



WORKSESSION
November 30, 2023
7:30 PM

Minutes

Call to Order:

Meeting called to order at 7:58 pm via Zoom.

In attendance, Mayor Munyeneh, Vice Mayor Fry, Council Members Wade, Watson, Bryner, Dalaker, Garces, Fry

Town Attorney: Jason DeLoach

Staff: Interim Chief David Morris, Public Works Director – Steve Brayman, Town Clerk – Giselle Richards

Pledge of Allegiance and Flag

Bright Charge Presentation – Abadeu Madyun & Jason Johnson of Bright Charge shared a presentation about EV charging stations throughout town.

SHA –SHA was unable to send a representative for the meeting tonight but has committed to joining the January work session.

Grant Request – As of this submission, we have not received any documentation from Cheverly Gives Back. The Town Administrator is unable to provide a recommendation until the relevant documents are in our possession, allowing for a thorough evaluation against our policy. TA proposes that when the necessary documentation has been submitted, we defer the discussion to the next work session meeting in January.

Cell Phone Service – Town Administrator has held discussions with both Verizon and Crown Castle. By the upcoming work session, we plan to engage with T-Mobile and AT&T to ensure a comprehensive understanding.

Crown Castle facilitated connections with Kevin Frey and Damien Thomas to update us on the small cell network permit submission process. They conveyed that only one more node is currently forecasted through the Town of Cheverly permitting process, scheduled for the second quarter of 2024. While this doesn't necessarily imply imminent new work, it provides the current status.



Verizon has assured that their network team will generate a detailed report, and they commit to sharing it upon completion. In the event of service issues, they have expressed their readiness to provide effective solutions.

Financial/Audit update – Diane Mock is the new Town Accountant and is transitioning well. It has been indicated to us that the audit should be completed by the year end.

Police Report – Chief Morris provided a report on current PD activities.

- In advance of budget season, the PD staff is developing a budget package for presentation that provides greater specificity and a full scope of police department spendings and expenses incurred for operations.
- At the previous meeting, the Chief informed the M&C that the department had four (4) applicants in the background process. That number has increased to nine (9) with several conditional offers already made.
- A permit to install photo speed monitoring systems within the residential area along 6300 block of Landover Road was resubmitted to SHA for approval to relocate the camera.
- The Cheverly Police Department is helping Santa this year by collecting letters for him and sending them off to the North Pole! Beginning Friday, December 1, 2023, children may stop by and drop off their letter at a special mailbox located outside of the police department.
- A suspect of the robberies on Cheverly Ave has been identified and is being sought by Cheverly PD and Waldorf PD where his last known address is.

Town Administrator Update – Town Clerk provide an update on behalf of the town administrator.

- Mayor and Council, please review the ordinance amending the pay schedule for Mayor and Council. The intent of the ordinance is to put you all on the same schedule as staff and to prevent administrative chaos with Maryland State Retirement. We intend on having the first reader at the December Town Meeting.

Update by CM Fry & Garces Regarding Cheverly Station Apartments –

- The monthly walk was not held this month.
- There will be a coat drive on Saturday, December 2 at 1pm.

Review of December Town Meeting Agenda and Future Requests -

- Conversation about community engagement – At retreat/future work session



Motion to adjourn at 9:35 pm made by CM Bryner. 2nd by CM Dalaker. Approved unanimously.