

Worksession Minutes

January 23, 2020

7:30 pm

Pledge of Allegiance

Cheverly Boys & Girls Club moved up on agenda. Luanne Smith asked for a \$2,000 Grant to help subsidize registration, uniforms, etc. They provide scholarships for over 20 kids to help pay for basketball and baseball. Mayor requested receipts from the Cheverly Boys & Girls Club for previous grants because the Town needs to show the auditors what the money was spent on.

Audit Update: **Town Administrator** we will get bound copies that we will distribute to Mayor and Council once the audit is complete which we should receive in February.

CIP

PWD \$10,000 toward AC (HVAC) assessment for the Gym. Would like to have one company and design and a different company build the unit.

Town Administrator CM Radloff and I met with RCI Sound Company. We should get a design first, before spending the \$17,825 (cost of the design). Audio, video and acoustics will take six to eight weeks to get the design. RCI can design and construct.

PWD Takoma Park did an LED light presentation, they ended up working with Pepco. The \$20,000 has been a running amount in the budget but I'm not sure it's going to be enough. It might be anywhere from \$500,000 to 5 million. Our recommendation is to wait and learn from other municipalities before we commit.

CM Watson we've never spent the \$20,000 for an LED upgrade, it just goes back into the hopper so maybe we should stop putting the \$20,000 aside.

PWD we could look at a small project like Town Hall. It may be a \$20,000 project.

Mayor we should do a light survey to see where we have gaps; noting where there are safety issues.

New Pavilion

Town Administrator we need a building permit and a structural engineer. My recommendation is to put the project on hold until the next fiscal year. Give us time to do more research.

Mayor the structure is failing, and the roof is peeling.

PWD we still haven't paid them. They have a commitment to us (in an email) to finish the roof. I don't know how long to get the permit and the final approval. The County wants an engineer to verify that.

Town Administrator we need time to give you an update. Can we give you a month to month update?

CM Munyeneh let's make this part of our Strategic Plan. I would like updates on structural engineers.

CM Bryner what are our options for getting the company to replace the roof? What is our responsibility, what is their responsibility?

Mayor let's get it in writing. An idea was to pour concrete over the existing surface. Be aware of everything that's going to be involved in the cost.

Mayor traffic stops leading to Cheese Park, bring item back to us in March. Rubber crosswalks, are they good for us? In University Park they have raised crosswalks with a split down the center for bikes.

Woodworth Playground Park Project

Town Treasurer funded primarily through Project Open Space, we moved it from '19 to '20. \$130,000-\$150,00 toward an accessible playground with rubberized surface. \$110,00 is what we have from Project Open Space, we need to come up with \$39,000 match. We don't lose it, but we won't continue to receive money if we don't use it. We'll have to do a Budget Amendment to move the funds.

PWD \$285,000 to work on resurfacing streets and sidewalks.

CM Munyeneh I would like to have barriers at Boyd Park to prevent children from running into the street. I thought it was part of the Beautification Plan. We talked about shrubbery vs just an aluminum fence.

Census

CM Bryner great turn out. We should hear about the grant soon. **CM Radloff** we had over 300 views of the event.

EV Charging Stations

PWD meters installed that count the kw hours and I go out and count the hours.

Mayor We need to look at the fee for using, spacing of the chargers, after hour accessibility because the park is closed at night. The possibility of turning the chargers off at night to prevent overnight parking, acquiring fast chargers possibly on Cheverly Avenue.

LGIT Electrical Assessment

PWD we still have two issues that we're addressing. 1. An electrical issue at Legion Park ask Steve and the 2. cooking pavilion is shut down and deenergized and will have to be rewired. It will be working by Cheverly Day.

Mayor do other PW Depts. have licensed Electricians. What work can we do? Does everything have to go to a licensed electrician?

Town Administrator the Town Clerk job description will go out to tomorrow. Cheverly Meet and Greet is Saturday from 1-4 pm at the American Legion.

The Low Impact Design Center will come to the Green Infrastructure meeting is on February 3 at 7:30 pm.

Motion to Adjourn: CM Watson, Seconded by CM Radloff. Approved unanimously.

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Motion to Close Meeting CM Munyeneh, seconded by CM Garcia.

Mayor asks for discussion.

There was some discussion about why the Council was moving into Closed Session.

CM Munyeneh voiced concern about the Town Administrator's lack of performance measures for the position prior to begin in the position for six months. The discussion about the Town Administrators performance impacts not only him but also the staff and that is why I think that we should have a Closed Session meeting tonight.

CM Fry I think that a conversation does need to be had and since it's about employment that it would fall under the Open Meetings Act to be closed.

Mayor I don't want anyone to be fearful about an upcoming evaluation. It's more of a conversation about what is or isn't working. I'm upset about the manner in which this was handled and there was no conversation after the retreat.

Mayor conveyed her dismay about the amount of questioning that she receives from the Council about her role as Mayor.

CM Munyeneh expressed concern about the leadership that the Mayor has exhibited.

The Mayor elaborated on her role and that of the Vice Mayor.

CM Bryner has concerns about not understanding how our roles work. Doesn't feel like my concerns were heard/considered. I was hoping that a larger conversation about that would help.

CM Watson clarifying expectation of the Town Administrators goals, objectives and performance measures; it's so overdue that it is almost an emergency meeting.

CM Bryner it's important for everyone to be on the same page about what we're evaluating, how we're evaluating and what our expectations are. Reiterates desire to have an orientation so that they know what the roles of Mayor and Council are besides what they have read in the Charter.

CM Munyeneh disappointed with the Historic Preservation presentation and their lack of consideration for the old 4th Ward and the fact that the Historic Preservation is interested in preserving a plantation and slave quarters.

Motion to Recuse My Motion to Close and Make a Motion to Adjourn: CM Munyeneh, seconded by CM Garcia. Approved unanimously.

Meeting adjourned