

TOWN MEETING  
October 8, 2020  
8:00 PM

**AGENDA**

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Approval of Minutes** (September 15, 2020 and September 24, 2020)
- 5. Resident Input**  
Public comment period. All comments are limited to 3 minutes.  
Residents are asked to please state name and ward.
- 6. Committee Reports**
  - a. Recreation Council
  - b. Green Infrastructure Committee
  - c. Cheverly Day Committee
  - d. Planning Board
- 7. Town Administrator Report**  
Town Administrator Galloway – will provide a report to the Mayor and Council regarding the status of Town operations and a summary of actions taken under the COVID-19 state of emergency.
- 8. Police Report**  
Chief Towers - will give monthly report.
- 9. Public Works Report**  
Director Brayman - will give update on the Department of Public Works.
- 10. Third Reader of Juneteenth and Indigenous People's Ordinance \***  
Mayor read the ordinance renaming Columbus Day to Indigenous People's Day and establishing Juneteenth as a Town holiday. This is the final reader and will be followed by a Council vote.
- 11. Second Reader of the Non-Citizen Voting Charter Amendment and Continuation of Public Hearing on Charter Amendment** - The Mayor will read the proposed Non-Citizen Voting Charter Amendment. The amendment will also be read at the November Town meeting. A vote will follow the third reader of the proposed amendment in the November Town meeting.

**12. Budget Amendment to Repurpose Funds for Additional Road and Sidewalk Work \***

This transfer is being requested to address additional road repairs that have been identified to include asphalt, curb, gutter, and sidewalks.

**13. Review of the Thursday, September 10 Storm**

Mayor will give an update on the recovery efforts regarding the Sept 10<sup>th</sup> storm that impacted Cheverly residents.

**14. Update on USPS**

Mayor will share information from Senator Cardin's Prince George's County Municipal Leaders and USPS Capitol Region Leadership discussion on lingering and newly emerged postal issues.

**15. Traffic Calming Decision \***

The Town Council will make a decision on the recommendations for traffic calming devices for Dewey Street, and Cheverly Oak Court and Oakton Way intersection.

**16. Review of October Worksession agenda and future requests**

Mayor and Town Administrator will offer a forecast of the October Worksession agenda. Mayor will seek Council input on agenda items for consideration for future Worksessions.

**17. Mayor and Council Announcements**

Opportunity for Mayor and Council to share community happenings and events.

**18. Adjourn**

(\*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.

**You are invited to a Zoom webinar**

*When:* Oct 8, 2020 08:00 PM Eastern Time (US and Canada)

*Topic:* Cheverly October Town Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/85849499517?pwd=NEIzZUpoTUd5M2JsbnVT3hnQTFVZz09>

**Webinar ID: 858 4949 9517**

**Passcode: 192736**

Or iPhone one-tap :

US: +13017158592

Or Telephone:

US: +1 301 715 8592

Town of Cheverly  
**SPECIAL HEARING**  
Columbia Park Rd. Vehicular/Pedestrian/Bicycle Concerns  
**Minutes**

September 15, 2020

Call to order

Meeting called to order at 6:30 pm via Zoom.

In attendance: Mayor Riazzi, Council Members Radloff, Watson, Bryner, and Fry. Absent: CM Garcia. Staff: Town Clerk - TC Hegeman.

Pledge of Allegiance

Guests: Jack Good, Traffic Engineer for the Town of Cheverly  
Jackie Chandler with Traffic Concepts representing Prologis  
Nick Berrick and Ben O'Neil also with Prologis

*Jackie Chandler* this is a more in-depth operational analysis than what is done in a typical traffic study. Is looking for input from people who drive this route every day and their concerns. They are there to listen.

Residents expressed their concerns and negative experiences with the current traffic on Columbia Park Road.

CM's Bryner and Munyeneh spoke about their issues and concerns as well.

CM Garcia joined the meeting at 7:51 p.m.

The meeting ended at 8:30 pm and went directly into the Town Meeting.

Town of Cheverly  
**Town Meeting Minutes**  
September 15, 2020

Call to order

Meeting called to order at 8:30 pm via Zoom.

In attendance: Mayor Riazi, Council Members Radloff, Watson, Bryner, Garcia, and Fry.  
Staff: Town Administrator – Mr. Galloway, Director of Public Works -  
Mr. Brayman, Chief of Police - Jarod J. Towers, Code Compliance - John  
O’Berry, and Town Clerk - TC Hegeman.

Pledge of Allegiance

**Motion to strike Rules and Procedures from the Agenda and move up the Town Administrators report:** CM Watson, seconded by CM Bryner. Approved unanimously.

Administrator Galloway gave his bi-weekly Covid-19 report. He discussed the Covid-19 grant monies and confirmed registration for the fall MML Conference. Mr. Galloway also talked about the Neighborhood Sun solar program, the National League of Cities and parking concerns on Oak Street.

Kevin Cheung with Utility Advisor explained the Neighborhood Sun program, the off-site solar farm and how it would benefit Cheverly and the Lower Beaver Creek Dam.

Code Compliance Officer O’Berry spoke about Oak Street changes and improvements and the painting of curbs.

*CM Garcia* expressed her concern for residents in the apartments not having anywhere to park and her disappointment about the curbs being painted.

Administrator Galloway also gave an update on the new town website and the liquor board hearing. Rincon Escondido Deli Bar and Restaurant were awarded their Class B liquor license. Fratelli’s had a violation occur in their restaurant in February and was fined \$4,500.

Bryan Swann from District Four of the Board of Education discussed some of the challenges with virtual learning. He also gave an update on the P3 which is the Private, Public, Partnership; the schools refer to it as Alternative School Construction Finance package or ACF. P3/ACF is referring to a construction company that would build and manage a new school building for 30 years and the school would lease the building. At the end of 30 years the company would turn over the building (once various conditions have been met) to the school. Mr. Swann can be reached at [bryan.swann@pgcps.org](mailto:bryan.swann@pgcps.org).

**Motion to Approve the Minutes from August 13 and August 27, 2020:** CM Bryner, seconded by CM Radloff. Approved unanimously.



## **Resident Input**

Several residents spoke in favor of the Non-Citizen Voting Amendment. Mt. Rainier Councilmember Celina Benitez spoke in favor of the Amendment. A resident voiced his desire for a Referendum to the charter amendment.

**Motion to Move Non-Citizen Voting First Reader up on the Agenda:** CM Bryner, seconded by CM Garcia. Approved unanimously.

*Mayor Riaz* read key changes to the Non-Citizen Charter Amendment.

*CM Watson* would like to hear from more Ward 2 residents and inquired about protections the non-citizen voter list provide against ICE.

*CM Munyeneh* supports the measure would like to hear from more of her constituents.

*CM Garcia* inquired about how a non-citizen voter list could be turned over to ICE when everyone was told that they could participate in the Census without fear of that happening.

*CM Radloff* has received concerns from his constituents about the definition of a non-resident voter. What are the protections guaranteed to non-citizen voters?

John LeGloahec, Chair of the Board of Elections discussed the Community Forum tomorrow and the fact that the Board of Elections does not do anything until the amendment is enacted or put forward as a referendum.

## **Committee Reports**

Rec Council *Mayor Riaz* the flea market is cancelled, and Halloween will be modified this year.

Green Infrastructure *Shelia Salo* discussed the Cheverly Town Park survey results, Kilmer Park, the Cheverly Native Plant Project and solar energy subscription through Neighborhood Sun.

Cheverly Day Committee *Mayor Cheverly Day* will be on May 15 and will be our 90<sup>th</sup> Anniversary and a parade year.

Planning Board *Margaret McDonnell* will hold an event on October 15 at 7:00 p.m. on how the development process in the county works.

**Police Report** - Chief Towers gives his monthly report detailing crime increases/decreases to Mayor and Council. He also discussed the storm on September 10 and everyone who helped assist residents. Chief Towers spoke about issues with the county non-emergency calls and suggested the police department have their own non-emergency call center. The Judgmental training is on September 30 and role players / volunteers are needed.

**Public Works Report** – Director Brayman gives his monthly Public Works report. Mr. Brayman discussed asphalt and concrete, storm drainage, recycle bins and totes and mulch deliveries. He also spoke about the arborist and fall tree planting. He is still working with EA Engineering

regarding the underground storage tanks and discussed the bid for the underground storage tank as well. The new trash truck should arrive within the next two weeks.

**Planning Board Member Approval** CM Munyeneh explained the requirements and put forth Mr. Fred Price Jr. as a new member.

**Motion to Nominate Fred Price Jr. to serve on the Planning Board:** CM Munyeneh, seconded by CM Radloff. Approved unanimously.

**Approval of Contract for Cheverly Town Attorney** - *Mayor Riazi* read the contract.

**Motion to Approve Town Attorney Engagement Agreement with the included edits:** CM Munyeneh, seconded by CM Bryner. Approved by CM Radloff, CM Bryner, CM Munyeneh, CM Garcia and CM Fry. CM Watson opposed.

**Second Reader of the Indigenous People's Day Juneteenth and Ordinance** *Mayor* discusses the ordinance.

**Review of September Worksession** - discussion of preliminary items.

Traffic Hearing	Town Administrator report
Tree planting	Town priorities
Black Lives Resolution	Continue calendar discussion
Draft for October agenda	

*CM Munyeneh* would like to add the Town logo.

*CM Watson* would like to add property development and the audit.

CM Garcia left the meeting prior to Mayor and Council Announcements.

CM Watson Ward 2 bi-weekly Coffee Zoom is this Saturday at 10:00 am.

**Motion to Adjourn:** CM Radloff, seconded by CM Fry. Approved unanimously.

12:40 a.m.

Town of Cheverly  
**Traffic Calming Petition Public Hearing**  
Minutes  
September 24, 2020

Call to order

Meeting called to order at 6:30 pm via Zoom.

In attendance: Mayor Riazi, Council Members Radloff, Watson, Bryner, Munyeneh, Garcia and Fry. Staff: Town Administrator - Mr. Galloway, Director of Public Works – Steve Brayman, and Town Clerk – TC Hegeman.

Director Brayman read the traffic analysis report and recommendations, explained the process of the analysis, placement of cameras and speed monitoring equipment.

Mr. Jack A. Goode, Traffic Engineer with A. Morton Thomas and Associates, Inc. also discussed the analysis results and answered questions.

**Dewey Street traffic analysis.**

There were residents that expressed their support of a speed hump while other residents were not in favor of a speed hump. A resident was unhappy with the placement of the camera (for analysis); it did not capture where the speeding actually occurs.

*CM Watson* would like to work with Mr. Brayman over the winter for things that we can build to address speeding and if there are speed limit signs in Public Works, they can be put up now. He would also like to discuss options to implement in the spring, such as the possibility of structural changes to the roadway. What physical changes can we make to the street to deter speeders?

*Mayor* next actions: placement of a speed limit signs, speed trailer, and another traffic analysis at a later date.

*Administrator Galloway* read the Code and it stated that the next step is for Mayor and Council to make a decision on the request.

**Cheverly Oak Court and Oakton Way traffic analysis.**

Director Brayman read the traffic analysis report and recommendations, explained the process of the analysis, placement of cameras and speed monitoring equipment.

There were residents that expressed their support of a speed hump while other residents were not in favor of a speed hump. A resident was unhappy with the placing rumble strips as they would be in front of their house.

CM Fry discussed the concerns and requests of impacted residents. She also inquired about a raised crosswalk. Is there a possibility to have a crosswalk to go across Cheverly Oaks Court?

*Mr. Goode* yes, it is a possibility

*Mayor* next actions: bring the discussed observations back to Mr. Brayman and Mr. Goode and move forward with the lowest level recommendation of an advance stop sign.

Mayor and Council wend directly into the scheduled Worksession.

Town of Cheverly

**Worksession**

Minutes

September 24, 2020

Call to order

Meeting called to order at 7:30 pm via Zoom.

In attendance: Mayor Riazi, Council Members Radloff, Watson, Bryner, and Fry.

Staff: Town Administrator - Mr. Galloway, Director of Public Works -

Steve Brayman, Town Clerk - TC Hegeman and Office Assistant – Tonya Jones.

Pledge of Allegiance

Agenda -Woman's Club removed, item 9 and 10 to follow directly after item 4.

**Washington Gateway Project** - *Mayor* discussed Outlot B, tree planting and extension agreement.

Mr. Haller with the Washington Gateway Project discussed the topography of the property, the need for a retaining wall, the bond and tree plantings. Trees will be planted the first week of November. He also discussed the multiple offices and processes required to acquire the permits.

**Motion To Support the Signing of the Amendment to the Agreement with American Resources Management Group Limited Partnership that Supports the Planting of Trees in the Turnover of Out lot B the Town of Cheverly:** CM Munyeneh, seconded by CM Watson.

Approved unanimously.

**Approval of the Underground Storage Tank Bid** - Director Brayman discussed the underground storage tanks, bids, and the estimated cost. Mr. Nelson Brooks of EA Engineering also discussed the permitting.

**Motion to Authorize the Town Administrator to enter into a contract with TEC based upon this Bid that reflects the Unit Costs and Estimated Scope of Work that is reflected in the Bid:** CM Bryner, seconded by CM Radloff. Approved unanimously.

**Storm Water Management Update** - Director Brayman spoke about storm drain clean up. Residents should call 311 for storm drain clean up. He also discussed the new trash truck.

**Interpretive Services Update** – Administrator Galloway and Ms. Jones discussed ASL and ESL accessibility. Ms. Jones researched multiple consultants, programs, and companies and presented Dr. Walsh Info and Tech Consulting to Mayor and Council as the best option at this time.

Dr. Walsh discussed cost issues, accuracy rates, quality, format, and customization. Dr. Walsh spoke about the results of the data analysis and temporary solutions.

Administrator Galloway expressed the desire to update the cable room between now and December utilizing the Covid-19 funds.

*CM Radloff* spoke about the rapidly changing technology and updating the broadcast room which would expand the resolution.

**Update on Hotel Development** – Administrator Galloway spoke about hotel development behind the Wyndham hotel, revenue, and potential tourism district tax benefit for Cheverly.

**Halloween Events** – Administrator Galloway describes the plan for celebrating Halloween by hosting a social distance parade from Gast Park to Town Hall where families can pick up prepared goodie bags for grab and go treats. He also proposed at 6:00 pm to have residents’ step outside and play the song Thriller and record themselves dancing and post videos and pictures using #CheverlyThriller. We will have a virtual costume party from 6:30 – 7:30 pm, followed by a virtual Monster Mash.

*Mayor* we will be able to vote for best costume and a coloring page in the October Newsletter.

**Covid-19 Update** – Administrator Galloway gives his bi-weekly report to Mayor and Council. He also discusses the Blood Drive and Drive-Thru Flu Shot Clinic on October 9 from 9:00am – 4:00 pm.

**Census and Food distribution** – Marvally Nettles discusses the food drive on Sunday from 1:00 – 2:00 pm at Boyd Park where packaged produce and meat will be given away. There will also be voter registration taking place. We will head over after this event to give food away at Cheverly Station.

*Mayor* we will have our last census event on Sunday that will include voter registration, food give aways and door prizes.

**September 10 Storm** - *Mayor* discussed the storm’s effects on residents and praised the police department and public works for their help and response. Please fill out the town form for information about interactions with WSSC and insurance companies. Please also fill out the County assessment form to see if the County can reach the numbers necessary for a Declaration of Disaster.

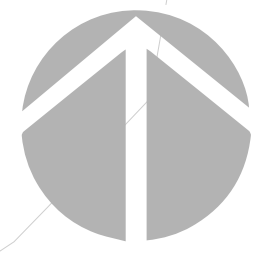
**Town Meeting Draft Agenda** - discussion of preliminary items. Mayor will seek Council input on agenda items for consideration the October Town Meeting.

