



TOWN MEETING

January 11, 2024

8:00 PM

AGENDA

1. **Call to Order**
2. **Pledge of Allegiance**
3. **Approval of Agenda**
4. **Consent Agenda**
 - **Approval of Minutes:** (Town Meeting -12/14/23, Closed meetings 12/20/23 & 1/3/24)
5. **Resident Input** – Public comment period for agenda items and other topics. All comments are limited to 3 minutes. Residents are asked to please state their name and ward. There will not be any additional time for resident input.
6. **Committee Reports**
 - Recreation Council–
 - Cheverly Day Committee –
 - Planning Board –
 - Board of Elections -
7. **Charter Amendment - CAR 1-23** – 3rd & final reader of charter amendment regarding lowering the voting age to 16-years-old.
8. **Council Compensation Schedule -Ordinance – 2023-04** – 2nd reader of the ordinance to update the compensation schedule for the Mayor & Council.
9. **Resolution R-1-24** – Mayor Munyeneh will read the resolution re-appointing two election supervisors for the 2024-2026 terms.
10. **Chevery Youth Council** – Mayor and Council will present and approve recommendations for the youth council board.
11. **Town Administrator Report** – The Town Administrator will provide a report to the Mayor and Council regarding Town operations and a summary of actions taken.
12. **Police Report** – Chief Morris will give a monthly report.
13. **Public Works Report** – Director Brayman will give an update on the Department of Public Works.
14. **Review of January work session agenda and future requests** and Town Administrator will offer a forecast of the work session agenda. Mayor will seek Council input on agenda items for consideration for future meetings.
15. **Mayor and Council Announcements** – Opportunity for Mayor and Council to share community happenings and events. The mayor will afford each elected official up to five



minutes to speak. Unused time may not be transferred, and formal council business will not be conducted.

16. Adjourn

(denotes an agenda item requiring action (typically expressed by a vote) of Mayor and Council.*

At Town Meetings, resident input is only permitted during the agenda item titled "Resident Input" unless otherwise noted.

Please Note: Pursuant to the Annotated Code of Maryland, General Provisions Article, Section 3-305, the Council by majority vote may retire to executive or closed session at any time during the meeting. Should the Council retire to executive or closed session, the mayor will announce the reasons and a report will be issued at a future meeting disclosing the reasons for such session.

Topic: Cheverly Town Meeting

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84025983118?pwd=cEhscmU2aEs5MGViaGJnWVh6c1h6UT09>

Webinar ID: 840 2598 3118

Passcode: 213079

Or One tap mobile :

US: +13017158592,,84025983118#

Dial(for higher quality, dial a number based on your current location):

US: +1 301 715 8592



**TOWN MEETING
December 14, 2023
8:00 PM**

Minutes

Meeting called to order at 8:00 pm

In attendance: Mayor Munyeneh, **Council Members** Wade, Watson, Bryner, Dalaker, Garces, Fry

Town Attorney: Jason DeLoach

Staff: Town Administrator Galloway, Public Works Supervisor Luis Cardenas, Interim Chief David Morris, Town Clerk Giselle Richards

Pledge of Allegiance

Motion to approve the agenda as amended made CM Fry 2nd by CM Dalaker. Approved unanimously.

Consent Agenda

- (Town Meeting -11/9/23, Work Session – 11/30/23, Public Hearing 11/9/23)

Motion to approve consent agenda made by CM Fry. 2nd by CM Wade. Approved unanimously.

Resident Input-

Shiela Salo – Ward 1 – Check out the Purple Air Map to get real time air quality information. More monitors will be installed at area schools. The map can be found at map.purpleair.com or on the www.greencheverly.org. The map is part of the Air Quality Monitoring Project which is expanding to cover the Route 50-Sheriff Road-Kenilworth Ave Quadrant. An in-person workshop was held on Thursday, December 7th, at the Cedar Heights Community Center to hear about this Air Quality Monitoring project for the Route 50-Sheriff Road-Kenilworth Ave Quadrant, and implications for public health.



