



WORKSESSION
October 26, 2023
7:30 PM

Minutes

Call to Order:

Meeting called to order at 7:30 pm via Hybrid.

In attendance, Mayor Munyeneh, Vice Mayor Fry, Council Members Wade, Watson, Bryner, Dalaker, Garces, Fry

Town Attorney: Jason DeLoach

Staff: Town Administrator -Dylan Galloway, Interim Chief David Morris, Public Works Director – Steve Brayman, Town Clerk – Giselle Richards

Pledge of Allegiance and Flag

SHA – Patrice Emezie, Sabrina Mason SHA addressed concerns on Columbia Park Rd and 202 (Landover Rd)

- Working with the county to synchronize the lights.
- MD 202 & 259 are part of the Maryland Safety Plan to identify and implement safety improvements.
- Residents can send requests via the SHA portal for streets/highways/traffic signals.

WSSC – WSSC representatives provided updates on projects throughout the town.

- Director Brayman indicated that the town and WSSC are waiting for the results from a compaction report.
- Residents can access the CNS system to get updates on updates about water issues based on their address.

Task 201 – Remaining work to be completed:

Main line work:



- All open cut main line sewer relay work has been completed -
- All Pipe bursting has been completed. –
- 2500 block of Wayne Place – Chemical Grouting of the main lines –pipe segments to be completed.
- 6200 Block of Cheverly Park Drive – Chemical Grouting of the main lines -
- 6200 Block of Cheverly Park Drive 2 Segments to be lined still.
- Main line CIPP lining approx. 4 segments are left to be lined in the (ESA) areas. (Arbor St)

Manhole work:

- MH rehab (Epoxy/Pipe Seal) – 2 manholes off Arbor St -
- 6121 Arbor St – 1 MH - Replace F&C and Grade ring adjustment
- 6201 Cheverly Park Dr - 1 MH - replace F&C Grade ring adjustment still left on Both Manholes 45U and 46U
- 3121 Parkway – 1 MH - replace F&C - Grade ring adjustment
- 3114 Parkway - 1 MH - replace F&C - Grade Ring adjustment

Lateral work: (Over 100 cleanouts left to be completed)

- 2500 Block of Wayne Place – Cleanouts to install – Line Lateral pipe -
- 2700 Block of Parkway Place – Cleanouts to install – Line Lateral pipe -
- 2800 Block of Parkway - Cleanouts to install – Line Lateral pipe -
- 2400 Block of Parkway - Cleanouts to install – Line Lateral pipe -
- 3000 Block of Parkway - Cleanouts to install – Line Lateral pipe –
- 2800 Block of Hillside Ave – Cleanouts to install – Line Lateral pipe –
- 6100 Blok of Forest Ave – Cleanouts to install – Line Lateral pipe –
- 2800 -3000 Laurel Ave – Cleanouts to install – Line Laterals –
- 6200 Cheverly Park Drive – Cleanouts to install – Line Laterals –

Vaca – Tees:

- 2800 Block of 63rd Place –
- 2800 Block of 63rd Ave –
- 2800 Block of Parkway -

Open Cut Lateral work:

- 6300 Block of Jason St – Open cut renewal from main to Property line. install cleanout
- 2800 Block of Parkway – Open cut renewal from main to Property line install cleanout
- 3000 Block of Parkway – Open cut renewal from main to Property line install cleanout

Restoration work Asphalt and concrete:

- Laurel Ave 3100 block 2 segments of open cut relay sewer completed – Mill and overlay curb to -
- Inwood St 6400 block 1 Segment of open cut relay sewer completed – Mill and overlay -



- 64th Ave 6300 Block 1 Segment of open cut relay sewer completed – Mill and overlay -
- Inwood St 6200 Block 1 segment of open cut relay sewer completed
- Temporary Restoration still needs to be completed along the 6300 Block of Jason (Spinello still has sewer work left to complete on that block (Laterals)

Cheverly Youth Council – Ms. White provided an update on the youth council.

- Applications will be available Nov. 1 online.

Police Report – Chief Morris will provide a report on current PD activities.