Traffic Calming decision	Second Reader of Non-Citizen Voting
Presentation of hotel	Board of Elections presentation
September 10 Storm	Budget Amendment to repurpose funds for sidewalk
Last Reader of Juneteenth and Indigenous People’s Day Ordinance	
<i>CM Watson</i> Metro cutbacks, maybe in November or December meeting.	

Motion to Adjourn: CM Fry, seconded by CM Bryner. Approved unanimously. 10:13 p.m.



# CONCEPT PLAN



FOREST ROAD

Native meadow

Restoration gardens

EX. LAWN

ex. entrance

Doggy bag dispenser

ex. on-street parking

Nature walk

Strolling garden

Bird house

Educational signage

Educational signage  
Interactive pollinator garden

ex. parking

ex. parking

Picnic area

Rock garden

ADA accessible pathway

ADA accessible upper deck platform

ADA accessible seating

Sitting nook

Updated water fountain

Stairs

Educational signage

EX. STAGE

Amphitheater seating

ex. parking

ex. entrance

Nature play slope

## LEGEND

- EX. SITE FEATURES
- EX. TREE CANOPY
- EX. PARKING
- EDUCATIONAL SIGNAGE
- STORMWATER FEATURE
- NATIVE UNDERSTORY TREES
- BIRD HOUSE
- HAND SANITIZER STATION
- DOGGY BAG DISPENSER
- WOODEN GARDEN STEPPERS
- CONCRETE PAVERS
- BENCH
- PLANTING BED
- PICNIC TABLE
- BIKE RACK

Bike rack  
Educational signage

Entrance

Proposed rain garden location

Hand sanitizer station

EX. PAVILION

Interactive play

Trench drain

Updated water fountain

Picnic area

Tiered planting bed

EX. MULTI-USE COURT

Bike rack

Educational signage

Nature play

Inclusive playground

EX. PICNIC SHELTER

Doggy bag dispenser

Channel stabilization

Permeable pavement

WOODWORTH TRAIL





# CHEVERLY TOWN PARK REIMAGINED



Low Impact  
Development  
Center

Conceptual Design Report

September 30, 2020



# Acknowledgments

This preliminary concept report was prepared under the guidance of the Town of Cheverly, Maryland. Special thanks to the Mayor and Town Council, the Town Administrator, the Department of Public Works, and especially the Green Infrastructure Committee.

# Funding

This material is based on work supported by the U.S. Environmental Protection Agency and the Chesapeake Bay Program's Innovative Nutrient and Sediment Reduction grants program, which support efforts with the Chesapeake Bay watershed to accelerate nutrient and sediment reductions with innovative, sustainable, and cost-effective approaches.

# Disclaimer

This project is funded by the National Fish and Wildlife Foundation Chesapeake Bay Stewardship Fund. The views and conclusions contained in this document are those of the authors and should not be interpreted as representing the opinions or policies of the U.S. Government or the National Fish and Wildlife Foundation and its funding sources. The mention of trade names or commercial products does not constitute their endorsement by the U.S. Government, or the National Fish and Wildlife Foundation or its funding sources.

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NFWF



Chesapeake Bay Stewardship Fund



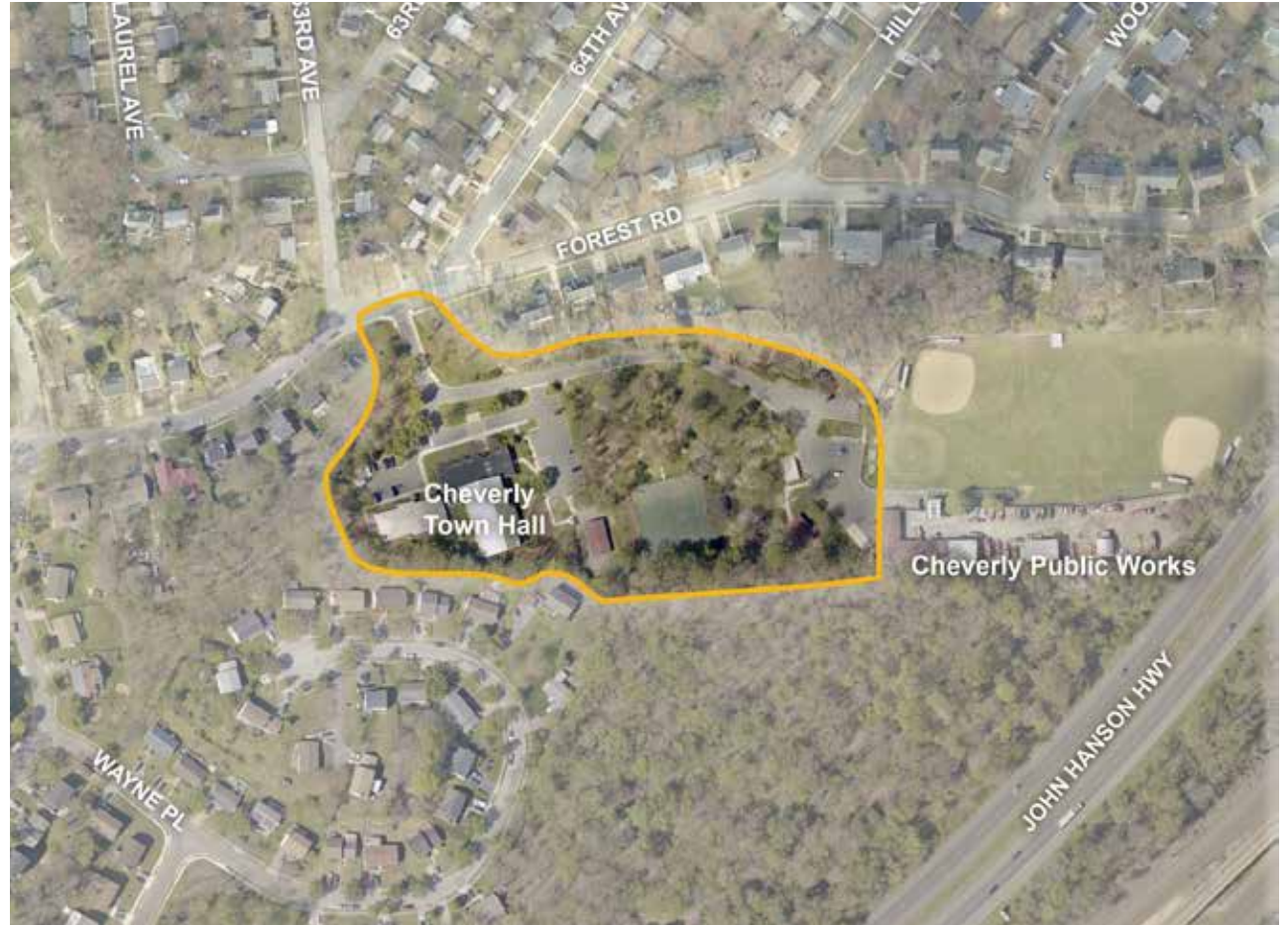
# Background

Cheverly Town Park is a vibrant community park in Cheverly, MD. In 2012-2013, the Town prepared a Park Master Plan that outlined the social, recreational, and environmental needs of the park and provided a conceptual sketch to explore initial design ideas.

The purpose of this project was to help Cheverly in their efforts to improve the social and environmental sustainability of Cheverly Town Park. The design process involved conducting field work, evaluating existing conditions, and engaging the community to locate recreational, social, and environmental opportunities.

Another key area of focus was to bring the area up to 2010 Americans with Disabilities Act (ADA) Standards for Accessible Design. This project builds on the work of the 2013 Town Park Master Plan. Additional community input was sought to ensure that the conceptual design reflects the current needs of park users and takes into account environmental conditions.

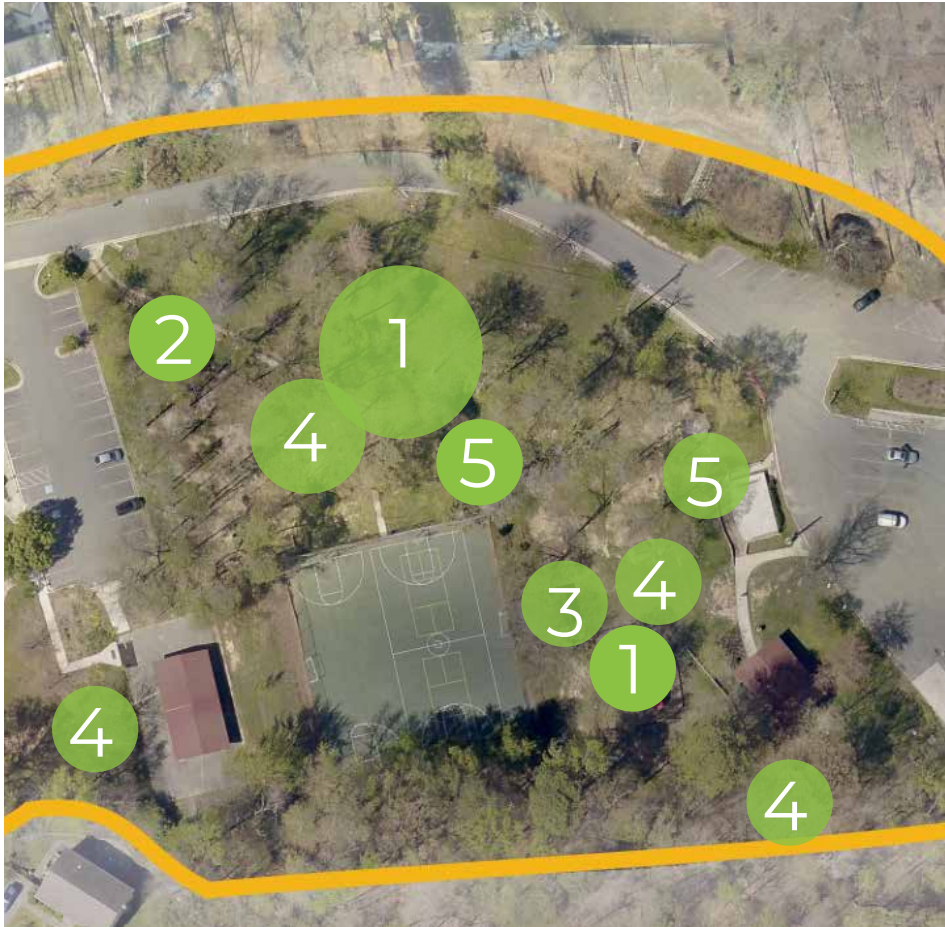
The project was officially kicked off on February 2, 2020, at a meeting with the Town's Green Infrastructure Committee. The group reviewed the project's scope and schedule, discussed the 2013 Town Park Master Plan and existing site conditions, and identified issues and



opportunities related to environmental, recreational, social, and infrastructure/utility needs. Members of the design team also participated in monthly Green Infrastructure Committee meetings to provide design updates and obtain feedback.

Input was also obtained from residents and park users about the park's use, priorities, and design elements through two online questionnaires. A total of 150 people submitted responses to the first questionnaire, and 211 responded to the second. This input provided valuable insight into the design process.





## Existing Needs

- 1 ADA-friendly path and playground
- 2 Shade trees and restoration gardens
- 3 Playground expansion and upgrades
- 4 Stormwater management improvements
- 5 Amphitheater seating and gathering places

## Existing Conditions

The park's existing conditions were evaluated using information obtained through community input, the existing Master Plan, site visits, a topographic survey, and consultation with Town staff and committees. Many of the upgrades proposed in the original Master Plan were still relevant. Site visits and community input helped shape priorities for future park improvements.

Community member input at the beginning of the process

emphasized the need for an accessible path through the park that has minimal impact on existing trees and provides additional areas for restoration gardens and tree plantings. The park is partly situated on a hillside and is not "walking friendly." Several residents stated that they avoid walking in the park for fear of injury. It is also challenging to get a stroller up to the playground equipment. Without a designated walkway, people will create their own route, causing additional erosion.

Other respondents emphasized the importance of maintaining existing tree health, incorporating ecological restoration into the plan. The playground area, pathway, seating, and stormwater management/ erosion control all ranked as high priorities. The rapid rate of erosion is a clear issue in several areas of the park.



# Existing Conditions

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Erosion below the multipurpose courts

Playground with limited accessibility



No ADA-compliant walkway; eroded where people travel

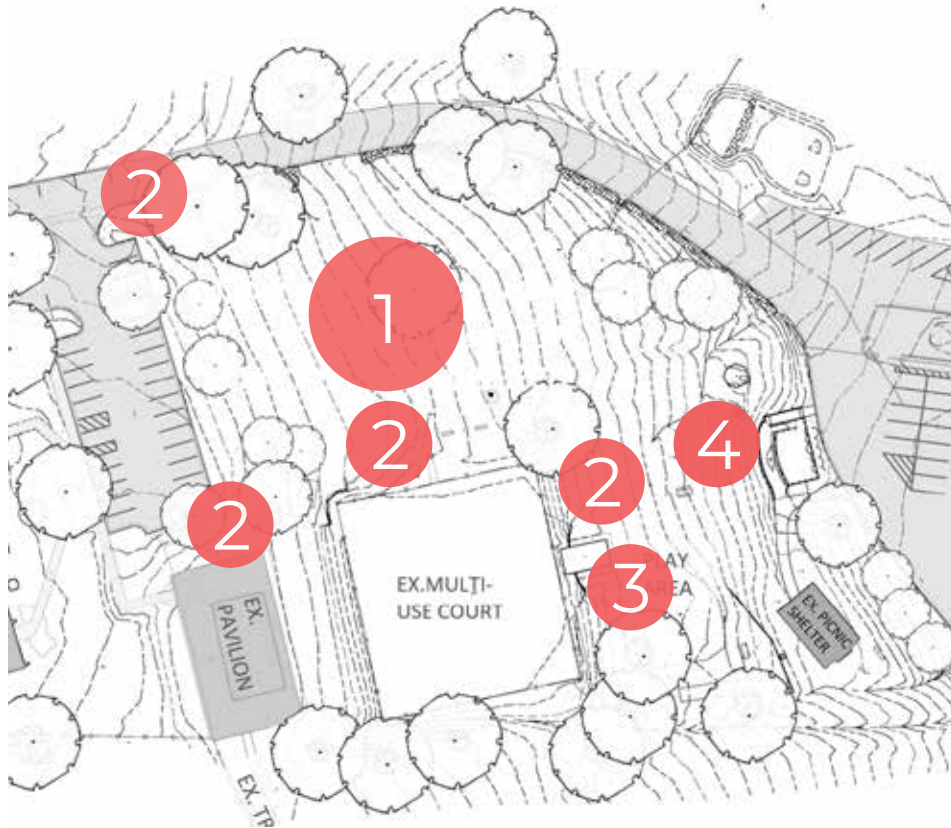


No permanent seating around amphitheater



Unstable channel





## Opportunities

- 1 **Meandering pathway**  
Incorporate an accessible path through the park with a gentle slope and even surface to improve accessibility.
- 2 **Access to key park features**  
Align the path to connect the upper parking lot, pavilion, multipurpose court and playground.
- 3 **Accessible playground**  
Upgrade the playground to provide play opportunities for users of different ability levels.
- 4 **Amphitheater accessibility**  
Add terraced seating around the amphitheater; include accessible viewing options.

