

Town of Cheverly  
**Worksession**  
Minutes  
September 24, 2020

Call to order

Meeting called to order at 7:30 pm via Zoom.

In attendance: Mayor Riazzi, Council Members Radloff, Watson, Bryner, and Fry.

Staff: Town Administrator - Mr. Galloway, Director of Public Works -

Steve Brayman, Town Clerk - TC Hegeman and Office Assistant – Tonya Jones.

Pledge of Allegiance

Agenda -Woman's Club removed, item 9 and 10 to follow directly after item 4.

**Washington Gateway Project** - *Mayor* discussed Outlot B, tree planting and extension agreement.

Mr. Haller with the Washington Gateway Project discussed the topography of the property, the need for a retaining wall, the bond and tree plantings. Trees will be planted the first week of November. He also discussed the multiple offices and processes required to acquire the permits.

**Motion To Support the Signing of the Amendment to the Agreement with American Resources Management Group Limited Partnership that Supports the Planting of Trees in the Turnover of Out lot B the Town of Cheverly:** CM Munyeneh, seconded by CM Watson.  
Approved unanimously.

**Approval of the Underground Storage Tank Bid** - Director Brayman discussed the underground storage tanks, bids, and the estimated cost. Mr. Nelson Brooks of EA Engineering also discussed the permitting.

**Motion to Authorize the Town Administrator to enter into a contract with TEC based upon this Bid that reflects the Unit Costs and Estimated Scope of Work that is reflected in the Bid:** CM Bryner, seconded by CM Radloff. Approved unanimously.

**Storm Water Management Update** - Director Brayman spoke about storm drain clean up. Residents should call 311 for storm drain clean up. He also discussed the new trash truck.

**Interpretive Services Update** – Administrator Galloway and Ms. Jones discussed ASL and ESL accessibility. Ms. Jones researched multiple consultants, programs, and companies and presented Dr. Walsh Info and Tech Consulting to Mayor and Council as the best option at this time.

Dr. Walsh discussed cost issues, accuracy rates, quality, format, and customization. Dr. Walsh spoke about the results of the data analysis and temporary solutions.

Administrator Galloway expressed the desire to update the cable room between now and December utilizing the Covid-19 funds.

*CM Radloff* spoke about the rapidly changing technology and updating the broadcast room which would expand the resolution.

**Update on Hotel Development** – Administrator Galloway spoke about hotel development behind the Wyndham hotel, revenue, and potential tourism district tax benefit for Cheverly.

**Halloween Events** – Administrator Galloway describes the plan for celebrating Halloween by hosting a social distance parade from Gast Park to Town Hall where families can pick up prepared goodie bags for grab and go treats. He also proposed at 6:00 pm to have residents’ step outside and play the song Thriller and record themselves dancing and post videos and pictures using #CheverlyThriller. We will have a virtual costume party from 6:30 – 7:30 pm, followed by a virtual Monster Mash.

*Mayor* we will be able to vote for best costume and a coloring page in the October Newsletter.

**Covid-19 Update** – Administrator Galloway gives his bi-weekly report to Mayor and Council. He also discusses the Blood Drive and Drive-Thru Flu Shot Clinic on October 9 from 9:00am – 4:00 pm.

**Census and Food distribution** – Marvelly Nettles discusses the food drive on Sunday from 1:00 – 2:00 pm at Boyd Park where packaged produce and meat will be given away. There will also be voter registration taking place. We will head over after this event to give food away at Cheverly Station.

*Mayor* we will have our last census event on Sunday that will include voter registration, food give aways and door prizes.

**September 10 Storm** - *Mayor* discussed the storm’s effects on residents and praised the police department and public works for their help and response. Please fill out the town form for information about interactions with WSSC and insurance companies. Please also fill out the County assessment form to see if the County can reach the numbers necessary for a Declaration of Disaster.

**Town Meeting Draft Agenda** - discussion of preliminary items. Mayor will seek Council input on agenda items for consideration the October Town Meeting.

Traffic Calming decision	Second Reader of Non-Citizen Voting
Presentation of hotel	Board of Elections presentation
September 10 Storm	Budget Amendment to repurpose funds for sidewalk
Last Reader of Juneteenth and Indigenous People’s Day Ordinance	
<i>CM Watson</i> Metro cutbacks, maybe in November or December meeting.	

Motion to Adjourn: CM Fry, seconded by CM Bryner. Approved unanimously. 10:13 p.m.