

Worksession Minutes

March 26, 2020

via Zoom

7:35 pm

Present: Mayor, Councilmembers Radloff, Watson, Bryner, Munyeneh, Garcia and Fry. Town Administrator, Director of Public Works and Chief of Police.

Pledge of allegiance

COVID-19

Town Administrator elaborates on social distancing practices and procedures for the administrative staff. All town related travel outside the state of Maryland is prohibited. Town playgrounds and parks are closed. All meetings and events at Town Hall have been canceled. All departments shall implement social distancing practices. The Director of Public Works and the Chief of Police detail their social distancing implementations.

Working on a Blood Drive with County Council Member Jolene Ivey hosted by the American Red Cross.

Mayor we will put up posters about park closures.

County Executive will host a Latino Town Hall on March 31, at 7:00 pm.

Mayor will meet with the Cheverly Station apartments to get permission to put flyers out informing residents of Gladys Noon Spellman distributing meals to all children.

CM Garcia the apartments have an email blast to residents.

Resident *Joyce Jones* You mentioned a Covid-19 Facebook and website, how is information getting out to older citizens who aren't tech savvy?

Mayor there is the Newsletter and plans for a flyer to go out.

CM Munyeneh can we move the Grant Request up so that Ms. Brown and Ms. Price don't have to sit through the budget presentation.

Grant Acquisition Request

Cheverly African American Community Organization – Barbara Brown has requested \$2,000 for a Juneteenth celebration. *Ms. Brown* we are working with the 4th Ward Civic Association on the Juneteenth celebration. This celebration will take place at Town Park and will be a great way to bring all Cheverly residents together.

CM Munyeneh there is a "rain date" if the restrictions of Covid-19 have not been lifted. That date is November 1, which is the actual date for the freedom of slaves in Maryland.

Motion to Approve Grant Request for Cheverly African American Community Organization (CAACO): CM Munyeneh, seconded by CM Garcia. Approved unanimously.

4th Ward Civic Association – Leila Price has requested \$2,000 for a continuation of the Juneteenth celebration and to broaden awareness for Cheverly residents. This celebration will take place at Boyd Park.

Motion to Approve Grant Request for the 4th Ward Civic Association: CM Garcia, seconded by CM Fry. Approved unanimously.

Budget Presentation

Al Martin, CPA gave a PowerPoint presentation to Mayor and Council. He recommended visiting gfoa.org for more information. Maryland requires that we have a balanced budget. Mr. Martin will give Mayor and Council a homework assignment and is willing to begin filling in some of the gaps in our budget.

CM Watson what budget document do you think that we're lacking?

Al Martin a budget calendar and setting up a budget process dialogue.

Police MOU

Chief Tower explains the specifics of the Mutual Aid Agreement with Bladensburg. The agreement allows Bladensburg police officers to come into Cheverly to provide assistance to Cheverly police officers and vice versa if needed. The agreement can be altered if necessary.

Motion to Approve the Mutual Aid Agreement between the Town of Cheverly and the Town of Bladensburg: CM Radloff, seconded by CM Bryner. Approved unanimously.

Fuel MOU

Steve Brayman explains the specifics of the of the MOU. He reached out to the County for access to their fueling stations should we need it. The MOU with the County includes maintenance of fuel tanks as well; maintenance would be on an as needed basis. We can work in-house and with our local vendors for repairs.

Town Administrator creating a Memo about how the process will look. The options available to us are:

1. Maintenance internally
2. Vendors that we currently use
3. Vendors that they recommend
4. Working the County

Working with the County would be our last resort.

Motion to approve an MOU between the Town of Cheverly and Prince George's County for the purpose of fuel and maintenance of Town Vehicles: CM Watson, seconded by CM Munyeneh. Approved unanimously.

Motion to Adjourn: CM Munyeneh, seconded by CM Bryner. Approved unanimously.