	778,054	630,747	564,800	487,300	558,800
01-45-1000 <u>INTEREST & DIVIDENDS:</u>	59,031	61,746	35000	2700	5000
<u>MISCELLANEOUS:</u>					
01-45-1100 Sale Fixed Assets	15,657	1,900	1,500	0	1,500
01-45-1200 Insurance Proceeds Revenue	42,230	29,229	0	338,000	0
01-45-1300 Misc.(copies,fax,reports,veh releases)	24,792	22,408	28,500	411,500	25,000
01-45-1310 Other Police Revenue	7,417	2,857	0	0	0
01-45-1400 Vending Machine	1,112	423	1,000	0	0
01-45-1500 Compost/Rain Barrels	42,230	2,266	1,000	2,100	2,500
	133,438	59,083	32,000	751,600	29,000
Total Revenues	6,790,740	6,644,772	6,268,300	6,874,800	6,407,050

GENERAL GOVERNMENT ACTIVITIES / DIVISIONS

ACCOUNT NUMBER	DESCRIPTION	AUDIT	AUDIT	BUDGET	EST ACTUAL	BUDGET
		FY2019	FY2020	FY2021	FY2021	FY2022

CONTRACTUAL - CONSULTING SERVICES

01-02-7500	Auditors	22,141	20,578	20,000	21,500	20,000
01-02-7510	Legal Counsel	169,995	135,658	100,000	98,000	90,000
01-02-7520	Legal Counsel - Other	41,781	457	20,000	15,000	20,000
01-02-7530	Computer Support	48,663	54,498	50,000	62,100	115,000
01-02-7540	Arborist Consultant	0	5,100	34,100	34,100	34,100
01-02-7550	Landscaping	2,150	850	500	0	500
01-02-7555	Contract Employee	56,334	19,851	0	0	0
01-02-7560	External Studies	38,010	20,489	15,000	10,000	7,500
01-02-7570	Specialty Consultants (was comm. Specialist)		0	0	0	150,000
Total Contractual Services		379,074	257,481	239,600	240,700	437,100

NON-DEPARTMENTAL - MISCELLANEOUS

01-03-0010	Mun Bldg Supplies & Maint.	27,011	8,894	30,000	55,000	30,000
01-03-0020	Municipal Building Utilities	34,548	33,749	35,000	30,000	35,000
01-03-0030	Mun. Bldg. Liability Ins.	4,532	4,353	5,000	4,500	5,000
01-03-0040	Vending Machine	1,341	2,023	1,500	0	750
01-03-0060	Red Light Camera Contractor	287,259	287,280	300,000	285,000	300,000
01-03-0070	Speed Camera Contractor	10,708	4,309	52,800	35,000	52,800
01-03-0090	MD Retirement Admin Fees	7,668	7,364	8,500	8,000	8,500
01-09-9000	Mun. Building Capital Outlay	0	0	0	90,000	310,000
Total Non-Departmental		373,067	347,972	432,800	507,500	742,050

ANIMAL & INSECT CONTROL PROGRAMS

01-04-4000	Materials & Supplies	0	183	200	200	200
01-04-6050	Mosquito Control	1,462	0	1,000	1,000	1,000
Total Animal & Insect Control		1,462	183	1,200	1,200	1,200

CABLE TELEVISION GOVERNMENT CHANNEL

01-05-4000	Supplies & Equipment	0	0	500	0	500
01-05-7410	Professional Services	7,688	21,230	15,000	36,000	36,000
01-09-9160	Equipment (Capital Outlay)		0	0		65,000
Total Cable Television		7,688	21,230	15,500	36,000	101,500

