

SPECIAL MEETING

February 18, 2021

7:00 PM

AGENDA

1. Call to Order
2. Pledge of Allegiance
3. Cheverly Resident Relief Fund
4. Adjourn

You are invited to a Zoom webinar.

When: Feb 18, 2021 07:00 PM Eastern Time (US and Canada)

Topic: Special Meeting COVID-19 Relief Fund

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/89921357448?pwd=WTJiVUJ5UmtldjdWY3doWVdxOTNzdz09>

Webinar ID: 899 2135 7448

Passcode: 328007

Or iPhone one-tap :

US: +13017158592,,89921357448# or +13126266799,,89921357448#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592 or +1 312 626 6799 or +1 646 558 8656 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 9128

International numbers available: <https://us02web.zoom.us/j/89921357448?pwd=WTJiVUJ5UmtldjdWY3doWVdxOTNzdz09>



A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF CHEVERLY TO CREATE THE RESIDENT RELIEF FUND TO INCLUDE ASSISTING RESIDENTS IN THE PAYMENT OF OUTSTANDING DEBT AND TO SUPPORT RESIDENTS THAT ARE EXPERIENCING HARDSHIP DUE TO LOSS OF INCOME RELATED COVID-19.

WHEREAS, on March 12, 2020, the Mayor and Council passed Uncodified Emergency Ordinance 2020-01 recognizing the health emergency of the COVID-19 pandemic.

WHEREAS, the Mayor and Council wish to create a Resident Relief Fund, to include assisting residents with outstanding debt related to their primary residence and related costs such as payment of utilities and other emergent personal expenses associated with the pandemic.

WHEREAS, the Resident Relief Fund is being established to support residents in the Town of Cheverly experiencing a financial hardship related to the COVID-19 pandemic.

WHEREAS, all debt assistance payments will be made from the town general fund account; and shall be in accordance with Cheverly Resident Relief Fund Policy and guidelines.

WHEREAS, to be eligible for assistance, resident applicants experiencing hardship as a result of COVID-19 pandemic will complete an application; and furnish documentation indicating proof of residency, loss of income, and outstanding debt in order to be eligible for debt payment assistance.

WHEREAS, upon approval of application, disbursements will be made to the creditor.

WHEREAS, submitted applications will be reviewed by the Town Administrator and their committee.



NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF
THE TOWN OF CHEVERLY, THE FOLLOWING:

SECTION ONE: The use of the Resident Relief Fund is to include resident debt assistance.

SECTION TWO: Disbursements shall be in accordance with Resident Relief Fund Policy.

SECTION THREE: CONFLICTS: All Resolutions or parts of Resolutions in conflict with any other Resolution and any of the provisions of this Resolution are hereby repealed.

SECTION FOUR: SEVERABILITY: If any section or portion of a section of this Resolution is found to be invalid, unlawful or unconstitutional, it shall not be held to invalidate force or effect of any other section or part of this Resolution.

SECTION FIVE: EFFECTIVE DATE: This Resolution shall become effective immediately upon its passage and adoption.

SECTION SIX: The Recitals contained in this Resolution are deemed a substantive part of this Resolution and are incorporated by reference herein.

PASSED AND ADOPTED this _____ day of February 2021.

Attest: _____

Town Clerk

Mayor Laila Riazi

Councilmember Eric Radloff Ward 1

Councilmember Micah Watson Ward 2

Councilmember Nicole Bryner Ward 3

Councilmember Kayce Munyeneh Ward 4

Councilmember Jennifer Garcia Ward 5

Councilmember Amy Fry Ward 6



Cheverly: COVID -19 Relief and Assistance Grant Program Policy and Guidelines:

PROGRAM DESCRIPTION

- The Mayor and Council of the Town of Cheverly are providing emergency grants up to \$1,000.00 per household to eligible Cheverly residents who need financial assistance due to economic displacement resulting from public health measures taken in response to the novel coronavirus pandemic.
- The \$75,000.00 fund is made possible by a grant from the Town of Cheverly. Grant funds are limited, and applications will be reviewed and managed by staff bi-weekly, until funds are depleted.
- The Town will appropriate \$10,000.00 towards food insecurities and \$65,000.00 towards Cheverly residents that need financial assistance due to the coronavirus pandemic.
- The Town Administrator and their appointed committee will make the determination of awarding the grant.
- Receipt of funds may have personal income tax implications. Speak to your tax advisor regarding the award.
- All applications and grant disbursements are confidential.
- Questions: Cheverlyrelief@cheverly-md.gov, or 301-773-0173.

ELIGIBLE APPLICANTS

- Must live within municipality of Cheverly;
- Must provide verifiable proof of hardship: i.e. confirmation of rent, utility, or mortgage arrears status from the interested party;
- Were not "underwater" on mortgage or late on rent and utilities prior to March 5, 2020.

ELIGIBLE ASSISTANCE

- Utility and Food Insecurities; or
- Other emergent personal expenses associated with the Pandemic

GRANT APPLICATION REQUIREMENTS

- Submit online, by mail, e-mail, call in or drop off at the Town Office;
- Provide verification of Town residency; and
- Provide a statement and/or documentation of need.
- Submit only one application per household.
- All requested information must be provided for grant consideration.

Town of Cheverly
Budget Amendment Request Form

Account	Increase/ Decrease	Description
01-11-1000	-30,000	Police Salaries
01-09-9060	-45,000	Public Works Building
01-08-8100	+75,000	Residential Covid Relief Grant

MOTION: _____

SECOND: _____

APPROVED/DENIED: _____

01-08-8100 would be a new grant line item to provide for Residential Covid Relief as outlined in the Covid relief grant documents.

TOWN OF CHEVERLY

Resident Relief Fund

The attached application should be completed by any resident of the Town of Cheverly that is applying for financial assistance due to hardships related to COVID-19.

Completed and signed application should be emailed to dgalloway@cheverly-md.gov or mailed to the Town Hall at 6401 Forest Road, Cheverly MD 20785.

Hardcopies can be hand delivered and placed inside the permits box on the wall outside of the Town Hall.

Please contact Town Hall at (301) 773-8360
with any questions or concerns.

TOWN OF CHEVERLY

Resident Applicant Information

RESIDENT RELIEF FUND APPLICATION

Name: _____

Address: _____

Phone: _____

Email: _____

Part II

Documentation

Proof of Residence (only one selection required):

State or Federal Issued ID (with address): _____

Copy of Utility Bill: _____

Other: _____

Loss of Income (only one selection is required):

Letter from Previous Employer: Y/N

Unemployment Determination Letter: Y/N

Other (brief statement optional):

Applicants Signature: _____

Date: _____

Office Use Only:

Application Received By and Date: _____

Approved By Date: _____

Comments: _____

Resident Relief Fund Application

Both Application and Grant disbursements are confidential.