Come meet the Cheverly Green Infrastructure Committee at the upcoming Meet & Greet at the American Legion 1/20/24.

Committee Reports

Recreation Council – CM Wade reported that the Rec Council’s holiday event was successful.

Planning Board – No report provided.

Cheverly Day Committee – CM Watson reported that they are still looking for a date for Cheverly Day 2024. Next meeting will be in second half of January.

Board of Elections – No report provided.

Charter Amendment - CAR 1-23 – Mayor Munyeneh conducted second reader of charter amendment regarding lowering the voting age to 16-years-old.

Council Compensation Schedule -Ordinance – 2023-04 – Mayor Munyeneh read the ordinance to update the compensation schedule for the Mayor & Council from quarterly to biweekly to align with staff payroll.

Police Report – Chief Morris gave a monthly report.

- Recruitment/Retention – Two new officers are pending onboarding.
- Automated Enforcement- a permit to install photo speed monitoring systems within the residential area along 6300 block of Landover Road was resubmitted to SHA for approval. This permit relocates the systems 100 feet east of Old Landover Road and 115 feet east of Cheverly Ave., these proposed locations intended to address SHA’s concerns with the original locations.
- Residents can file non-emergency police reports online when there are no town officers working. Or if you can contact Cheverly PD the next day.

Town Administrator Report – Town Clerk Richards provided a monthly report.

- The FY25 Budget meeting calendar was presented.
- The 2024 town calendar was presented.
- The Mayor & Council retreat is scheduled for January 19th and 20th.
- The administrative staff is currently working on:
 - Maryland State Retirement Audit:
 - Worker Comp Audit:
 - Sapp Grant Submission
- Ms. White provided an update on the Youth Council.



- The public meeting with Home Team 5/Urban Atlantic has been postponed for January 30th at 7 pm. This is a requirement for the developer before the submission of the Preliminary Plan of Sub-Division to the County.

Public Works Report – Supervisor Cardenas provided a report:

- CDBG PY 49- VMP has begun work for PY49. Work involves locations at pre-determined areas.
- CDBG PY 49- VMP Completed work:
 - Carlyle Street at 5800 BKL, VMP installed drainage pipes to enhance the drainage system in the area.
 - Dewey Street at 5800 BKL, installed an underdrain system and replaced the curb and gutter.
 - Valley Way and Benton Road, replacement of the curb and gutter.
- Next project, installation of under drain system in Woodway Pl to ensure that the area remains dry.
- Casey Trees has been continuing our green efforts through tree planting throughout Town.
- Truck 15 has been recovered from outside repairs after salt spreader and plow installation. We anticipate the other trucks being returned within the coming weeks.

Review of January town meeting agenda and future requests

- SHA committed to come to the work session.
- Audit presentation in January work session
- Board & Commissions update & building use policy in January

Mayor and Council Announcements –

CM Wade – Wishes everyone happy and safe holidays. Shot out to the new restaurant Station 202
CM Bryner – Condemns ongoing acts of Genocide against Palestinian people. Encourages elected leaders on all levels of government to call for a cease fire.

CM Dalaker – The December meeting for the Ward 4 Civic association has been canceled.

CM Garces – Thanks to town staff and Officer Gaballa for the successful coat giveaway at Cheverly Station apartments.

CM Fry – Please use caution while driving and or walking. Stay safe.



Mayor Muniyeh – Sending prayers to the family of the recently deceased Greenbelt Council Member Brandon “Ric” Gordon. Thanks, staff for all their work and asks residents to be considerate and understanding of their requests.

Motion to adjourn the meeting made by CM Bryner. 2nd by CM Dalaker. Approved unanimously.



Town of Cheverly

Closed Session

Summary

12/20/23

Town of Cheverly Closed Session Summary: Wednesday, December 20, 2023, the Mayor and Council met in closed session with the Town Attorney the Town Administrator and Police Chief to discuss personnel matters as provided in the Annotated Code of Maryland, General Provisions Article Section 3-305 (1) and (7).