## Accessibility + Connectivity

A major motivator for the redesign of Cheverly Town Park was the need to improve accessibility and ADA compliance. The park is located on a slope and currently lacks a well-defined pathway connecting park features. A well-designed path will increase accessibility for all users, but especially those with mobility challenges, wheelchairs, and strollers.

Due to the steep slope, the path will need to meander through the park to provide a gentle grade. This also

provides opportunities to incorporate additional features along the path, such as accessible seating areas, native plant groves, and interpretive signage, encouraging all park users to enjoy the park's trees and other vegetation.

Incorporating an accessible path will also provide additional benefits, such as preventing foot or vehicular traffic through the park from contributing to erosion issues. The path's layout was carefully considered in the design process to minimize impacts on existing trees and provide convenient access to park areas. Construction costs were also considered.

# Accessibility + Connectivity examples

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A stamped concrete pathway



Amphitheater seating with accessible front row

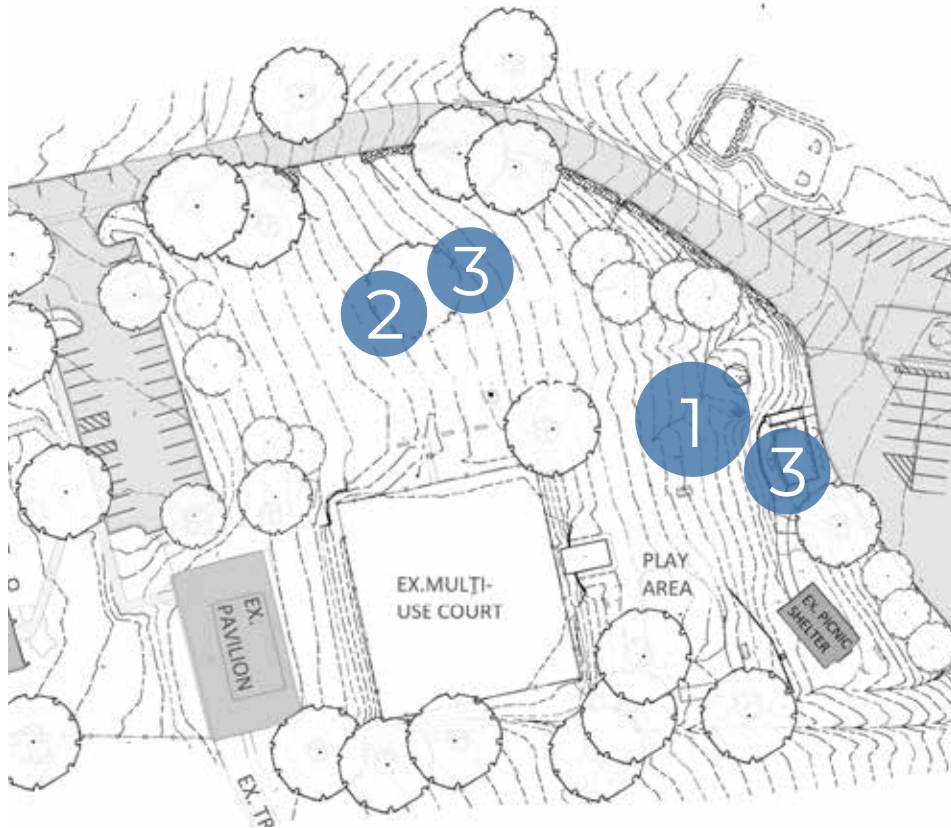
Wheelchair-accessible path



Accessible seating areas smoothly connected to the main path







## Opportunities

- 1** Add terraced seating  
 Install permanent seating to make the amphitheater more inviting and accessible.
- 2** Incorporate gathering spaces into the trail design  
 Add a variety of seating spaces along the trail to invite park users to enjoy the space in new ways.
- 3** Integrate accessibility  
 Make seating areas along the trail and a portion of the amphitheater seating accessible for all park users.

## Amphitheater + Gathering Spaces

An amphitheater was identified in the 2013 Town Park Master Plan as a candidate for improvements. That plan led to the installation of a new stage. The audience sits on the grass uphill of the stage.

Options were identified during the current design process to provide permanent, stable seating while minimizing visual impact on the landscape, preventing erosion and adding as little impervious area as possible. This seating also provides an opportunity to increase

ADA accessibility and connect to existing accessible pathways near the amphitheater.

Gathering spaces – including sitting nooks and a picnic area – are integrated into the design of the meandering, ADA-accessible path to improve the functionality of the park’s open space. Accessible seating options and native planting areas will encourage park users of all abilities to relax and enjoy the park in new ways.

# Amphitheater + Gathering Spaces examples



Outdoor amphitheater seating

Grass strips minimize impervious area

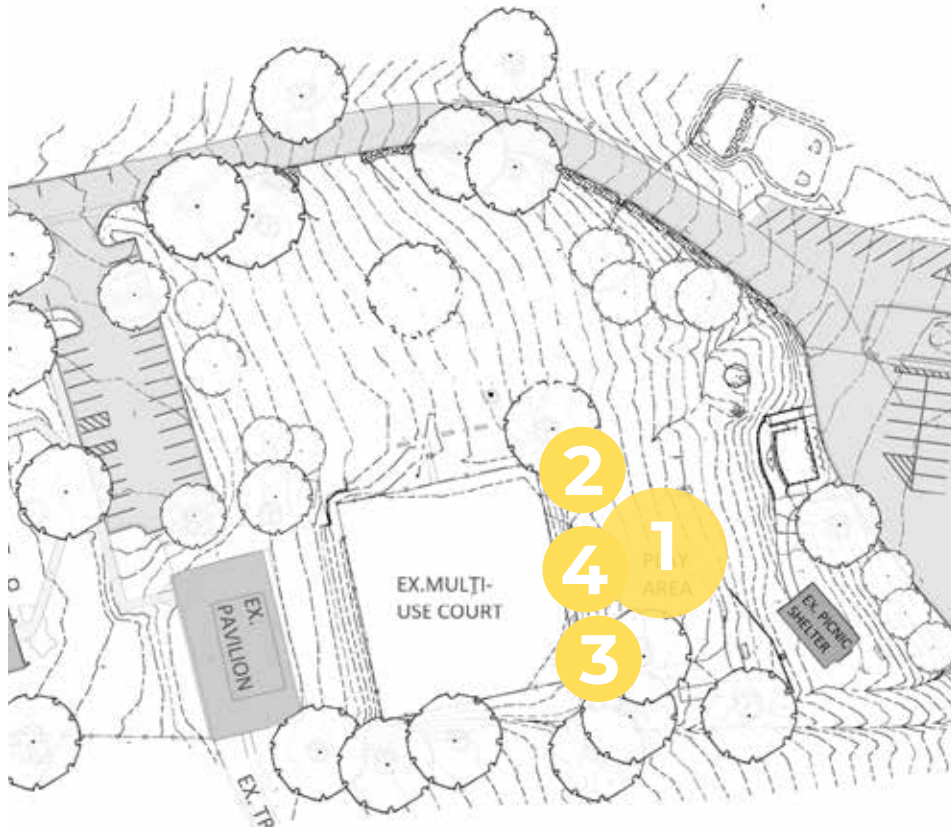


Seating along path

Picnic area







## Playground Improvements

The playground is a well-used feature of Cheverly Town Park. Due to its location near the bottom of the park and below the paved multi-purpose court, stormwater runoff can accumulate and leave play areas unusable after rainfall. The playground is also not currently well-suited to users of different ability levels. Reconfiguring elements close to the playground and installing a stormwater management system underneath the play

## Opportunities

- 1 **Inclusive equipment and surfaces**  
Incorporate play equipment for children of different ages and ability levels.
- 2 **Nature play elements**  
Expand the playground area to incorporate equipment that mimics natural features.
- 3 **Tiered planting bed**  
Stabilize the slope with a terraced garden that allow kids to interact with plants and soil
- 4 **Interactive play**  
Provide options for additional interactivity such as a water feature.

area will provide opportunities to make the playground more inclusive, inviting, and functional.

Proposed updates include removing the cookhouse structure and incorporating features leading from the multipurpose court to the playground area. This includes adding nature play features, an interactive play area, and a tiered planting bed. The existing playground area will be replaced with inclusive playground features. Expanding the playground area will allow for additional nature play-themed features. A permeable playground surface such as poured-in-place rubber or engineered wood fiber will allow water to permeate through to an underground system designed to capture and filter rainfall before being directed to the storm drain system.

# Playground examples

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Ramp improves playground accessibility



Natural features incorporated into play area



Accessible roundabout is flush with the ground

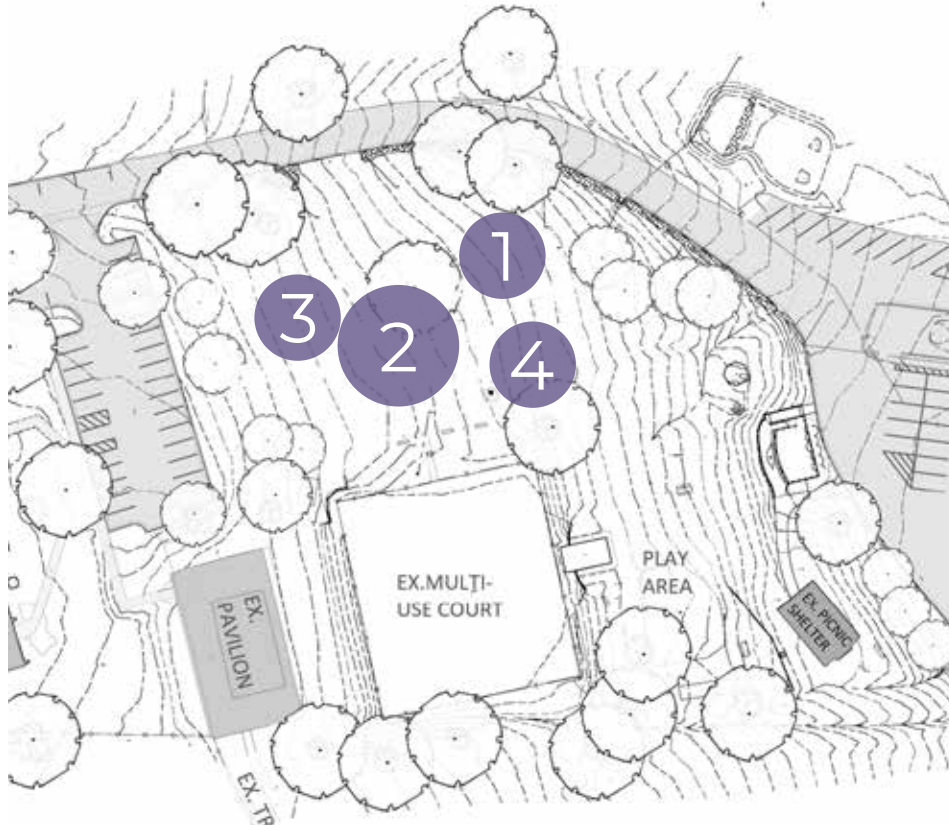
Nature-themed playground features work with the existing landscape





## Opportunities

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- 1 Existing trees**  
Avoid existing, healthy trees when installing the path and other park features to the greatest extent possible.
- 2 Shade + understory trees**  
Add native trees to increase diversity and ensure a future healthy canopy.
- 3 Restoration gardens**  
Incorporate native understory plantings to provide ecological and aesthetic value.
- 4 Interpretive signage**  
Add interpretive signs to educate users about the benefits of native flora and fauna.

## Shade Trees + Restoration Gardens

Cheverly Town Park is home to many healthy shade trees. The proposed path was located to avoid as many existing trees as possible. Any trees that must be removed should be replaced in the proposed plan to plant native trees and restoration gardens along the new pathway.

It is also recommended that native planting beds and understory trees be added throughout the park to help reduce erosion. Native plant groves can prevent erosion, provide wildlife habitat, and add aesthetic value.

The new path design includes additional garden areas, including a nature walk, sitting area, strolling garden, interactive pollinator garden, and rock garden to provide opportunities for a variety of native plants to thrive. Educational signage may be incorporated to educate park users about the significance of the plants and their ecological value.



# Shade Trees + Restoration Garden examples

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Trail in Virginia with bluebell flowers in bloom

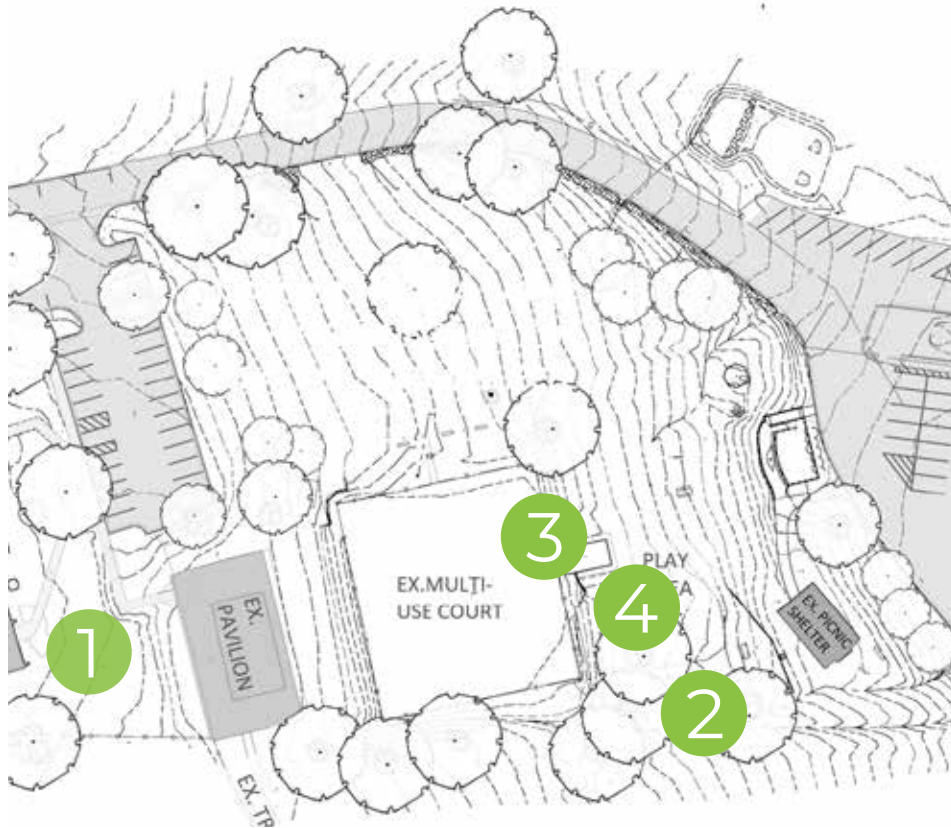
Understory planting example



Understory garden with interpretive signage







## Stormwater Management

Cheverly Town Park is situated on a hillside. Soil erosion from poorly established groundcover and extensive foot traffic is a significant issue. The accumulation of water after rain events impacts certain areas.

The design process emphasized using the park's natural topography to locate a series of stormwater Best Management Practices to stabilize the slopes, reduce soil erosion, and treat polluted stormwater runoff.

## Opportunities

- 1 **Rain Garden**  
Add a rain garden to help prevent runoff from the building from reaching the park.
- 2 **Channel Stabilization**  
Stabilize the existing paved channel with rocks (riprap) and/or vegetation.
- 3 **Trench drain at multi-purpose court**  
Add a drain along the multi-purpose court to divert runoff from downhill areas.
- 4 **Playground sub-surface structure**  
Design the playground with a permeable playground surface to allow for additional stormwater treatment.