MAYOR & TOWN COUNCIL

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-06-1000	Salaries and Wages	18,600	18,000	18,600	18,000	18,000
01-06-1100	Retirement	2,346	2,000	2,500	2,000	2,500
01-06-1300	Social Security	1,331	1,331	1,400	1,400	1,400
01-06-1700	Official Expenses	1,450	1,450	2,000	1,500	1,500
01-06-1800	Constituent Service/Strategic Plan	2,400	2,000	10,200	0	10,200
<u>Travel and Training</u>						
01-06-2000	Meeting Attendance	8,267	4,178	13,000	5,800	13,000
<u>Insurance</u>						
01-06-3000	Public Officials Liability	13,589	72,402	18,200	18,000	18,000
<u>Miscellaneous</u>						
01-06-4000	Materials, Supplies & Equip.	2,088	1,882	3,500	2,000	3,500
01-06-4010	Newsletter	18,762	21,919	20,000	28,000	30,000
01-06-4020	Public Information	15,144	15,857	20,000	24,000	30,000
<u>Subscriptions & Memberships</u>						
01-06-5000	Public Officials Associations	15,144	10,243	14,000	11,000	11,000
<u>Municipal Elections</u>						
01-06-6000	Election Expenses	2,592	0	4000	4,000	4000
Total Mayor & Town Council		101,713	151,262	127,400	115,700	143,100

ADMINISTRATIVE DIVISION

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-07-1000	Salaries and Wages	286,873	312,788	343,500	330,400	359,090
01-07-1000	Overtime			10,000		10,000
01-07-1100	Retirement	31,286	22,434	30,100	27,980	29,000
01-07-1155	Retirement Supplement		10,525	17,000	13,300	17,000
01-07-1200	Worker's Comp.	1,687	2,564	5,000	3,000	3,500
01-07-1300	Social Security	29,071	22,817	29,000	24,000	27,000
01-07-1400	Hospitalization	24,056	42,465	35,000	53,000	60,000
01-07-1500	Life Insurance/Long Term Dis.	1,011	1,057	2,000	2,000	2,000
01-07-1600	Unemployment		847	150	400	200
<u>Staff Development</u>						
01-07-2000	Travel and Training	4,766	7,055	12,000	1,500	15,000
<u>Insurance Costs</u>						
01-07-3010	Auto Insurance/Excess Auto Liab	938	5,934	4,500	1,000	2,500
<u>Commodities</u>						
01-07-4000	Materials, Supplies & Equipment	6,487	14,476	10,000	17,000	10,000
01-07-4010	Miscellaneous	2,697	8,445	2,500	2,400	2,500
01-07-4020	Banking Fees	1,005	2,682	1,500	2,300	1,500
	credit card fees				Moved from P	1,500
<u>Other Charges</u>						
01-07-5000	Subscriptions & Memberships	2,192	1,282	2,500	1,300	2,500
01-07-5010	Consultant/Accountant	0	1,016	22,000	10000	15,000
<u>Contractual Services</u>						
01-07-6010	Recruitment and Advertising	1,761	310	1,000	1500	2,000
01-07-6020	EAP/Insurance Reimbursement	1,328	3,511	3,500	4,000	6,500
01-07-6030	Telephone	3,921	6,207	5,000	12,000	10,000
01-07-6040	Office Equipment Maintenance	1,373	241	2,000	800	2,000
01-07-6050	Postage	5,579	2,843	7,000	3,000	7,000
<u>Code Compliance</u>						
	Private Property/Lots				Move from PV	7,500
	Residential Parking				Moved from P	900
	Uniforms					1,000
<u>Capital Outlay</u>						
01-09-9150	Equipment Replacement		0	0	0	2,500
Total Administrative Division		406,031	469,499	545,250	510,880	597,690

COMMITTEES / DEBT SERVICE

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTU FY2021	BUDGET FY2022
COMMITTEES OF TOWN COUNCIL						
01-08-7000	Cheverly Day Comm. (Fireworks)	17,191	6,156	22,000	0	32,000
01-08-7100	Cheverly Planning Board	0	150	500	150	300
01-08-7200	Cheverly Parks & Grounds	0	0	0	0	0
01-08-7300	Youth Program	0	0	0	0	0
01-08-7400	Recreation Council	3,320	4,500	4,500	4,500	4,500
01-08-7500	PCAB	6,581	2,000	5,000	3,250	2,000
01-08-7600	Grants	6,736	8,348	15,000	86,000	15,000
01-08-7700	Technology & Comm. Comm.	3,000	3,000	3,000	3,000	3,000
01-08-7800	Composting & Waste Bins	0	0	0	0	0
01-08-7900	Cheverly Community Market		5,000	5,000	5000	5,000
01-08-8000	Interpretive Services			3,000	1000	3,000
Total Committees		36,828	29,154	58,000	101,900	64,800