Town of Cheverly

Closed Session

Summary

01/03/24

Town of Cheverly Closed Session Summary: Wednesday, January 3, 2024, the Mayor and Council met in closed session with the Town Attorney the Town Administrator and Police Chief to discuss personnel matters involving an employment contract as provided in the Annotated Code of Maryland, General Provisions Article Section 3-305 (1) and (7).



CHARTER AMENDMENT RESOLUTION NO.: 1-23

CHARTER AMENDMENT RESOLUTION OF THE MAYOR AND COUNCIL OF THE TOWN OF CHEVERLY, AMENDING §18.1(A), REGISTRATION OF VOTERS, TO LOWER THE AGE AN INDIVIDUAL IS ELIGIBLE TO VOTE IN TOWN ELECTIONS

A Charter Resolution of the Mayor and Council of the Town of Cheverly adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et-seq.*, Local Government Article, Annotated Code of Maryland as amended.

WHEREAS, §18.1(A) of the Charter requires individuals to be at least eighteen (18) years of age to vote in the town; and

WHEREAS, the Mayor and Council believe lowering the voting age to sixteen (16) is in the best interests of the town; and

Section 1. NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Town of Cheverly, that §18.1(A) – Registration of voters, be repealed, re-enacted and amended to read as follows:

C-18.1. - Registration of voters.

- A. In order to qualify as a voter in the Town of Cheverly a person shall have resided in the corporate limits of the Town of Cheverly for at least thirty (30) days prior to the day of any general or special election; shall be [eighteen (18)] SIXTEEN (16) years old on or before the day of any general or special election; and shall not have been convicted of a disqualifying crime or be under the guardianship for mental disability, as provided in Md. C. A. Art. 33, Section 3-4(c) and (d).
- B. Registration may be made by becoming a registered voter of Prince George's County or by the following procedures. Persons qualified to vote in the Town of Cheverly elections may register to vote in person or by mail. There shall be no registration of voters by the town board of election supervisors during the period beginning thirty (30) days prior to or fifteen (15) days after any election, except as provided under Section C-18.3(F). Registration in person may be completed on such dates and at such special registration sites as may be established by the Board of Election Supervisors. The dates and sites of such special registrations shall be generally published to town residents at least five (5) days prior to such dates. To register by mail, residents may call the town office during normal business hours and request that a registration application be sent, or request in person the registration application at the town office. The individual requesting such registration application shall give the clerk his or her name, address and telephone number. When the completed mail registration application is returned to the town office,

the date received shall be noted thereon and a notice of receipt shall be sent by unforwardable mail within three (3) business days. The information on the returned application, when properly certified by the board, shall be transferred to a permanent registration card. The voter then shall, when he appears to vote at any general or special election day, affix his signature to the permanent registration card, thus completing his registration. Special arrangements to secure the signature of a disabled applicant by other means may be made by the board. The original mail registration application shall be preserved by the board until the person has signed the permanent registration card, but no longer than five (5) calendar years from the date received.