Proposed features include:

- Adding a rain garden near the town hall
- Reorienting features to minimize foot traffic on slopes
- Stabilizing eroded areas using vegetation, and
- Adding a subsurface stormwater treatment structure beneath the playground.

The structure below the playground would treat runoff from roughly 0.5 acres, of which 0.4 acres is impervious. The proposed enhancements support the Town's approved 2011 Cheverly Green Infrastructure Plan. It identified Cheverly Town Park as a green infrastructure demonstration area. Reducing polluted runoff will help improve the Lower Beaverdam Creek sub-watershed.

# Stormwater Management examples

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Permeable rubber playground surface with subsurface water storage

A channel stabilized with rock/riprap



Permeable rubber playground surface with subsurface water storage



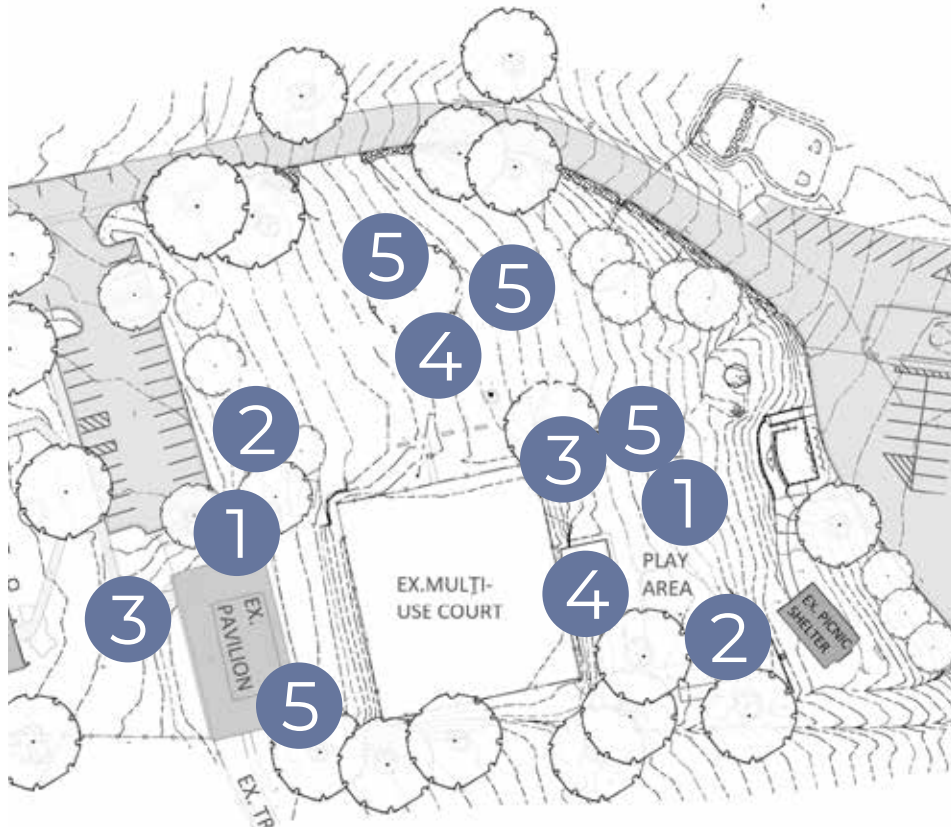
Trench drain



Rain garden in Montgomery County, PA







## Opportunities

- 1 Hand sanitizer stations**  
 Promote safe, sanitary use of the park by installing easy-access hand sanitizing stations.
- 2 Doggy bag stations**  
 Invite dog walkers to the park while helping to prevent pet waste pollution.
- 3 Bike racks**  
 Encourage bikers to stop and enjoy the native plants.
- 4 Water fountain upgrades**  
 Updating water fountains can also enhance accessibility for all users.
- 5 Interpretive signage**  
 Add interpretive signs to educate users about the benefits of green infrastructure and native flora and fauna.

## Additional Upgrades

Recommended park amenities include hand sanitizer stations, pet waste bag dispensers and/or receptacles, bike racks, water fountains, and educational signs. These changes are small but significant ways to make the park more user-friendly and accessible.

Community input showed that many park users visit with dogs. Adding pet waste stations that dispense “doggy bags” and incorporating a waste receptacle encourages dog walkers to pick up after their pets.

Upgraded water fountains would provide multiple height options for a variety of users – including dogs – as well as a water bottle filling station. Hand sanitizing stations accommodate park users concerned about health and safety. Bike racks can add fun design elements while encouraging residents to bike instead of drive to the park. Incorporating educational signs in visible locations promotes the benefits of new park features like native plants and stormwater infrastructure features..

# Additional Upgrades examples



Doggy bag dispenser



Interpretive signage + plant identification



Existing Cheverly-themed bike racks



Water fountain for humans and canines



Simple (left) and touchless (right) hand sanitizer station options



# CHEVERLY TOWN PARK REIMAGINED

FOR CONCEPT ONLY  
NOT TO SCALE

## LEGEND

-  Existing site features
-  Existing tree canopy
-  Existing parking
-  Educational signage
-  Stormwater feature
-  Native understory trees
-  Bird house
-  Hand sanitizer station
-  Doggy bag dispenser
-  Garden steppers
-  Concrete pavers
-  Bench
-  Planting bed
-  Picnic table
-  Bike rack



WOODWORTH TRAIL

# Photo Credits

Page #	Location	Description	Source
Cover	All	Photos of Cheverly Town Park	Low Impact Development Center, Inc.
1	Top	Aerial imagery	Prince George's County Planning Department
3	All	Existing conditions photos	Low Impact Development Center, Inc.
5	Top left	Stamped concrete path	Seattle Department of Transportation
	Top right	Amphitheater seating	Flickr user Randall Degges
	Bottom right	Seating area connected to trail	Pixabay
	Bottom left	Accessible path with signage	Flickr user Government of Prince Edward Island
7	Top left	Outdoor amphitheater seating	Flickr user Tyler Neu
	Top right	Grassy amphitheater seating	Miami University in Ohio
	Bottom right	Picnic table	Flickr user Ken Lund
	Bottom left	Seating along path	Flickr user Ian Sane
9	Top left	Playground with ramps	Low Impact Development Center, Inc.
	Top right	Boulders - nature play	Low Impact Development Center, Inc.
	Bottom right	Nature play area	Low Impact Development Center, Inc.
	Bottom left	Accessible roundabout	Wikimedia Commons, author Jimmybobby1985
11	Left	Bluebell trail	Wikimedia Commons, author Sudhir Viswarajan
	Top right	Understory plantings	Pixabay

<b>Page #</b>	<b>Location</b>	<b>Description</b>	<b>Source</b>
11	Bottom right	Garden with interpretive signage	Pixabay
13	Top left	Playground rubber surface	Low Impact Development Center, Inc.
	Top right	Channel with riprap	Stormwater Maintenance and Consulting, Inc.
	Bottom right	Rain garden	Flickr user Montgomery County, PA Planning Commission
	Bottom center	Trench drain	Low Impact Development Center, Inc.
	Bottom left	Playground rubber surface 2	Low Impact Development Center, Inc.
15	Left	Doggy bag dispenser	Low Impact Development Center, Inc.
	Top center 1	Interpretive sign	Low Impact Development Center, Inc.
	Top center 2	Interpretive sign 2	Montgomery County PA Planning Department
	Top center 3	Plant marker	Low Impact Development Center, Inc.
	Top right	Cheverly bike racks	Low Impact Development Center, Inc.
	Bottom right 1	Hand sanitizing station - touchless	Playdale Playgrounds
	Bottom right 2	Hand sanitizing station - simple	Seaworld Orlando
	Bottom center	Water fountain	Wikimedia Commons, author Virginia State Parks staff

# Appendix A: Preliminary Opinion of Costs

## Preliminary Opinion of Costs

1 SITE PREPARATION	\$30,000
2 STORMWATER MANAGEMENT	\$207,750
3 ADA PATHWAY	\$27,574
4 ADA PATHWAY AMENITIES	\$23,384
5 LANDSCAPING	\$72,850
6 AMPHITHEATER SEATING	\$39,040
7 PLAYGROUND AREA	\$104,000
8 OTHER AMENITIES	\$29,780
9 LUMP SUM ITEMS	\$40,000
<b>SUBTOTAL</b>	<b>\$574,378</b>
30% CONTINGENCY	\$172,313
20% DESIGN AND ENGINEERING COSTS	\$114,876
<b>SUBTOTAL</b>	<b>\$861,567</b>
10 OPTIONAL ADA PATHWAY UPGRADES	\$13,666
30% CONTINGENCY	\$4,100
20% DESIGN AND ENGINEERING COSTS	\$2,733
<b>SUBTOTAL</b>	<b>\$20,499</b>
<b>TOTAL</b>	<b>\$882,066</b>

## Notes

1 SITE PREPARATION: Cost to remove the existing gazebo, cookhouse, and playground equipment and to mobilize site

2 STORMWATER MANAGEMENT: Cost of porous playground surface and water treatment under playground, plus the stabilization of the existing channel on the park's southern boundary

3 ADA PATHWAY: Assumes the pathway is constructed with concrete.

4 ADA PATHWAY AMENITIES: Includes cost for picnic tables, benches, concrete pads for bench access, and an ADA accessible upper deck platform with safety railing.

5 LANDSCAPING: Includes costs for trees, tiered planting beds, and other landscaped areas.

6 AMPHITHEATER SEATING: Includes grading, stone, sodding, concrete stairs, and stair railing for seating area around amphitheater.

7 PLAYGROUND AREA: Preliminary costs based on estimates for new ADA accessible playground equipment, a nature play area, nature play slope, and interactive play feature. Does not include cost of playground surface, which is included in stormwater management cost estimates.

8 OTHER AMENITIES: Includes costs for interpretive signs, bike racks, pet waste stations, two new outdoor drinking fountains, hand sanitation station, bird houses, and garden stepper stones.

9 LUMP SUM ITEMS: Cost of erosion and sediment control and mobilization.

10 OPTIONAL ADA PATHWAY UPGRADES: Cost to build the ADA pathway with an engineered wood fiber mat in place of concrete.

**TOWN OF CHEVERLY  
ORDINANCE NO.: O-03-20**

**An Ordinance whereby the Mayor and Council of the Town of Cheverly amend the Town Code in order to celebrate and honor Juneteenth each year and Indigenous People’s Day on the second Monday in October of each year.**

**WHEREAS**, pursuant to § C-23 of the Town’s Charter, the Mayor and Council are vested with the authority to pass ordinances and take such measures as they may deem necessary for the good government and improvement of the Town; and

**WHEREAS**, during the Civil War in the United States of America, President Abraham Lincoln issued an Emancipation Proclamation that became effective on January 1, 1863; and

**WHEREAS**, the Emancipation Proclamation freed slaves held in bondage in the Confederate States of America; and

**WHEREAS**, news of the Emancipation Proclamation did not reach Galveston, Texas until June 19, 1865, when Union soldiers arrived in that city and General Order Number 3 was issued informing the people of Texas of the Emancipation Proclamation; and

**WHEREAS**, the Mayor and Council have determined that Juneteenth shall be a Town holiday and said holiday shall fall on June 19th of each year, but if that day is a Saturday or Sunday, it shall fall on the Friday preceding the Saturday or Sunday; and

**WHEREAS**, the Mayor and Council have determined that the reference in the Code to Columbus Day should be changed to Indigenous People’s Day in order to celebrate and honor Native American peoples and commemorate their histories and cultures; and

**WHEREAS**, the Mayor and Council have determined that Indigenous People’s Day shall be a Town holiday and said holiday shall fall on the second Monday in October of each year.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Town of Cheverly in regular session assembled, that Chapter 21, section 10, subparagraph (h) of the Town of Cheverly Code is hereby amended as follows:

\* \* \*

(h) *Holiday compensation and leave.*

(1) All employees shall be granted holiday leave with regular compensation for the following holidays:

New Year's Day,

Martin Luther King, Jr.'s Birthday,

President's Day,

Memorial Day,

Juneteenth,

Independence Day,

Labor Day,

~~Columbus Day~~ Indigenous People's Day,

Veterans Day,

Thanksgiving Day,

The day after Thanksgiving, and

Christmas Day.

**AND BE IT FURTHER ORDAINED** that this Ordinance shall take effect 30 days from the date of its adoption;

**AND BE IT FURTHER ORDAINED** that a fair summary of this ordinance shall forthwith be published at least once in a newspaper having general circulation in the Town in the

period between its passage and the effective date and otherwise be made available to the public at the office of the Town Clerk.

**INTRODUCED** by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on \_\_\_\_\_, 2020.

**ADOPTED** by the Town Council of the Town of Cheverly, Maryland at a regular public meeting on \_\_\_\_\_, 2020.

Adopted: \_\_\_\_\_

Attest: \_\_\_\_\_

\_\_\_\_\_  
Mayor Laila Riazi

\_\_\_\_\_  
Councilmember Eric Radloff

\_\_\_\_\_  
Councilmember Micah Watson

\_\_\_\_\_  
Councilmember Nicole Bryner

\_\_\_\_\_  
Councilmember Kayce Munyeneh

\_\_\_\_\_  
Councilmember Jenny Garcia

\_\_\_\_\_  
Councilmember Amy Fry

{-} indicates deletions

\_\_\_\_\_/BOLD/CAPS indicate additions

Asterisks \*\*\* Indicate matter retained in existing law but omitted herein.

**CHARTER AMENDMENT RESOLUTION NO. R-04-20**

**AMENDING ARTICLE V OF THE TOWN CHARTER TO PROVIDE FOR  
NON-CITIZEN VOTING AND ESTABLISHING A SUPPLEMENTARY  
VOTER REGISTRY.**

**WHEREAS**, the Mayor and Town Council deem it appropriate to allow to vote in Town elections those who are not United States citizens if their primary residence is in the Town for more than thirty (30) days; and

**WHEREAS**, the Mayor and Town Council deem it appropriate to create a supplemental voter registry for the Town; and

**WHEREAS**, the Mayor and Town Council held a public hearing regarding this Charter Amendment Resolution on August 27, 2020, and timely gave notice of said hearing.

**SECTION 1. NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE TOWN OF CHEVERLY, MARYLAND**, that, pursuant to Article XI-E of the Constitution of the State of Maryland, Title 4, Subtitle 3 of the Local Government Article of the Annotated Code of Maryland, Sections C-14 and C-15 of the Town of Cheverly Charter, the Town of Cheverly's Charter is amended as follows:

**ARTICLE V. - ELECTIONS**

**§ C-17. - Election authority.**

For the purpose of conducting municipal elections in the Town of Cheverly, the Mayor and Town Council shall have full power by ordinance, and as hereinafter provided by this Article, not in conflict with the laws of the State of Maryland, to provide for the registration of voters for, and the conduct of town elections. All such elections shall make provision for voting by absentee ballot and for write-in candidates.

**§ C-18. - Officials to register voters and conduct elections.**

A. There shall be a Board of Election Supervisors, consisting of three (3) members who shall be appointed by the Mayor subject to approval of the Council for two (2) year terms. Two (2) members shall be appointed at the first council meeting in January of every even-numbered year, and one (1) member shall be appointed at the first council meeting in January of every odd-numbered year. The Mayor shall designate one (1) of these to serve as Chairman. The members of the board shall be Cheverly residents and registered voters for town elections and shall not hold or be candidates for any town elective or other appointive office during their term of office. Prior to assuming the duties of office, each member of the board shall take an oath before any officer of the State of Maryland, duly authorized to take an affidavit, to the effect that he will obey the Constitution of the United States and the constitution and the laws of the State of Maryland, and the laws of the town of Cheverly, and will fairly and impartially administer the duties of his office. A vacancy on the board shall be filled by the Mayor subject to approval of the Council for the remainder of the unexpired term.

