

Board of Elections Worksession

Minutes

January 13, 2021

Meeting called to order at 7:35 pm via Zoom.

In attendance: Chair, John LeGloahec, Supervisor Robin Kaye. Joseph Pruden.

Staff: Town Clerk - TC Hegeman.

Mr. LeGloahec detailed the Board of Elections binder contents by section and the documents that each member should have in that specific section.

Charter amendment timelines, voter registration, ways for residents to register, and the potential ballot drop box were discussed.

Mr. Pruden only two ways to ways to register; at the Town Office and on Election Day with one of the supervisors because residents must present identification.

Topics discussed:

- Voter Drive Registration - events for residents to register to vote ahead of the election.
- Candidate Petitions - the requirements to run for council.
- Evaluating Petitions - the process that occurs once the BoE receives the petition.
- Election Judge Appointments – how they are appointed and may be assigned to a different ward.
- Cheverly Boundary List – addresses and their corresponding ward.
- Candidate Log – the process for tracking candidate submission and certification.
- Election Calendar – discussion of the upcoming schedule.
- Newsletter – the month and information that needs to be disseminated.
- Absentee Voting – the requirements and process.
- Voter Registration table set up at Town Hall.
- Covid-19 Protocols
- Absentee Ballot Request process.

There will be a training session in February for Election Judges and Clerks. The training will explain the various responsibilities for the Election Judges and Clerks.

The Board of Elections Charter Amendment will go into effect on April 2, 2021.

Mr. LeGloahec will produce a blurb for the Non-Citizen Voting process that will appear in the February newsletter.

Meeting Adjourned at 9:10 pm