- C. All registrations shall be permanent. However, if a registered voter for town elections has not voted at least once at a general or special election in the town, county or state, within the preceding five (5) calendar years (such number of years to be determined by counting back from December 31 of any given year), if the voter has been convicted of a disqualifying crime or is under guardianship for mental disability, if the voter is no longer a resident of the Town of Cheverly, or has died, it shall be the duty of the Board of Election Supervisors, during the month of January of each year, to cause the registration of such voter for town elections to be cancelled and stricken from the registration books of the town provided, however, that the registration of any person shall not be cancelled during his or her service in the armed forces of the United States which service causes such person to reside outside of Cheverly; and provided further, that such service in the armed forces that causes such person to reside outside of Cheverly shall not be taken into account for the purposes of cancelling the registration of such person for failure to vote within the previous five (5) calendar years. A notice of such cancellation and the reason(s) therefor shall be sent to the address of record of the voter, notifying said voter to show cause within fourteen (14) days from the date of such
- D. However, if a person is a registered voter of Prince George's County or a registered voter in the corporate limits of the Town of Cheverly, it shall be sufficient for purposes of complying with the provisions of Section C-18.1(C) that the Board of Elections Supervisors for Prince George's County conforms to the laws and regulations governing such board regarding the cancelling or striking of names from the registration records. This cancelling or striking shall be sufficient to strike such names from the registration records of the Town of Cheverly.
- E. All registered voters of Prince George's County and all registered voters in the corporate limits of the Town of Cheverly who meet the qualifications stated in subsection (A) of this section and are so registered before the period beginning thirty (30) days prior to any town election are registered voters for that town election.
- F. The Board of Election Supervisors shall maintain a supplemental voter registry, separate from the list of registered voters generated by the Prince George's County Board of Elections, which shall include the names of those who are registered to vote in town elections pursuant to Section C-18.1(A) of this Charter and are not on the list of registered voters generated by the Prince George's County Board of Elections. Voter registration for the supplemental voter registry shall be accomplished by the Board of Election Supervisors acceptance of a completed and signed registration application as outlined in the Town Charter and Town Elections Code.

Section 2: BE IT FURTHER RESOLVED that any provision of the Charter which is inconsistent with Section C-18.1(A) as amended is hereby repealed.

Section 3: BE IT FURTHER RESOLVED that the date of the adoption of this Resolution is _____, and that the amendment to the Charter of the Town of Cheverly hereby proposed by this enactment, shall be and become effective on _____ (50 days), unless a proper petition for a referendum hereon shall be filed by _____ (40 day), and a fair summary of the Amendment shall be posted at Town Hall for forty days following its adoption and published in a newspaper having general circulation in the Town not less than four (4) times at weekly intervals by _____ [40 days.

Section 4: BE IT FURTHER RESOLVED that as soon as the Charter Amendment hereby enacted becomes effective, either as herein provided or following a referendum, the Clerk shall send separately to the Department of Legislative Services, the following information concerning the Charter Amendment: (1) the complete text of this Resolution; (2) the date of referendum election, if any, held with respect thereto; (3) the number of votes cast for and against this Resolution by the Mayor and Council of the Town of Cheverly or in a referendum; and (4) the effective date of the Charter Amendment.

Section 5: BE IT FURTHER RESOLVED that the Clerk be, and he/she is specifically enjoined and instructed to carry out the provisions of Sections 3 and 4, and as evidence of compliance herewith the said Clerk shall cause to be affixed to the Minutes of this meeting (1) an appropriate certificate of publication of the newspaper in which the fair summary of the Amendment shall have been published; and (2) records of mailing referred to in Section 3, and shall further complete and execute a Certificate of Compliance.

Section 6: BE IT FURTHER RESOLVED that the title to this Charter Amendment Resolution is deemed a fair summary hereof.

INTRODUCED by the Mayor and Council of the Town of Cheverly, Maryland, at a Regular Meeting on ___November 9, 2023_____, at which meeting copies were available to the public for inspection.

ADOPTED by the Mayor and Council of the Town of Cheverly, Maryland, at a Regular Meeting on _____, at which meeting copies were available to the public for inspection.

CAPS : Indicate matter added to existing law.

[Brackets] : Indicate matter deleted from law.

Asterisks ***: Indicate matter remaining unchanged in existing law but not set forth in Resolution.

CAPS : Indicate matter added in amendment.

[Brackets] : Indicate matter deleted from law.