DEBT SERVICE - BOND / LOAN EXPENSES

	Municipal Bond Interest Payment	95,000	16,000	16,000	16,000	
	Municipal Bond Principal Paymer	12,900	100,000	105,000	105,000	
01-09-9100	Accrued Payment Due	107,900	116,000	121,000	121,000	0

POLICE DEPARTMENT

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-11-1000	Salaries and Wages	1,080,377	1,130,999	1,294,600	1,092,000	1,267,500
01-11-1000	Overtime			77,000		80,000
01-11-1100	Retirement	161,158	145,125	284,700	180,000	200,000
01-11-1155	Retirement Supplement (civilian)		13,096	15,000	10,000	15,000
01-11-1200	Worker's Comp.	146,999	93,464	150,000	130,000	150,000
01-11-1300	Social Security	88,055	92,544	80,000	93,000	85,000
01-11-1400	Hospitalization	117,187	123,077	135,000	125,000	145,000
01-11-1500	Life Insurance/Long Term Dis.	6,142	6,039	10,000	7,800	10,000
01-11-1600	Unemployment		22,659	200	0	200
<u>Staff Development</u>						
01-11-2000	Travel & Training	20,985	33,282	28,000	14,000	34,000
01-11-2100	Tuition Assistance	1,854	882	15,000	0	15,000
01-11-2200	Community Engagement			10,000	6,000	10,000
<u>Insurance Costs</u>						
01-11-3000	Police Liability Insurance	25,680	23,401	25,000	22,000	25,000
01-11-3010	Auto Insurance	24,387	23,500	25,300	18,000	18,000
<u>Commodities</u>						
01-11-4000	Materials and Supplies	14,457	19,789	15,000	13,000	15,000
01-11-4010	Miscellaneous	25,726	29,086	5,000	3,500	5,000
01-11-4020	Equipment	27,862	29,086	35,000	55,000	35,000
01-11-4050	Credit Card Fees	2,683	434	1,500	300	
<u>Subscriptions & Memberships</u>						
01-11-5000	Chiefs Association	659	540	800	540	800
<u>Professional Services</u>						
01-11-6040	Uniforms	32,245	32,594	30,000	28,000	30,000
01-11-6050	Applicant Screening	9,023	12,521	10,000	7,000	10,000
01-11-6060	Specialized Services	12,774	33,523	28,300	38,000	35,000
01-11-6100	Equipment Maintenance	3,322	144	2,000	2,400	2,500
<u>Operating Costs</u>						
01-11-6080	Residential Parking Zones	811	741	900	900	
01-11-6090	Auto Repair	58,800	26,739	25,000	33,000	25,000
01-11-6110	Building Utilities	10,866	16,094	12,000	11,300	12,000
01-11-4040	Telephone	13,697	12,558	12,000	13,000	12,000
01-11-6030	Telephone/Wireless Comm.	13,103	14,917	17,000	13,500	17,000
<u>Capital Outlay</u>						
01-09-9120	Building / Facilities	0	12,261	5,500	21,000	
01-09-9130	Vehicle Replacement	184,992	348,407	75,000	75,000	300,000
01-09-9170	Equipment / Furnishings	63,674	63,746	15,000	110,000	25,000
Total Police Department		2,147,518	2,361,248	2,439,800	2,123,240	2,579,000

PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTUAL FY2021	BUDGET FY2022
<u>Personnel Services</u>						
01-12-1000	Salaries and Wages	937,775	897,667	1,030,500	920,000	1,082,000
01-12-1000	Overtime			10,000		10,000
01-12-1100	Retirement	135,535	149,563	168,000	159,000	165,000
01-12-1155	Retirement Supplement		27,724	30,000	17,000	30,000
01-12-1200	Worker's Comp.	77,402	54,003	80,000	54,000	80,000
01-12-1300	Social Security	72,639	75,114	85,000	70,000	75,000
01-12-1400	Hospitalization	151,821	143,395	175,000	140,000	175,000
01-12-1500	Life Insurance/Long Term Dis.	4,744	4,360	5,500	4,400	5,000
01-12-1600	Unemployment	3,640	11,723	2,000	200	200
<u>Staff Development</u>						
01-12-2000	Travel & Training	992	702	10,000	900	5,000
<u>Insurance Costs</u>						
01-12-3010	Auto Insurance/Fuel Tanks	13,542	13,000	14,500	35,000	35,100
<u>Commodities</u>						
01-12-4000	Materials, Supplies and Equipment	3,290	8,228	6,500	15,000	6,500
01-12-4010	Miscellaneous	621	2,244	1,000	500	1,000
<u>Other Charges</u>						
01-12-5000	Subscription & Memberships	332	75	500	75	500
<u>Professional Services</u>						
01-12-6040	Uniforms/Safety Gear	31,961	67,740	30,000	144,000	35,000
01-12-6070	Lot Maintenance (Private Property)	5,325	1,300	7,500	800	0
01-12-6080	Security System	421	855	1,000	855	0
01-12-6090	Radio Repair		40	1,000	1,000	1,000
<u>CAPITAL OUTLAY</u>						
01-09-9060	Buildings/Facilities/Yard	11,453	0	250,000	158,000	500,000
01-09-9140	Vehicle Replacement-3 yr 2/pur	140,693	75,275	75,000	251,000	52,000
01-09-9180	Equipment Replacement	36,250	20,466	51,000	15,000	51,000
Total Public Works Administration		1,628,436	1,553,474	2,034,000	1,986,730	2,309,300

PUBLIC WORKS - DIVISIONS

ACCOUNT NUMBER	DESCRIPTION	AUDIT FY2019	AUDIT FY2020	BUDGET FY 2021	EST ACTUAL FY2021	BUDGET FY2022
<u>STREET MAINTENANCE DIVISION</u>						
01-12-8010	Street Repair	75	5,187	10,000	5,000	10,000
01-12-8020	Streets - Subcontract Work	0	245	0	0	0
01-12-8030	Snow/Ice Removal	20,038	5,019	25,000	21,000	25,000
01-12-8050	Traffic Control		9,388	10,000	10,000	20,000
01-09-9090	Road Projects	456,597	0	194,000	294,000	100,000
01-09-9080	Sidewalks, Curb and Gutter				212,500	100,000
<u>STREET LIGHT MAINTENANCE DIVISION</u>						
01-12-8070	Street Light Utilities	82,713	69,789	72,000	63,000	72,000
01-09-9020	Street Light (Install/Repair/Convert)		354	3,000	900	3,000
<u>STORMWATER MANAGEMENT DIVISION</u>						
01-12-8100	Stormdrain - equipment	0	0	0	0	0
01-12-8110	Stormdrain - materials & supplies	31,037	4,019	100,000	0	0
<u>PARKS AND OPEN SPACE DIVISION</u>						
01-12-8200	Tree Service	43,999	52,597	110,000	110,000	110,000
01-12-8210	Park Supplies	12,305	9,392	15,000	7,000	18,000
01-12-8220	Park Tools/Equipment	4,100	12,224	12,000	7,500	12,000
01-09-9030	Park Development	38,709	14,158	150,500	1,600	33,000
01-09-9040	Land Acquisition		0	0	0	40,000
01-09-9050	Beautification Master Plan	2,933	0	10,000	9,000	65,000
<u>GARAGE & EQUIPMENT DIVISION</u>						
01-12-8300	Auto Repair (Outside Shop)	48,157	52,820	50,000	32,000	50,000
01-12-8310	Vehicle Repair Parts	65,169	14,007	50,000	12,000	50,000
01-12-8320	Garage - Tools & Equipment	6,388	2,428	10,000	2,000	10,000
01-12-8330	Garage - Consumables	5,047	4,376	10,000	5,000	10,000
01-12-8340	Tires & Tubes	22,309	41,392	40,000	39,000	40,000
01-12-8350	Gas/Oil/Grease	86,453	93,862	120,000	50,000	120,000
<u>SANITATION DIVISION</u>						
01-12-8400	Landfill disposal fees	106,573	97,633	95,000	89,000	95,000
01-12-8410	Recycling Contract/MES mulching	34,822	19,265	22,000	16,000	22,000
01-12-8420	Sanitation - Materials & Supplies	0	5,602	5,000	0YTD	5,000
01-12-8430	Composting and Recycling bins	2,110		5,000	6,000	10,000
01-12-8440	Sanitation - Equipment Repair	10,622	5,732	15,000	1,200	10,000
01-12-8450	Recycling disposal fees	0	11,986	12,000	14,400	18,000
Total Public Works - Divisions		1,080,156	531,475	1,145,500	1,008,100	1,048,000