- Maryland Police Training and Standards Commission
 - All Cheverly Police Department (CPD) officers have completed firearm qualifications, and MPT&SC required training.
- Departmental Staffing
 - The Department currently has four (4) candidates for hire in the background investigation process, three (3) are MD certified, one (1) is a comparative compliance. Six (6) candidates are in the preliminary phase awaiting background information.
 - Staff developed a retention program that includes a monetary incentive in exchange for a commitment for years of service.
- Patrol
 - Patrol staffing remains critical. Three officers recently resigned; one lateraled to an agency in Cecil County where he resides and two lateraled to the PGSO
 - Due to the shift in staffing, the existing two (2) squads were consolidated into one (1) squad.
 - Staffing remains committed to reinstituting 24-hour response as soon as staffing permits. PGPD responds to calls for service during those hours when Cheverly PD is unavailable.
- Upcoming Community/PD Events:
 - Halloween – Trunk or Treat Officers will be at Legion Park from 4 – 8 pm on Tuesday, October 31st.

Town Administrator Update –

- Town Administrator Galloway provided a report to the Mayor and Council
 - Vote 16 Charter Amendment Public hearing 11/9/23 prior to town meeting and first reader at the town meeting. 2nd reading at the December town meeting. Adoption at the January town meeting.



- Board of Ethics members have been contacted to welcome and schedule an introductory meeting.
- Schedule for rest of year:
 - Nov. 9 – Charter Amendment Public Hearing & Town Meeting
 - Nov. 10 – Veteran’s Day Observation - Town offices & Public Works Closed
 - Nov. 23 – Thanksgiving - Town offices & Public Works Closed
 - Nov. 24 – Staff Appreciation Day - Town offices & Public Works Closed
 - Nov. 30 – Proposed dual Nov & Dec Work session.
 - Dec. 1 – Community Caring & Sharing
 - Dec. 7 – PGCMA Legislative Reception
 - Dec. 14 – Town Meeting
 - Dec. 15-17 – Holiday Lights Contest (Winners Announced Dec. 22)
 - Dec. 25 – Christmas - Town offices & Public Works Closed
 - Jan. 1 – New Years Day -Town offices & Public Works Closed
- Charter Amendment for Redistricting timeline:
 - Community information sessions – prior to Jan 11 meeting
 - Feb. 8 - First reader at town meeting
 - March 14 - Second reader at town meeting
 - April 11 - Adoption
- Leaf Collection schedule is published in the October and November Newsletters
- Will seek data regarding removable traffic calming devices after engineer’s recommendation.
- Mayor & Council retreat will be Jan. 19-20, 2024.
- Community Air Pollution and Noise Virtual meeting with MDE will be 11/2/23.
- Working with utilities regarding strengthening cell phone service throughout the town.
- Phase 1 for update of Kilmer Park Pond is complete. The fish will be returned this weekend.
- Cheverly Station Apartments notified the town that they are in the process of converting system from AC to heat.
- 11-4-23 - Gladys Noon Spellman Fun Run. Town will provide support services.
- Cheverly’s nomination to the National Historic Registrar was approved.
- The Ward 2 traffic calming petition was authenticated. Next steps will be a ward walk with the engineer.



- PG Fire Inspection was done after a complaint was filed. No violations found.
- The annexation study will be reviewed to determine the feasibility of annexing Hospital Hill.
- The town was notified that D'Ranch Restaurant has applied for a special entertainment permit. The hearing is scheduled for 11/1/23. The town will request that the board delay their decision to allow the town to review and provide their input.
- The town is in the process of updating the website to upgrade the platform.
- In communication with METRO to address tree stump grinding and replanting of new trees.
- In communications with Prologis regarding the Boyd Park Restroom reimbursement. Amazon will provide funds to purchase turkeys for donations for distribution on 11/18/23.
- Presented grant request from Friends of Kilmer Park and recommends approval.

Motion to extend the ending of the meeting to 11:15pm made by CM Bryner. 2nd by CM Watson. CM's Wade, Watson, Bryner, Fry voted yes. CM Dalaker voted no.

Update by CM Fry & Garces Regarding Cheverly Station Apartments –

- 10/27/23 CM Garces & Fry will host trunk or treat at Cheverly Station visitor parking lot.

Mayor Munyeneh read summary of closed meeting held 10/12/23.

Review of November Town Meeting Agenda and Future Requests -

- Site summary information for Forest Rd SHA area behind homes on Forest Rd

Motion to adjourn at 11:14 pm made by CM Wade. 2nd by CM Watson. Approved unanimously.