Attest: _____

Kayce Munyeneh
Mayor

Christopher R. Wade
Councilmember

Joseph Dalaker
Councilmember

Micah Watson
Councilmember

Charly Garces
Councilmember

Nicole Bryner
Councilmember

Amy Jean Chung Fry
Councilmember

**ORDINANCE – 2023-04
TOWN OF CHEVERLY**

AN ORDINANCE WHEREAS THE TOWN COUNCIL MODIFY THE PAYMENT SCHEDULE OF THE MAYOR AND COUNCILMEMBERS TO TAKE EFFECT IMMEDIATLEY ADOPTION AFTER BY REPEALING, RE-ENACTING, AND AMENDING SECTION 1.1 OF CHAPTER 1 OF THE TOWN CODE

WHEREAS, pursuant to Section C-10(D) of the Town Charter, the Mayor and Council are entitled to receive a salary for their service; and

WHEREAS, the salary installments of the Mayor and Council have been the same since 2006; and

WHEREAS, Section C-10(D) of the Charter also authorizes the Mayor and Council to revise the payment schedule by ordinance; and

WHEREAS, Mayor and Council will be on the same payment schedule of town employees for operating efficiencies; and

WHEREAS, the Mayor and Council have determined that the salary of the mayor shall be biweekly in accordance to town staff; and

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Cheverly, in regular session assembled that “Sec. 1.1 – Salaries” of Chapter 1 of the Town Code be and it is hereby repealed, re-enacted and amended to read as follows:

Sec. 1-1 – Salaries

The salary of the mayor shall be eight thousand five hundred dollars (\$8,500.00) a year, and the salary of a councilmember shall be seven thousand dollars (\$7,000.00) a year, payable in ~~four (4)~~ **equal quarterly installments- 26 INSTALLMENTS ANNUALLY** ; provided, the town administrator shall formally review the salary for mayor and councilmember every five (5) years to determine if an adjustment is necessary. The first review shall begin in March 2028.

AND BE IT FURTHER ORDAINED, that if any provision of this ordinance or the application thereof to any person or circumstance is held invalid for any reason, such an invalidity shall not affect the other provisions or other applications of the ordinance which can be given effect without the invalid provision or applications, and to this end, all the provisions of this ordinance are hereby declared to be severable;

AND BE IT FURTHER ORDAINED, that this ordinance shall take effect 20 days from the date of its adoption;

AND BE IT FURTHER ORDAINED, that a fair summary of this ordinance shall forthwith be published twice in the newspaper having general circulation in the Town and otherwise be made available to the public.

INTRODUCED, by the Town Council of the Town of Cheverly, Maryland at a regular public meeting on Thursday, December 14, 2023.

ADOPTED by the Town Council of the Town of Cheverly, Maryland, at a regular public meeting on _____, 2024.

ADOPTED: _____, 2024

Attest: _____

Kayce Munyeneh
Mayor

Christopher R. Wade
Councilmember

Joseph Dalaker
Councilmember

Micah Watson
Councilmember

Charly Garces
Councilmember

Nicole Bryner
Councilmember

Amy Jean Chung Fry
Councilmember

~~Strikethroughs~~— Indicate deletions.
All CAPS – Indicate additions to existing law.
All CAPS – Indicate matter added in amendment.

RESOLUTION R-1-24

Appointment of Members of the Board of Election Supervisors

WHEREAS, the Mayor and Council of the Town of Cheverly, Maryland desire to make appointments to the positions of election supervisors.

NOW, THEREFORE, BE IT RESOLVED that in accordance with the provisions of Section § C-18A of the Charter of the Town of Cheverly, Maryland, the following persons are appointed as Board of Election Supervisors for a two (2) year term:

David Thorpe	Term 2024-2026
Constance Pruitt	Term 2024-2026
Anne-Claire Frank-Seisay	Term 2024-2026

These appointments are effective on the date of this resolution.

Adopted: January 11, 2024

Attest: _____

Kayce Munyeneh
Mayor

Christopher R. Wade
Councilmember

Joseph Dalaker
Councilmember

Micah Watson
Councilmember

Charly Garces
Councilmember

Nicole Bryner
Councilmember

Amy Jean Chung Fry
Councilmember