CAPITAL IMPROVEMENT PROJECT:

TOWN BUILDING

PROJECT NARRATIVE:

It has been determined that Town Hall should undergo certain renovations and repairs over time. Some items are cosmetic (i.e. paint, landscaping, etc...) in nature. Future years include work to be performed to improve overall energy efficiency, safety, function and use.

BUDGET YEAR: Gym Air Conditioning (\$260,000) and Town Hall Maintenance (\$50,000)

BY + 1: Exterior Painting (\$20,000)

BY + 2:

BY + 3: Renovate Gym Rest Rooms ADA Accessible (\$125,000)

BY + 4: Storage Building Behind Town Hall (\$145,000)

BY +5:

PROJECT DETAIL

Dept: General Government Activity: Public Buildings Project #: GG-1

Name of Project: Town Hall

Location: 6401 Forest Road

Description: Improvement and upgrading of the Town's administrative building.

Year Authorized: 2002 Completion Date: 2025 Percent Completed:

Municipal Bldg. Capital Outlay 01-09-9000 (p.3)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	50,000	20,000		125,000	
Equipment/Materials	260,000				
Other					
TOTALS	310,000	20,000	0	125,000	

CAPITAL IMPROVEMENT PROJECT:

STREET LIGHTS

PROJECT NARRATIVE:

The Town now has a mix of the remaining mercury vapor (white light) and sodium vapor (yellow light) street lighting. Conversion of the mercury vapor and sodium vapor to LED lighting is anticipated in future budget years. The Town is waiting for Pepco to be able to provide LED lighting and meter the cost savings for their use. This line item also provides for installation of streetlights at new locations.

BUDGET YEAR: No items slated.

BY + 1: Conversion to LED (\$20,000).

BY + 2: Conversion to LED (\$20,000).

BY + 3: Conversion to LED (\$20,000).

BY + 4: Conversion to LED (\$20,000).

PROJECT DETAIL

Dept: General Government Activity: Street Lights Project #: GG-2

Name of Project: Conversion of Street Lights/New Street Lights

Location: _____

Description: Conversion of all remaining mercury lighting and high-pressure sodium vapor lights to LED. Installation of new streetlights.

Year Authorized: 1990 Completion Date: 2025 Percent Completed: 30%

Street Light (Install/Repair/Convert) 01-09-9020 (p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials		20,000	20,000	20,000	0
Other					
TOTALS		20,000	20,000	20,000	0

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	3,000					

CAPITAL IMPROVEMENT PROJECT:

LAND ACQUISITION

PROJECT NARRATIVE:

Mayor and Town Council are actively pursuing a program of acquisition of open space areas around the Town to assure a legacy of parks and green space for future residents.

BUDGET YEAR: Dog Park Land Acquisition (\$40,000)

BY + 1: Magruder Spring Additions (\$40,000)

BY + 2: Ashe property Parkway at Arbor (\$40,000)

BY + 3: Ashe property Parkway at Arbor (\$40,000)

BY + 4:

BY + 5:

PROJECT DETAIL

Dept: General Government Activity: Public Use Lands Project #: GG-3

Name of Project: Land Acquisition
 Location: Determined properties
 Description: Program Open Space funds already reserved

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

Land Acquisition 01-09-9040 (p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition	40,000	40,000	40,000	40,000	
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS	40,000	40,000	40,000	40,000	

Sources of Funds: Gen. Revenues Bonds/Loans Federal Funds State POS Funds *OTHER POS Reserve

CAPITAL IMPROVEMENT PROJECT: AMERICANS WITH DISABILITIES ACT COMPLIANCE

PROJECT NARRATIVE:

This capital improvement page addresses the requirements of physical barriers throughout the Town, under the ADA (see page 34 for sidewalk repair and construction).

