

TOWN MEETING February 8, 2024 8:00 PM

AGENDA

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Approval of Agenda
- 4. Consent Agenda
 - Approval of Minutes: (Town Meeting -1/11/24, Work Session 1/25/24)
- **5. Resident Input** Public comment period for agenda items and other topics. All comments are limited to 3 minutes. Residents are asked to please state their name and ward. There will not be any additional time for resident input.
- 6. Committee Reports
 - Recreation Council-
 - Cheverly Day Committee –
 - Planning Board –
 - Board of Elections –
- 7. Cheverly Youth Council Vice Mayor & Council will vote on the last two appointees and then Vice Mayor Fry will swear in the newly appointed youth council.
- 8. Swearing In of Police Officers Vice mayor Fry will swear in Don Walden & DeSoto Samuel Jordan III
- 9. Grant Request Mayor & Council will vote on the Cheverly Gives Back grant request
- 10. Proclamations Vice Mayor Fry will read the following proclamations
 - Black History
 - Honoring the life of Navy Special Warfare Operator 1st Class Christopher Chambers
- 11. Council Compensation Schedule -Ordinance 2023-04 Final reader and adoption of the ordinance to update the compensation schedule for the Mayor & Council from quarterly to biweekly to align with staff payroll.
- **12. Town Administrator Report** Town Administrator will provide a report to the Mayor and Council regarding Town operations and a summary of actions taken.
- 13. Police Report Chief Morris will give a monthly report.
- **14. Police Vehicles** Chief Morris will present an overview of our current vehicle fleet and propose recommendations to the Mayor and Council for new fleet options. This is for discussion purposes only.
- **15. Public Works Report** Director Brayman will give an update on the Department of Public Works.



- **16. Review of February work session agenda and future requests** and Town Administrator will offer a forecast of the work session agenda. The Vice Mayor will seek Council input on agenda items for consideration for future meetings.
- 17. Mayor and Council Announcements Opportunity for Vice Mayor and Council to share community happenings and events. The mayor will afford each elected official up to five minutes to speak. Unused time may not be transferred, and formal council business will not be conducted.
- 18. Adjourn

(*) denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.

At Town Meetings, resident input is only permitted during the agenda item titled "Resident Input" unless otherwise noted.

Please Note: Pursuant to the Annotated Code of Maryland, General Provisions Article, Section 3-305, the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session, the mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

Topic: Cheverly Town Meeting

Please click the link below to join the webinar: https://us02web.zoom.us/j/84025983118?pwd=cEhsbmU2aEs5MGViaGJnWVh6c1h6UT09

Webinar ID: 840 2598 3118

Passcode: 213079

Or One tap mobile:

US: +13017158592,,84025983118#

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592



TOWN MEETING January 11, 2024 8:00 PM

Minutes

Meeting called to order at 8:00 pm

In attendance: Mayor Munyeneh, **Council Members** Wade, Watson, Bryner, Dalaker, Garces, Fry

Town Attorney: Jason DeLoach

Staff: Town Administrator Galloway, Public Works Director Steve Brayman, Interim Chief David Morris

Pledge of Allegiance

Motion to approve the agenda as amended made CM Bryner 2nd by CM Dalaker. Approved unanimously.

Consent Agenda

• (Town Meeting -12/14/23, Closed meetings 12/20/23 & 1/3/24)

Motion to approve consent agenda with after edits made by CM Watson. 2nd by CM Bryner. Approved unanimously.

Resident Input-

Sheila Salo – Ward 2 – Coming events:

Visit the Green Infrastructure table at the American Legion meet & greet 1/20/24. Great Backyard Bird Count 2/16-19/24 – www.Birdcount.org



Committee Reports

Recreation Council – No report provided.

Planning Board – No report provided.

Cheverly Day Committee – CM Watson stated the committee is close to selecting 9/28/24 as the date for Cheverly Day 2024. Still seeking volunteers/ideas. No parade is anticipated.

Board of Elections – No report provided.

Charter Amendment - CAR 1-23 – Mayor Munyeneh conducted final reader of charter amendment regarding lowering the voting age to 16-years-old.