B. Subject to modifications and qualifications not in conflict with this Article and enacted by ordinance, the board shall be responsible for the registration of voters, certification of



1 candidates, and town elections. In order to carry out such duty, the board shall have the power  
2 to make and publish regulations, pursuant to and not in conflict with the provisions of this  
3 Article, regarding the conduct of such functions. And further, the board shall act as judge and  
4 arbiter of all disputes and controversies arising from the administration of the town election  
5 laws. For the exercise of such powers, a majority of two (2) shall be sufficient for quorum and  
6 decision. Appeals from the actions and decisions of the board may be taken as otherwise  
7 provided by law. The board shall meet at regular intervals as it prescribes and shall be  
8 authorized to hold such special meetings as the board may require, and all such meetings shall  
9 be open to the public. In all matters, including the drafting, amendment or adoption of  
10 regulations and working procedures, as well as the performance of all registration and election  
11 related duties including acting as judge, and arbiter of all disputes, the town attorney shall act  
12 as an advisor to the board, unless the Mayor and Town Council designate another to perform  
13 all or some of those duties. Any regulation or amendment thereto shall be submitted to the  
14 attorney for the board and the Town Administrator for their comments and approval prior to  
15 adoption by the board.

16 C. To assist the board in the registration of voters and in the conduct of elections, the Council  
17 shall annually in January appoint the necessary number of election judges, who shall  
18 themselves be registered voters of Cheverly as well as clerks who need not be registered  
19 voters. Judges and clerks shall perform such duties as are prescribed for them by the board.  
20 The board shall supervise the duties of election judges and clerks and are authorized to  
21 perform such duties when circumstances require.

22 D. Board members, judges and clerks may, at the pleasure of the majority of the Mayor and  
23 Council, be removed from office and successors appointed. Compensation of the members of  
24 the board of supervisors of elections and judges of elections and expenditure for their duty  
25 shall be determined by the Council annually.

26 § C-18.1. - Registration of voters.

27 A. In order to qualify as a voter in the Town of Cheverly a person ~~shall be a citizen of the United~~  
28 ~~States;~~ shall have resided in the corporate limits of the Town of Cheverly for at least thirty  
29 (30) days prior to the day of any general or special election; shall be eighteen (18) years old  
30 on or before the day of any general or special election; and shall not have been convicted of a  
31 disqualifying crime or be under the guardianship for mental disability, as provided in Md. C.  
32 A. Art. 33, Section 3-4(c) and (d).

33 B. Registration may be made by becoming a registered voter of Prince George's County or by  
34 the following procedures. Persons qualified to vote in the Town of Cheverly elections may  
35 register to vote in person or by mail. There shall be no registration of voters by the town board  
36 of election supervisors during the period beginning thirty (30) days prior to or fifteen (15)  
37 days after any election. Registration in person may be completed on such dates and at such  
38 special registration sites as may be established by the Board of Election Supervisors. The dates  
39 and sites of such special registrations shall be generally published to town residents at least  
40 five (5) days prior to such dates. To register by mail, residents may call the town office during  
41 normal business hours and request that a registration application be sent, or request in person  
42 the registration application at the town office. The individual requesting such registration  
43 application shall give the clerk his or her name, address and telephone number. When the  
44 completed mail registration application is returned to the town office, the date received shall  
45 be noted thereon and a notice of receipt shall be sent by unforwardable mail within three (3)

1 business days. The information on the returned application, when properly certified by the  
2 board, shall be transferred to a permanent registration card. The voter then shall, when he  
3 appears to vote at any general or special election day, affix his signature to the permanent  
4 registration card, thus completing his registration. Special arrangements to secure the  
5 signature of a disabled applicant by other means may be made by the board. The original mail  
6 registration application shall be preserved by the board until the person has signed the  
7 permanent registration card, but no longer than five (5) calendar years from the date received.

8 C. All registrations shall be permanent. However, if a registered voter for town elections has not  
9 voted at least once at a general or special election in the town, county or state, within the  
10 preceding five (5) calendar years (such number of years to be determined by counting back  
11 from December 31 of any given year), if the voter has been convicted of a disqualifying crime  
12 or is under guardianship for mental disability, if the voter is no longer a resident of the Town  
13 of Cheverly, or has died, it shall be the duty of the Board of Election Supervisors, during the  
14 month of January of each year, to cause the registration of such voter for town elections to be  
15 cancelled and stricken from the registration books of the town provided, however, that the  
16 registration of any person shall not be cancelled during his or her service in the armed forces  
17 of the United States which service causes such person to reside outside of Cheverly; and  
18 provided further, that such service in the armed forces that causes such person to reside outside  
19 of Cheverly shall not be taken into account for the purposes of cancelling the registration of  
20 such person for failure to vote within the previous five (5) calendar years. A notice of such  
21 cancellation and the reason(s) therefor shall be sent to the address of record of the voter,  
22 notifying said voter to show cause within fourteen (14) days from the date of such notice why  
23 his/her name should not be removed from the registry.

24 D. However, if a person is a registered voter of Prince George's County or a registered voter in  
25 the corporate limits of the Town of Cheverly, it shall be sufficient for purposes of complying  
26 with the provisions of C-18.1C that the Board of Elections Supervisors for Prince George's  
27 County conforms to the laws and regulations governing such board regarding the cancelling  
28 or striking of names from the registration records. This cancelling or striking shall be sufficient  
29 to strike such names from the registration records of the Town of Cheverly.

30 E. All registered voters of Prince George's County and all registered voters in the corporate  
31 limits of the Town of Cheverly who meet the qualifications stated in subsection (A) of this  
32 section and are so registered before the period beginning thirty (30) days prior to any town  
33 election are registered voters for that town election.

34 F. The Board of Election Supervisors shall maintain a supplemental voter registry, separate from  
35 the list of registered voters generated by the Prince George's County Board of Elections,  
36 which shall include the names of those who are registered to vote in Town elections pursuant  
37 to C18.1(A) of this Charter and are not on the list of registered voters generated by the Prince  
38 George's County Board of Elections. Voter registration for the supplemental voter registry  
39 shall be accomplished by the Board of Election Supervisors acceptance of a completed and  
40 signed registration application as outlined in the Town Charter and Town Elections Code.

41 § C-18.2. - Candidates.

42 A. Any person desiring to be a candidate for an elective office under the terms of this subtitle  
43 shall file, not fewer than forty-five (45) days previous to the date of election, with the Ethics

1 Commission a financial disclosure statement under oath and, with the Board of Election  
2 Supervisors, a petition under oath setting forth the following:

- 3 (1) That said candidate is a registered voter of the town,
- 4 (2) That said candidate will have attained the required age for the office he or she is seeking  
5 on or before election day,
- 6 (3) That said candidate has been a resident of the town for not fewer than six (6) months  
7 immediately preceding the date of election,
- 8 (4) The ward in which said candidate resides, and
- 9 (5) The name of the office sought; provided, a candidate for council shall reside in the ward  
10 where such person seeks office, and provided further that no person may be a candidate  
11 for more than one office at any one election. The board shall certify petitions meeting the  
12 terms of this section and shall cause to be given general publicity within the town the  
13 names of certified candidates with the names of the offices they seek, and shall post all  
14 of such names and offices conspicuously at the polls.

15 § C-18.3. - Election procedure.

16 A. All elections to fill the office of Mayor and Ward Councilmembers, and for other purposes,  
17 shall be by ballot or voting machines. An election to fill the offices of Mayor and Ward  
18 Councilmembers shall be held on the first Monday in May of every year, beginning on the  
19 first Monday in May, 1976. The Mayor shall be elected by the combined vote of all the wards  
20 of the town, and the Ward Councilmembers shall be elected by the votes of the wards in which  
21 they dwell. The candidate for each office who shall receive the greater number of votes than  
22 any other candidate for said office shall be declared elected, and in the event of a tie vote, a  
23 special election shall be held within forty-five (45) days to elect one (1) of the candidates so  
24 tied.

25 B. No person shall be allowed to vote in any election in the town except those persons whose  
26 names appear upon the registration books of the town, and who reside in the town on election  
27 day. Any qualified voter is entitled to vote in town elections by absentee ballot if the  
28 requirements established therefor are met. A voter whose registration has been cancelled shall  
29 not thereafter be eligible to vote except by registering again as in this Charter provided.

30 C. In all town elections, it shall be the duty of the board of elections to give public notice of the  
31 times, place and purpose thereof. Such public notice shall be given on the government access  
32 cable channel, in the town newsletter, in a newspaper of general circulation within the town  
33 and in the town's public notice advertisement currently located at Forest Road and Cheverly  
34 Avenue. Such public notice shall be given at least (10) days before the date of election, and  
35 in the case of notice on the government access cable channel and the public notice  
36 advertisement such notice shall continue to be advertised until the date of the election. In the  
37 discretion of the Board, notices may also be posted in such public places in each ward in such  
38 manner as the Board may determine. In elections to fill the offices of Mayor and Ward  
39 Councilmembers, the polls shall be opened at 7:00 a.m., and closed at 8:00 p.m. The board of  
40 Election Supervisors may authorize periods of excused absence of up to four (4) hours  
41 between the hours of 7:00 a.m. and 4:00 p.m, on election day for judges and members of the  
42 Board. Immediately upon closing of the polls, the judges of the election shall proceed to count  
43 the ballots, but no ballot cast by a voter dwelling in one ward for a candidate for the office of

1 Councilmember of another ward, and no ballot cast for more than one candidate for the office  
2 of Mayor, shall be counted. The counting of the ballots or checking of the votes on voting  
3 machines shall be announced publicly, and written returns fully completed and signed by the  
4 judges of election and the Board of Election Supervisors, and sealed in an envelope with the  
5 names of said judges and board signed thereon. One (1) copy of such returns shall be sent to  
6 the Mayor of the town and one (1) copy to the Town Clerk for filing among the records of the  
7 town. Any judge or member of the board who declines to sign said return shall prepare, sign  
8 and seal in an envelope and send as aforesaid an individual return, giving his reason therefor.  
9 The ballots shall then be returned to the ballot boxes from which they were removed, a paper  
10 seal with the signatures of the judges and board thereon shall be pasted upon said ballot boxes  
11 in such manner that the boxes cannot be opened without breaking said seal, and in the event  
12 voting machines are used in lieu of the paper ballots, the voting machines, upon completion  
13 of the tabulation of the votes cast, shall be sealed as provided by law for general elections of  
14 state and county officials. There shall be no postponement or adjournment of the above actions  
15 until they all are completed. Said voting machines or boxes, sealed as aforesaid, shall then be  
16 retained by the board for periods of seven (7) days, exclusive of Sundays and legal holidays,  
17 in the case of machines, and six (6) months in the case of ballots, after which periods of time  
18 the machines shall be unsealed, and the boxes shall be opened and the ballots destroyed, and  
19 the board shall record a certificate of the fact of destruction; provided, however, that if there  
20 be a contest of the election, said ballots shall not be destroyed nor voting machines unsealed  
21 until after the decision of the Circuit Court for Prince George's County.

22 D. Any candidate at said elections may contest the same and the Circuit Court for Prince George's  
23 County shall have jurisdiction to determine such contest. Each judge of the Circuit Court may  
24 adopt such modes of proceedings and adjudging costs in cases of contested election as to him  
25 shall seem most satisfactory.

26 No such contest shall, however, be considered unless the petition for the same is filed in the  
27 Circuit Court of Prince George's County within seven (7) days, exclusive of Sundays and legal  
28 holidays, after the public announcement by the board of the result of the election.

29  
30

31 **SECTION 2. AND BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF**  
32 **THE TOWN OF CHEVERLY**, that the date of adoption of this Charter Amendment Resolution  
33 is \_\_\_\_, 2020, and the amendment of the Town of Cheverly Charter enacted by this Resolution  
34 shall become effective on \_\_\_\_, 2020 (50 days after its passage), unless a proper petition for  
35 referendum shall be filed pursuant to Annotated Code of Maryland, Local Government Article,  
36 Section 4-304. A complete and exact copy of this Charter Amendment Resolution shall be  
37 continuously posted on a bulletin board at Town Hall from \_\_\_\_, 2020 until \_\_\_\_, 2020 (a  
38 period of at least 40 days following its adoption), and a fair summary of the proposed Charter  
39 Amendment shall be published in a newspaper of general circulation in the Town of Cheverly once  
40 a week for four weeks within 40 days after passage of this Charter Amendment Resolution.

41

42 **SECTION 3. AND BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF**  
43 **THE TOWN OF CHEVERLY**, that the Town Clerk is specifically directed to carry out the  
44 provisions of Section 2 of this Resolution and, as evidence of this compliance, the Town Clerk  
45 shall maintain appropriate certificates of the publication of the newspaper in which the fair

1 summary of the Charter Amendment Resolution shall have been published. If a favorable  
2 referendum is held on the proposed amendment, the Council shall proclaim the proposed Charter  
3 Amendment hereby enacted to have been approved by the voters and the Charter Amendment shall  
4 become effective on the date provided by law.

5  
6 **SECTION 4. AND BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF**  
7 **THE TOWN OF CHEVERLY**, that as soon as the Charter Amendment enacted by this  
8 Resolution shall become effective, either as provided in this Resolution or following a referendum,  
9 the Town Clerk shall send to the Department of Legislative Services of Maryland the following  
10 information concerning the Charter Amendment Resolution: (1) the complete text of this Charter  
11 Amendment Resolution; (2) the date of the referendum election, if any; (3) the number of votes,  
12 whether in the Council or in a referendum, cast for or against the Charter Amendment enacted by  
13 this Resolution; and (4) the effective date of the Charter Amendment.

14  
15 **THE ABOVE CHARTER AMENDMENT** was enacted by the foregoing Charter  
16 Amendment Resolution No. 2020-\_\_ which was passed as a meeting of the Council of the Town  
17 of Cheverly, Maryland on the \_\_ day of \_\_, 2020, \_\_ members of the Council voting in the  
18 affirmative, \_\_ members of the Council voting in the negative, \_\_ members of the Council  
19 abstaining, and \_\_ members of the Council absent, and the said Charter Amendment Resolution  
20 becomes effective in accordance with the law on the \_\_ day of \_\_, 2020.

21  
22  
23 THIS CHARTER AMENDMENT RESOLUTION IS ADOPTED BY THE MAYOR AND  
24 COUNCIL OF THE TOWN OF CHEVERLY, MARYLAND, THIS \_\_ DAY OF \_\_, 2020,  
25 BY ROLL-CALL VOTE AS FOLLOWS:

- 26  
27 Aye:  
28 Nay:  
29 Abstain:  
30 Absent:

31  
32  
33  
34 COUNCIL OF THE TOWN OF CHEVERLY

35  
36 \_\_\_\_\_  
37 Mayor Laila Riazi

38  
39  
40  
41 \_\_\_\_\_  
42 Ward 1 Councilmember Eric Radloff

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45 \_\_\_\_\_  
46 Ward 2 Councilmember Micah Watson

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51 Ward 3 Councilmember Nicole Bryner

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56 Ward 4 Councilmember Kayce Munyeneh

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\_\_\_\_\_  
Ward 5 Councilmember Jenny Garcia

\_\_\_\_\_  
Ward 6 Councilmember Amy Fry

ATTEST:

\_\_\_\_\_  
T.C. Hegeman  
Town Clerk

Date: \_\_\_\_\_

**Explanatory Note**

- 1. Underlining indicates language being added to the Charter.
- 2. [Bold brackets and ~~striketrough~~] indicates language being deleted from the Charter.