BUDGET YEAR: No Items Slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: General Government Activity: Accessibility Retrofit Project #: GG-4

Name of Project: Americans With Disabilities Act (ADA) Compliance

Location: Public Use Areas

Description: Implementation of the ADA compliance requirements

Year Authorized: 1992 Completion Date: _____ Percent Completed: _____

ADA Compliance 01-09-9010 (p.3)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS					

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

TOWN PARK DEVELOPMENT

PROJECT NARRATIVE:

A Town Park Master Plan was adopted in 1991 for improvement of Town Park ballfields and other recreational facilities. The Master Plan Improvements were completed in 2015. The Master Plan was amended in 2013 adding different Capital Improvement projects.

BUDGET YEAR: No items slated.

- BY + 1: Construct Dog Park (\$80,000)
- BY + 2: Light Multi-purpose Court (\$110,000)
- BY + 3: Stage Canopy (\$35,500) [75% POS].
Track Resurfacing (202,600)
- BY + 4:

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-1a

Name of Project: Town Park Development
 Location: Town Park - 6401 Forest Road
 Description: Implementation of 1991 Master Plan as amended (2015) for Town Park recreational areas

Year Authorized: 1991 Completion Date: 2025 Percent Completed: 80%

**Park Development 01-09-9030
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials		80,000	110,000	238,100	
Other					
TOTALS		80,000	110,000	238,100	

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

GAST PARK DEVELOPMENT

PROJECT NARRATIVE:

The playground equipment replacement program was considered by the Mayor and Council in 1994, resulting in the removal and replacement of certain equipment in the park. The Master Plan improvements were completed in 1997. In 2008 new equipment was installed and older equipment removed.

BUDGET YEAR: No items slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-1b

Name of Project: Gast Park Development

Location: Inwood & Parkway Triangle

Description: _____

Year Authorized: FY95 Completion Date: 1997/2020 Percent Completed: 90%

Park Development 01-09-9030
(p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS		0	0	0	0

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

BOYD PARK DEVELOPMENT

PROJECT NARRATIVE:

A Boyd Park Master Plan was adopted in 1993 for improvement of park playgrounds and ballfields. The Master Plan improvements were completed in 2002.

BUDGET YEAR: No items slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

1. Dept: Public Works Activity: Park Development Project #: PW-lc

Name of Project: Boyd Park Development

Location: 1800 block of 64th Avenue

Description: _____

Year Authorized: 1993 Completion Date: 2002 Percent Completed: 100%

Park Development **01-09-9030**
(p.19)

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	0	0	0	0	0
Equipment/Materials					
Other					
TOTALS	0	0	0	0	0

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
_____	_____	_____	_____	_____	_____

CAPITAL IMPROVEMENT PROJECT: LAURENCE WOODWORTH PARK DEVELOPMENT

PROJECT NARRATIVE:

This incorporates the Woodworth Park Master Plan as prepared in 1976.

BUDGET YEAR: Woodworth Park Playground Upgrade (\$80,000) [POS 75%]

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-ld

Name of Project: Laurence Woodworth Park Development

Location: Cheverly Park Drive and Wayne Place

Description: Implementation of park Master Plan

Year Authorized: 1976 Completion Date: _____ Percent Completed: 100%

**Park Development 01-09-9030
(p.19)**

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials	80,000				
Other					
TOTALS	80,000	0	0	0	0

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
19,425			58,325		

CAPITAL IMPROVEMENT PROJECT:

KILMER STREET PARK

PROJECT NARRATIVE:

Kilmer Street Park Plan as adopted by Council on April 8, 2021

BUDGET YEAR: Overall Planning and Planting (\$33,000)