- CM Watson stated that this has been heavily debated in ward 2 and there was concern from some of his constituents but overall, most are in favor.
- CM Wade stated that in his ward 1 there was also a divide, but he is in favor of this charter amendment.

 $\frac{Motion\ to\ approve\ charter\ amendment\ CAR\ 1-23\ made\ by\ CM\ Bryner.\ 2^{nd}\ by\ CM\ Dalaker.}{Approved\ Unanimously}$

Council Compensation Schedule -Ordinance – 2023-04 – Mayor Munyeneh conducted the 2nd reader of the ordinance to update the compensation schedule for the Mayor & Council from quarterly to biweekly to align with staff payroll.

Resolution R-1-24 – Mayor Munyeneh read the resolution appointing 3 election supervisors for the 2024-2026 terms.

The 3 members are:

- David Thorpe
- Constance Pruitt
- Anne-Claire Frank-Seisay

Motion to adopt Resolution R-1-24 made by CM Watson. 2nd by CM Fry. Approved Unanimously

Chevery Youth Council – Mayor and Council presented and approved recommendations for the youth council board.

Motion to appoint the members as stated to the 2024 Cheverly Youth Council made by CM Fry. 2nd by CM Garces. Approved unanimously.



Town Administrator Report – Town Administrator provided a monthly report.

- Presented Budget calendar to Mayor & Council
- Mayor & Council retreat will be 1/19-20/2024
- Community Meeting with Home Team 5 and Uban Atlantic will be 1/30/24
- Anticipate providing an update regarding fiscal impact and annexation feasibility to the Mayor & Council at the next town meeting.
- Annual meeting with Boards, Committees and Organizations 1/17/24
- Hospital Hill Survey feedback from Mayor & Council needed to finalize the survey
- Clean Water Partnership will move forward with the easement process the Cheverly Stream Restoration
- Property Tax Assessment Workshops will be held 1/20/24 & 1/23/24 hosted by Susan Pruden
- Shout out to Cheverly Public Works, Police and CERT for response of the recent inclement weather event
- Volunteers will clean ramp at Columbia Park Rd 1/13/24
- Followed up with SHA to receive feasibility study to move forward with advocating for funds for federal funds for bike trail
- Public works removed tires on town property adjacent to national park service land across from 58th & Newton Streets.

Police Report – Chief Morris provided a monthly report.

- 2 officers attending comparative compliance class
- 1 officer rehired
- Working with PG PD to establish a mentoring program for police officers
- Waiting for permits from PEPCO to set up cameras set up on Rt. 202
- Soliciting complaints brought to the chief from residents have been addressed
- Fatal Pedestrian incident 1/1/24 on Landover Rd
- Domestic Violence incident on 1/8/24
- Breaking and Entering at the 711 on Columbia Park Rd
- 22 rebates issued for the Camera Rebate Program

Public Works Report – Director Brayman provided a report:

• Response to the recent storms was a team effort with the police department and CERT



- Crestlawn and Parkway Place storm drain project is moving forward with DPIE permits. Expecting work to be completed June 2024
- Received and in process of reviewing the compaction reports from WSSC for task water 101 project.

Review of January work session agenda and future requests

- SHA
- Auditors
- Redistricting presentation/update
- Site Summary behind homes on Forest Rd
- Revisiting Homestead Tax credit
- Update on Eley Building at either meeting in February
- Discussion on establishing a Vision Zero Plan

Mayor and Council Announcements –

CM Wade – 1/20/24 Cheverly Legion Meet & Greet, Day of Service on MLK Day, Congratulations to members of the Divine Nine & National Pan-Hellenic Council, Wading through Ward 1 is still in effect. Reach out to CM Wade with concerns. Residents are invited to come watch the CBGC basketball games on Saturdays at town hall. Happy Birthday to my wife.

CM Dalaker – January Ward 4th Civic Association meeting canceled. Encourage residents to volunteer for the Rt 50 ramp clean up.

CM Watson – Live music event at the Legion 1/13/24

CM Bryner – Condemns the Genocide in Gaza. Encourages everyone to stop at stop signs and drive safe, CPRC will host school fair 1/28/24 at the town hall.