Town of Cheverly  
Budget Amendment Request Form

<b>Account</b>	<b>Increase/ Decrease</b>	<b>Description</b>
<b>01-12-8110</b>	<b>-100,000</b>	Stormwater materials and supplies
<b>01-09-9090</b>	<b>+100,000</b>	Road Projects

MOTION: \_\_\_\_\_

SECOND: \_\_\_\_\_

APPROVED/DENIED: \_\_\_\_\_

This transfer is being requested to address additional road repairs that have been identified to include asphalt, curb, gutter, and sidewalks.



# Memorandum

---

TO: Mr. Dylan Galloway, Town of Cheverly (TOC)  
Mr. Steve Brayman, TOC

FROM: Jack A. Goode, II, P.E., PTOE, A. Morton Thomas and Associates, Inc.

RE: Cheverly Oak Court-Oakton Way Traffic Calming

DATE: September 22, 2020

---

## **Introduction:**

This memorandum documents the TOC residents' request for traffic calming devices at the intersection of Cheverly Oak Court and Oakton Way and recommendations to prohibit drivers from not coming to a complete stop at the STOP signs along eastbound Cheverly Oak Court and northbound Oakton Way. Oakton Way is assumed to run in a north-south direction.

A Petition for Traffic Calming Devices was originally prepared by Mr. and Mrs. Vincent L. Ford on November 26, 2019 (See Exhibit A). The Fords live at 2913 Cheverly Oak Court. The letter is requesting two (2) raised crosswalks at the intersection, one across Oakton Way and one halfway across Cheverly Oak Court, to slow motorists down who fail to stop at both STOP signs. There is concern that drivers do not care that children are in the area and that vehicles are not given the proper right of way. Sixteen (16) out of a possible twenty (20) property owners signed the petition (80%) in which a minimum of 60% must be obtained.

## **Findings:**

A site visit was conducted on Wednesday, September 16<sup>th</sup>, 2020 to ascertain the existing conditions. There are sidewalks on both sides of Cheverly Oak Court and Oakton Way. There are two (2) curb cut pedestrian ramps across Oakton Way at its intersection with Cheverly Oak Court. There is one (1) curb cut pedestrian ramp in the southwest corner of the intersection. There is no receiving pedestrian ramp on the other side of Cheverly Oak Court due to an existing residential driveway. The eastbound direction of Cheverly Oak Court is on a downgrade along a horizontal curve towards the intersection. The northbound direction of Oakton Way is on an upgrade towards the intersection.

There are two (2) existing STOP signs, one each, along Cheverly Oak Court and Oakton Way. They are in good condition. There are stop bars on each approach at the intersection that are in fair condition.



There are no posted speed limit signs along both roadways. However, the assumed speed limit is 20 MPH.



**Oakton Way – Looking South**



**Cheverly Oak Court – Looking West**



**Oakton Way Pedestrian Crossing**



**Cheverly Oak Court Pedestrian Crossing**

**Recommendations:**

The primary complaint by the property owners which led to the initiation of the Petition for Traffic Calming Devices is that motorists are not stopping at the two (2) STOP signs, one each, along Cheverly Oak Court and Oakton Way. The request for raised crosswalks across both roadways was evaluated and deemed not satisfactory in mitigating the running of the STOP signs. The intent of raised crosswalks is to provide visibility to pedestrians at high pedestrian and vehicular traffic locations. There are also drainage issues to be considered prior to implementation.

Prince George’s County Department of Public Works and Transportation (DPW&T) established three (3) levels of traffic management measures under their *Neighborhood Traffic Management Program*. Level 1

measures are considered passive which include special pavement markings and signs, as well as, speed awareness through a radar trailer. Level 2 measures are physical measures which include one-way streets, turn prohibitions, speed humps, traffic circles, roundabouts, chokers, and semi-diverters. Level 3 measures are utilized to address more severe traffic problems and can be detrimental to the residents of a neighborhood. These measures include diagonal diverters and full roadway closures. Unless drastic measures are needed immediately due to a history of significant property damage, injuries, and fatalities, the natural progression is to start with Level 1 measures.

**Level 1 measures** are recommended to address motorists running the two (2) STOP signs. There are four (4) measures suggested below and they include:

1 – Increase the size of the STOP signs

The current size of the STOP signs is 30"x30" which is the minimum for a 2-lane roadway in a residential neighborhood. ***It is recommended that both STOP signs be increased to 48"x48" to provide more visibility to the motorists.***

2 – Install advance STOP warning signs

An advanced STOP warning sign would alert motorists that they are approaching a STOP controlled intersection. They would be installed a specified distance from the intersection so motorists have enough time to react and process the warning information. ***It is recommended that advance STOP warning signs be installed along Cheverly Oak Court and Oakton Way.***



3 – Install wider stop bars

The existing 12-inch stop bars are in fair condition but new wider stop bars with better reflectivity would enhance their appearance to approaching motorists. Typical stop bars are 12 to 24 inches wide. ***It is***

**recommended that 24-inch wide preformed thermoplastic pavement marking stop bars be installed across Cheverly Oak Court and Oakton Way.**

#### 4 – Police enforcement

Police enforcing the law that motorists come to a complete stop at a STOP sign would assist in curtailing motorists violating the STOP signs. It would be desirable to have police enforcement before the implementation of the Level 1 measures, as well as, after the implementation to see if the measures had a positive effect. ***It is recommended that police enforcement be employed before and after the implementation of the suggested Level 1 measures to track the level of effectiveness.***

#### **Conclusion:**

It is recommended that the first three (3) Level 1 measures be installed at the same time coupled with the before and after police enforcement findings. After implementation, the Level 1 measures should be installed for a minimum of 6-12 months in order to realize their effectiveness. If the Level 1 measures are deemed to be unsatisfactory by the adjacent property owners, physical measures from Level 2 can be evaluated for application.



## EXHIBIT A



Vincent L. Ford  
Marion L Ford  
2913 Cheverly Oak Ct  
Cheverly, Maryland 20785

November 26, 2019

Councilmember Amy Fry  
Ward 6  
Cheverly, Maryland

Dear Councilmember:

The residence of Cheverly Oak Ct. is requesting two (2) raised crosswalks. The area of the requested crosswalks is at the intersection of Cheverly Oak Ct. and Oakton Way. The reason for requesting the crosswalks is that many drivers traveling east on Cheverly Oak Ct. and north on Oakton Way fail to stop at the STOP signs. Not stopping at the intersection seems to enable the driver to pickup speed going east on Cheverly Oak Ct. and south and north on Oakton Way. Many of the drives do not seem to care that children are in the area or other vehicles have the right-of-way.

I have attached the Petition for Traffic Calming Device(s) with sixteen (16) of the twenty (20) property owner signatures. Attached are photographs of the intersection that have been modified to identify the desired location of the raised crosswalks. As you will notice in the pictures, the requested raised crosswalk on Cheverly Oak Ct. is shown only in the east bound lane. The raised area is not need in the west bound lane. The west side of Cheverly Oak Ct. across from the requested raised crosswalk has a section of a driveway apron.

It is the property owner's wish to have you present the request before the Mayor and City Council for consideration and approval. I can be contacted for additional information via e-mail [vincentl.ford@verizon.net](mailto:vincentl.ford@verizon.net) or on my cell 301-814-4900.

Thank you in advance for your leadership.

Sincerely,

  
Vincent L. Ford

Attachments

TOWN OF CHEVERLY, MARYLAND  
 PETITION FOR TRAFFIC CALMING DEVICE(S)

We, the undersigned, request that (please circle the applicable item(s)): (A) Speed Hump(s), (B) Stop Sign(s), (C) Raised Crosswalk(s), and (D) Rumble Strip(s) be installed at Cheverly Oak Ct intersection (between Name of Street and Oakton Way).

NAME (Printed)	SIGNATURE	ADDRESS	PHONE
Vincent L. Ford	<i>[Signature]</i>	2913 Cheverly Oak Ct	301-341-0810
Marsha A McClain	<i>[Signature]</i>	2915 Cheverly Oak Ct	301-772-3282
ANDRÉ M. WILLIAMS	<i>[Signature]</i>	" "	401-447-4868
REGINALD FITZGERALD	<i>[Signature]</i>	" "	301-655-5574
Ernest Coist	<i>[Signature]</i>	6403 OAKTON WAY	202-386-8726
Harry Barrow	<i>[Signature]</i>	2904 Cheverly Oaks Ct	240 4619713
Donald Smith	<i>[Signature]</i>	2908 Cheverly Oak Ct	301-773-5388
TYRONE HUNTER	<i>[Signature]</i>	2917 Cheverly Oak Ct	301-322-1439
Frank Nickens Jr.	<i>[Signature]</i>	2923 Cheverly Oak Ct	301-386-2984
Robert Sands	<i>[Signature]</i>	2922 Cheverly Oak Ct	301-772-0393
<i>[Signature]</i>	<i>[Signature]</i>	2920 Cheverly Oak Ct	301 773-5771
Richard Hoagins	<i>[Signature]</i>	2918 Cheverly Oak Ct	202-438-0311

GENERAL RULES:

1. Signatures from at least 60% of households on subject street(s) must be submitted
2. Tenants as well as homeowners are to be included
3. Only one signature per household will be considered
4. If petition is for only one block of a street, the petition must be signed by residents of at least 60% of the households on the block of the requested installation site, as well as those households on the street within 250' of the requested installation site.
5. If pertinent, this form may be used to request the Mayor and Council to move or remove an existing traffic calming installation.

TOWN OF CHEVERLY, MARYLAND  
 PETITION FOR TRAFFIC CALMING DEVICE(S)

NAME (Printed)	SIGNATURE	ADDRESS	PHONE
Jeffery Darnell	<i>Jeffery D Bell</i>	2907 Cheverly Oak Ct.	202-480-1559
KENNETH HODGE	<i>Kenneth Hodge</i>	2916 Cheverly Oak Ct.	(301) 772-3428
Anthony Chapman	<i>Anthony Chapman</i>	2901 Cheverly OAK Ct.	301-232-8231
Carol Parshel	<i>Carol Parshel</i>	2905 Cheverly Oak Ct	301-341-5184

GENERAL RULES:

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2. Tenants as well as homeowners are to be included
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4. If petition is for only one block of a street, the petition must be signed by residents of at least 60% of the households on the block of the requested installation site, as well as those households on the street within 250' of the requested installation site.
5. If pertinent, this form may be used to request the Mayor and Council to move or remove an existing traffic calming installation.





OAKTON WAY  
AT  
CHEVERLY OAK CT.



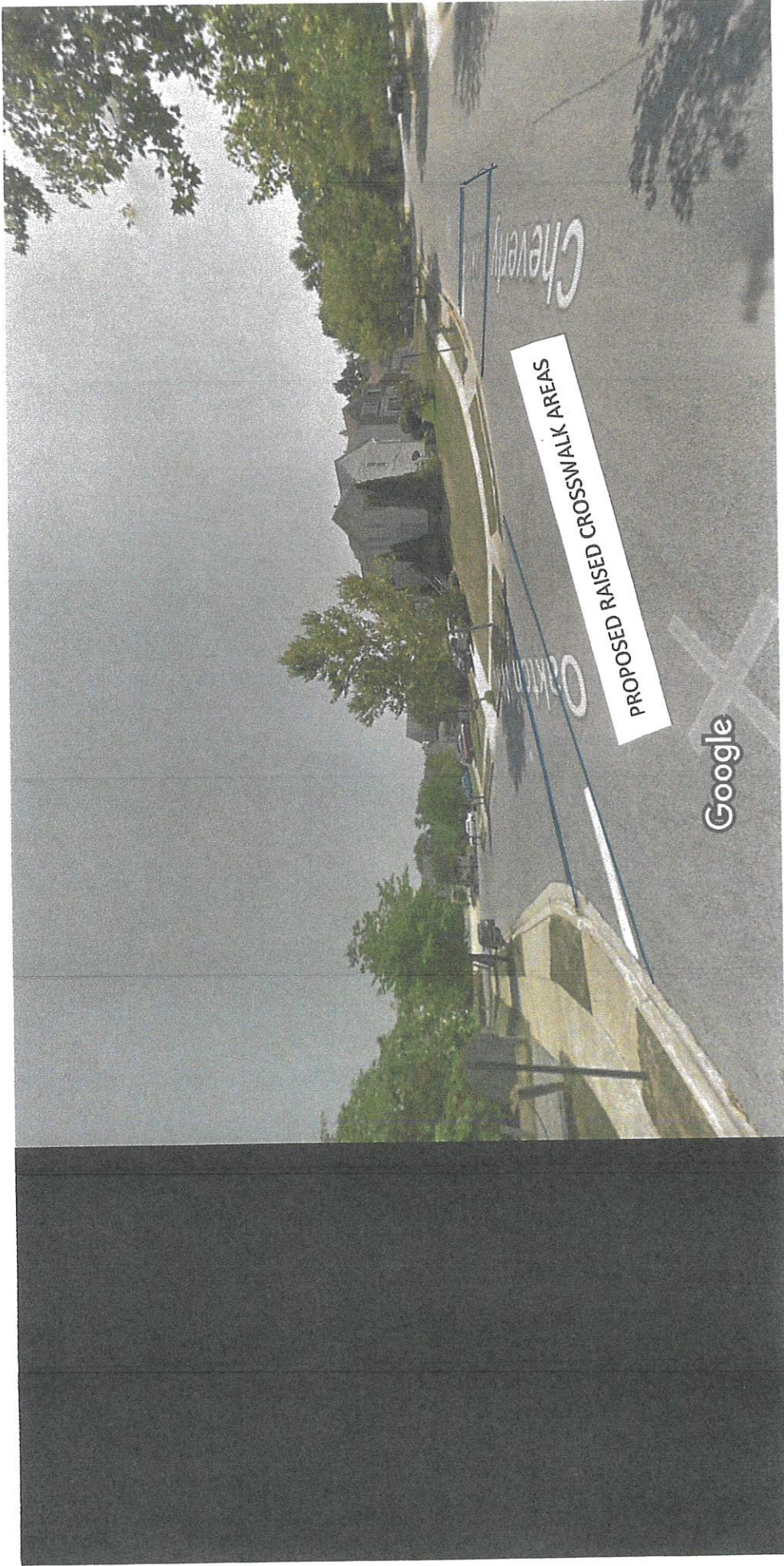




CHEVERLY OAK CT.









# Memorandum

TO: Mr. Dylan Galloway, Town of Cheverly (TOC)  
Mr. Steve Brayman, TOC

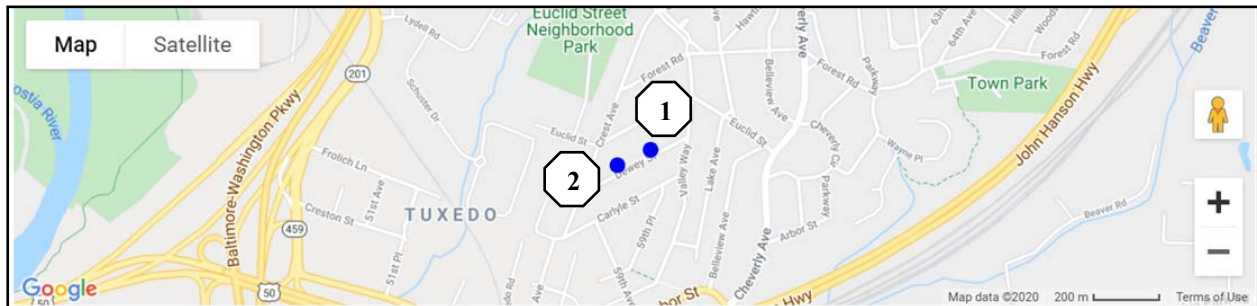
FROM: Jack A. Goode, II, P.E., PTOE, A. Morton Thomas and Associates, Inc.