BY + 1: Entrance Renovations and Accessible Parking (\$53,000)

BY + 2: Stormwater Meadow, signs and furnishings (\$42,000)

BY + 3: Entrance Pillars, Ongoing Planting (\$29,000)

BY + 4: Ongoing Consulting, Planting, and Maintenance (\$19,000)

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-ld

Name of Project: Laurence Woodworth Park Development

Location: Cheverly Park Drive and Wayne Place

Description: Implementation of park Master Plan

Year Authorized: 1976 Completion Date: _____ Percent Completed: 100%

Park Development **01-09-9030**
(p.19)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer	20,000	32,000	23,000	21,000	10,000
Construct/Renovation					
Equipment/Materials	13,000	21,000	19,000	8,000	9,000
Other					
TOTALS	33,000	53,000	42,000	29,000	19,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	33,000					

CAPITAL IMPROVEMENT PROJECT: BEECHER ST/ PINKEY PARK DEVELOPMENT

PROJECT NARRATIVE: This property was acquired through the Department of Housing and Urban Development (HUD) "Good Neighbor" Program for \$1. The Town has removed the abandoned structure and developed the park under a State Community Parks Legacy Grant. In 2013 the Town purchased the property next door, removed the structure and expanded the park.

BUDGET YEAR: No items slated.

BY + 1: No items slated

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: Curb, gutter, rain garden, and sidewalks (\$40,000) 75% POS

PROJECT DETAIL

Dept: Public Works Activity: Park Development Project #: PW-If

Name of Project: Beecher St / Pinkey Park Development

Location: 5900 Beecher Street

Description: _____

Year Authorized: 2001 Completion Date: 2002 Percent Completed: 90%

**Park Development 01-09-9030
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					40,000
Equipment/Materials					
Other					
TOTALS	0	0	0	0	40,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other

CAPITAL IMPROVEMENT PROJECT:

PUBLIC WORKS FACILITY

PROJECT NARRATIVE:

The Public Works Facility includes the administrative office, the vehicle bays and the yard.

BUDGET YEAR: Construct New Office/Equipment Repair Area (\$4,000,000)
 Refuse Vehicle installment (\$52,000)
 Equipment replacement and purchase (\$51,000)

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: Resurface Public Works Yard (\$176,000)

PROJECT DETAIL

Dept: Public Works Activity: Equipment Maintenance Project #: PW-2
 Name of Project: Public Works Maintenance Facility
 Location: Public Works Yard - 6401 Forest Road
 Description: Construction of EPA required water quality issues.

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

PW BUILDING/FACILITY/YARD **01-09-9060**
(p.16)

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer	500,000				
Construct/Renovation					176,000
Equipment/Materials	103,000				
Other					
TOTALS	606,000				176,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	126,000	250,000				

CAPITAL IMPROVEMENT PROJECT:

ROAD CONSTRUCTION PROJECTS

PROJECT NARRATIVE:

This 5-year plan, prepared by Public Works, attempts to address the worst streets first. Grants and Speed Camera Revenue can be used for various pedestrian safety related construction.

BUDGET YEAR: Various Locations (\$100,000)

BY + 1: Various Locations (\$150,000)

BY +2: Various Locations (\$150,000)

BY + 3: Various Locations (\$150,000)

BY + 4: Various Locations (\$150,000)

PROJECT DETAIL

Dept: Public Works Activity: Streets Repair Project #: PW-3

Name of Project: Street Repair and Construction

Location: see list above

Description: Basic elements of most street repairs: **Milling and Overlay with Curb Access and Raised Crosswalks**

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

**Road Projects 01-09-9090
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	100,000	150,000	150,000	150,000	150,000
Equipment/Materials					
Other					
TOTALS	194,000	150,000	150,000	150,000	150,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	194,000					

CAPITAL IMPROVEMENT PROJECT: SIDEWALK/CURB/GUTTER REPAIR AND CONSTRUCTION

PROJECT NARRATIVE:

This capital improvement addresses the replacement of sidewalk, curb and gutter areas, which have deteriorated over time. This proposal is based on annually allocating \$20,000 for repairs and \$10,000 for new sidewalks.