CM Fry – Teens can earn credits to learn to officiate basketball games via CBGC. Happy Birthday to my daughter. Korean American Day 1/13/24, Please be cautious when walking around town for your safety.

Mayor Munyeneh – M&C retreat scheduled 1/19-20/24.

Motion to adjourn the meeting made by CM Fry. 2nd by CM Garces. Approved unanimously.



WORKSESSION January 25, 2024 7:30 PM

Minutes

Call to Order:

Meeting called to order at 7:30 pm via Zoom.

In attendance, Mayor Munyeneh, Vice Mayor Fry, Council Members Wade, Watson, Bryner, Dalaker, Garces, Fry

Town Attorney: Jason DeLoach

Staff: Town Administrator Dylan Galloway, Interim Chief David Morris, Public Works Director – Steve Brayman, Town Clerk – Giselle Richards

Pledge of Allegiance and Flag

- SHA Council members and Mayor mentioned their wards and their concerns about where SHA roads are in their wards.
 - Councilmembers expressed their concerns about SHA owned roads.
 - Landover Rd (Lighting, Litter, redlight camera, speed enforcement)
 - Tuxedo Rd (
 - Columbia Park Rd (Lighting, Litter, tree scape

SHA representatives Mr. Campanides and Mr. Gunn provided an update on intentions

- SHA is a permitting agency for cameras
- Landover Rd
 - Adding an additional crosswalk at Old Landover Rd @ 202 between Neighbor Lane & Kilmer St.
 - o Adding another crosswalk at Cheverly Ave on south leg of Cheverly Ave
 - Repurpose 3rd lane & modify median at 202 between 450 & 57th Ave to include bike lanes and crossing at Randolph St. Add left turn only light from 57th Ave.
- Columbia Park RD



 Will work with the county to address the right turn from Columbia Park Rd onto Rt. 50 to encourage better signage

Motion to move grant request up on the agenda made by CM Fry. 2nd by CM Bryner. Approved unanimously.

- **Grant Request** Mr. Dantevius King presented the grant request from Cheverly Gives Back to provide services, events and activities for residents. Town administrator Galloway requested more detailed information per the grant request form before he can recommend it for approval to the Mayor and Council.
- FY23 Audit Bob Diss of Lindsey & Associates provided an update of the FY23 Audit to the Mayor & Council. Lindsey & Associates is still waiting for information from the outgoing town treasurer. Once the required documents have been received the audit can be completed within 1-2 weeks.
- Redistricting Update Mr. Tony Fairfax provided an update on the redistricting plan.
 Town Administrator Galloway stated that the intention is to present the Charter
 Amendment on February 22nd and then have the public hearing and 1st reader on March
 14.
- Facilities Use Policy Mayor & Council will review/finalize the policy.
 A working group consisting of two council members and the staff will meet to finalize the policy.

Motion to table Cheverly Youth discussion made by CM Fry. 2nd by CM Bryner. Approved unanimously.

The Cheverly Youth Council will be sworn in at the February town meeting.

- **Cheverly Youth Council** Mayor Munyeneh will provide an update on the nominees of the youth council.
- **Town Administrator Update** Town administrator provided an update:



- Hospital Hill Meeting on the 30. Town engineer Wayne Newton will be in attendance. - Yesterday The Governor came to the former Prince George's Hospital location to discuss the development project.
- Leaf update Due to the weather conditions of the past week, Public Works has been unable to collect leaves from January 18th through January 25th in accordance with the schedule. We plan to resume scheduled pick-up on Friday, January 26, 2024, weather permitting.
- o Tia Blount has completed the Hospital Hill Survey and it will be made available in the town newsletter
- Working with town staff on priorities for earmarks (202 bike trail, Accessible Town Park) and to submit state bond request.
- Public works director Brayman provided an update on the William Eely Public Works building.

Update by CM Fry and Garces Regarding Cheverly Station Apartments –

- Ward walks in partnership with Cheverly Station management will resume this month on the last Wednesdays.
- No new developments/complaints from residents
- The presence of police encourages residents.