RE: Dewey Street Traffic Calming

DATE: September 22, 2020

## Introduction:

This memorandum documents the TOC residents' request for traffic calming devices along Dewey Street between Crest Avenue and Valley Way to reduce vehicle speeds. The decline in vehicle speeds would support a safer environment for children to play and residents to walk and bike. Dewey Street is assumed to run in an east-west direction (See Figure 1). Property owner signatures were obtained as part of the Petition for Traffic Calming Devices in which a minimum of 60% must be obtained (See Exhibit A).



Source: Google Maps

Figure 1

1=Dewey East (Westbound)  
2=Dewey West (Eastbound)

## Findings:

Dewey Street is on a hill consisting of two (2) vertical upgrades meeting at the center of the roadway segment. There are no sidewalks on either side of Dewey Street and there is on-street parking on both sides of the roadway. There are no posted speed limit signs along Dewey Street. However, the assumed speed limit is 20 MPH.





Source: Google Maps

Dewey Street – Looking East



Source: Google Maps

Dewey Street – Looking West

Two (2) speed studies were conducted separately along both directions of Dewey Street over a two-week period. The speed study along the westbound direction (Dewey East) was conducted from July 23<sup>rd</sup>, 2020 to August 7<sup>th</sup>, 2020. The speed study along the eastbound direction (Dewey West) was conducted from August 7<sup>th</sup>, 2020 to August 21<sup>st</sup>, 2020. Table 1 below provides a summary of the results and Exhibit B contains the detailed results of the two (2) speed studies.

**Table 1**

Speed Study Summary							
Location	Speed Limit	Average Speed	85 <sup>th</sup> Percentile Speed	50 <sup>th</sup> Percentile Speed	10 mph Pace Speed	Maximum Speed	Minimum Speed
Dewey East	20 mph	20.3	25	20	15-25	42	12
Dewey West	20 mph	19.2	23	19	14-24	42	12

Notes:

- 1) 85<sup>th</sup> percentile speed is the speed at or below which 85% of motorists traveled.
- 2) 50<sup>th</sup> percentile speed is the speed at or below which 50% of motorists traveled.
- 3) 10 mph pace speed is the range of speeds that the majority of motorists traveled.

From the speed study summary table, the average speed in both directions of Dewey Street is almost exactly at the speed limit. There were 1,539 vehicles counted along westbound Dewey Street (Dewey East) over the two-week period with an ADT (Average Daily Traffic) of 102 vehicles. There were 1,404 vehicles counted along eastbound Dewey Street (Dewey West) over the two-week period with an ADT of 100 vehicles.

**Recommendations:**

The Petition for Traffic Calming Devices was initiated by the adjacent property owners due to the perceived excessive vehicle speeding along Dewey Street between Crest Avenue and Valley Way. Two (2) speed studies were conducted along both directions of Dewey Street over two (2) separate two-week periods. The results showed that there is no excessive speeding, and in fact, the average speed was almost exact to the assumed speed limit (20 MPH). The presence of on-street parking along both sides of the roadway acts as a traffic calming feature to assist in slowing down vehicles. ***It is recommended that no further traffic calming devices be implemented at this time. Future speed studies can be followed up every 2-3 years, unless otherwise specified due to a significant event.***

**Conclusion:**

In addition to the above-referenced recommendation, minimum criteria should be established for the installation of traffic calming devices due to excessive vehicle speeds along all residential streets within the Town of Cheverly. For example, a roadway segment should have a minimum ADT of 500 vehicles and an 85<sup>th</sup> percentile speed more than 5 MPH over the posted or assumed speed limit. If a roadway segment falls below these minimums, other considerations should include crash history and sight distance limitations.



## EXHIBIT A



TOWN OF CHEVERLY, MARYLAND  
 PETITION FOR TRAFFIC CALMING DEVICE(S)

We, the undersigned, request that (please circle the applicable item(s)): (A) Speed Hump(s), (B) Stop Sign(s), (C) Raised Crosswalk(s), (D) Rumble Strip(s) be installed at DEWEY STREET, (between \_\_\_\_\_ and \_\_\_\_\_).

NAME (Printed)	SIGNATURE	ADDRESS	PHONE
SHIRAZNA CORREA	<i>[Signature]</i>	5820 DEWEY ST	231-649-9700 ①
NEATE LAMBERT	<i>[Signature]</i>	5820 DEWEY ST	772-821-6260
ALVARO LUNA	<i>[Signature]</i>	5818 DEWEY ST	703-594-1843 ②
Rochela Luna-Suarez	<i>[Signature]</i>	5818 Dewey St	571-388-0627
Marlon Blocker	<i>[Signature]</i>	5812 Dewey St	301-537-5052 ③
Alyssa Wootton	<i>[Signature]</i>	5806 Dewey St	954 304 2943 ④
Tendy Gorman	<i>[Signature]</i>	5802 Dewey St	202-492-5534 ⑤
DOUG HANNA	<i>[Signature]</i>	5803 Dewey	(443) 510-5644 ⑥
BEN ARDEN	<i>[Signature]</i>	5805 Dewey <sup>not on</sup>	240-710-1690 ⑦ ?
ERIC PERRO	<i>[Signature]</i>	5821 Dewey St	301 507 2596 ⑧
Brian Fraher	<i>[Signature]</i>	5823 Dewey St	979 807 6345 ⑨
Eric Davelinger	<i>[Signature]</i>	5814 Dewey St.	202-431-6863 ⑩

NR OK

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GENERAL RULES:

1. Signatures from at least 60% of households on subject street(s) must be submitted
2. Tenants as well as homeowners are to be included
3. Only one signature per household will be considered
4. If petition is for only one block of a street, the petition must be signed by residents of at least 60% of the households on the block of the requested installation site, as well as those households on the street within 250' of the requested installation site.
5. If pertinent, this form may be used to request the Mayor and Council to move or remove an existing traffic calming installation.



1 PM.  
Christina

TOWN OF CHEVERLY, MARYLAND  
PETITION FOR TRAFFIC CALMING DEVICE(S)

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? ~~REDFAL OK~~

? ~~WIKENW 200~~  
? ~~WIKENW~~

NAME (Printed)	SIGNATURE	ADDRESS	PHONE
Katie Thompson	<i>[Signature]</i>	5825 Dewey St	804-647-4650 (11)
April Mitchell	<i>[Signature]</i>	5837 Dewey St	313-240-2763 (12)
St. Skinnle	<i>[Signature]</i>	5836 Dewey St	201-772-9844 (13)
Renee Carrico	<i>[Signature]</i>	5834 Dewey St	202-751-9014 (14)
Elizabeth Esser	<i>[Signature]</i>	5826 Dewey St	702-903-7727 (15)
DAVID MANN	<i>[Signature]</i>	5824 Dewey St	202-230-1246 (16)
Andre Thomas	<i>[Signature]</i>	5822 Dewey St	703-963-3132 (17)
Sorey Alexander	<i>[Signature]</i>	5810 Dewey St	800-664-9903 (18)
DIANE SCHWARTZ	<i>[Signature]</i>	5841 DEWEY ST.	301/386-3814 (19)
Ann Alkorth	<i>[Signature]</i>	5833 Dewey St	301-461-8700 (20)
Stephanie Clark	<i>[Signature]</i>	5827 Dewey St.	301-237-5980 (21)
Victor R. Ramirez	<i>[Signature]</i>	5828 Dewey St	301-379-8976 (22)
			(23)

GENERAL RULES:

1. Signatures from at least 60% of households on subject street(s) must be submitted
2. Tenants as well as homeowners are to be included
3. Only one signature per household will be considered
4. If petition is for only one block of a street, the petition must be signed by residents of at least 60% of the households on the block of the requested installation site, as well as those households on the street within 250' of the requested installation site.
5. If pertinent, this form may be used to request the Mayor and Council to move or remove an existing traffic calming installation.



## EXHIBIT B





Start: 2020-07-23  
End: 2020-08-07  
Times: 0:00-23:59

Speed Range: 1-150 mph  
Violation Threshold: 10  
Lanes Included:

## Speed

Speed Limit	20 mph
85th Percentile Speed	25 mph
50th Percentile Speed	20 mph
Average Speed	20.3 mph
Pace Speed Range (10 mph)	15 - 25 mph
Max Speed	42 mph
Min Speed	12 mph

## Vehicles

Total Vehicles	1539 counts
85th Percentile Vehicles	1321 counts

## Volumes

	Time	5 Day (Mon-Fri)	7 Day (Sun-Sat)
ADT		102	102
AM Peak	11:00 - 12:00	7	7
PM Peak	15:00 - 16:00	11	10
	Over Threshold	% Violators	Avg Violator Speed
Sunday	5	2.8	34.0
Monday	8	3.8	33.4
Tuesday	12	5.4	33.2
Wednesday	11	4.5	32.8
Thursday	6	2.5	31.7
Friday	4	1.9	33.3
Saturday	8	3.3	34.0

## Class Counts

	Number	%
Small (Class 1)	82	5.3
Medium (Class 2-3)	1399	90.9
Large (Class 4-12)	58	3.8



Start: 2020-07-23

End: 2020-08-06

Times: 0:00-23:59

# Volume by Speed

## Dewey East

Speed Bins: Size 5, Range 1 to 50

Time View: By Date (Total Volumes)

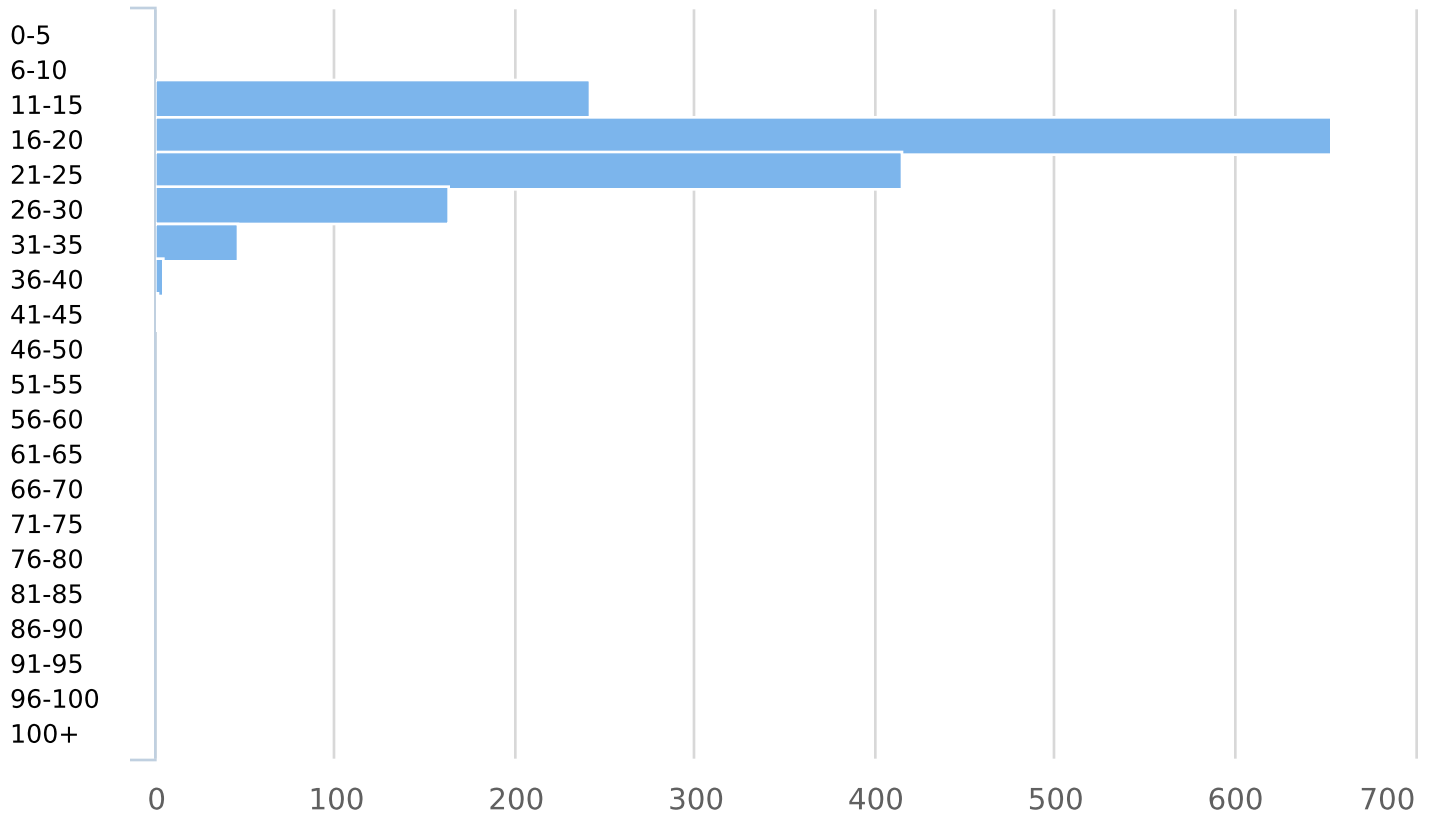
Date	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	Avg Speed	Total
07-23	0	0	20	37	25	9	1	0	0	0	19.4	92
07-24	0	0	27	44	18	15	1	1	0	0	19.8	106
07-25	0	0	29	52	38	10	5	0	0	0	19.7	134
07-26	0	0	14	39	27	11	1	0	0	0	20.2	92
07-27	0	0	15	39	29	13	5	1	0	0	21.1	102
07-28	0	0	17	57	40	15	7	1	0	0	21.1	137
07-29	0	0	16	56	35	10	4	1	0	0	20.4	122
07-30	0	0	14	51	36	10	4	0	0	0	20.4	115
07-31	0	0	8	53	33	6	2	0	0	0	20.3	102
08-01	0	0	14	44	28	16	2	0	1	0	20.8	105
08-02	0	0	15	37	21	11	3	1	0	0	20.5	88
08-03	0	0	20	44	27	12	2	0	0	0	19.9	105
08-04	0	0	11	38	24	9	4	0	0	0	20.7	86
08-05	0	0	17	52	27	11	4	0	0	0	19.9	111
08-06	0	0	4	11	7	5	1	0	0	0	20.8	28
<b>Total</b>	0	0	241	654	415	163	46	5	1	0	20.3	1525