BUDGET YEAR: Various Locations (\$100,000)

BY + 1: Construction of curb access on town streets (\$30,000)

BY + 2: Construction of curb access on town streets (\$30,000)

BY + 3: Construction of curb access on town streets (\$30,000)

BY + 4: Construction of curb access on town streets (\$30,000)

PROJECT DETAIL

Dept: Public Works Activity: Street Work Project #: PW-6

Name of Project: Sidewalk-Curb-Gutter Repair & Construction

Location: _____

Description: Repair of deteriorated sidewalks, curbs and gutters. Construction of new sidewalks, curbs and gutters.

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

**Sidewalk/Curb/Gutter 01-09-9080
(p.19)**

Project Costs:	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	\$100,000	30,000	30,000	30,000	30,000
Equipment/Materials					
Other					
TOTALS	0	30,000	30,000	30,000	30,000

Sources of Funds:	Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
	0					

CAPITAL IMPROVEMENT PROJECT:

GREEN SPACE BEAUTIFICATION

PROJECT NARRATIVE:

This capital improvement page incorporates the Town of Cheverly's Town Property Beautification Master Plan. The items listed involve funding and activities above the routine maintenance contained within the Parks Division operating budget.

BUDGET YEAR: Construction of Stone Entrance Sign at 64th Ave & Columbia Park Rd. (\$65,000).

BY +1: Construction of Entrance Sign at Boyd Park (\$65,000).

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

BY + 5: No items slated.

PROJECT DETAIL

Dept: Public Works Activity: Parks & Grounds Project #: PW-7

Name of Project: Beautification of Green Space

Location: _____

Description: _____

Year Authorized: _____ Completion Date: _____ Percent Completed: _____

Beautification Master Plan **01-09-9050**
(p.19)

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation	65,000	65,000			
Equipment/Materials					
Other					
TOTALS	65,000	65,000			0

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other
65,000					

CAPITAL IMPROVEMENT PROJECT:

POLICE STATION FACILITY

PROJECT NARRATIVE:

The Town completed the Cheverly Police Station in 2007. The facility houses the Cheverly Police Staff and its operations.

BUDGET YEAR:

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Police Activity: Law Enforcement Project #: PD-1

Name of Project: Cheverly Police Station (completed 2007)

Location: 6401 Forest Road

Description: Improvement and upgrading of the Police Station Facilities

Year Authorized: 2000 Completion Date: 2007 Percent Completed: 100%

POLICE STATION **01-09-9120**
(p.13)

Project Costs: **BUDGET** BY +1 BY+2 BY+3 BY+4
YR

Land Acquisition				
Plans/Design/Engineer				
Construct/Renovation	5,500			
Equipment/Materials	90,000	75,000	75,000	
Other				
TOTALS	95,500			

Sources of Funds: Gen. Revenues Bonds/Loans Federal Funds State Funds Spec. Asses. Other

95,500

CAPITAL IMPROVEMENT PROJECT:

KILMER PARK

PROJECT NARRATIVE:

The Town purchased Kilmer Park in 2015. This 1.3 acre heavily wooded parcel includes a house and garage structure. The Mayor and Council anticipate a year-long planning process to determine the highest and best use of the site.

BUDGET YEAR: No items slated.

BY + 1: No items slated.

BY + 2: No items slated.

BY + 3: No items slated.

BY + 4: No items slated.

PROJECT DETAIL

Dept: Parks & Recreation Activity: Parks & Rec Project #: PW-6

Name of Project: Kilmer Street Park

Location: 6301 Kilmer Street

Description: Park Open Space

Year Authorized: 2015 Completion Date: 2020 Percent Completed: 0%

POLICE STATION 01-09-9120
(p.13)

Project Costs:

	BUDGET YR	BY +1	BY+2	BY+3	BY+4
Land Acquisition					
Plans/Design/Engineer					
Construct/Renovation					
Equipment/Materials					
Other					
TOTALS					

Sources of Funds:

Gen. Revenues	Bonds/Loans	Federal Funds	State Funds	Spec. Asses.	Other