Review of February Town Meeting Agenda and Future Requests -

- CM Bryner stated that residents request that council adopt a resolution in support of Palestine.
- Address clearing of tires in area on 295 ramp and long-term solution.
- Tax credit
- Black History Proclamation
- Proclamation to honor the life of Corporal Chambers

Motion to extend the meeting by 5 minutes was made by CM Bryner. 2nd by CM Dalaker. Approved unanimously.

Motion to adjourn at 10:31 pm made by CM Fry. 2nd by CM Bryner. Approved unanimously.

Cheverly

GRANT ACQUISITION AGREEMENT

All grants issued b	y the Mayor and Chever	rly Town Council	are from approp	riated funds of the
Town of Cheverly	y and must be accounted	ed for to specifie	d auditing stand	lards.

Name:	Dantevius King	Phone: 2406455111
Address:	Cheverly, MD 20785	
Organizat	tion: Cheverly Gives Back	_

- I hereby agree NOT to expend funds allocated to the designated organization for salaries, stipends and/or personal income.
- As duly authorized by the above named organization to accept this grant, I assume full responsibility for the proper expenditure of funds for the requested expenses and will report to the town staff the manner in which expended.
- Receipts and a full accounting of all grant funds are required by the end of the given Fiscal Year ending June 30th

I also understand that the funds provided are not for my own personal use, and that violation of this agreement will result in the reimbursement to the Town of Cheverly of any/all funds spent outside the parameters as denoted in the grant application.

Date: November 29th 2023	Dantevius King
	Signature of Grant Recipient

PLEASE ATTACH THE FOLLOWING:

THE PURPOSE OF THE GRANT REQUEST.

A DETAILED DESCRIPTION OF THE PROJECT/PROGRAM YOU WISH TO EXECUTE WITH THE CHEVERLY GRANT PROGRAM FUNDING.

A DETAILED ACCOUNTING OF AMOUNTS AND ACTIVITIES/ITEMS FOR WHICH THE GRANT FUNDS SHALL BE UTILIZED.

A DETAILED TIMELINE FOR THE EXPENDITURE OF FUNDS.

THEOVERALL BENEFIT TO THE COMMUNITY.

From: Cheverly Gives Back
To: Giselle Richards

Subject: Additional Grant Information

Date: Tuesday, February 6, 2024 12:55:02 PM

Good-afternoon

Below listed is the additional information that you requested please feel free to reach out for any corrections.

- Grant Purpose- To bring people of all ages and cultures together in Cheverly to experience health and wellness in a fun and stress free environment. To establish and foster positive lifestyle practices, which will improve our lives daily & increase our ability to thrive for well being of those we encounter.
- Programs- Our first 2 events are Wellness day and a Sip & paint.
- Locations of events Cheverly gym & another cheverly location for sip & paint.

-Timeline of each event & Detailed Expenses

Wellness event details:

Date: Mid march

11am-1pm

Instructor- Taylor

11:00-11:10am- Welcome Greetings

11:10-12:00pm- Yoga session

12:00-12:30pm-Cool down refreshments offered and open feedback given.

12:30-1:00pm- Breakdown and Clean up.

Expense list for Wellness Event

Decorations/Supplies -\$200

Yoga instructor-\$150

Promotion-\$50

Give-aways-\$100

Mental health Speaker-\$100

T-shirts - \$100

Refreshments \$100

Sip & Paint Details:

Date: Early April

Instructors- Paint and Sip group

Location-Oasis

6:30pm -7:15pm- Welcome / Meet and Greet

7:30 pm-Event Starts

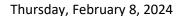
9:30 pm- Event ends

Expenses List for Sip & Paint Event:

Instructors-\$300

Event space-\$250 Security-\$250 Supplies/Decorations-\$200 Staff Clean up Crew-\$100

-Thank you for taking out your time to review this we appreciate you





BLACK HISTORY PROCLAMATION

CELEBRATIONING AFRICAN AMERICANS' ACCOMPLISHMENTS AND RECOGNIZING THE STRUGGLE FOR FREEDOM AND EQUAL OPPORTUNITY

WHEREAS, Carter G. Woodson originally established a "Negro History Week" in 1926 to highlight the contributions of Black and African Americans (hereinafter "Black") in American Society. Black History Month grew from "Negro History Week" and is an annual celebration of achievements by Black Americans. Each February serves as a time for the nation to remember and recognize the role of Black Americans in U.S. History. Since 1976, every U.S. president has officially designated the month of February as Black History Month. Other countries around the world, including Canada and the United Kingdom, also devote a month to celebrating Black history.