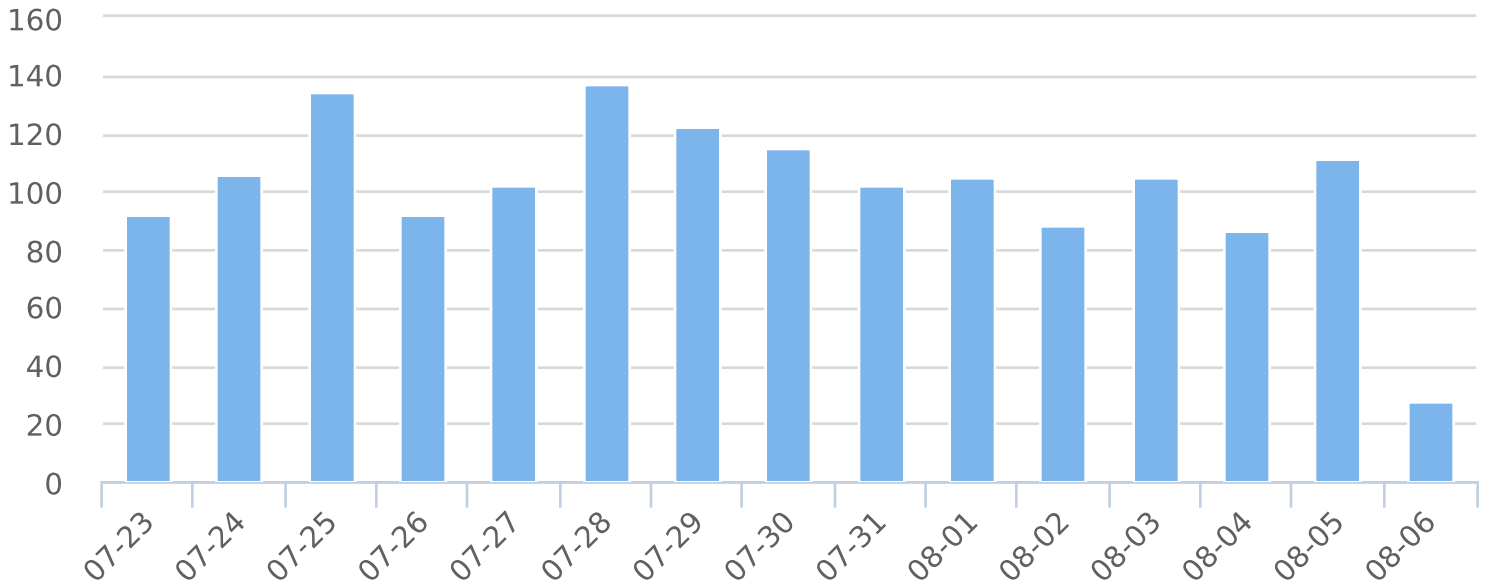
Start: 2020-07-23  
End: 2020-08-06  
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 50  
Time View: By Date (Total Volumes)

### Total Volume by Speed Distribution



### Daily Total Volumes







Speed Limit: 20  
Start: 2020-07-23  
End: 2020-08-07  
Times: 0:00-23:59

# Daily Compliance and Risk by Direction

Dewey East

Length Range: 1-500 ft  
Speed Range: 1-150 mph  
Med Risk Threshold: 5  
High Risk Threshold: 15  
Lanes Included:

Time	Direction	Compliant (0-20)	Low Risk (21-25)	Medium Risk (26-35)	High Risk (36+)	Total
2020-07-23	EB	33	16	6	0	55
	WB	24	9	5	0	38
2020-07-24	EB	39	10	10	1	60
	WB	32	9	5	0	46
2020-07-25	EB	39	20	14	0	73
	WB	42	18	1	0	61
2020-07-26	EB	22	19	10	0	51
	WB	31	8	2	0	41
2020-07-27	EB	27	19	12	0	58
	WB	27	10	6	1	44
2020-07-28	EB	43	21	15	0	79
	WB	31	19	7	1	58
2020-07-29	EB	43	22	11	1	77
	WB	29	13	4	0	46
2020-07-30	EB	43	23	11	0	77
	WB	22	13	3	0	38
2020-07-31	EB	36	17	5	0	58
	WB	27	16	3	0	46
2020-08-01	EB	32	16	14	0	62
	WB	25	12	5	1	43
2020-08-02	EB	29	16	7	1	53
	WB	22	5	6	0	33
2020-08-03	EB	34	14	11	0	59
	WB	31	13	3	0	47
2020-08-04	EB	27	13	9	0	49
	WB	23	11	4	0	38
2020-08-05	EB	39	21	10	0	70
	WB	34	10	7	0	51
2020-08-06	EB	6	4	6	0	16
	WB	9	3	0	0	12



Speed Limit: 20  
 Start: 2020-07-23  
 End: 2020-08-07  
 Times: 0:00-23:59

# Daily Compliance and Risk by Direction

**Dewey East**

Length Range: 1-500 ft  
 Speed Range: 1-150 mph  
 Med Risk Threshold: 5  
 High Risk Threshold: 15  
 Lanes Included:

<b>Average</b>	<b>30.0</b>	<b>14.0</b>	<b>7.1</b>	<b>0.2</b>	<b>51.3</b>
<b>Total</b>	<b>901</b>	<b>420</b>	<b>212</b>	<b>6</b>	<b>1539</b>



Start: 2020-08-07  
End: 2020-08-21  
Times: 0:00-23:59

Speed Range: 1-50 mph  
Violation Threshold: 10  
Lanes Included:

## Speed

Speed Limit	20 mph
85th Percentile Speed	23 mph
50th Percentile Speed	19 mph
Average Speed	19.2 mph
Pace Speed Range (10 mph)	14 - 24 mph
Max Speed	42 mph
Min Speed	12 mph

## Vehicles

Total Vehicles	1404 counts
85th Percentile Vehicles	1221 counts

## Volumes

	Time	5 Day (Mon-Fri)	7 Day (Sun-Sat)
ADT		104	100
AM Peak	11:00 - 12:00	7	6
PM Peak	16:00 - 17:00	9	8
	Over Threshold	% Violators	Avg Violator Speed
Sunday	1	0.6	42.0
Monday	2	0.9	31.0
Tuesday	2	0.8	32.0
Wednesday	2	1.1	32.0
Thursday	2	0.9	36.0
Friday	3	1.6	36.0
Saturday	1	0.5	35.0

## Class Counts

	Number	%
Small (Class 1)	25	1.8
Medium (Class 2-3)	1325	94.4
Large (Class 4-12)	54	3.8





Start: 2020-08-07

End: 2020-08-20

Times: 0:00-23:59

# Volume by Speed

## Dewey West

Speed Bins: Size 5, Range 1 to 50

Time View: By Date (Total Volumes)

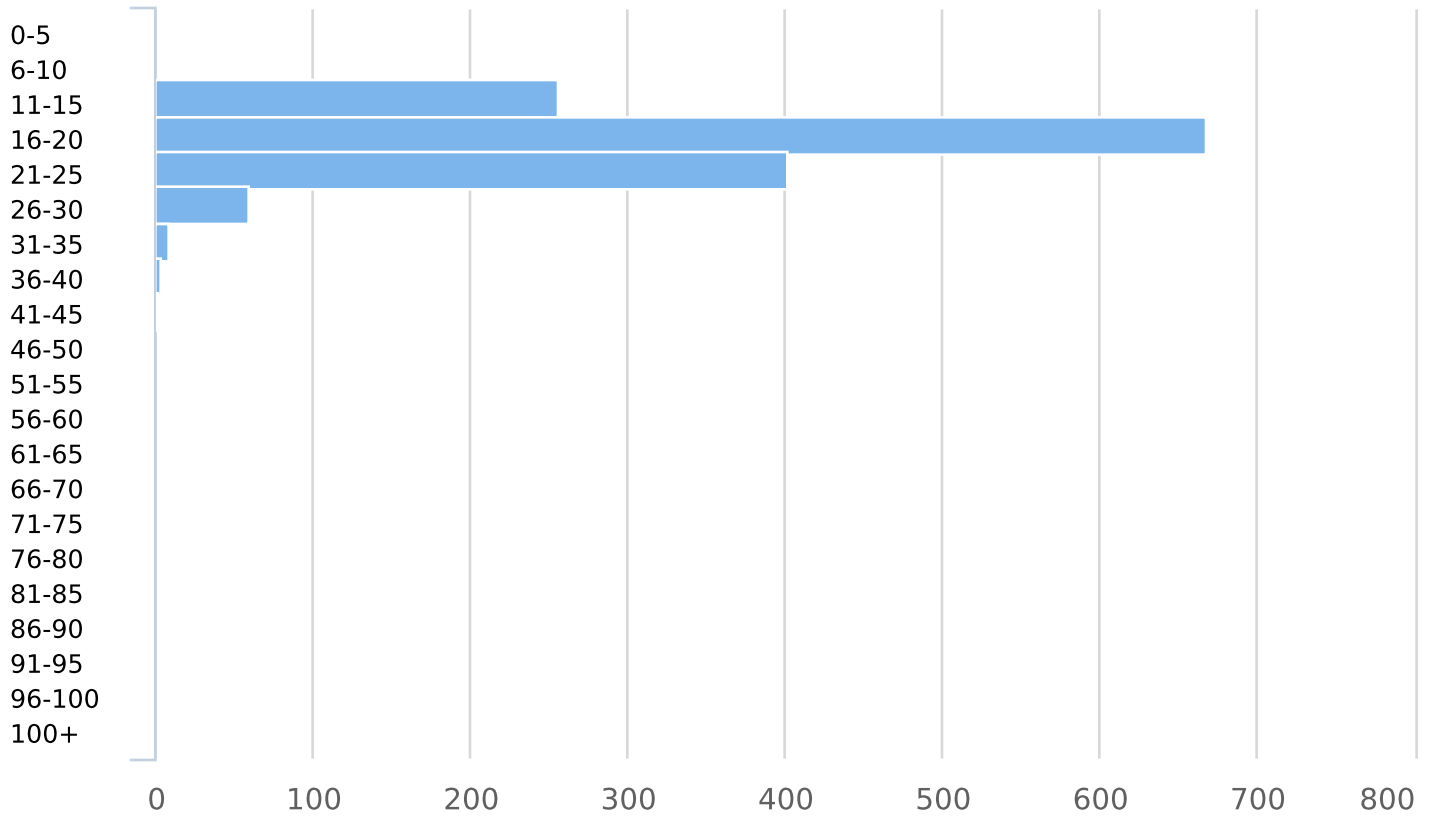
Date	1 to 5	6 to 10	11 to 15	16 to 20	21 to 25	26 to 30	31 to 35	36 to 40	41 to 45	46 to 50	Avg Speed	Total
08-07	0	0	13	40	23	4	0	2	0	0	19.6	82
08-08	0	0	16	41	21	3	0	0	0	0	19.1	81
08-09	0	0	15	49	22	0	0	0	1	0	18.9	87
08-10	0	0	19	66	31	8	1	0	0	0	19.1	125
08-11	0	0	24	68	34	3	1	0	0	0	18.6	130
08-12	0	0	16	49	35	6	2	0	0	0	19.6	108
08-13	0	0	20	46	25	4	0	0	0	0	18.9	95
08-14	0	0	10	39	46	7	1	0	0	0	20.6	103
08-15	0	0	23	61	20	1	1	0	0	0	18.3	106
08-16	0	0	16	34	28	3	0	0	0	0	19.1	81
08-17	0	0	20	42	19	5	1	0	0	0	18.9	87
08-18	0	0	30	49	31	3	1	0	0	0	18.5	114
08-19	0	0	12	40	23	6	0	0	0	0	19.4	81
08-20	0	0	22	44	43	6	1	1	0	0	19.7	117
<b>Total</b>	0	0	256	668	401	59	9	3	1	0	19.2	1397



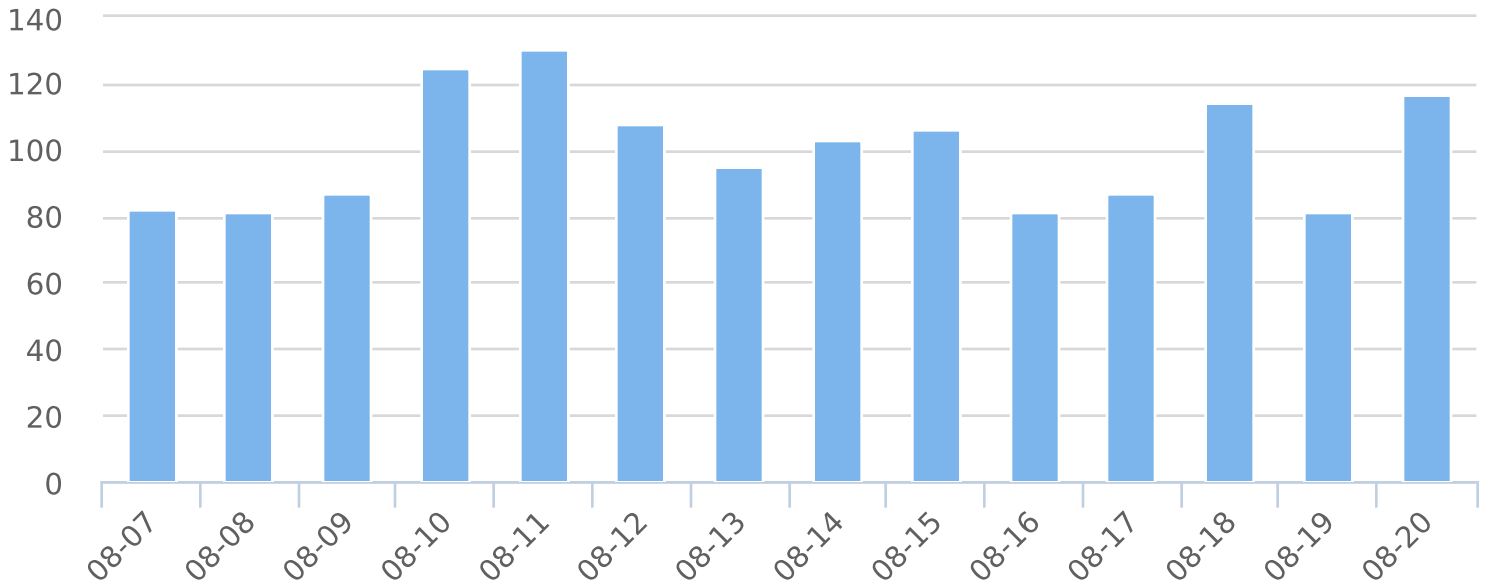
Start: 2020-08-07  
End: 2020-08-20  
Times: 0:00-23:59

Speed Bins: Size 5, Range 1 to 50  
Time View: By Date (Total Volumes)

### Total Volume by Speed Distribution



### Daily Total Volumes





Speed Limit: 20  
Start: 2020-08-07  
End: 2020-08-21  
Times: 0:00-23:59

# Daily Compliance and Risk by Direction

Dewey West

Length Range: 1-500 ft  
Speed Range: 1-50 mph  
Med Risk Threshold: 5  
High Risk Threshold: 15  
Lanes Included:

Time	Direction	Compliant (0-20)	Low Risk (21-25)	Medium Risk (26-35)	High Risk (36+)	Total
2020-08-07	WB	20	13	4	1	38
	EB	33	10	0	1	44
2020-08-08	WB	30	11	1	0	42
	EB	29	10	2	0	41
2020-08-09	WB	23	16	0	1	40
	EB	41	6	0	0	47
2020-08-10	WB	31	14	7	0	52
	EB	55	17	2	0	74
2020-08-11	WB	48	20	2	0	70
	EB	44	14	2	0	60
2020-08-12	WB	26	23	4	0	53
	EB	40	12	4	0	56
2020-08-13	WB	30	11	2	0	43
	EB	36	14	2	0	52
2020-08-14	WB	19	21	6	0	46
	EB	31	25	2	0	58
2020-08-15	WB	33	12	2	0	47
	EB	52	9	0	0	61
2020-08-16	WB	24	17	3	0	44
	EB	26	10	0	0	36
2020-08-17	WB	31	8	3	0	42
	EB	31	11	3	0	45
2020-08-18	WB	32	17	3	0	52
	EB	47	15	1	0	63
2020-08-19	WB	22	15	1	0	38
	EB	30	8	5	0	43
2020-08-20	WB	26	21	3	0	50
	EB	40	22	4	1	67
<b>Average</b>		<b>33.2</b>	<b>14.4</b>	<b>2.4</b>	<b>0.1</b>	<b>50.1</b>
<b>Total</b>		<b>930</b>	<b>402</b>	<b>68</b>	<b>4</b>	<b>1404</b>