WHEREAS, our community is made up of a diversity of people, but specifically fifty-four percent who identify as Black Americans.

WHEREAS, The Town of Cheverly continues its efforts to acknowledge its past while being forward-thinking for its future. Through civic engagement, Cheverly has removed symbols of supremacy from its town seal, passed the "In Defense of Black Lives" Resolution, established the "Civic African American Community Organization" (CAACO), and honored Historically Black organizations and institutions such as the Fourth Ward Civic Association and Cheverly Divine Nine.

WHEREAS, Black History is American History. While some Black Americans experience tremendous success, wealth, and opportunity, many still struggle to realize America's promise. The Town of Cheverly recognizes that acknowledging this makes them a stronger municipality, poised to adequately meet the needs of ALL its residents and not just some.

WHEREAS, The Town of Cheverly has embraced every effort to be more inclusive and representational in government and leadership. In July of 2021, Cheverly gained its first





Black Mayor in the history of the town, Kayce Munyeneh, who is also a proud member of Delta Sigma Theta Sorority Inc. Additionally, Dylan Galloway serves as the Town's first African American Town Administrator and is also a member of Omega Psi Phi Fraternity Inc. In the past year, Cheverly has signed a proclamation for Juneteenth, had its first representation in Maryland Black Mayors Association, named a town structure after an African American with the William Eley Jr. Building and the Robert Tucker Sr. Town Pavilion, and engaged in reconciliation efforts through community organizations like The Mount Hope Commission and The Forum.

WHEREAS, the theme for Black History Month 2024, "Celebrating African Americans' Accomplishments and Recognizing the Struggle for Freedom and Equal Opportunity," underscores the rich tapestry of achievements by Black Americans while also acknowledging the ongoing struggle for justice and equality.

WHEREAS, The Town of Cheverly had never proffered a proclamation for Black History Month before 2021. The Town welcomed the opportunity to be a leader for surrounding municipalities in celebrating February as Black History Month. The Town of Cheverly applauds Governor Hogan's first Proclamation for Black History Month in the State of Maryland in 2021.

WHEREAS, The Town of Cheverly is honored to recognize the historic moment of Wes Moore becoming Maryland's First Black Governor on January 18, 2023, serving as the 63rd governor of the state, the third Black person elected as governor of any U.S. state, and as of 2023, the only incumbent black governor of any U.S. state.

NOW, THEREFORE, The Cheverly Mayor and Council, do hereby proclaim the month of February as Black History Month in the Town of Cheverly, to be celebrated and commemorated with appropriate programs, ceremonies, and activities.

Attest:	
	Kayce Munyeneh
	Mayor



Thursday, February 8, 2024

PROCLAMATION

Christopher R. Wade	Joseph Dalaker
Councilmember	Councilmember
Micah Watson	Charly Garces
Councilmember	Councilmember
Nicole Bryner	Amy Jean Chung Fry
Councilmember	Councilmember





PROCLAMATION HONORING NAVY SPECIAL WARFARE OPERATOR 1ST CLASS CHRISTOPHER CHAMBERS

WHEREAS, it is with deep sorrow and profound gratitude that we reflect upon the life of Navy Special Warfare Operator 1st Class Christopher Chambers; and

WHEREAS, Christopher Chambers grew up in Cheverly with his sister, Melanie, and his parents, Lois and Kevin, fostering a strong sense of community and family bonds; and

WHEREAS, in his formative years, Chris attended St. Ambrose Catholic School, where he laid the foundation for a life of service and commitment to others; and

WHEREAS, he actively participated in community activities, including swimming for the Cheverly Pool, and displaying his athletic prowess as he engaged in sports with the Cheverly Boys and Girls Club; and

WHEREAS, these early experiences shaped Christopher Chambers into the dedicated, disciplined, and community-minded individual he became, setting the stage for his remarkable career in the United States Navy; and

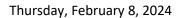
WHEREAS, Christopher Chambers displayed exceptional skill, resilience, and dedication in the face of adversity, earning the respect and admiration of his fellow service members and leaders alike; and

WHEREAS, his sacrifices, both in training and on the front lines, serve as a testament to his selflessness and commitment to the principles upon which our nation was founded; and

WHEREAS, Navy Special Warfare Operator 1st Class Christopher J. Chambers and Navy Special Warfare Operator 2nd Class Nathan G. Ingram were both part of a mission near the coast of Somalia on January 11, 2024 when they were lost at sea, demonstrating unparalleled courage and commitment to protecting our nation; and

WHEREAS, we remember and honor Christopher Chambers not only for his service but for the courage, dedication, and selflessness he exhibited until his last moments; and

WHEREAS, our community, state, and nation are profoundly grateful for the immeasurable contributions of Navy Special Warfare Operator 1st Class Christopher Chambers;





NOW, THEREFORE, the Mayor and Council of the Town of Cheverly, in recognition of Navy Special Warfare Operator 1st Class Christopher Chambers' sacrifice, do hereby express our deep appreciation for his valor and service, and extend to his family our sincere sympathy upon his passing.

	Kayce Munyeneh Mayor
Christopher R. Wade Councilmember	Joseph Dalaker Councilmember
Micah Watson	Charly Garces
Councilmember	Councilmember
Nicole Bryner Councilmember	Amy Jean Chung Fry Councilmember

ORDINANCE – 2023-04 TOWN OF CHEVERLY

AN ORDINANCE WHEREAS THE TOWN COUNCIL MODIFY THE PAYMENT SCHEDULE OF THE MAYOR AND COUNCILMEMBERS TO TAKE EFFECT IMMEDIATLEY ADOPTION AFTER BY REPEALING, RE-ENACTING, AND AMENDING SECTION 1.1 OF CHAPTER 1 OF THE TOWN CODE

WHEREAS, pursuant to Section C-10(D) of the Town Charter, the Mayor and Council are entitled to receive a salary for their service; and

WHEREAS, the salary installments of the Mayor and Council have been the same since 2006; and

WHEREAS, Section C-10(D) of the Charter also authorizes the Mayor and Council to revise the payment schedule by ordinance; and

WHEREAS, Mayor and Council will be on the same payment schedule of town employees for operating efficiencies; and

WHEREAS, the Mayor and Council have determined that the salary of the mayor and council shall be biweekly in accordance to town staff; and

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Cheverly, in regular session assembled that "Sec. 1.1 – Salaries" of Chapter 1 of the Town Code be and it is hereby repealed, re-enacted and amended to read as follows:

Sec. 1-1 – Salaries

The salary of the mayor shall be eight thousand five hundred dollars (\$8,500.00) a year, and the salary of a councilmember shall be seven thousand dollars (\$7,000.00) a year, payable in four (4) equal quarterly installments—26 INSTALLMENTS ANNUALLY; provided, the town administrator shall formally review the salary for mayor and councilmember every five (5) years to determine if an adjustment is necessary. The first review shall begin in March 2028.

AND BE IT FURTHER ORDAINED, that if any provision of this ordinance or the application thereof to any person or circumstance is held invalid for any reason, such an invalidity shall not affect the other provisions or other applications of the ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this ordinance are hereby declared to be severable;

AND BE IT FURTHER ORDAINED, that this ordinance shall take effect 20 days from the date of its adoption;

AND BE IT FURTHER ORDAINED, that a fair summary of this ordinance shall forthwith be published twice in the newspaper having general circulation in the Town and otherwise be made available to the public.

INTRODUCED, by the Town Council of the Town of Cheverly, Maryland at a regular public meeting on ___Thursday, December 14, 2023.

ADOPTED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on Thursday, February 8, 2024.

ADOPTED: Thursday, February 8, 2024

Attest:	Kayce Munyeneh Mayor
Christopher R. Wade	Joseph Dalaker
Councilmember	Councilmember
Micah Watson	Charly Garces
Councilmember	Councilmember
Nicole Bryner Councilmember	Amy Jean Chung Fry Councilmember

Strikethroughs Indicate deletions.

All CAPS – Indicate additions to existing law.

All <u>CAPS</u> – Indicate matter added in amendment.